Request for New Course
(Undergraduate Course Numbers through Course Number 699)

Department: KUSB  College: Kelce  Submission Date: 2/26/2020

Contact Person: Stephen Horner  Faculty member  Chair

Is this new course proposal related to, and/or affect, any other department’s/college’s/unit’s curricula or programs at Pittsburg State University?

☐ Yes  ✗ No

Whether a “yes” or “no” response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

This course will provide an equivalent course to Principles of Management taught at most junior colleges and four-year institutions in the State of Kansas.

Proposed Course:
Course Number: MGT 201

Title of Course: Introduction to Management

Credit Hours: 3

Date first offered: 2020  Fall  ☑ Spring  ☐ Summer

(Semester/Year)  (check all that apply)

Prerequisite: None

Course Description (as it will appear in the next catalog): Overview of foundational management principles necessary for understanding the basic activities required of managers at every organizational level.

Purpose/Justification for Proposed Course: This course meets the needs of students from across the University most of whom will work in organizations and many of whom will find themselves getting work done with and through other people. Introduction to Management presents a generalized approach to managing people in organizations regardless of the industry or other external context in which the organization is embedded.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
Upon completion of this course, students will be able to:
Identify the historical perspectives of management theories and their application to contemporary management practices.
Apply business ethics and social responsibility concepts and their importance in managerial decision making.
Describe skills and competencies of effective managers.
Evaluate the major functions of management.
Analyze the internal and external factors that influence an organization.
Describe the influence of globalization on organizations.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
The course grade is based on discussions, tests, and a student class project for a total of 400 points.
Discussions: 50 points
Exams: 300 points

Request for New Course- Revised Summer 2019
Student class project: 50 points

Discussions: Students will participate in ten discussions with 5 points total possible for each discussion for a total of 50 points for the course. Grading for discussion participation is based on evidence of preparation, ability to discuss the topic knowledgeably, and ability to answer questions posed by the class.

Exams:
Exams will consist of 50 2-point multiple choice questions. There will be three exams including the final.

Student class project:
The student class project consists of an oral presentation of 15 minutes examining and evaluating the use of the major functions of management in an organization. This examination and evaluation will be based on information collected in two interviews with a manager. This is not to be an evaluation and assessment of the manager but rather an evaluation and assessment of the use of the functions of management within an organization. Grading of the oral presentation is based on use of an introduction, body of the presentation, and conclusion and a thorough treatment of each of the major functions of management.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.
Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   □ Yes  ✗ No  If “yes,” please realize that it will need to gain approval of the President’s Council.
   Please give the rationale for additional student fees:

3. Is this course to be considered for Pitt State Pathway?  □ Yes  ✗ No
   If “yes,” please indicate the University’s Pitt State Pathway Goals met by this course AND the assessment data that will be collected to measure these goals:

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors?  □ Yes  ✗ No
   If “yes,” please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None
PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
   Date 3/18/20 Signature, Department Chairperson

☑ Approved: College Curriculum Committee
   Date 03/30/20 Signature, College Curriculum Committee Chair

☒ Approved: Dean of College
   Date 03/31/20 Signature, Dean

☐ Approved: Council for Teacher Education (if applicable)
   Date ______ Signature, Council for Teacher Education Chair

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
   Date ______ Signature, Undergraduate Curriculum Committee Chair

☐ Approved: Faculty Senate
   Date ______ Signature, Recording Secretary, Faculty Senate

☐ Approved: PittState Pathway Committee (if applicable)
   Date ______ Signature, Pitt State Pathway Committee Chair

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, "Undergraduate Curriculum Legislation" (within the appropriate College folder, “Preliminary Legislation”), to allow for review and questions. Any modifications should be saved as “original file name.version2.docx” (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.