Meeting called to order at 3:00 by President Missi Kelly.

I. Approval of Minutes from 8/27/12 meeting – Missi Kelly
   Motion to approve minutes by Jon Bartlow. Motion approved by Lauren Werner.

II. KBOR Meeting – Missi Kelly
    Missi went to the KBOR meeting last Wednesday. Her brief presentation was well received and the message was that all schools were still meeting and discussing collaboration opportunities. Next opportunity to meet with KBOR will be in either January or February.

III. USS/USSEC Photos – Susan Dellasega
     Photos of the senate and officers is posted on the Pitt State website. Susan will have the titles for each officer added to the caption.

IV. Fundraising Committee Update – B.B. Stotts
    B.B. Stotts was unable to attend the meeting. She and Heather Eckstein have visited with other organizations on campus and will report on fundraising ideas at the next meeting.

V. Presentation for USS October 3 meeting – Missi Kelly
    Kathleen Flannery will come and speak about the Fine Arts building at the next senate meeting.

VI. Scholarship Applications – Missi Kelly
    Council reviewed scholarship applications for the October leadership event sponsored by the college of business. Jon Bartlow motioned to approve David Hogard to receive the funding and Paul Stewart approved the motion. David will need to fill out the registration for the event and get this to Lauren Werner by the end of this week. Missi will contact David.

   From this point on, we will post a link to the scholarship application on the USS website.

VII. Agenda for USS October 3 meeting – Missi Kelly
    Lindell Haverstic will present information on the ride-share item that he was unable to share at the last meeting.

VIII. New Business
    a. Financial support for unclassified staff pursuing advanced degrees
       Jon Bartlow followed up with Michelle Sexton regarding tuition available for courses taken outside of Pittsburg State. This money has always been available, but not advertised for use outside of Pittsburg State. Jon will update the senate at the next meeting.
    b. Topics to consider for future senate meetings.
       As ideas come up, please contact Missi Kelly.
       i. Jon Bartlow would like to hear from upper administration as to how we as unclassified staff can help the entire organization. Dr. Scott did address the senate last year regarding the budget.
       ii. USS is in discussion with other Pitt State groups to work together toward some common goals. (Faculty senate and classified senate.) The possible waiving of parking fees and/or recreation center fees are items being discussed to review

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as a collaborative group. It was suggested that the group get on the President’s Council agenda at some point to present these ideas. Collaborative meetings with Classified and Faculty senates have already helped clear communication issues regarding the Faculty Association steak fry.

c. **Fund-raising**
   i. Lauren Werner suggested that if possible, funds raised could be set aside for a student scholarship.
   ii. Possible fund raising ideas discussed included:
      1. Working concession stands at sporting events or tailgate. Possibly more opportunities to do this during post-season play for football.
      2. Little Balkans might be an event to raise money. There is a $40 vendor fee. Jon Bartlow thought if we had a unique idea it might be successful.
      3. T-shirts have been sold by many groups on campus. We will re-visit this idea at next meeting to get Jenny Hellwig’s input. Missi will follow up on what we need to do to get a design approved if this idea is explored. Lauren can find out if tax needs to be collected on the sale of shirts.

d. **Open enrollment for Health Insurance is Next Month**
   Recommendation was made to ask Debbie Amershek to speak to the group concerning health insurance options at the next senate meeting.

Meeting adjourned at 3:50. The next USSEC meeting will be 10/29/12.

### Attendance Chart

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