

Chairs Meeting, 9.7.11

Present: C. Allan, J. Berry-Bravo, T. Flood, B. Ivy, R. Jones, M. Kelley, K. Kunkel, C. Lambert, C. Patterson, M. Pomatto, E. Ramage, M. Roelfs, R. Shand, K. Siam, D. Smith, D. Whitbeck, B. Winters, R. Womble

IB Program – Dr. Ivy and Ms. Roelfs presented information about the International Baccalaureate transfer program. Handouts attached to original minutes. Dr. Ivy asked chairs to take the information back to their depts for faculty for discussion.

Items from PLC – When Provost attends dept meetings this year, she wants the meeting devoted to opening remarks from her and questions from/discussion with faculty.

Provost suggests chairs recuse themselves from the ballot for Arts & Sciences Promotion Committee and the ballot for representatives to the University Promotion Committee. Chairs were asked to respond by 9:00 tomorrow morning.

The University Program Review Committee needs a chair representative. Anyone interested should let dean know.

Staffing Plans – Staffing plans have been received from five depts so far. Chairs who haven't submitted plans were asked to submit theirs as soon as possible. Next week's meeting will be extended to two hours in order for chairs to present individual staffing plans and for open discussion. Afterwards, dean will create a final document for Provost.

Positions – Depts should start the search procedure for open positions if funding has been identified.

Summer School – There is a shift in the model for summer school. Because of budget cuts, CGS is trying to cut back on their funding. The new model is that summer school has to break even and tuition must approach if not meet faculty salaries. Dean asked chairs to begin thinking about summer school—enrollment trends, courses needed for program, audience, recruitment, etc.