

# Design and Print Request Form

## Approval from PSU Marketing

Please complete this form with details regarding your design or print request. Once your respective section has been completed, save and submit the form to [jas.landrum@gmail.com](mailto:jas.landrum@gmail.com).

### GENERAL INFORMATION

Project: \_\_\_\_\_

Department: \_\_\_\_\_ Requested by: \_\_\_\_\_

Medium: \_\_\_\_\_ Quantity: \_\_\_\_\_ Size: \_\_\_\_\_

Date of Request: \_\_\_\_\_ Deadline: \_\_\_\_\_

### COLLEGE OF TECHNOLOGY DEAN'S APPROVAL

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Approved: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Revisions: \_\_\_\_\_

### PSU MARKETING & PUBLIC RELATIONS' APPROVAL

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Approved: \_\_\_\_\_ Date of Approval: \_\_\_\_\_

Revisions: \_\_\_\_\_



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