



**Pittsburg State University**  
Department of Teaching and Leadership  
201 Hughes Hall; Telephone: 620-235-4508; FAX: 620-235-4520

1701 South Broadway  
Pittsburg, KS 66762-7500  
620/235-7000

Dear Master of Science in Educational Technology Candidate:

Welcome to Pittsburg State's Master of Science, Advanced Program in Educational Technology! The Department of Teaching and Leadership, which will be your "home" for your degree, is pleased that you have chosen us for the continuance of your education and professional development. Our goal is to provide for you high-quality coursework and effective instructors in a supportive environment. The information provided in this packet offers insight into our program requirements so that you may fulfill the admission steps in a timely fashion and be prepared for the assessment points during and at the end of the program.

Please feel free to contact our office with any questions or concerns you may have as you proceed to degree completion. The Teaching and Leadership Office number is 620-235-4508, or you may e-mail Dr. Liz Mascher at [emascher@pittstate.edu](mailto:emascher@pittstate.edu). Best wishes for a successful educational journey!!

**Requirements for Admission to Pittsburg State University's Master of Science in Educational Technology Program (Requirements must be submitted as soon as possible but prior to the completion of the first 12 hours of coursework.)**

- Bachelor's Degree in Education.
- Meet all COE/KSDE requirements for licensure. NOTE: Exception for International students and others seeking MS Degree only—without licensure.
- Copy of valid teaching license/certificate. Please submit the copy to your program advisor.
- Two recommendations (Graduate Study Recommendation Form) submitted by a public school administrator, a peer teacher, and/or university instructor.
- Background check. In alignment with state licensure requirements, Pittsburg State University requires all education majors who are applying to teacher education to complete a background check with Validity Screening Solutions Background check. Please refer to the Criminal Background Check Instructions for further information.
- Conditional entry: If overall GPA is below 3.0 on undergraduate degree, candidate will be admitted on condition that a 3.0 is maintained in the first 12 hours of coursework. NOTE: A GPA of 3.0 is required for successful completion of this program.

**PLEASE SEND COMPLETED RECOMMENDATION FORMS TO:**

Administrative Specialist, College of Education  
110 B Hughes Hall  
Pittsburg State University  
1701 S. Broadway  
Pittsburg, KS 66762