Progress Review (New Program)
Self-Study Template

Programs that are completing the preliminary review self-study for Program Review are expected to provide a written response to the following outline that is no longer than 4 pages plus attachments. Only brand-new degree programs will complete a progress review. This review will be scheduled during the program's third fall semester.

I. Program Overview
   A. Summarize current status of the program
      1. Strengths
      2. Challenges
   B. Summarize how the program supports the mission of the university, college, and department

II. Addressing Minima Requirements
   A. Summarize how the program is working to achieve the expectations for each of the following:
      1. Number of program first majors/second majors – especially describing recruitment and retention activities completed
      2. Junior-to-Senior progression rate or adopted Graduate program retention rate
      3. Faculty (Full-time equivalence)

VI. Assessment
   A. Summarize how program assessment results have been accumulated and will be used to foster program improvement

VII. Summarize Future Planning/Goals
   A. List initiatives/goals being implemented by the program to foster improvement and move towards being an exemplary program per the department's current plan

IX. Program Profile provided by Office of Institutional Effectiveness
   A. Enrollment Data (Minima Worksheet) including:
      1. Number of Program Majors
      2. Number of Program Completions