

Keywords: *commonly found on tests*

ANALYZE- Break into separate parts & examine, discuss or interpret each part.

COMPARE- Examine two or more things. Identify similarities and differences. Comparisons generally ask for similarities more than differences. (See CONTRAST).

CONTRAST- Show differences. Set in opposition.

CRITICIZE- Make judgments. Evaluate comparative worth. Criticism often involves analysis.

DEFINE- Give the meaning, usually a meaning specific to the course or subject. Determine the precise limits of the term to be defined. Explain the exact meaning. Definitions are usually short.

DESCRIBE- Give a detailed account. Make a picture with words. List characteristics, qualities & parts.

DISCUSS- Consider & debate or argue the pros and cons of an issue. Write about any conflict. Compare & Contrast.

ENUMERATE- List several ideas, aspects, events, things, qualities, reasons, etc.

EVALUATE- Give your opinion of an expert. Include evidence to support the evaluation.

ILLUSTRATE- Give concrete examples. Explain clearly by using comparisons or examples.

INTERPRET- Comment upon, give examples, describe relationships. Explain the meaning. Describe, then evaluate.

OUTLINE- Describe the main ideas, characteristics, or events. (Does not mean "write a Roman numeral/letter outline.")

PROVE- Support with facts (especially facts presented in class or in the text).

STATE- Explain precisely.

SUMMARIZE- Give a brief, condensed account. Include conclusions. Avoid unnecessary details.

TRACE- Show the order of events or progress of a subject or event.



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