

# Promotion Only Timeline

Processes during 2025-2026 for awards to be granted during 2026-2027

Event	When
First Issuance of Notification of Promotion and/or Tenure Eligibility (by the Provost's Office)	By the 1 <sup>st</sup> Friday of April <b>April 4, 2025</b>
Delivery of campus-wide workshop on development and submission of tenure and promotion dossiers for potential faculty candidates.	Before Finals Week <b>May 9, 2025</b>
Second Issuance of Notification of Promotion and/or Tenure Eligibility (by the Provost's Office). Instructions for the preparation of dossiers are found on the Provost's website.	By the 1 <sup>st</sup> Friday of August <b>August 1, 2025</b>
Faculty members will notify Department Chair/School Director if they intend to submit a dossier for promotion consideration	By the 3 <sup>rd</sup> Friday of August <b>August 15, 2025</b>
Departmental/School Promotion & Tenure Committees Formed; Committee Chairs Elected	By the 1 <sup>st</sup> Friday of September <b>September 5, 2025</b>
College and University Promotion Committees Formed; Chairs Elected	By the 1 <sup>st</sup> Friday of September <b>September 5, 2025</b>
Candidate Dossiers Submitted to Departmental Committees	By the 4 <sup>th</sup> Friday of September <b>September 26, 2025</b>
Candidate Dossiers Submitted to Departmental Chairs or Directors	By the 2 <sup>nd</sup> Friday of October <b>October 10, 2025</b>
Candidate Dossiers Submitted to College Deans	By the 4 <sup>th</sup> Friday of October <b>October 24, 2025</b>
Candidate Dossiers Submitted to the College Promotion Committees	By the 2 <sup>nd</sup> Friday of November <b>November 14, 2025</b>
Candidate Dossiers Submitted to the University Promotion Committee	By the 1 <sup>st</sup> Tuesday following Thanksgiving Break <b>December 2, 2025</b>
Candidate Dossiers Submitted to Provost and Vice President for Academic Affairs	By the 2 <sup>nd</sup> Friday of December <b>December 12, 2025</b>
Candidate Dossiers Submitted to University President	By the 4 <sup>th</sup> Friday of December <b>December 26, 2025</b>
President Completes the Process and Announces Decisions to the Candidates	By the 2 <sup>nd</sup> Friday of January <b>January 9, 2026</b>