

FACULTY FEE WAIVER FORM

Along with [https://www.pittstate.edu/hr/ files/documents/forms/tuition-tax-status.pdf](https://www.pittstate.edu/hr/files/documents/forms/tuition-tax-status.pdf)

(Available to Tenure and Tenure-Earning Faculty – Form must be typed and all sections completed before submitting to Provost's Office)

The Office of the Provost and Vice President for Academic Affairs will fund one course per semester (1-5 credit hours maximum). Funding for additional courses/credit hours will need to be agreed to and funded by the Department and/or College and that funding identified on this form before being submitted to the Office of the Provost and Vice President for Academic Affairs for review and approval.

Faculty Name: _____

Faculty Rank: _____ Faculty ID No.: _____

Please mark one: Tenure _____ Tenure-earning _____ Other _____
(Please identify)

Department: _____

Semester of Requested Enrollment: _____

Course ID & Name _____ Course Credit Hours _____

(Example: TTED 854 Organizational Theory & Planning 3 credit hours)

Chairperson's Rationale for Approval:

Signature of Chairperson: _____
(Date)

Dean's Rationale for Approval:

Signature of Dean _____
(Date)

Funding for additional courses/credit hours over one course (1-5 credit hours maximum for the one course) per semester being funded from:

Unit / Fund / Account Name _____ Authorized Signature of Account _____ (Date)

Courses to be funded by Department or College:

Course ID & Name _____ Course Credit Hours _____

Complete this form and the ***DETERMINATION OF TAX STATUS FORM*** located at

[https://www.pittstate.edu/hr/ files/documents/forms/tuition-tax-status.pdf](https://www.pittstate.edu/hr/files/documents/forms/tuition-tax-status.pdf)

before forwarding to the CHAIR/DEAN/PROVOST. Your request cannot be processed unless both forms are received together.