

## Facility Operations

### Custodial Construction Standards

#### 1. RESTROOM FIXTURES

- Soap dispensers, paper towel dispensers, toilet paper dispensers, and sanitary disposal receptacles for restrooms will be provided by Facility Operations for all new construction or remodel projects. Requests for fixtures may be submitted to [storeroom@pittstate.edu](mailto:storeroom@pittstate.edu). Any variances must be vetted and then receive approval by Facility Operations. Below are specifications for dispensers and receptacles if needed for planning purposes.
  - a) Soap Dispenser – *See Product Specification Information Link*
  - b) Paper Towel Dispenser - *See Product Specification Information Links*
  - c) Toilet Paper Dispenser - *See Product Specification Information Links*
  - d) Sanitary Disposal Receptacle - *See Product Specification Information Link*

There are two sizes of paper towel and tissue dispensers. The preferred sizes are the “short” paper towel dispenser and the “quad-roll” tissue dispenser. Use of the other options must be approved by Facility Operations.

- Basic 23-gallon trash containers without lids will be provided by Facility Operations for all restrooms. Any variances must be approved by Facility Operations and Planning, Design, & Construction. All purchases of and funding for receptacles outside of what are provided by Facility Operations will be the responsibility of the department, as well as future replacements.
- Basic seven-gallon or ten-gallon trash containers without lids will be provided by Facility Operations for all offices. Any variances must be approved by Facility Operations and Planning, Design, & Construction. All purchases of and funding for receptacles outside of what are provided by Facility Operations will be the responsibility of the department, as well as future replacements.

#### 2. RECYCLING CONTAINERS / STATIONS

- Blue seven-gallon or ten-gallon recycling containers will be provided by Facility Operations for campus offices. Any variances must be approved by Facility Operations and Planning, Design, & Construction. All purchases of and funding for receptacles

outside of what is provided by Facility Operations will be the responsibility of the department, as well as future replacements.

- The following recycling containers will be provided by Facility Operations for campus classrooms: Ex-Cell Kaiser RC-KDHR-C RBX, Kaleidoscope Collection, Ruby Texture, 8-Gallon, Half-Round, Cans / Bottles Receptacle. Any variances must be approved by Facility Operations and Planning, Design, & Construction. All purchases of and funding for receptacles outside of what is provided by Facility Operations will be the responsibility of the department, as well as future replacements.
- Space for standard campus recycling stations is needed in new construction or remodeling projects. Space size must be approved by Facility Operations and Planning, Design, & Construction. Facility Operations will provide custom-made stations. Any other custom solutions must be approved by Facility Operations and Planning, Design, & Construction.
- Movement or removal of existing recycling stations must be approved by Facility Operations.

### 3. CUSTODIAL STORAGE SPACE

- Appropriate custodial storage space must be provided in all campus buildings.
- The number, type, and size of custodial storage spaces necessary to fit the needs of Facility Operations in new construction or remodel projects where existing closets are being modified, moved, or removed must be agreed upon and approved by Facility Operations and Planning, Design, & Construction.
- A mop sink must be provided in a minimum of one custodial storage space within the building. ***There may be occasions where more than one sink is needed or needed in a specific location, therefore, the location and number of sinks must be approved by Facility Operations and Planning, Design, & Construction.*** The sink faucet must be as specified in the Plumbing Standards and must include an appropriate floor drain.
- All custodial storage spaces containing mop sinks must have hot water.
- The number and type of electrical outlets necessary for all new or remodeled custodial spaces must be approved by Facility Operations and Planning, Design, & Construction.
- No electrical panels or transformers shall be permitted in custodial storage spaces in new construction.
- New custodial storage spaces shall have a minimum door width of 36". ***There may be occasions where a wider door width is needed to allow for equipment access, therefore, all custodial closet door widths must be approved by Facility Operations and Planning, Design, & Construction.***

#### 4. CUSTODIAL OFFICE SPACE

- Appropriate custodial office space must be provided in all campus buildings.
- The number, type, and size of custodial office spaces necessary to fit the needs of Facility Operations in new construction or remodel projects where existing closets are being modified, moved, or removed must be agreed upon and approved by Facility Operations and Planning, Design, & Construction.
- Custodial office spaces must contain a minimum of 2 electrical circuits and two 4-quadrant electrical outlets (one 4-quadrant on each circuit) and one internet connection.
- All custodial offices must be keyed to only custodial personnel.
- No electrical panels or transformers shall be permitted in custodial office spaces in new construction.
- New custodial office spaces shall have a minimum door width of 36". *There may be occasions where a wider door width is needed to allow for equipment access, therefore, all custodial closet door widths must be approved by Facility Operations and Planning, Design, & Construction.*