Print Form

Pittsburg State University
Scholarship Payment Request

This form is to be used to process the payment of a scholarship to a PSU student from any funding source EXCEPT Foundation funds. Those must be processed through the scholarship program/sweep. It is no longer necessary to create a payment requisition for scholarship payments. Provide all requested information and attach any supporting documentation. ***Send the completed form to Cashiers and Student Accounts, 112 Horace Mann. Please call Ext. 4153 with any questions you may have.***

_____ _____ _____

Fund **Unit** **Name of Scholarship (if applicable)**

Academic Semester Awarded	PSU ID #	Student's Name	PSU Employee	Amount of Scholarship
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	
			Y N	

Authorized Signature: Date:

_____ _____

Contact Name: Phone Ext.:

_____ _____

OFFICE USE ONLY

_____ _____
Financial Aid Signature of Approval Date

NRA: Y or N Documentation completed: Y or N or N/A

Funding 341 or 351- Business Office Approval: _____

IRV _____ _____
Cash Rcpt # Date

JE _____