

Irene Ransom Bradley School of Nursing

Master of Science in Nursing Education Emphasis

Program Guide

Pittsburg State University



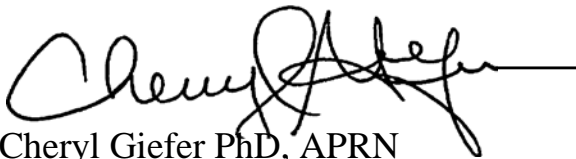
**Welcome to the Irene Ransom Bradley
School of Nursing!**

The faculty, staff, and I would like to extend a warm welcome to you and thank you for your interest in our graduate nursing program. We are proud of the quality of our nursing program, which is approved by the Kansas State Board of Nursing , Landon State Office Building, 900 SW Jackson, Room 1051, Topeka, Kansas, 66612, (785) 296-4929 (www.ksbn.org) and accredited by the Commission of Collegiate Nursing Education, 655 K Street, NW, Suite 750, Washington, DC 20036 (202) 463-6930 (www.aacnnursing.org).

The decision to pursue a Master of Science in Nursing degree is an important one. The need for nurses prepared for advanced nursing roles is acute. Our program is designed to be completed in two years of full-time study. Part-time study is an option. We strive to make our classes accessible to you through convenient scheduling and the use of technology.

We welcome the opportunity to visit with you about your career plans. If you have any questions, please contact us at 620-235-4431.

Sincerely,

A handwritten signature in black ink, appearing to read 'Cheryl Giefer', with a long horizontal line extending to the right.

Cheryl Giefer PhD, APRN
Director and University Professor
Irene Ransom Bradley School of Nursing

Table of Contents

	Page
General Information	
Welcome from the Director	2
The University.....	4
The School of Nursing	4
Accreditation.....	4
Mission Statement.....	5
Vision Statement	5
 Master of Science in Nursing Program	
Description of the Program	5
Program Outcomes.....	6
Master of Science in Nursing Curriculum.....	7
Master of Science in Nursing Education Degree Plan	8
Admission Requirements	9
Application Deadlines	11
Planning to Meet the Degree Requirements	10
Graduate Assistantships	10
Graduate Nursing Program Progression Policy.....	11
Arrests and/or Convictions.....	12
Disciplinary Policy	12
Academic Standing	12
Incomplete Work.....	13
Time Limit to Complete Degree	13
Academic Dismissal and Appeal Process	13
Master's Program Options	13
General Graduate Degree Requirements.....	13
Continuing Education for Nurses	14
Financial Assistance.....	14
School of Nursing Graduate Faculty Members	15
Contact Information	16

Pittsburg State University is committed to a policy of educational equity. Accordingly, the University admits students, grants financial aid and scholarships, conducts all educational programs, activities, and employment practices without regard to race, color, religion, sex, national origin, sexual orientation, age, marital status, ancestry or disabilities. Any person having inquiries concerning the University compliance with regulations implementing Title VI, Title IX, Section 503, Section 504, and A.D.A. may contact the Director of Equal Opportunity, 218B Russ Hall, Pittsburg State University, Pittsburg, KS 66762, telephone (620) 235-4185 or (620) 235-4189. The Director of Equal Opportunity has been designated by the University to coordinate the institution's compliance with regulations implementing Title VI, Title IX, Section 503, Section 504, and ADA.

Website: <http://www.pittstate.edu/office/eoaa>

General Information

The University

Pittsburg State University is one of the six Kansas universities governed by the Kansas Board of Regents. The University is a major academic institution serving approximately 7,000 students.

Pittsburg State University was originally organized as the Auxiliary Manual Training School in 1903. It became a four-year college in 1913 and was renamed in 1923 as the Kansas State Teacher's College. The Kansas Legislature changed the name of the college to Pittsburg State University in 1977.

The Irene Ransom Bradley School of Nursing

The baccalaureate program in nursing was initiated in 1970, and 35 students were admitted in the fall of 1971. In July 2013 the Kansas Board of Regents along with University officials elevated the Department of Nursing to the rank of school within the university, in recognition of the nursing program's growing size and complexity. In September 2013, Dr. Fay Bradley was recognized for a generous donation to the program. The School of Nursing acquired the name Irene Ransom Bradley School of Nursing in honor of Dr. Bradley's mother. Approximately 500 students are currently enrolled in the undergraduate and graduate nursing major. All nursing students are advised by the school of nursing faculty. The Master of Science in Nursing degree was established in the fall of 1993 and prepares family nurse practitioners and clinical nurse specialists. The focus for the graduate program is Family Health. The School of Nursing is part of the College of Arts and Sciences along with twelve other departments.

Accreditation

Pittsburg State University is accredited by The Higher Learning Commission, a Commission of The North Central Association of Colleges and Schools. The baccalaureate program of the School of Nursing is approved by the *Kansas State Board of Nursing and the Master of Science in Nursing program has been continuously approved by the Kansas State Board of Nursing since its 1993 inception. The Irene Ransom Bradley School of Nursing maintains accreditation with the Commission on Collegiate Nursing Education (CCNE) and the accreditation is valid from April 24, 2010-June 20, 2020. The re-approval and reaccreditation site visit is schedule for November 2019.

* Kansas State Board of Nursing
Landon State Office Building
900 SW Jackson Rm. 1051
Topeka, KS 66612
Phone: 785-269-4929
Website: www.ksbn.org

*Commission on Collegiate Nursing Education
655 K Street, NW
Suite 750
Washington, DC 20001
Phone: 202-463-6930
Website: www.aacnnursing.org

Mission Statement

The School of Nursing prepares graduates to demonstrate excellence in practice, to meet regulatory requirements for practice, to assume leadership roles and to engage in learning as a lifelong process.

The programs of the School of Nursing reflect the university mission of teaching, scholarship and service, with teaching-learning as the primary focus. Recognizing the unique characteristics and needs of our diverse, primarily rural setting, the programs of the School of Nursing prepare graduates to provide nursing care to individuals, families, groups, communities, and populations in a variety of settings.

The baccalaureate nursing curriculum builds upon a foundation of the arts, sciences and humanities and provides a base for graduate study. The graduate curriculum builds upon the competencies of baccalaureate nursing and focuses on advanced nursing roles.

Vision Statement

In collaboration with health care systems, educational institutions, and communities-of-interest, the School of Nursing assumes the leadership role in pursuit of excellence in nursing through education of undergraduate and graduate students.

Master of Science in Nursing Program with Education Emphasis

Description of the Program

The philosophy for the graduate program with Education Emphasis builds upon the baccalaureate philosophical statement with an emphasis on the family. MSN prepared nurses can fill a variety of innovative roles that extend from healthcare reform and evolving healthcare systems. Courses in this program will prepare the MSN educator role with theory, clinical practice, and supervised experiences to promote innovative, clinical thinking. Through an immersion experience, students will focus on a specific population, disease process, or healthcare disparity. The addition of the Education Emphasis will assist the School of Nursing in meeting its goal to prepare MSN's for local and regional healthcare needs.

Graduates of this program will be eligible to sit for the Nurse Educator Certification Examination, administered by the National League for Nursing's Academic Nurse Educator Certification Program.

[http://www.nln.org/docs/default-source/professional-development-programs/certified-nurse-educator-\(cne\)-examination-candidate-handbook.pdf?sfvrsn=2](http://www.nln.org/docs/default-source/professional-development-programs/certified-nurse-educator-(cne)-examination-candidate-handbook.pdf?sfvrsn=2)

MSN Education Emphasis Program Outcomes:

1. Integrate theories and research from nursing science and other disciplines to improve nursing care. (AACN *Essentials 1*)
2. Evaluate organizational and systems leadership to promote quality and safety in patient care, primarily in the rural setting. (AACN *Essentials 2*)
3. Articulate analytical methods to determine quality in evidence based patient care. (AACN *Essentials 3*)
4. Advance the translation and integration of scholarship into nursing practice. (AACN *Essentials 4*)
5. Contribute to improving nursing through information systems, communication and patient care technology with emphasis in the rural setting. (AACN *Essentials 5*)
6. Intervene in healthcare policy and advocacy to influence health and health care, at the systems level particularly in the rural setting. (AACN *Essentials 6*)
7. Communicate, collaborate and consult with inter-professional teams. (AACN *Essentials 7*)
8. Improve health status for populations, particularly in rural settings, by evaluating the planning, delivery and management of evidence based nursing practice and prevention services. (AACN *Essentials 8*)
9. Support nursing practice through interventions for individuals, populations or systems healthcare outcomes. (AACN *Essentials 9*)

(American Association of Colleges of Nursing,
Essentials for Master's Education in Nursing, October 2011)

**MSN Education Track
33 Credit Hours**

Nursing Education Courses: Total 9 credit hours (Meets Eligibility to sit for NLN Nurse Educator Certification)

	Credit Hrs.
NURS 855/854 Teaching Strategies & Practicum.....	3
NURS 850 Curriculum Development.....	3
NURS 853 Evaluation for Nurse Educators	1
NURS 856 Education Practicum	2
Option III Podium Presentation	

MSN Core Courses: Total 11 credit hours

NURS 803/804 Advanced Health Assessment/Practicum:	4
NURS 809 Advanced Pathophysiology.....	3
NURS 817 Pharmacokinetics and Pharmacodynamics	1
NURS 818 Applied Drug Therapy:	3

Additional Course Work: Total 13 credit hours

TCHL 891 Methods of Research:	3
EDTH 805 Design and Production of Instructional Materials	3
NURS 885 Informatics for Healthcare:	2
NURS 888 Health Policy.....	2
NURS 891 Research Problem or Elective*	3

***Elective course in Nursing or Teaching and Leadership, approved by Academic Advisor, Director of School of Nursing and/or Chair of Teaching and Leadership.**

Full-time Master of Science in Nursing Education Emphasis

Part-time options available (per course offerings). A part-time program of study will be determined by the academic advisor and student, for approval by the Director of School of Nursing.

Year 1	Summer	Hours	Fall	Hours	Spring	Hours	Totals
			NURS 803 Advanced Health Assessment NURS 804 Advanced Health Assessment Practicum (96 clinical hours)	2 2	NURS 850 Curriculum Development	3	
			NURS 855/854 Teaching Strategies & Practicum	3	NURS 888 Health Policy	2	
					TCHL 891 Methods of Research	3	
Total				7		8	15
Year 2	NURS 853 Evaluation for Nurse Educators	1	NURS 809 Advanced Pathophysiology	3	NURS 818: Applied Drug Therapy	3	
	NURS 885 Informatics for Healthcare	2	NURS 817 Pharmacokinetics and Pharmacodynamics	1	NURS 856 Education Practicum	2	
	EDTH 805 Design and Production of Instructional Materials	3	NURS 891 Research Problem or Elective Course	2	NURS 891 Research Problem or Elective Course	1	
Total		6		6		6	18
					Program Total		33

ADMISSION REQUIREMENTS

Admission is competitive as applications usually outweigh numbers of seats available. Admission requirements are utilized to prioritize admissions.

Admission to graduate study in the School of Nursing requires that students submit the following prior to enrollment in nursing courses:

- ◆ Pittsburg State University Graduate School Application (\$35.00 application cost). You may access the application online at <http://www.pittstate.edu/office/graduate/>
- ◆ Pittsburg State University Irene Ransom Bradley School of Nursing MSN Education Emphasis Graduate Program Application (\$75.00 application cost payable to the School of Nursing).
- ◆ \$30.00 Pre-Testing cost (payable to the School of Nursing) paid prior to authorization of Standardized Testing.
- ◆ Confirmation of an undergraduate GPA of at least 3.0 (based on a 4.0 scale). Admission may be granted to applicants with an undergraduate GPA of 2.7 to 2.999 on a space available basis. Undergraduate GPA is one of the criterion for ranking applicants.
- ◆ Three confidential reference forms from:
 1. Immediate Nursing Supervisor
 2. Faculty professor from BSN program
 3. Professional reference able to assess your professional characteristics as listed on the reference formsPlease do not ask for references from family, friends, ministers or persons not in the field of healthcare. Please supply the reviewer with a stamped envelope pre-addressed to Pittsburg State University, Irene Ransom Bradley School of Nursing, 1701 S. Broadway, Pittsburg, KS. 66762.
- ◆ A graduate of a nationally accredited baccalaureate nursing program.
- ◆ Resume including documentation of all work experience as a registered nurse.
- ◆ Documentation of current nursing practice—a letter from your employer.
- ◆ Evidence of completion of prerequisite courses (**undergraduate research and physical health assessment content**). If the applicant did not take a specific course entitled research or physical health assessment, the applicant must provide evidence that the content was included in their undergraduate program, if in question please verify prior to applying.
- ◆ An applicant who is born outside of the United States is required to submit proof that he or she has taken and passed the TOEFL iBT (Test of English as a Foreign Language-Internet Based Test). **Each area must meet the minimum requirement.** Minimum scores for the TOEFL iBT are as follows: Writing-20; Speaking-20; Reading-19; Listening-20, for a total of 79.
- ◆ A personal interview may be required.

Admission Requirements (continued)

- ◆ A writing sample on 1) past experiences in nursing which are to include purpose for undertaking or continuing graduate study, 2) reasons for wanting to study at Pittsburg State University, and 3) professional plans and career goals. Writing sample is evaluated by Graduate Nursing Faculty and used as criteria for ranking applicants. This should be a typed, 12 point font, 1 inch margin writing sample, submitted with your application. Specifically address the 3 topics above by heading.
- ◆ Evidence of **current Kansas RN license**.
- ◆ Evidence of current BLS (Basic Life Support) certification.
- ◆ **Unconditional** Admission to the Pittsburg State University Graduate School for graduate study.
- ◆ Self-report of arrests, convictions, diversions, or disciplinary action against licenses, certifications, and/or registrations are required. Applicants with a criminal history (includes diversions, misdemeanors, felonies) as well as arrests for which action is still pending will be evaluated on an individual basis, with no guarantee of admission.

Disciplinary Action:

The Pittsburg State University nursing program requires applicants and admitted clinical nursing students to: Notify the School of Nursing in writing of any disciplinary action against all licenses, certifications and/ or registrations as well as disciplinary action by a state board of governmental agency. (Some examples are): Driver's License; Fishing License; Hunting License; Day Care License; Nursing Home Administrator License; Nursing License in Kansas or another state; CNA/CMA/ HHA certification; School Teacher certification; Dishonorable discharge and/or other than honorable discharge from any branch of the military, disciplinary sanction from any branch of the military. Those with applications on file or admitted MSN students must report actions within 24 hours. Admitted students may be suspended until the action is fully investigated. Progression will be evaluated on an individual basis and continued participation in the program is not guaranteed. Failure to notify as an applicant or admitted MSN student results in not being admitted, being suspended until legal issue is resolved or dismissal from the program. If report is necessary, please provide circumstances leading up to the disciplinary action, date of disciplinary action, actual disciplinary action that was taken and current status of the action. The applicant is required to provide certified, dated copies of disciplinary documents.

Applicants are required to purchase a background check through <https://mycb.castlebranch.com> This is a National Background check in the applicant's current state of residence. Read thoroughly and follow the directions on the CastleBranch order instruction form in your application packet. This is a National Background Check in your current state of residence. Also required is a signed consent for background check form for the School of Nursing and if you are NOT a resident of Kansas you are required to complete a KBI background check form. The application packet specifies where each background check is mailed and the fee amounts to be remitted.

There are specific requirements for reporting criminal history on the application for admission. Applications that meet all requirements are reviewed by Graduate Nursing Faculty and ranked based on Undergraduate GPA, Critical Thinking Test Results, References, and Writing Sample.

The number of students admitted to the MSN in Education program is determined by resources available. When there are more qualified applicants than spaces available, an alternate list is prepared. If openings become available, the School of Nursing Director will admit individuals according to established guidelines.

Enrollment in clinical track - Prior to enrollment in 800 level clinical courses:

ACLS (Advanced Certified Life Support) certification

Application Deadlines

Application deadlines for first consideration: March 15th for summer or fall enrollment and October 15th for Spring enrollment in the program. The application submitted, with fees paid, is applicable for only one academic year without being admitted to the graduate nursing program of study. Clinical space and resource availability may limit the number of students admitted each academic year. Applications that are incomplete after one year are considered no longer active and are destroyed.

Transfer and Wavier of Credit Policy

Any transfer or waiver of graduate credit that applies to a degree must have the recommendation of the student's School of Nursing advisor and the approval of the Dean of Graduate and Continuing Studies.

Hours may be transferred from another accredited graduate school and applied to a program of study with the approval of the student's department. Only work graded B or higher may be transferred.

Credits from a completed graduate degree may be used as evidence for waiver of requirements in another graduate degree program. Decisions regarding requirements that may be waived are based on evidence of past course work and/or experience. Waivers are of two types: 1) a requirement may be waived but total degree credit required may be the same; or 2) a requirement may be waived and the number of credits required may be reduced by that credit amount.

Planning to Meet the Degree Requirements

At the time of admission into a degree program, students should meet with their advisors to make a tentative plan for their entire degree program. Agreement upon courses to be transferred, waived, or validated should be made at that time. Specific courses and number of credit hours of graduate work taken in special graduate student status that are applicable to the degree should also be determined. Typically, no more than 12 credits taken in special graduate status will apply to a degree at Pittsburg State University.

Graduate Assistantships

The School of Nursing awards assistantships to selected and qualified students. Graduate assistants teach within the baccalaureate program and receive a stipend and tuition waiver. Both part-time and full-time assistantships are available. For more information copy and paste the link below into an open browser: <http://www.pittstate.edu/office/graduate/assistantships.dot>
If you are interested in completing a graduate assistant application, please contact the School of Nursing at 620-235-4431.

Graduate Nursing Program Progression Policy

Students must maintain continuous enrollment in the MSN Program based upon their program plan of study. If a lapse of enrollment is requested, the Director of the School of Nursing must be **notified in writing** by Certified Letter. The student and academic advisor will meet and plan an altered Program of Study. The altered Program of Study will require approval by the appropriate faculty committee and Director of the school. Students must meet with their graduate academic advisor prior to re-enrollment. Re-enrollment may be based on space availability and course offerings as determined by the Director of the School of Nursing. Requests to return to study should be made per written Certified Letter.

A graduate nursing student must maintain an overall average of 3.0 GPA with no more than two Cs in 700 level and above course work in nursing taken as part of the BSN or graduate programs. A graduate nursing student earning a grade of "C" or below in more than two courses must submit a request written per Certified Letter to the Director of the SON and appropriate committee for consideration for readmission and repetition of the course. According to PSU policy, only 6 hours may be repeated with no course repeated more than once.

Arrests and/or Convictions

The Pittsburg State University School of Nursing requires students to:

1. Notify the School of Nursing in writing of his or her arrest/conviction for any crime, diversions, misdemeanor, and/or felony not later than one class/clinical day after such arrest/conviction. Failure to notify the School of Nursing within one day may result in dismissal.
2. Student may be suspended until the legal issue is resolved.
3. Continuance in the major will be individually evaluated and will be at the sole discretion of the Pittsburg State University School of Nursing.

Disciplinary Policy

Failure to notify the School of Nursing on the application or within one day after admission, if a new action since application, may result in dismissal or suspension until the legal issue is resolved. Continuance in the graduate program will be individually evaluated and will be at the sole discretion of the Pittsburg State University School of Nursing.

NOTE: The Kansas State Board of Nursing and other state nursing boards have specific procedures for reporting disciplinary action on nursing applications (initial, reinstatement and endorsement.) The procedures are accessible by contacting the respective boards.

Academic Standing (Approved by Graduate Council 4/11/07)

A student who has not maintained a 3.0 grade point average, has earned six hours of C grade work, and/or has failed a course with a grade of D or F can be placed on Academic Alert status.

A student who has been placed on Academic Alert can be required to enroll in fewer hours for the following semesters, be required to repeat courses, not be eligible for an assistantship and/or be dismissed from the Graduate School. Students on Academic Alert Status will be monitored each semester to confirm that they are improving their academic standing.

A student who has not maintained a 3.0 grade point average, earned more than six hours of C grade work, and/or has failed a course with a grade of D or F, can be dismissed from the Graduate School by the Graduate School Dean. The Graduate School Dean, after consultation with the student's academic advisor, may terminate a student's graduate status because of unsatisfactory academic performance. Students who have been Academically Dismissed will not be admitted to a graduate degree program for a period of two years. <http://www.pittstate.edu/dotAsset/219848.pdf>

Incomplete Work/In-Progress

Incomplete grade is to be utilized in rare instances when a student is unable to complete a course due to circumstances beyond his/her control. The student must have successfully completed a majority of the course work to be eligible. The instructor must state clearly in writing what is needed to successfully complete the course. This information will be provided via GUS to both the student and the Director of the School of Nursing. The plan cannot require the student to repeat the course as an option for removing an "IN" grade. Instructor must provide the grade the student would earn if no additional work is completed by entering a grade of "IB" "IC" "ID" "IF", calculating the missing work as zero grades. The second letter supplies the default grade that will replace the "IN" grade at the end of one full subsequent fall or spring semester if no additional work is completed. If the student opts to graduate prior to the allowed deadline for removal of an incomplete, the default grade will be recorded, and the student may not complete the work to achieve a higher final grade after graduation. A grade of In Progress "IP" may be given when a student is enrolled in a course that requires the student to engage in projects that extend past the end of the semester. Such courses must be legislated and approved by the Graduate Council for use of the "IP" grade. As within complete grades, an In Progress not removed within one year shall be regarded as a failure and the "IP" grade will be changed to an "F" and included in the computation of the student's GPA. Courses that do not automatically change to an F after a year will, if still Incomplete or In Progress after two years of no enrollment in graduate courses, be regarded as permanently Incomplete and will receive the designation "IX". Once a grade of "IX" has been posted for a course, a student wishing to earn credit for that course will be required to re-enroll in it and to pay the required tuition and fees. <http://www.pittstate.edu/dotAsset/215077.pdf>

Time Limit to Complete Degree

Credits earned more than six years before the date of granting the degree cannot be counted to meet requirements for the degree unless they are validated by special examination or repeated. Examinations and grades for validated courses are given by the course instructor or school faculty.

http://catalog.pittstate.edu/contentm/blueprints/blueprint_display.php?bp_listing_id=162&blueprintid=52&sid=1&menu_id=7968

http://catalog.pittstate.edu/contentm/blueprints/blueprint_display.php?bp_listing_id=162&blueprintid=98&sid=1&menu_id=348

Academic Dismissal and Appeal Process

The Dean of Continuing and Graduate Studies, after consultation with the SON advisor, may terminate a student's graduate status because of unsatisfactory academic performance. This dismissal may be appealed to the Graduate Council.

Master's Program Options

There are three alternative experiences at the Master's level: thesis, applied research, or course work. The PSU Catalog specifies requirements for each option. The MSN education degree has built in the program of study, course work, to meet the Graduate School requirements.

General Graduate Degree Requirements

The Master's degree at PSU requires a minimum of 30 semester hours of graduate study for degrees requiring a thesis and a minimum of 32 to 33 semester hours of graduate study for degrees not requiring a thesis. At least fifteen semester hours must be earned in 800-900 level courses open only to graduate students.

Continuing Education for Nurses

The School of Nursing is approved by the Kansas State Board of Nursing as a long term provider of continuing education offerings. A series of programs is offered throughout the year which meet the mandatory continuing education requirements for re-licensure of registered nurses and licensed practical nurses.

Financial Assistance

Students seeking financial aid should contact the Office of Student Financial Assistance. The Office of Student Financial Assistance administers a range of scholarships, grants and loans. After admission to the nursing major, each student may apply on-line for the scholarships administered by the School of Nursing. The recipients are selected by a committee according to established criteria.

**Irene Ransom Bradley School of Nursing
Graduate Faculty Members * Graduate Service Members**

Director

Cheryl Giefer, PhDExt. 4438, cgiefer@pittstate.edu

Faculty

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**The School of Nursing reserves the right to
make changes to correct booklet errors if
necessary.**

For further information regarding the master's program or to make an appointment, please phone or write to the following address:

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Irene Ransom Bradley
School of Nursing
1701 S. Broadway
Pittsburg, KS 66762

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Fax (620) 235-4449

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School of Nursing

*“Caring to make a
healthy difference”*

School of Nursing Motto