PSU IT PROJECT MANAGEMENT COMMITTEE

COMMITTEE CHARGE

Using the University's mission, goals and current initiatives as directives, the PSU Project Governance Committee prioritizes projects and project requests that have been submitted to ITS. This standing committee is comprised of the University President, University Vice Presidents, and members of ITS Leadership. Members of the committee are responsible for understanding projects and requests from their areas, and should be prepared to prioritize them in the best interests of the University as a whole. The committee meets regularly. Meetings are chaired by PSU's Chief Information Officer.

ITS will structure its project work to maximize resources as efficiently as possible based on the recommendations and priorities established by this committee.

IT PROJECT WORK FLOW.

- Project Requests are submitted to Team Dynamix by Division.

- Division Head gains background on and prioritizes his/her Division's Project Requests.

- ITS combines all Project Requests, noting Division priorities and estimated timelines.

- If Project Pipelines are beyond capacity, the Project Governance Team evaluates ALL University projects and re-prioritizes.
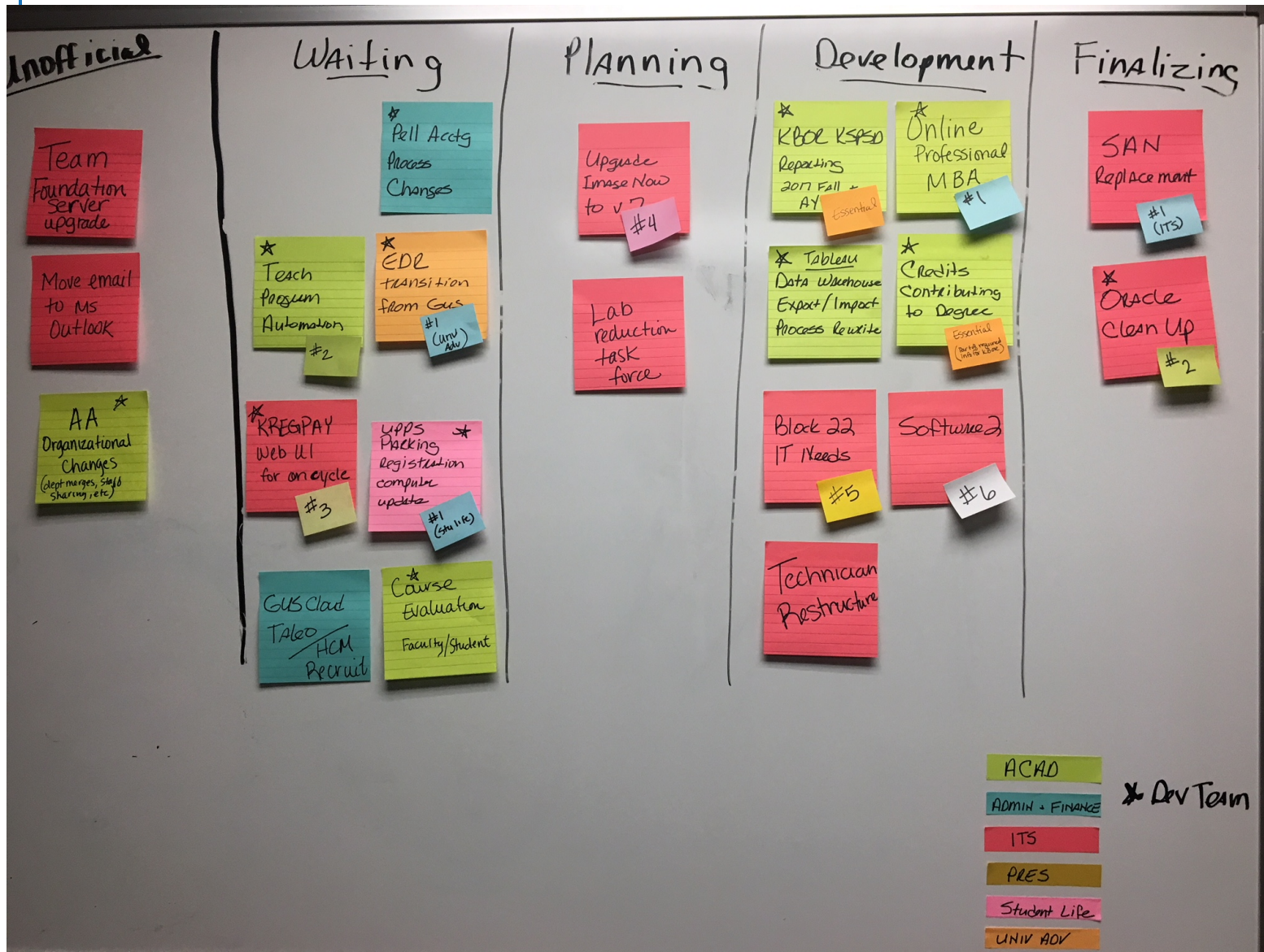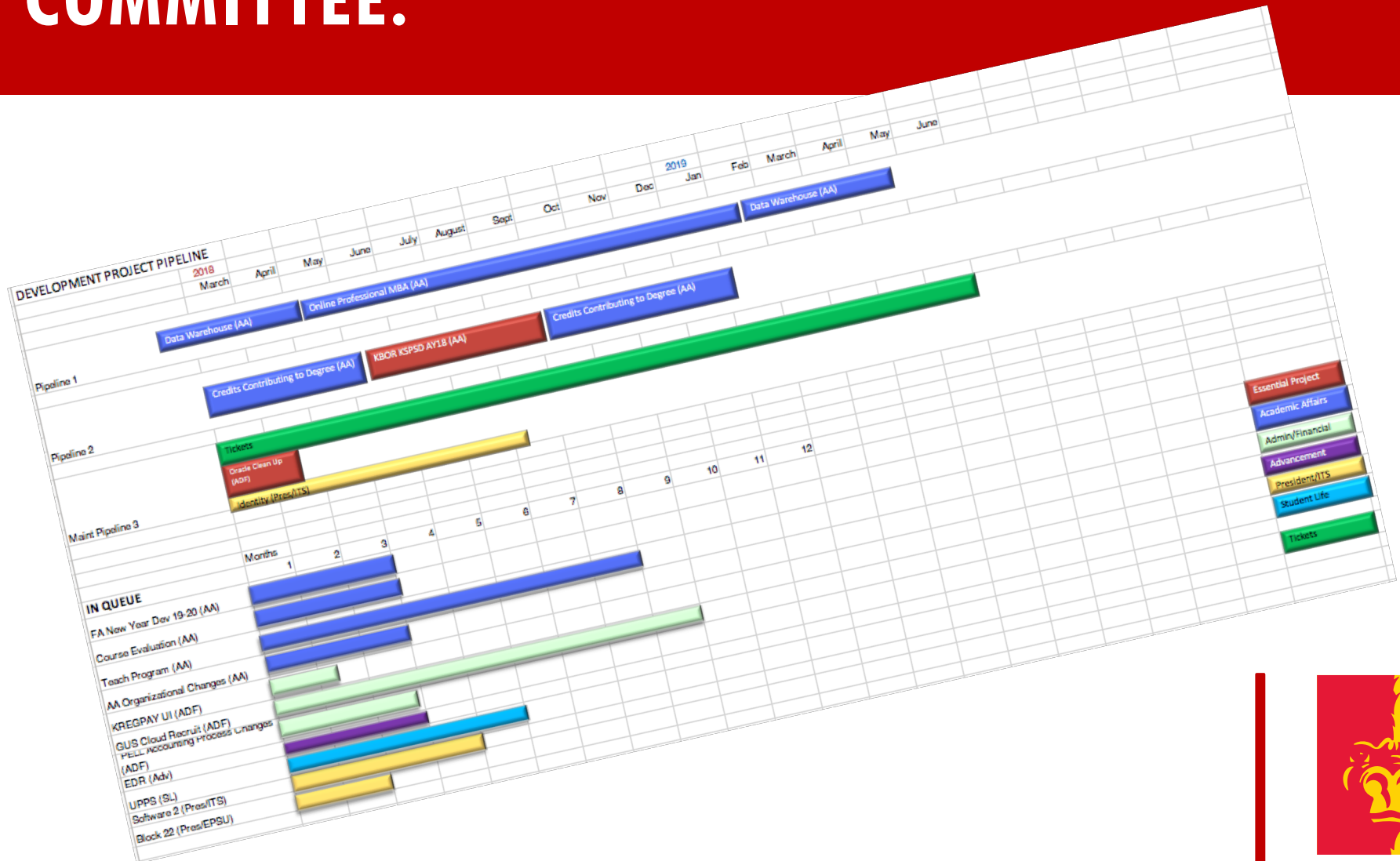
WHAT MAKES A REQUEST A PROJECT?

- Number of resources required
- How many departments are involved
- Length of time to completion
- Dollar value, most likely the more expensive the more time and care must be taken
- Current state of the program
- Number of users impacted

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A DEVELOPMENT PROJECT PIPELINE IS EXAMINED/UPDATED EACH QUARTER BY THE COMMITTEE.

IF MORE PROJECTS ARE RECOMMENDED BY THE COMMITTEE THAN THERE IS BANDWIDTH TO COMPLETE, A RUBRIC IS USED TO DETERMINE WHICH PROJECTS WILL IMPACT CAMPUS THE GREATEST.

IT Project Rubric

CRITERIA	WT.	SCORING VALUE	Project A	Project B
Does the project meet the definition of 'essential'? There is a required date by legal or state/federal agencies. Project **must** be completed.	5	0: no 9: yes		
Strategic Alignment: Academic Excellence Student Success Partnerships Innovation	4	0, 3, 6, 9 0: aligns with none 3: aligns with one 6: aligns with two 9: aligns with three or more		
Is there a revenue stream? OR Are there financial savings to the University?	4	0, 3, 6, 9 0: no financial savings/revenue 3: little financial savings/revenue 6: some financial savings/revenue		

ITS
Pittsburg State University

Questions?
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THANK YOU!