

# Festival Entry Procedure

All entry forms must be typed or printed legibly, and postmarked, faxed to 620-235-4468, or emailed to [mamf@pittstate.edu](mailto:mamf@pittstate.edu) by **Friday, March 15, 2024**. Any special requests must be noted at the time of entry, not after the schedule is set! **Important: Please be sure to include your email address!** Your scheduled time **will be emailed to you**.

**APPLICATIONS:** 2024 Application Packet

**FESTIVAL DATE:** Saturday, April 20, 2024.

**DEADLINE FOR ENTRIES:** **Friday, March 15, 2024.** *We reserve the right to refuse late entries.*

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**In an effort to ease overcrowding in the smaller performance spaces, *occupancy in classrooms will be limited to the performer, accompanist, teachers and parents.* In the larger performance venues, decisions on the number of individuals will be at the discretion of the adjudicator.**

**SCHEDULING SUMMARY PAGE:** Be sure to complete the form and return it with your entries.

**ACCOMPANISTS:** List ALL school accompanists at the bottom of the SUMMARY PAGE and assign each accompanist a letter (A, B, C, etc.). They should also be listed by letter with any solos or ensembles they accompany.

**STUDIO TEACHERS:** You must indicate whether your accompanist(s) is/are used by local schools. List the accompanist by name and write out possible scheduling problems on the entry forms.

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**TIMES FOR ENTRIES:** It is imperative that entries stay within the limits listed below. No judge wants to interrupt a performance because of excessive time, and we all want to keep the festival on schedule. Times listed include entering and exiting the performance site.

Solos: 4-5 minutes

Small Ensembles: Approximately 5 minutes

Large Ensembles: Approximately 18 minutes

**MEMORIZATION:** Vocal and piano soloists are encouraged to have their music memorized.

**MUSIC FOR JUDGES:** Entrants must provide original scores for judge(s). Students will not be adjudicated if an unauthorized photocopy of the score is furnished. Bands/Orchestras will need three scores and Choirs will need two scores for the judges.

**BAND DIRECTORS:** The performance site in the Overman Student Center will be furnished with 4 timpani, chimes, bass drum, xylophone, orchestra bells and a podium. Schools are to furnish their own mallets, beaters, snare drums, etc. The use of photocopied music without written permission of the publisher is **PROHIBITED**. To do so automatically disqualifies the participant or ensemble from festival adjudication.

**STUDENT BEHAVIOR AND SUPERVISION:** You are responsible for ensuring that your students conduct themselves in an appropriate manner while visiting the PSU campus. Please arrange in advance for someone to assist you with this, particularly if you have a large group.

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**FEES:** Make checks payable to: *PSU Music*

**Entry Fees are as follows:**

Solos – \$8.00

Duets – \$12.00

Trios – \$14.00

Quartets and Small Ensembles (4-14) – \$16.00

Large Ensembles (5+) – \$31.00

LATE FEES: \$5.00 per entry, not to exceed \$50.00 total. Assessing of late fees will be enforced!

NOTE: Fees will not be reimbursed for no-shows.

**Entries *must* be accompanied by a Check or School Purchase Order before entries will be processed.**

**ADDITIONAL MEDALS, RIBBONS AND CERTIFICATES:** Medals for members of all ensemble groups, large or small, and ribbons and certificates for members of large ensembles may be purchased if desired at the following cost: **Medals - \$2.50; Certificates - \$1.00; Ribbons - \$1.00. Additional Large Ensemble plaques are \$20.00.**

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**Send all entries, payments, or inquiries to:**

Mid-America Music Festival  
c/o Department of Music  
Pittsburg State University  
1701 S. Broadway  
Pittsburg, KS 66762-7511  
Telephone: 620-235-6018; Fax: 620-235-4468  
Email: mamf@pittstate.edu

***Faxed or emailed entry forms must be pre-paid, or include a School Purchase Order No.***

***Additional instructions regarding registration, awards, etc., will be included in the schedule you receive prior to the festival.***