

**Pittsburg State University
Interoffice Memorandum
Human Resource Services**

Memo To: PSU Employees
From: Human Resource Services
Date: February 23, 2018
Subject: Affordable Care Act (ACA) Notice Requirement

The Affordable Care Act (ACA) requires Pittsburg State University to provide notice to all employees starting by October 1, 2013 about options available through the Health Insurance Marketplace and Pittsburg State University.

Attached is the "New Health Insurance Marketplace Coverage Options and Your Health Coverage" form as required by the ACA.

You may also have options for health insurance through Pittsburg State University:

1. If you are a **benefits-eligible university support staff or unclassified employee, including faculty**, you are eligible to participate in the State of Kansas employee group health insurance plan. Contact HRS (payroll@pittstate.edu) if you would like to receive additional information about the State of Kansas health insurance plan and other benefits associated with your PSU employment.
2. If you are a **university support staff or unclassified employee, including faculty, who is not eligible for benefits**, you are not currently eligible to participate in the State of Kansas employee group health insurance plan. You can find information about the Health Insurance Marketplace Coverage in the attached [ACA notice](#) and at www.HealthCare.gov.
3. If you are a **graduate student** (graduate teaching, graduate research and/or administrative graduate assistant) who is employed in a full-time (100%) graduate assistant position, you are eligible to participate in the Kansas Board of Regents Graduate Student Health Insurance plan. For more information, contact HRS (payroll@pittstate.edu). If you do not meet the eligibility requirements for the graduate student plan, please see the information below about the non-graduate student health insurance plan here or find information about the Health Insurance Marketplace Coverage in the attached [ACA notice](#) and at www.HealthCare.gov.
4. If you are a **graduate student who does not meet eligibility requirements for the Kansas Board of Regents Graduate Student Health Plan, or you are an undergraduate student who meets eligibility requirements**, you can elect to participate in the Kansas Board of Regents Student Insurance plan. For more information, contact PSU Student Health Services, 235-4452. If you do not meet the eligibility requirements for the student plan, you can find information about the Health Insurance Marketplace Coverage in the attached [ACA notice](#) and at www.HealthCare.gov.

For more information about these options and the Affordable Care Act, go to the HRS web page, <http://www.pittstate.edu/office/hr/index.dot>. Access Benefits, then Active Employees, then Health Insurance. View the information under Affordable Care Act (ACA).

If you have questions about health insurance eligibility, please email PSU Human Resource Services at ACA@pittstate.edu or hrs@pittstate.edu.