

**Pittsburg State University
Human Resource Services**

Lori Scott Dreiling sent the following message to SALARIED Unclassified USS Employees with Benefits and Line Managers of these employees on 06/18/2020.

Subject: Time Card Reporting for Pay Period 6-14-20 to 6-27-20 Salaried Unclassified and USS, Benefits-Eligible Employees

This is a reminder that regular time reporting resumed as of 6-14-20. There will no longer be time card reminders issued as reporting has returned to normal.

Time card approval deadlines remain the same and must be approved by Monday, 6-29-20 at 3:00 P.M.

As always, let us know if you have questions or need further information!

payroll@pittstate.edu

Lori Scott Dreiling - ldreiling@pittstate.edu

Debbie Amershek – damershek@pittstate.edu

Jamie Clayton – jclayton@pittstate.edu

www.pittstate.edu/hr/index.html

Thank you!