Job Aid

Entering Veteran's Day on a Time Card – Hourly USS Employees

This job aid is for hourly USS employees with benefits. Hourly Unclassified employees with benefits use the job aid "Entering Veteran's Day on a Time Card – Hourly Unclassified Employees."

Hourly USS employees with benefits use "Entering a Holiday on a Time Card – Hourly Employees" for Veteran's Day.

This applies to any other holiday that may fall when classes are in session (e.g. special day designated as a holiday by the Governor).