

Special Conditions Language Examples

(June 25, 2009)

Some – but not all – appointments will have Special Conditions. The following are examples of language for certain Special Conditions. Use the example language and modify it as needed for the particular circumstances of the appointment. Contact your Dean, Vice President or Provost if you are not sure about the Special Condition language applicable for an appointment.

1. Position is funded from a grant (e.g. Fund = 341 or 351)

Appointment to and continuation of this position is conditioned upon grant/contract funding from external agencies. If such grant/contract funding cannot fund this position as anticipated at the time of this appointment, the appointment to this position and your employment hereunder may immediately terminate. Such immediate termination shall take precedence over any notice of non-reappointment or termination requirements found in the current Unclassified Personnel Handbook of Pittsburg State University and said requirements shall not apply.

2. Appointment as a tenure-earning instructor.

a. Presentation at conference / Publication of refereed article

Before tenure and/or promotion will be considered, the faculty member must have presented one paper at a conference or convention at the state level or above and must have one refereed article accepted for publication in a journal appropriate to the discipline.

b. Additional degree needed

To be eligible for promotion to [*promotion title name*], you must complete a [*type of degree*] or equivalent.

OR

Before promotion in rank beyond [*appointment title name*] will be considered, the faculty member must complete an earned doctorate.

OR

This appointment is contingent upon successful completion of a [*type of degree*] in [*discipline*].

OR

Your reappointment for a second year is contingent upon completion of your doctoral degree.

b. Coordinator duties

You will serve as a Coordinator of [*name of program/additional assignment*]. Your salary includes \$XXXX [*insert amount to pay for Coordinator duties*] for this assignment.

3. Appointment with Visa Issues Not Yet Resolved:

- a. Visa issues not finalized prior to issuance of contract

Evidence of H-1B in order to be appointed for the following (AY10-11) year. As soon as evidence of H-1B is provided, appointment will be amended to tenure earning Assistant Professor. AY09-10 will count as year of service toward tenure and promotion upon appointment to tenure earning position.