

GRADUATE COUNCIL MINUTES
September 11, 2024
Meadowlark Room

In Attendance: Robin Blair, Susan Bon, Paige Boydston, Jamie Brooksher, Julie Dainty, Derrel Fincher, Tim Flood, Carissa Gober, Jennifer Harris, Shelby Hutchens, Kay Kim, Trent Lindbloom, Lori Martin, Matthew Montague, Jody Neef, Herman Nonnenmacher, David O'Bryan, Tristan Ragland, Brian Sims, Kristi Stuck, Kyle Thompson

Absent: Alex Binder, Jason Clemensen, Jon Jones, Krissy Lewis, Alicia Mason, Greg Murray

The minutes of the July 2024 meeting were approved with no corrections.

Dr. Fincher moved for approval, Dr. Dainty seconded and the motion carried.

The following were submitted for Graduate Faculty Recommendations:

Alessandro Francisco Martins	Chemistry
Mazeyar Parvinzadeh Gashti	Chemistry
William Huffman	Kelce Graduate School of Business
Dezhi Jiang	Kelce Graduate School of Business
Krissy Lewis	Technology and Workforce Learning

Dr. Flood moved to approve the Graduate Faculty recommendations as a group, Dr. Fincher seconded and the motion carried.

The following were submitted for Graduate Service Recommendations:

New:

Douglas Meador	Kelce Graduate School of Business 24/WF HCA 811 Systems Management
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Renewal:

Inna Molitoris (Beland)	Kelce Graduate School of Business 24/WF IB 810 Topics in International Business
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On the request for Inna Molitoris the terminal degree box is checked "yes" and the degree listed is a Ph.D. in Educational Leadership. Dr. Flood questioned if this degree is a terminal degree for business, but mentioned that a tested experience form was included which does provide the documentation needed. There was discussion on if the form should be returned to the

department. Dr. Brooksher read the terminal degree requirement from the Unclassified Handbook.

Dr. Fincher moved to approve the Graduate Service recommendations as a group, Dr. Sims seconded and the motion carried.

The following curricular matters were submitted:

College of Education

Psychology and Counseling

MS Psychology (Behavior Analysis)

Degree Notification: Change to language in the PSU University Catalog regarding the requirements for the comprehensive exam.

Dr. Thompson mentioned that the Graduate Council Executive Committee had questioned if removing the BCaBA exam from the comprehensive exam requirement would impact student's ability to be certified upon degree completion. Dr. Boydston shared that the BCaBA exam is not required for the terminal license, that students could not practice by just completing this exam. Dr. Blair shared that having to complete the BCaBA is a barrier for students because it delays the completion time for the degree.

Dr. Fincher moved for approval, Dr. Montague seconded and the motion carried.

Request for Revision of Course

PSYCH 756 Social Psychology: Changes to prerequisites and course description

The request is to change the prerequisite to completion of 90 credit hours or permission of instructor. Dr. Thompson mentioned that the Graduate Council Executive Committee questioned if this course was being offered to undergraduate students. Dr. Blair confirmed that the course was being offered to undergraduate students and mentioned that she had reached out to the Registrar who provided clarification that she was not aware of regarding the course numbering system. Dr. Thompson suggested that a new undergraduate course be created and legislated through Faculty Senate in place of this request to Graduate Council.

Dr. Fincher moved to send this request back to the department, Dr. Nonnenmacher seconded and the motion carried.

College of Technology

Technology and Workforce Learning

MS Career and Technical Education (Family and Consumer Sciences)

Offer degree 100% online.

Request for degree changes:

Courses to be added to candidacy:

LDSP 800 Introduction to Educational Leadership

FCS 530 Family Financial Planning and Education

One course required from:

TTED 779 Instructional Methods in CTE, TTED 780 Classroom and Laboratory Management in CTE, TTED 845 Curriculum Development in CTE, or TTED 893 Student Assessment Development in CTE.

Two required from:

TTED 845 Curriculum Development in CTE,
TTED 897 Teaching CTE Students with Special Needs, or SPED 862 General Education Curriculum for Student with High Incidence Disabilities,
TTED 779 Instructional Methods in CTE or TCHLS 879 Instructional Planning and Delivery
TTED 720 Project Based Learning,
TTED 893 Student Assessment Development in CTE or TCHL 878 Assessment for Effective Teaching,
TTED 780 Classroom and Laboratory Management in CTE or TCHL 836 Positive Classroom Management
TCHL 839 Techniques for Teaching Secondary,
TCHL 843 Trends and Issues,
EDTH 868 Instructional Technologies

Courses to be deleted from candidacy:

FCS 690 Parent/Professional Relationships
FCS 730 Independent Study
FCS 740 Special Topics
FCS 810 Advocacy and Public Policy

Dr. Dainty shared that these changes were being requested to make the MS Career and Technical Education (Family and Consumer Sciences) program competitive with other Family and Consumer Science programs and to utilize more of the TTED courses within the emphasis.

Dr. Fincher moved for approval, Dr. Flood seconded and the motion carried.

There was no old business.

New Business

Graduate Council representative to serve on Academic Honesty Committee

Dr. Fincher volunteered to be the representative for the Academic Honesty Committee.

Navigate Update

Dr. Thompson reminded the council that last year there were a couple of programs that piloted using Navigate for progress reports. This semester all graduate programs with the exception of session-based programs will be included in progress report campaigns.

Incomplete Work/In-Progress Graduate policy revision

Lisa Allen requested that the following change (highlighted) be made to the "IX" grade section of the Incomplete Work/In-Progress policy:

*“Courses that do not automatically change to an F after a year will, if still Incomplete or In Progress **when the student graduates or** after two years of no enrollment in graduate courses, be regarded as permanently Incomplete and will receive the designation “IX”. Once a grade of “IX” has been posted for a course, a student wishing to earn credit for that course will be required to re-enroll in it and to pay the required tuition and fees”*

Dr. Sims moved for approval, Dr. Fincher seconded and the motion carried.

HLC Criteria for Teaching Graduate Courses

Dr. Thompson opened a discussion regarding the process of approving Graduate Faculty and Graduate Service Faculty. He asked if based on the changes from HLC regarding faculty qualifications if the council should consider making changes to PSU's policy on approving faculty to teach graduate courses. There was discussion on different options such as if Graduate Faculty and Graduate Service Faculty requests could be presented to Graduate Council as information items instead of requiring approval from Graduate Council, and/or if changes should be made to the requirements that are included in the Graduate Council bylaws. Dr. Bon plans to review the HLC changes and to discuss this topic with the College Deans.

For the good of the order

Lisa Allen shared that the Graduate Council curriculum forms were updated during the summer and are now available on the Graduate Council webpage.

Dr. Fincher moved to adjourn, Dr. Sims seconded and the motion carried.

The next meeting will be Wednesday, October 9, 2024 in the Meadowlark Room