Course Validation Request Form
Pittsburg State University Graduate School

Students requesting to use graduate coursework completed more than six years from the time of the student's last semester before graduating must submit the coursework for review to their academic department. Departments may choose to accept the course; require validation of the course by interview, test, or other means of evaluation; require the student to re-enroll and repeat the course; or deny the course.

Section I – Applicant and Original Enrollment Information

Student's Name: _____GUS ID#_____

Course ID	Course Title	Semester	Credit Hours	Grade

Section II – Departmental Approvals

(Faculty Name)_____has agreed to serve as the validating examiner who will conduct the following validation activity over the course content. The department supports this faculty member as the original instructor or as an approved alternate for conducting the validating activity.

Validation by Interview   Validation by Examination
Validation by Re-enrollment   Validation by Other Means

_____ _____
            Signature, Chairperson   Date

Section III – Validation Certification

This is to certify the above student has satisfactorily validated the above coursework according to the regulations governing validation.

_____ _____
      Signature, Validation Examiner   Date

Please return form to Graduate Studies, 103 Russ Hall.