

MINUTES

- I. Meeting was called to order by B. B. Stotts at 11:05 a.m.
- II. Minutes from last meeting were e-mailed to the group. No changes or additions needed; meeting minutes for the September meeting are approved.
- III. Election of Officers – Call for nominations – Please e-mail B. B. Stotts by November 2, 2020 at bstotts@pittstate.edu if you are interested in serving in a leadership position for GSAC. Once all nominations are received, an electronic poll or voting will occur before our next meeting on November 13. Currently the following nominations have been made for the following positions.
 - a. President – Latayzia Harris
 - b. Vice President - Open
 - c. Secretary/Treasurer – Jenifer McDonaldThank you for all the nominations. If others would like to serve as well, please submit your nomination.
- IV. University Committee Representation/Reports - A request for volunteers to serve on a university committee was made. At the beginning of the meeting, two committees, Library Services Committee and the Student Learning Committee, still needed a graduate student representative. Thank you to Jenifer and Megan for being willing to serve. No committee reports today.
 - a. Library Services Committee – Jenifer McDonald
 - b. Academic Honesty Committee – Davis Erickson – no report – meets on an as needed basis.
 - c. Student Learning Committee – Megan Munger
 - d. Information Technology Council (ITC) – Filipe Santos – no report – next meeting scheduled for November 4, 2020.B. B. Stotts will submit the names and contact information of the graduate student representatives to each committee chair.
- V. Old Business
 - a. Revised By-Laws – Shane will lead the By-Laws committee in preparing a revised document and present it at our next meeting on November 13, 2020. The By-Laws Committee will meet on October 30 at 11:00 a.m. via Zoom. The committee members are Shane Adcock, Amy Hammesfahr, Davis Erickson, Latayzia Harris, and Filipe Araujo.
 - b. GSAC Committees – Communication & Outreach; Events; Ad Hoc – no action

VI. New Business

- a. Conference Funding Request – Filipe Santos Araujo - \$75 – ASEE Virtual Conference

GSAC Funding opportunities for Conference Attendance/Presentation will be accepted this academic year for Virtual Conferences only. To find the funding application for Conference or Thesis Research visit the Graduate School website and scroll to the bottom to find the GSAC page. The forms are on the GSAC page at the following link:

<https://www.pittstate.edu/graduate/graduate-student-advisory-council.html>

VII. For the Good of the Order / Announcements

B. B. Stotts mentioned that Noah Larson from the SGA Student Health Services Committee would like input from GSAC regarding the services provided at the Bryant Student Health Center and the best way to communicate those services to all students including graduate students. He would like to make sure all students are aware of the Mental Health Services that are provided on the PSU campus. He will send a few questions for the group to discuss at the November meeting.

Jenifer McDonald mentioned the Four State HR Association and the PSU Human Resource Development program will be hosting a virtual conference on October 30, 2020 and the cost is only \$25 - <https://sekhra.shrm.org/events/2020/10/four-state-conference>.

Amy Hammesfahr mentioned that her seminar class for Option I Thesis needs a little more structure to provide a higher level of support for the students giving a thesis defense. A class timeline would be helpful and she suggested that a template for the thesis provided by the Graduate Office would also be very helpful. Perhaps the Graduate Office could reach out to The Writing Center for assistance in creating the template.

VIII. Adjournment – the meeting closed at 11:45 a.m.

Note: The next meeting is November 13, 2020 at 11:00 a.m. via Zoom

A Zoom recording of the October 23, 2020 meeting can be found for the next 180 days at the following link:

https://pittstate.zoom.us/rec/share/IAr3K-1oYIMgPrVXEK-MzITSOhg_NutlqyngUG-4maRHvrr7ZPwMTmKTFJTp7Ab.S0GzruZXz3B7TS4h

2020-2021 GSAC Members

Department/Program	Representative(s) Name
Biology	Amy Hammesfahr
Chemistry	
Communication	Shane Adcock
Engineering Technology	Rhett Lokey and Filipe Santos Araujo
English	Thad White and Megan Munger
HHPR	Abbey Sommerauer and Josh Hudiburg
History	Latayzia Harris and Darren Morgan
MBA	Layla Taylor and Sam Chowdury
Materials Science	Tenzin Ingsel
Mathematics	Laura Phillips and Michael Deguerre
Music	Davis Erickson
Nursing	Bailey Kuhlman and Wendy Overstreet
Physics	Merab Basilaia
Polymer Chemistry	J. Choi and Felipe deSouza
Psychology and Counseling	Megan Woodfield and Kaylee Coulter
TCHL (Educational Leadership)	Abbigail Epperson and Cameron Tournear and Russell Cramer (EDS)
TCHL (Educational Technology)	Judy Callahan
TCHL (Special Education)	Ashley Ladd and Natalie Heins
TCHL (Elementary, Secondary)	Whitley Chesney
TCHL (Reading)	Kelly Keys and Tara Wilbert
TCHL (ESOL)	Anna Mashburn and Ryan Zafuta
TWL (Technology)	
TWL (Career and Technical Education)	Kevin Stalsberg
TWL (Human Resource Development)	Charne Scurfield and Jenifer McDonald