

GSAC – Graduate Student Advisory Council Meeting

December 8, 2008 at 1:00 p.m.

Varsity Room – Overman Student Center

Minutes

Attendance: B.B. Stotts, Dr. Brenda Roberts, Phillip Kurtz, Rebecca Clutter, Brittany Guardia, Kristen Livingston, Bruce Shields, Jaime Vanderbeck, and Allison Keegan

- Welcome/Introductions were made. B.B. gave everyone a PSU bottle cover and candy!
- Officers were named for 2008/2009:
 - President – Kristen Livingston, Communication (graduating in December 2008)
 - Vice President – Brittany Guardia
 - Treasurer – Phillip Kurtz, Engineering Technology
 - Secretary – Allison Keegan, Psychology & Counseling
- Graduate Student Funding applications – 2 forms available to download on Continuing Graduate Studies website www.pittstate.edu/cgs under “Current Student”:
 - Thesis Research
 - Conference Attendance
 - How can we make students aware of the funding opportunities?
- Discussed faculty funding applications:
 - Is there a form for faculty to attain funding for speakers, class presenters, and/or DVDs for instructional use?
 - Faculty Resources link on Continuing Graduate Studies website
 - The link should also be posted on the GSAC website
- Spring 2009 Project – Create resource handout/packet/flyer to make graduate students and graduate advisors aware of the available resources offered by PSU. Ideas presented include:
 - Laminated bookmark of links/tips for quick reference
 - Design an appealing flyer for each department to post
 - Possible categories for bookmark/flyer:
 - Funding/Financial Aid
 - Graduate Assistantships
 - Health Care
 - Recreation Center
 - Thesis/Research Information
 - Candidacy Process
 - Employment/Internship opportunities
 - Facebook Account
 - GSAC website
 - AXE Library – online access link
 - Grad Finale Info
 - Discounts/Free tickets with student ID card
 - Collegio link

- New Business/For the Good of the Order:
 - Additional methods to make information available to graduate students:
 - Post a Graduate Student link under GUS
 - Create a discussion board in Angel
 - Develop a Facebook account
 - Include Frequently Asked Questions (FAQ's)
 - Kristen will contact Chris Ward, who does the account maintenance
- Duties to complete for next meeting:
 - Gather materials to use in order to create a flyer and bookmark for the Spring project and bring them to the next meeting. Think of eye-catching ideas!
 - Email B.B. (bstotts@pittstate.edu) your availability schedule in order for her to establish meeting days/times for next semester.
- Took group photo for the GSAC website.
- Adjournment at 2:00 pm.

Next meeting will likely be during the last week of January.

Good luck with finals and have a wonderful Christmas break!

*The joy of brightening other lives, bearing each others' burdens, easing other's loads and supplanting empty hearts and lives with generous gifts becomes for us the magic of Christmas."
~ W. C. Jones*

Submitted by: Allison Keegan, Secretary