

GRADUATE COUNCIL MINUTES

Wednesday, September 14, 2011

Present: Jonathan Dresner, Shirley Drew, Ann George, Cheryl Giefer, Richard Herling, Ananda Jayawardhana, Rusty Jones, Chuck Killingsworth, Susan Knell, Sean Lauderdale, Erik Mayer, Paul McCallum, James Oliver, Brenda Roberts, Brian Sandford, Janis Schiefelbein, William Shirley, Sue Stidham, Don Ward, Ray Willard, Xiaolu Wu.

The minutes of the Wednesday, July 2011 meeting were approved with no corrections.

Dr. Willard moved for approval, Dr. Ward seconded and the motion carried.

The following were submitted for Graduate Faculty Recommendation(s):

Ronny Galloway	Engineering Technology
Steven F. Duvall	Psychology and Counseling

Dr. Jayawardhana moved for approval, Dr. Roberts seconded and the motion carried.

The following were submitted for Graduate Service Recommendation(s):

Renewals and/or have received prior approval for other courses:

Arvin J. Cruz	Chemistry 11/WF CHEM*735 Laboratory Safety and Compliance CHEM*863 Advanced Organic Chemistry
Andrey Beyle	Engineering Technology 11/WF ETECH*810 Collaborative Projects in Eng. Technology EET*843 Advanced Eng Electromagnetics ETECH*899 Quantitative Decision Making in Industry
Steven J. Brown	Health, Human Performance and Recreation 11/WF HHPR*801 Methods of Assessment in HHPR
Dave McLane	Management & Marketing 11/WF MGMKT*830 Business, Government and Society
Deborah Potter	Psychology and Counseling 11/WF PSYCH*870 Practicum in School Psychology PSYCH*970 Advanced Practicum in School Psychology PSYCH*995 Internship: School Psychology

Ed Streich Special Services and Leadership Studies
11/WF
SSLS*893 Practicum Education Leadership I Building
Administrator

Nancy Tomassi Special Services and Leadership Studies
11/WF
SSLS*849 Partnership with Families of Exceptional
Children and Youth

Dr. Jayawardhana noted that some of the renewals for College of Education were graduates of the program they were teaching in and did not have doctorates. He was especially concerned about the 891 Methods of Research courses. Dr. Roberts elaborated the qualifications of the proposed faculty. Dr. Snyder commented that unfortunately the COE had submitted the faculty for teaching after the July meeting so the names had to wait until the September Graduate Council meeting. She suggested that it was too late to stop these positions for this fall, the Council could only vote to not give them Graduate Service ranking.

More discussion by several members centered on evaluating the quality of the Methods of Research courses that were offered in COE and other departments. Some members stated that they would possibly not want their graduate students to enroll in this COE course if the standards of the instructors were changed. Dr. Roberts explained that the College of Education was determining the objectives of that course as a college and each department was not implementing these objectives. Dr Snyder suggested letting the COE discussion on objectives for the 891 class continue and then coming back to the topic later in the year. She suggested that the Council may want to request a review of syllabi from all departments be reviewed so each department can determine the match for their department students.

Dr. Roberts moved to make renewals a unit and for approval, Dr. Drew seconded and the motion carried.

New Appointments:

Gwendolyn Nisbett Communication
11/WF
COMM*717 Research Procedures
12/SP
COMM*731 Ad Campaigns
COMM*795 Issues in Comm: Political Communication

Elizabeth Betebenner Curriculum & Instruction
11/WF
CURIN*839 Techniques for Teaching Secondary

Alan Roberts Curriculum & Instruction
11/WF
CURIN*879 Instructional Planning and Delivery

Kristi Stuck	Curriculum & Instruction 11/WF CURIN*874 Apprenticeship in Reading
Marcia Bary	Special Services and Leadership Studies 11/WF SSLS*891 Methods of Research
Karla Dennis	Special Services and Leadership Studies 11/WF SSLS*821 Teaching Students with ASD: Strategies for Building Social Relationships
Renee Close Goostree	Special Services and Leadership Studies 11/WF SSLS*891 Methods of Research
Elizabeth Mascher	Special Services and Leadership Studies 11/WF SSLS*819 Practicum in Educational Technology SSLS*834 Curriculum Development SSLS*868 Educational Technology Applications
V. Kristi Ortiz-Ramos	Special Services and Leadership Studies 11/WF SSLS*745 Behavior Analysis
Larry D. Shelley	Special Services and Leadership Studies 11/WF SSLS*801 Educational Leadership II SSLS*847 The Principalship

Dr. Schiefelbein moved to make new appointments a unit and for approval, Dr. George seconded and the motion carried. Dr. Jayawardhana abstained.

1. Curricular Matters: None
2. Old Business: None
3. New Business:

Electronic Thesis - Dr. David Bunnell, Dean of Library Services

Discussion was made regarding the benefits of going paperless by Dr. Bunnell. He recommended the University move to electronic maintenance of thesis and allow access to the documents on-line. Council members were concerned about the extent the thesis could be shared without student permission. Dr. Bunnell also wanted to recommend that the thesis be submitted electronically for any potential publishing. Dr. Willard was concerned about the PDF not printing correctly without review.

Dr. Bunnell stated he would review what other institutions were doing to obtain approvals from students for release of the electronic thesis.

Dr. Snyder asked for discussion at the department level not only on the proposed idea of the library's use of only electronic copies of the thesis, but if departments also wanted to required bound copies of their records. We will discuss this again in November.

Definition of a hybrid course - Dr. Snyder

Dr. Snyder talked about Hybrid courses and the difference between Hybrid and On-Line courses and defining new definitions for both. Concern was voiced about changing the definition of online to requiring no campus visits. There was also discussion of the \$18 media fee. Dr. Snyder explained that \$14 of the fee was returned to the college for additional summer on-line courses and \$4 went to the new e-academy. She will send out an electronic copy of the draft and how the media fee was distributed for Summer 2011. This draft will also be reviewed at Faculty Senate. After departments have had a chance to review the draft, the Council will discuss this again in November.

Application fee required at time of application - Dr. Snyder

Dr. Snyder stated that currently students who do not pay for the application fee at the time of submission have a hold placed on their record and cannot enroll until the application fee is paid. This process has changed and now the Graduate applications will not be reviewed until the applicant pays the application fee. It is not believed that this will stop all applicants, but will save departments the time and work on admitting students who are not serious about attending school. It will also stop students from having to deal with a hold on their record while they are still an undergraduate student.

Approval of Jaime Vanderbeck as Graduate Council Secretary for 2011-2012.

Dr. Willard moved for approval, Dr. Drew seconded and the motion carried.

Graduate Council bylaws – Dr. Jayawardhana

Dr. Jayawardhana voiced his concern regarding the by-laws of the Council. He feels they need to be reviewed for possible changes.

Dr. Jayawardhana motioned to have a sub-committee review the by-laws and draft potential changes, Dr. Jones seconded and the motion carried.

Dr. Lauderdale and Dr. Killingsworth volunteered to serve on the committee with Dr. Jayawardhana.

4. Adjourn

The October meeting date will be Wednesday, October 12, 2011.
The meeting will be held in the Balkans Room of the Overman Student Center.