

GRADUATE COUNCIL MINUTES
Wednesday, May 4, 2011

Present: Shirley Drew, Ann George, Richard Herling, Ananda Jayawardhana, David Kuehn, Sean Lauderdale, Paul McCallum, James Oliver, Jesus Rodriguez, Robert Schwindt, William Shirley, Jay Van Wyk, Don Ward, Ray Willard, Larry Williamson, Xiaolu Xu, Michele Hart for Jan Schiefelbein

The minutes of the Wednesday, April 13, 2011 meeting were approved with no corrections.

Dr. Williamson moved for approval, Dr. Kuehn seconded and the motion carried.

The following were submitted for Graduate Faculty Recommendation(s):

Doug Bennett	Communication
Alicia Mason	Communication
Paul Herring	Engineering Technology
Erik Mayer	Engineering Technology

Dr. Ward moved to make these a unit and for approval, James Oliver seconded and the motion carried.

The following were submitted for Graduate Service Recommendation(s):

Renewals and/or have received prior approval for other courses:

Thomas Petz	Curriculum and Instruction 11/SU CURIN*836 Positive Classroom Management
Diane Watkins	Curriculum and Instruction 11/SU CURIN*741 Seminar: Results Based Staff Development
Andrey Beyle	Engineering Technology 11/WF EET*843 Advanced Engineering Electromagnetics ETECH*899 Quantitative Decision Making in Industry
Ronny Galloway	Engineering Technology 11/WF ETECH*852 Integrated Design/Manufacturing Concepts MECET*862 Alternative Energy Concepts
Tysha Potter	Psychology and Counseling 11/WF PSYCH*881 Orientation to College Teaching

Dr. Kuehn moved to make renewals a unit and for approval, Dr. Willard seconded and the motion carried.

New Appointments:

Nicole Foster	Curriculum and Instruction 11/WF CURIN*854 Advanced Methods and Materials for English Language Learners
Cindy Satterfield	Curriculum and Instruction 11/WF CURIN*871 Diagnosis of Reading Difficulties
Kristen Schepker	Curriculum and Instruction 11/SU CURIN*854 Advanced Methods Instructional Materials for ELL
Carolina Viveros	Curriculum and Instruction 11/SU CURIN*851 Multicultural Approaches to Diversity CURIN*852 Advanced Culture and Language Acquisition for ELL

Dr. Ward moved for approval, Dr. Kuehn seconded and the motion carried.

Curricular Matters:

College of Arts and Sciences

Chemistry:

Request for Revision of Course:
CHEM*793 Advanced Chemical Kinetics (course description)
CHEM*895 Comprehensive Reviews in Chemistry (course description)

Dr. Willard moved to make these a unit and for approval, Dr. Shirley seconded and the motion carried.

Request for Degree Changes – MS Chemistry:

- Number of hours required:
Option I – change from 31 to 30
- Course to be deleted from candidacy:
CHEM*895 Comprehensive Reviews in Chemistry

Dr. Willard moved for approval, Dr. Rodriguez seconded and the motion carried.

Old Business:

Fair representation on the Council – Dr. Snyder

Dr. Snyder submitted the attached proposal for a vote. The proposal takes into account large departments that may join in the future, while not decreasing the number of representatives for current departments.

Dr. Willard moved for approval, Dr. Ward seconded and the motion carried.

New Business:

Enrollment Overload – Dr. Snyder

Dr. Snyder explained that Faculty Senate has voted to change the enrollment overload policy for undergraduate students. Along with their change, she would like to change the graduate enrollment overload from 16 to 17 hours, to allow for programs with 1-hour intro courses.

Dr. Williamson moved for approval, Dr. Kuehn seconded and the motion carried.

New Committee - Dr. Snyder

Dr. Snyder explained that a new committee to determine possible problems with integrated degrees is being established. She has requested that a member of the Council be placed on this committee.

Approval of Spring graduates

Dr. Kuehn moved to approve with any necessary revisions required by the department, Dr. Herling seconded and the motion carried.

Dr. Ward moved to adjourn the meeting of the Grad Council and reconvene as Graduate Faculty to approve the list of Spring graduates, James Oliver seconded and the motion carried.

Dr. Kuehn moved to approve the list of Spring graduates with any necessary revisions required by the department, Dr. Siam seconded and the motion carried.

The June meeting date will be Wednesday, June 8, 2011.

The meeting will be held in the Inaugural Room of the Overman Student Center.

CONSTITUTION AND BYLAWS OF THE GRADUATE SCHOOL
Of
PITTSBURG STATE UNIVERSITY

C. GRADUATE COUNCIL

1.Membership

The Graduate Council shall be composed of one elected member of the Graduate Faculty of each department offering a graduate degree. Those departments with more than 25 graduates in the immediate past year are entitled to a second representative on the Council. Departments are entitled to a third membership on the council for over 50 graduates in the immediate past year or with more than one degree program and over 40 graduates in the immediate past year. The Registrar and Dean of Graduate School shall be ex officio members. The departments shall elect a representative to the Graduate Council prior to March 1 of the academic year. The term for the representatives to the Graduate Council shall be from August 1 to July 31 of the subsequent year. Each department chair shall notify the Dean of Graduate Studies and Research by March 15 of their elected members. The newly elected representatives shall meet in April for the sole purpose of electing the officers as indicated in II. B. and the Executive Committee as outlined in I. C. 6. for the forthcoming year.

PROPOSED CHANGE

1.Membership

The Graduate Council shall be composed of faculty from each department offering a graduate degree program. Additional representation from departments is based on the number of students graduating during the previous calendar year. Departments with 25 or more students are entitled to a second representative and a third representative with 50 or more students graduating. Departments are entitled to one additional representative for each degree program with 40 or more students graduating. No department will have more than six representatives on the Council.

The Registrar and Dean of Graduate School shall be ex officio members. The departments shall elect a representative to the Graduate Council prior to March 1 of the academic year. The term for the representatives to the Graduate Council shall be from August 1 to July 31 of the subsequent year. Each department chair shall notify the Dean of Graduate Studies and Research by March 15 of their elected members. The newly elected representatives shall meet in April for the sole purpose of electing the officers as indicated in II. B. and the Executive Committee as outlined in I. C. 6. the forthcoming year.