

**GRADUATE COUNCIL MINUTES**  
**Wednesday, February 16, 2011**

**Present:** Shirley Drew, Ann George, Richard Herling, Rusty Jones, Chuck Killingsworth, David Kuehn, Sean Lauderdale, Paul McCallum, James Oliver, Brenda Roberts, Julie Samuels, Brian Sandford, Janis Schiefelbein, Robert Schwindt, William Shirley, Don Ward, Larry Williamson, Xiaolu Xu

The minutes of the Wednesday, December 8, 2010 meeting were approved with this correction.

**Dr. Killingsworth moved for approval, Dr. Williamson seconded and the motion carried.**

The following were submitted for approval for Graduate Service Recommendations:

**Renewals and/or have received prior approval for other courses:**

Ronny Galloway	Engineering Technology 11/SP ETECH*899 Quantitative Decision Making
James Clanton	Music 11/SP MUSIC*778 Advanced Chamber Music - Percussion 11/WF MUSIC*728 Pedagogy/Literature MUSIC*750 Appl: Percussion MUSIC*850 Appl: Percussion
Mary Fukushima	Music 11/SP MUSIC*778 Advanced Chamber Music 11/WF MUSIC*728 Pedagogy/Literature MUSIC*750 Appl: Flute MUSIC*850 Appl: Flute
Denise Grasso	Special Services and Leadership Studies 11/SP SSLS*817 Technology Integration Specialist
Deborah Haltom	Special Services and Leadership Studies 11/SP SSLS*861 The Professional Special Educator
Julie Dainty	Technology and Workforce Learning 11/SP TTED*893 Student Assessment Development in C&TE

Doug Hague

Technology and Workforce Learning

11/SP

TWL\*795 Sp.Tp: Wood Manufacturing Technology

**Dr. Roberts moved to make renewals a unit and for approval, Dr. Drew seconded and the motion carried.**

**New Appointments:**

Leah Childers

Mathematics

11/SP

MATH\*770 Tp: Mathematical Software

11/SU

MATH\*836 Advanced Geometry

Deborah Potter

Psychology and Counseling

11SP

PSYCH\*990 Special Research Project

11/SU

PSYCH\*783 Ethical and Legal Issues in School Psych

PSYCH\*835 Assess/Interven w/Early Childhood  
Disabilities

Jason Grotheer

Special Services and Leadership Studies

11/SP

SSLS\*818 Trends and Issues in Educational Technology

Karen Love

Special Services and Leadership Studies

11/SP

SSLS\*779 Teaching Elem Students with  
Adaptive Learning Needs

**Dr. Williamson moved to make new appointments a unit and for approval, Dr. Schiefelbein seconded and the motion carried.**

Curricular Matters:

**College of Technology:**

Engineering Technology:

Request for Creation of Course: (Effective 11/WF)

CMCET\*836 Virtual Design and Construction (VDC)

EET\*842 Programmable Logic Devices

EET\*843 Advanced Engineering Electromagnetics

ETECH\*880 Advanced Engineering Materials

MECET\*861 Mechanics of Composites and Structures

MECET\*862 Alternative Energy Concepts

Request for Revision of Course: (Effective 11/WF)  
PET\*888 Design of Experiments – change to ETECH\*888

Request for New Emphasis areas: (Effective 11/SP)  
(within the current Masters in Engineering Technology degree):

- Construction
- Electronics
- Manufacturing
- Mechanical
- Plastics

Dr. Williamson was present and explained the new emphasis areas are to better meet industry requirements. The option of no emphasis will remain for those that do not fit into one of the other five emphasis areas.

**Dr. Ward moved to make all ETECH requests a unit and for approval, Dr. Killingsworth seconded and the motion carried.**

Technology and Workforce Learning:

Request for Creation of Course: (Effective 11/SP)  
TE\*892 College Teaching Internship

Request for Course(s) to be Added to Candidacy for MS Career and Technical Education (College Teaching): (Effective 11/SP)  
TE\*892 College Teaching Internship or  
SSLS\*882 College Teaching Internship

**Dr. Schiefelbein moved for approval, Dr. Kuehn seconded and the motion carried.**

Old Business:

Allowing changes to students candidacy plans – Dr. Snyder

Dr. Snyder brought this to the Council for approval. She explained that an email will go to students when changes have been made to the candidacy after original approval and that Chairs will be required to re-sign a changed candidacy at the time of graduation.

**Dr. Drew moved for approval, Dr. Williamson seconded and the motion carried.**

Submitting midterm grades – Dr. Snyder

Dr. Snyder explained this is still under consideration by Faculty Senate. It will be brought back to the Council when/if the Senate decides to change the current policy.

New Business:

Overload Enrollment Policy - Dr. Snyder

Dr. Snyder stated that the academic Deans have created a form and already have a process in place for approving overload requests. Consideration is being given to placing the form online. If the undergraduate policy is re-written, she would like to consider changing the graduate overload from 15 to 16 hours, to allow for those programs that require a 1-hour intro course.

Clarify New Incomplete Policy – Dr. Snyder

Dr. Snyder issued a reminder that, under the new Incomplete grade policy, advisors can request an extension for one semester only. Continuous extensions are not allowed. Research and thesis courses that did not previously roll to a grade of F and courses that allow In-Progress grades are not a part of this policy.

The March meeting date will be Wednesday, March 9, 2011.  
The meeting will be held in the Inaugural Room of the Overman Student Center.