

GRADUATE COUNCIL MINUTES
Wednesday, February 10, 2010

Present: Mark Arbuckle, Stephen Harmon, Richard Herling, Rusty Jones, Chuck Killingsworth, David Kuehn, Sean Lauderdale, Paul McCallum, Alice Sagehorn, Brian Sandford, Robert Schwindt, Bipin Shah, James Sours, Kylie Stewart, Jay Van Wyk, Don Ward, Ray Willard, Larry Williamson, Bobby Winters, Marti York

The minutes of the Wednesday, December 9, 2009 meeting were approved with no corrections.

Dr. Killingsworth moved for approval, Dr. Williamson seconded and the motion carried.

The following were submitted for approval for Graduate Service Recommendations:

Renewals and/or have received prior approval for other courses:

Gil Cooper	Communication 10/SP COMM*708 Problems in Teaching the Basic Speech Course
Andrey Beyle	Engineering Technology 10/SP ETECH*890 Research and Thesis
Patrick Howle	Music 10/SP MUSIC*750 Appl: Voice MUSIC*779 Opera Workshop
Nancy Tomassi	Special Services and Leadership Studies 10/SP SSLS*815 Individuals with Exceptionalities

Dr. Willard moved to make renewals a unit and for approval, Dr. Kuehn seconded and the motion carried.

New Appointments:

Jelina Milic	Chemistry 10/SP CHEM*815 Adv. Tp: Polyurethanes Lab
Karla Reed	Curriculum and Instruction 10/SP CURIN*720 Content Literacy for Middle and Secondary Teachers

Linda Hickey Special Services and Leadership Studies
10/SP
SSLS*780 Teaching Secondary Students with Adaptive Learning
Needs

Tim Yoho Special Services and Leadership Studies
10/SP
SSLS*815 Individuals with Exceptionalities

Doug Hague Technology and Workforce Learning
10/SP
WT*795 Sp. Tp: Weinig Moulder Training
WT*795 Sp. Tp: Wood Manufacturing

Dr. Winters was present to explain they wish for Jelina Milic to teach this lab section because she has the most expertise in this area. She will also be supervised by Dr. Petrovic.

Dr. Schwindt asked that members remove the Ph.D listed on the request form for Tim Yoho. Dr. Andy Tompkins has asked for this change because Kennedy-Western University is not accredited.

Dr. Ward moved to make new appointments a unit and for approval, Dr. Willard seconded and the motion carried.

Curricular Matters: None

Old Business:

Changes to policy for submitting an IN/IP grade – Dr. Snyder

Dr. Snyder explained this was originally brought to Council for feedback last spring. The attached proposal has been submitted by Faculty Senate. The intention is to have the policy be the same for both undergraduate and graduate students. The proposal requires a student to have made progress in a course in order to receive a grade of Incomplete and that the current grade level be indicated when the Incomplete is submitted. If the course is not completed within the given timeframe, the grade would then roll to whatever grade was submitted with the Incomplete. Dr. Snyder requested representatives take this proposal back to their departments for discussion and email any suggestions to her. Another policy proposal that was previously discussed, regarding a permanent incomplete and re-enrollment in courses after a two-year absence, is being re-drafted and will be brought to Council for review next month.

New Business:

Financial Aid Issues – Dr. Snyder

Dr. Snyder explained that a large majority of graduate students are now on financial aid. When these students receive an Incomplete for coursework, Financial Aid considers them to have stopped making progress and will no longer qualify the student for continued aid. In addition, if a student is not making progress but is allowed to continue receiving aid, the University then

becomes liable if the student walks away from the degree program, leaving the University to repay the aid to the government. Dr. Snyder feels that many faculty members are unaware of these issues and requested direction on how best to disseminate this information across campus. It was decided that a handout of the basic issues would be best.

Graduate Council Representation

Jaime Vanderbeck announced that all departments have been contacted regarding the number of representatives they will have on the 2010-2011 Council. She encouraged members to remind their Chairs to select representatives.

The next meeting will be Wednesday, March 10, 2010 at 3:00 p.m.
in the Inaugural Room of the Overman Student Center.