

GRADUATE COUNCIL MINUTES
Wednesday, November 11, 2009

Present: Ann George, Stephen Harmon, Richard Herling, Rusty Jones, Chuck Killingsworth, David Kuehn, Sean Lauderdale, Paul McCallum, Brenda Roberts, Kent Runyan, Brian Sandford, Janis Schiefelbein, Robert Schwindt, Bipin Shah, Jay Van Wyk, Don Ward, Ray Willard, Larry Williamson, Xiaolu Wu

The minutes of the Wednesday, October 14, 2009 meeting were approved with no corrections.

Dr. Willard moved for approval, Dr. Williamson seconded and the motion carried.

The following were submitted for approval for Graduate Faculty Recommendations:

Phillip Harries	Biology
Mandy Peak	Biology
Mike Leiker	Health, Human Performance and Recreation

Dr. Kuehn moved to make these a unit and for approval, Dr. Williamson seconded and the motion carried.

The following were submitted for approval for Graduate Service Recommendations:

Renewals and/or have received prior approval for other courses:

Melvin Roush	Accounting 10/SP ACCTG*814 Management Control Systems ACCTG*819 Cost Management
Gil Cooper	Communication 10/SP COMM*740 Topics in Comm (Speech Comm and Comm Education)
Guosong Shao	Communication 10/SP COMM*740 Topics in Comm (Advertising, PR, International and Political Communication) COMM*840 Topics in Comm (Advertising, PR, International and Political Communication) COMM*884 Readings in Comm (Advertising, PR, International and Political Communication)
Lindsey Cegelis	Curriculum and Instruction 10/SP CURIN*849 Professional Semester Teacher – Culminating Experience

Lowell Martine	Curriculum and Instruction 10/SP CURIN*843 Trends and Issues CURIN*849 Professional Semester Teacher – Culminating Experience
Pam Sells	Curriculum and Instruction 10/SP CURIN*891 Methods of Research
Andrey Beyle	Engineering Technology 10/SP PET*888 Design of Experiments
Rebeca Book	Engineering Technology 10/SP PET*882 Advanced Plastics Materials/Processes
Paul Herring	Engineering Technology 10/SP ETECH*852 Integrated Design/Manufacturing Concepts
Kirstin Lawson	History 10/SP HIST*700 Sel. Sub (19 th Century US/Women's topics) HIST*805 Readings (19 th Century US/Women's topics) HIST*813 Seminar (19 th Century US/Women's topics) HIST*881 Orientation to College Teaching
Lynn Murray	Management and Marketing 10/SP MGMKT*839 Marketing Strategy
Jeremy Wade	Mathematics 10/SP MATH*863 Seminar: Fourier Analysis
Deborah Haltom	Special Services and Leadership Studies 10/SP SSLS*855 Admin and Supervision of Special Education
Michelle Hudiburg	Special Services and Leadership Studies 10/SP SSLS*737 Cataloging and Classification
Gary Reed	Special Services and Leadership Studies 10/SP SSLS*800 Educational Leadership I

Ed Streich
Special Services and Leadership Studies
10/SP
SSLS*809 Legal Foundations of Public Education
SSLS*835 Elementary/Middle School Curriculum
SSLS*836 Secondary School Curriculum
SSLS*894 Practicum in Ed Leadership II Building Admin

Shirley Williams
Special Services and Leadership Studies
10/SP
SSLS*853 Teaching Students with Functional Learning
Needs

Dr. Ward moved to make renewals a unit and for approval, Dr. Killingsworth seconded and the motion carried.

New Appointments:

Alicia Mason
Communication
10/SP
COMM*740 Topics in Comm (Advertising, PR, Health
Comm)
COMM*765 Strategic Planning/Comm Campaigns

Virginia King
Psychology and Counseling
10/SP
PSYCH*860 Clinical Psychology

Dr. Ward moved to make new appointments a unit and for approval, Dr. Runyan seconded and the motion carried.

Curricular Matters:

College of Education:

Curriculum and Instruction:

Request for Creation of Course:
CURIN*839 Techniques for Teaching Secondary

Request for Deletion of Course:
CURIN*860 Foundations of Early Childhood Education
CURIN*861 Lab Experience in Early Childhood Education
CURIN*862 Early Childhood Curriculum and Instruction
CURIN*864 Early Childhood Program Organization and Management
CURIN*865 Advanced Practicum in Early Childhood Education

Dr. Willard was present to explain that the Creation of Course request is to give a long-standing seminar course its own course number and the Deletion of Course requests were part of a program that was deleted two years ago.

Dr. Runyan moved to make these a unit and for approval, Dr. McCallum seconded and the motion carried.

Psychology and Counseling:

Request for Revision of Course:

Change in course description:

PSYCH*722 Fundamentals of Tests and Measurements

Change in course grades:

PSYCH*855 Group Counseling Practicum

PSYCH*856 Group Counseling Internship

Change in course title:

PSYCH*845 Supervised Practice of Marriage and Family Therapy

Dr. Ward was present to explain that the Revision of Course requests have been brought forward to meet state requirements, add the IP grade as an option and clean up a course title.

Dr. Willard moved to make these a unit and for approval, Dr. Kuehn seconded and the motion carried.

Special Services and Leadership Studies:

Request for Revision of Course:

Change in course number:

SSLS*762 Practicum II

Dr. George was present to explain that the course is being changed to an 800 level course in order to meet graduate school requirements for 800 level courses within the Special Education Teaching program.

Dr. Ward moved for approval, Dr. Roberts seconded and the motion carried.

Old Business:

Incomplete Work/In-Progress (policy addendum)

Dr. Snyder explained that draft 2 was presented with the agenda and draft 1 has been added for consideration. Draft 1 is meant to be consistent with wording from the current policy. After some discussion, Dr. Snyder suggested that she will re-work draft 1 and bring it back to Council for review.

Students Returning After Absence (new policy)

This was withdrawn from the agenda. It was decided the Deans will need to discuss this topic before it comes to Council for approval. Dr. Snyder explained that the Deans were unaware that the validation of coursework policy had changed several years ago.

Proposed revisions to Graduate Council program/course forms

Dr. Snyder stated that feedback on the forms has been mostly positive. She questioned whether the Council would like to see changes in course description come through for approval or notification only. The Council agreed they should come for approval, so course descriptions will be moved from the notification only form to the revision of course form. Dr. Snyder also stated that, once the forms are signed by the Graduate Council Chairperson, the forms will be returned to the department for their own tracking purposes. The new forms will now be posted to the Graduate Council website for use.

Dr. Willard moved for approval with the change noted, Dr. Williamson seconded and the motion carried.

Fundraising agenda (tabled from October meeting) – Dr. Jones

Dr. Jones stated that many graduate programs have difficulty retaining large numbers of students and he believes being able to offer more graduate assistantships will help attract more students to the programs. In researching this topic, he has learned that if departments can come up with the \$5,000 stipend for a teaching assistantship, their tuition can be waived. He stated that he is calling attention to this to start conversation within departments. He also stated that an endowment can be created for this specific purpose and/or departments can include assistantships on their department wish list through Development. Dr. Sandford inquired whether the University would be willing to match any funds raised. Dr. Snyder explained that, while the University will not match any funds raised, they will match by waiving tuition. Dr. Jones asked that a note representing the Council be sent to the chairs and college development staff. Dr. Snyder offered to draft a letter.

Dr. Willard moved for approval, Dr. Kuehn seconded and the motion carried.

New Business:

Proposal for IKE Certificate

Dr. Zagorski was present to discuss this issue. He explained that the IKE Certificate was created to encourage an International focus among students and was approved by the Faculty Senate at the time it was developed. It was originally conceived to be an undergraduate program but the committee has been approached to make it eligible for graduate students as well. In examining this possibility, the committee established guidelines for how a graduate student could meet the requirements for the certificate. Dr. Willard inquired who is responsible for the administration of the certificate. Dr. Zagorski stated the International office is responsible. Dr. Ward stated that the program should be left as is because it is not truly a part of any graduate program. Dr. Snyder suggested that

programs with an interest in International issues/studies could bring their own request to allow the certificate for their students to Council for approval. It was decided that more discussion on this topic is needed.

Dr. Willard moved to table this request, Dr. Jones seconded and the motion carried.

Suspending MA Art programs – Dr. Snyder

Dr. Snyder added this item to the agenda. She explained that the Art department has decided to suspend admitting students to their MA programs, effective immediately. At this time, they are opting to put more efforts into reviewing their undergraduate programs. They are communicating with current students to help them make plans to complete their program. This suspension will come to Council for approval in December.

The next meeting will be Wednesday, December 9, 2009 at 3:00 p.m.
in the Inaugural Room of the Overman Student Center.