

GRADUATE COUNCIL MINUTES
Wednesday, October 14, 2009

Present: Shirley Drew, Ann George, Stephen Harmon, Richard Herling, Chuck Killingsworth, David Kuehn, Sean Lauderdale, Paul McCallum, James Oliver, Brenda Roberts, Brian Sandford, Janis Schiefelbein, Robert Schwindt, Bipin Shah, Don Ward, Ray Willard

The minutes of the Wednesday, September 9, 2009 meeting were approved with no corrections.

Dr. Killingsworth moved for approval, Dr. Kuehn seconded and the motion carried.

The following were submitted for approval for Graduate Service Recommendations:

Renewals and/or have received prior approval for other courses:

James Clanton	Music 09/WF MUSIC*750 Applications: Percussion MUSIC*725 Tp: Percussion Techniques
Duane Custer	Technology and Workforce Learning 10/SP TTED*801 Organization and Administration of Vocational Education
Julie Dainty	Technology and Workforce Learning 10/SP TTED*779 Instructional Methods in Technical Education

New Appointments:

Erica Edwards (tabled)	Communication 09/WF COMM*733 Producing and Directing: Field Production
Guosong Shao	Communication 09/WF COMM*775 Case Studies in Public Relations 10/SP COMM*731 Advertising Campaigns COMM*785 International Communication
Andrey Beyle	Engineering Technology 09/WF ETECH*810 Collaborative Projects in Engineering ETECH*895 Adv. Tps.: Engineering Technology (Electronics) ETECH*899 Quantitative Decision Making in Industry

Dr. Willard moved to make renewals and new appointments a unit, Dr. Kuehn seconded and the motion carried.

Dr. Kuehn moved for approval, Dr. Roberts seconded and the motion carried.

Curricular Matters: None

Old Business: None

New Business:

Graduate Service approvals for those with masters degree - Dr. Willard

Dr. Willard added this topic to the agenda as a point of discussion. He noted that, over the past few years, several people have been approved for Graduate Service that have only completed a masters degree. He is not opposed to this practice, but thought it should be studied more carefully to determine if this is happening more often than the Council realizes. He feels that people are initially approved for one course and then other courses in subsequent semesters, making them able to teach several courses with only a masters degree. He noted particular concern with this being more prevalent with online courses and wondered if a policy on this topic should be established. Dr. Schwindt inquired what the terminal degree was for the cases that Dr. Willard noticed. Dr. Willard was not sure. Dr. Drew felt the topic is important, but that it is already being monitored through departmental and college approvals, the Graduate Council and program review. Dr. Kuehn noted the importance of distinguishing ourselves from other universities offering online degrees. Dr. Sanford stated he would like to know the guidelines for the graduate programs at PSU (i.e. rigor, enrollment numbers, etc). If our programs are based on rigor, the level we can offer is based on instructor qualifications. Dr. Schiefelbein asked if it can be noted on the Service Request form whether or not the person has the terminal degree for the department. Dr. Willard agreed to write up some thoughts on this issue and bring it back to Council to examine forming a committee.

Fundraising agenda – Dr. Jones

Dr. Jones was not present to discuss his thoughts on this issue.

Dr. Ward moved to table this discussion, Dr. Kuehn seconded and the motion carried.

Representative for Center for Teaching, Learning and Technology

Dr. Schiefelbein served as the representative on the advisory board last year and gave an overview of what the expectations were. She then volunteered to act as representative again this year.

Dr. Killingsworth moved for approval, Dr. Willard seconded and the motion carried.

Proposed revisions to Graduate Council program/course forms – will be distributed at meeting

Jaime Vanderbeck explained that the Graduate Office has been working on some revisions for the Graduate Council curricular matter forms to make them more user friendly. She distributed the revised forms to Council members and asked that they take them back to their departments for review and submit any comments, questions, or ideas to her via email.

The next meeting will be Wednesday, November 11, 2009 at 3:00 p.m.
in the Inaugural Room of the Overman Student Center.