

**GRADUATE COUNCIL MINUTES**  
**Wednesday, September 12, 2007**

**Present:** Cynthia Allan, Sandy Bauchmoyer, Greg Belcher, Tom Box, John Daley, Oliver Hensley, David Hurford, Rusty Jones, David Kuehn, Paul McCallum, James Oliver, Brenda Roberts, Melvin Roush, Janis Schiefelbein, Robert Schwindt, Bipin Shah, Dixie Smith, Howard Smith, Don Ward, Bobby Winters

Dr. Snyder explained that there was some confusion regarding the position of vice chair and the council now needs nominations for a new vice chair for the 2007-2008 council. When no nominations were given, Dr. Winters motioned to have Dr. Snyder lead today's meeting. Dr. Snyder asked if the council would like to contemplate the issue and discuss it again next month.

**Dr. Winters moved for approval, Dr. Jones seconded and the motion carried.**

The minutes of the Wednesday, July 11, 2007 meeting were approved with no corrections.

**James Oliver moved for approval, Dr. Winters seconded and the motion carried.**

The following were submitted for approval for Graduate Faculty Recommendation:

Leonard Hudson	Communication
Karen Stolz	English
Karla Childs	Mathematics
Kelly Samarzea	Music
Hyun Joong Kim	Social Sciences

Dr. Snyder explained that the list of terminal degrees for each department can be found in PSU's policy manual. She stated that, in the future, the council agenda will show the minimum degree requirement for Graduate Teaching Faculty for each person submitted that month. The council then went over each person listed above to review their degree against the requirement. There were no questions about those presented.

**Dr. Bauchmoyer moved to approve as a unit, Dr. Kuehn seconded and the motion carried.**

**Dr. Winters moved for approval, Dr. H. Smith seconded and the motion carried.**

The following were submitted for approval for Graduate Service Recommendation:

**Renewals and/or have received prior approval for other courses:**

Troy Comeau	Communication
	07/WF
	COMM*740 Topics in Communication: Broadcasting
	08/SP
	COMM*703 Public Relations/Advertising Production



Stephen Benigno	Curriculum and Instruction 07/WF CURIN*879 Instructional Planning and Delivery
Robin Dexter	Curriculum and Instruction 07/WF CURIN*741 Tools for Practicing Teachers
Daryl Pruter	Curriculum and Instruction 07/WF CURIN*741 Teacher Expectation and Student Achievement Program (TESA)
Lynn Murray	Management and Marketing 08/SP MGMKT*839 Marketing Strategy
Michelle Hudiburg	Special Services and Leadership Studies 07/WF SSLS*805 Design and Productions of Instructional Materials SSLS*825 Administration of Instructional Systems
Sonya Willis	Special Services and Leadership Studies 07/WF SSLS*847 The Principalship
Pamela Sells	Curriculum and Instruction (NEW – on addendum) 07/WF CURIN*870 Developmental Reading Instruction

**Dr. Ward moved to make these a unit (including addendum) and for approval, Dr. Hensley seconded and the motion carried.**

Old Business:

Tabled Matter:

College of Education

**Special Services and Leadership Studies:**

Request for Revision of Course:

Add option for In Progress (IP) grade – Effective 07/WF

- SSLS\*761 Practicum I (Special Education)
- SSLS\*762 Practicum II (Special Education)
- SSLS\*806 Special Investigations
- SSLS\*845 School Leadership Internship I
- SSLS\*846 School Leadership Internship II
- SSLS\*864 Practicum III (Special Education)

SSLS\*870 Grant Writing and External Resources  
SSLS\*891 Methods of Research  
SSLS\*894 Practicum in Educational Leadership  
SSLS\*906 Special Investigations  
SSLS\*907 Practicum in Higher Education  
SSLS\*930 Seminar in Research Skills  
SSLS\*941 District Leadership Internship I  
SSLS\*942 District Leadership Internship II  
SSLS\*990 Special Research Project  
SSLS\*991 Research and Specialist Thesis  
SSLS\*996 Internship  
SSLS\*997 Practicum/Educational Systems Leadership I  
SSLS\*998 Practicum/Educational Systems Leadership II

Dr. Christman was present for the discussion. Dr. Belcher questioned why the issue had been previously tabled. Dr. Snyder responded there were discrepancies in some of the wording and some of the council members had concerns of the IP grade not being used as it was previously approved. Some council members felt that certain courses on this list were not meant to be multiple semester courses, including SSLS 891 and SSLS 870. Dr. Hensley explained that the reasoning behind allowing SSLS 891 to carry an IP grade is that, while it is a methods course, it requires an actual project that may take the student into the next semester to complete. He stated this is also the case with SSLS 870. Dr. Belcher asked if the IP is similar in the time line as the IN. Dr. Snyder stated that it is. Dr. Belcher questioned whether financial aid would view an IP grade differently than an IN. Dr. Snyder responded that they would view an IP the same as an IN, as would the Graduate Office. If a student earns too many IP grades, they will be stopped because they are not making progress in their degree. Dr. Roberts stated that should not be an issue, as each degree program would only require one or two of the courses on the list. Dr. Snyder stated that thesis students would take more and would need to be aware of that possibility. Dr. Belcher questioned whether this request is intending to remove the option for an IN grade from these courses. Dr. Christman responded that the purpose of the IP grade is to reflect the practical purpose of these courses in order to truly reflect the student's progress in meeting departmental expectations, as well as those of potential employers. He stated that they do not want the IN grade as an option. Dr. D. Smith asked if there would be situations where an instructor would want to have IN as an option. Dr. Christman responded that instructors would work with the student to resolve the issue without the use of an IN. Dr. H. Smith asked how many hours a practicum requires. Dr. Christman responded that 150 hours are required for the practicum. Dr. Snyder asked if the council would like to approve the entire list as presented.

**Dr. Roberts moved to approve as written, Dr. H. Smith seconded and the motion carried with 10 approving votes and 6 opposing votes.**

Committee for online thesis for Bob Walters

Dr. Snyder asked for anyone still interested in serving on a committee for the online thesis discussion. Dr. Hensley and Dr. Schiefelbein volunteered.

New Business:

Graduate Assistantships – Rusty Jones

Dr. Jones asked if the issue of raising money to support more GA positions is still on an agenda. Dr. Kuehn added that an increase in the stipend was also an issue. Dr. Snyder responded that some Deans are against raising the stipend and some already do give more than the usual amount. Dr. Ward stated this should be a university mission, going beyond the Grad Council. Dr. Jones asked if this was something that could be added to the list of possibilities for major gift donations. Dr. Snyder asked if the council would like to invite Dr. Hodson and Dr. Scott to a meeting for a discussion. The council responded they would. Dr. Snyder stated that the council should consider if they would like to see a larger meeting to discuss this issue, which would include all graduate faculty to show support.

**Dr. Schwindt moved to adjourn, Dr. H. Smith seconded and the motion carried.**

The next meeting will be Wednesday, October 10, 2007 at 3:00 p.m.  
in the Inaugural Room of the Overman Student Center.