

GRADUATE COUNCIL MINUTES
Wednesday, May 9, 2007

Present: Cynthia Allan, Sandy Bauchmoyer, Greg Belcher, Sharon Bowling, Tom Box, John Daley, Brenda Frieden, Thomas Hahn, Rusty Jones, David Kuehn, Paul McCallum, James Oliver, Melvin Roush, Robert Schwindt, William Shirley, Dixie Smith, Howard Smith, James Sours, Bobby Winters

The minutes of the Wednesday, April 11, 2007 meeting were approved with no corrections.

Dr. Daley moved for approval, Dr. Winters seconded and the motion carried.

Dr. Snyder requested the first two topics under New Business be moved to the beginning of the meeting.

New Business:

Should vitas be attached to every request for Graduate Service or Graduate Faculty membership
– Dr. Snyder

Dr. Snyder asked if Graduate Service Recommendations that have had previous approval still need to attach a current vita. Dr. Kuehn stated that people who have been previously approved do not need to attach a vita for new requests.

Dr. Kuehn moved for approval, Dr. Winters seconded and the motion carried.

Titles for courses that are readings, special investigations, special topics, seminars, etc.
- Dr. Snyder

Dr. Snyder explained there are a variety of ways catalog descriptions of courses such as readings, special investigations, special topics and seminars could be interpreted. Such courses offer the opportunity to teach one specific topic area or a different topic/title for individual students. She questioned whether the council expects to see topic areas listed for such courses when Graduate Service Recommendations are filled out or whether it is the discretion of the Chair to decide that a certain person has the capability to teach a topic area. Dr. Daley stated that readings courses can be about anything and the department does not always know in advance what specific topic area a student will want to study. Dr. Howard Smith stated that a Chair should be able to make the decision. Dr. Allan stated she agreed with Dr. Smith, however, having the Graduate Council approve such decisions creates a system of checks and balances to prevent a circumstance that could reflect poorly on the entire university. Dr. Snyder stated that some content areas could be listed as a specialty area for a certain instructor. Dr. Sours stated that such courses should get approval from the Graduate Council and that Chairs should not have blanket authority at the risk of harming the graduate programs. Dr. Daley stated he would agree with specifying content areas to be taught by a specific individual, but not specific topics. The motion was made that departments submitting faculty service approval for instructors teaching a course that is a readings, topics, investigation or seminar that will be individualized for each student enrolled will be required to specify the category/area(s) the instructor will be allowed to supervise.

Dr. Box moved for approval, Dr. Kuehn seconded and the motion carried.

The following were submitted for approval for Graduate Faculty Recommendation:

Dr. Timothy Dell	Automotive Technology
Dr. Bipin Shah	Chemistry
Dr. Irene Zegar	Chemistry
Dr. Julie Samuels	Curriculum and Instruction
Dr. Craig Elliott	Special Services and Leadership Studies
J. David Miles	Technology Studies

Dr. Belcher moved to make these a unit and for approval, Dr. Winters seconded and the motion carried.

The following were submitted for approval for Graduate Service Recommendation:

Renewals and/or have received prior approval for other courses:

Robert Schroer	Automotive Technology 07/SU AT*795 Special Topics: Dyno and Performance Systems
Paul Herring	Engineering Technology 07/SU ETECH*831 Value Engineering
Robert Susnik	Engineering Technology 07/WF PET*885 Composite Materials and Testing
Christine Elliott	Family and Consumer Sciences 07/SU FCS*740 Special Topics: Issues & Assessment for FACS
Mike Leiker	Health, Human Performance and Recreation 07/SU HHPR*704 Workshop: Training Endurance Athlete HHPR*704 Workshop: Elements of Sports Nutrition 07/WF HHPR*863 Biomechanics
Kathleen Fischer	History 07/WF HIST*700 Selected Topics: Early American Republic HIST*805 Readings in American History: Early Republic HIST*805 Readings in American History: Women's History 08/SP HIST*700 Selected Topics: Women's History

Deborah Haltom Special Services and Leadership Studies
07/SU
SSLS*855 Administration & Instruction of Special Education

Kylie Stewart Special Services and Leadership Studies
07/WF
SSLS*738 Characteristics of Students with
Adaptive Learning Needs

James Oliver moved to make these a unit and for approval, Dr. Winters seconded and the motion carried.

Janice Jewett Health, Human Performance and Recreation
07/SU
HHPR*704 Workshop: Indoor Recess502721

Bradley Hunt Psychology and Counseling
07/SU
PSYCH*759 Advanced Developmental Psychology

Christine Perez Psychology and Counseling
07/SU
PSYCH*740 Discovering Strengths in Selves

Dr. Bauchmoyer moved to make these a unit and for approval, Dr. Allan seconded and the motion carried.

Matthew Keller Automotive Technology
07/SU
AT*795 Special Topics: Daimler Chrysler Fuel Injection
AT*795 Special Topics: A-Tech Training
AT*795 Special Topics: Toyota Tundra and
New Technologies
AT*795 Special Topics: Sherwin Williams –
Materials and Trends in Collision Repair

James Oliver moved for approval, pending the amendment of the request form where it states that Matthew Keller has already received an Ed.S. degree. Dr. Belcher seconded and the motion carried.

The following curricular matters were submitted for approval:

College of Arts and Sciences:

Mathematics:

Request for Revision of Course: (Effective Fall 2007)
MATH*717 Linear Algebra – addition of prerequisite

Dr. Winters explained this is already a prerequisite for the course but was never officially listed in the catalog.

Dr. Winters moved for approval, Dr. Belcher seconded and the motion carried.

College of Technology:

Technology Studies:

Request for Creation of Course: (Effective Summer 2007)

TE*750 Technology and Society

TE*796 Organization and Management for Technology Education Programs

TE*807 Problem Solving and Creative Thinking in Technology

Request for Revision of Course: (Effective Summer 2007)

TE*851 (Course Title and Description changes)

Current Title: Teaching Technology to Children

Proposed Title: Integrated Technology for Educators

TTED*680 (Course ID, Title and Description changes)

Current: TTED*680 Classroom Management in Vocational Education

Proposed: TTED*780 Classroom Management in Career and Technical Education

TTED*893 (Course Title and Description changes)

Current Title: Performance Evaluation

Proposed Title: Student Assessment Development in Career and Technical Education

Dr. Snyder explained that these matters go along with a new degree that the department will bring to the council in June. Dr. Belcher stated that the new courses were previously taught as special topics courses. Dr. Jones pointed out that the format for most course descriptions in the catalog is to not use verbs. The three revised descriptions do not follow that format.

Dr. Schwindt moved to make these a unit and for approval, Dr. Belcher seconded and the motion carried.

Old Business: None

New Business:

Approval of Spring Graduates

Dr. Allan moved to approve with any necessary revisions required by the department, Dr. Frieden seconded and the motion carried.

Dr. Bauchmoyer moved to close the meeting of the Grad Council and reconvene as Graduate Faculty to approve the list of Spring graduates, James Oliver seconded and the motion carried.

Dr. Allan moved to approve the list of Spring graduates with any necessary revisions required by the department, Dr. Bauchmoyer seconded and the motion carried.

James Oliver moved to adjourn, Dr. Bauchmoyer seconded and the motion carried.

The next meeting will be Wednesday, June 13, 2007 at 3:00 p.m.
in the Inaugural Room of the Overman Student Center.