

## GRADUATE COUNCIL MINUTES

September 16, 2020

**In Attendance:** Becky Brannock, Jason Clemensen, Mark Diacopoulos, Shirley Drew, Ronny Galloway, Tatiana Goris, Rick Hardy, Jennifer Harris, Michelle Hudiburg, Ananda Jayawardhana, Anil Lal, Fang Lin, Elizabeth Mascher, Paul McCallum, Hermann Nonnenmacher, Theresa Presley, Santimukul Santra, Judy Smetana, Howard Smith Ryan Speelman, Kyle Thompson, Bobby Winters

**Absent:** Kevin Elliott, Brian Sims

**Welcome from Dr. Howard Smith:** Dr. Smith shared that he would be serving in the Graduate School Dean roll for this academic year. He shared that the College Dean's would be taking over some of the Graduate School Dean duties.

The minutes of the July 2020 meeting were approved with no corrections.

**Dr. Lal moved for approval, Dr. Winters seconded and the motion carried.**

The following were submitted for Graduate Faculty Recommendation(s):

Bobby Winters                      Chemistry

**Dr. Nonnenmacher asked if the terminal degree should be in the field. There was discussion if this request should be changed to a Graduate Service request since the terminal degree is not in Chemistry. Dr. Winters explained that he was seeking Graduate Faculty status for the Chemistry department in order to serve as the chair for a thesis in Chemistry.**

**Dr. Hudiburg moved to approve the request as Graduate Service Faculty, Dr. Lal seconded and the motion carried. Dr. Jayawardhana opposed. A Graduate Service recommendation form will need to be submitted at the next meeting.**

The following were submitted for Graduate Service Recommendation(s):

**New:**

Lydia Bechtel	Music 20WF MUSIC 833: 20 <sup>th</sup> Century Music MUSIC 716: Graduate Review-Music History
Gabriel Cline	Psychology and Counseling 20WF PSYCH 809: Personality Assessment
Julie Costello	Psychology and Counseling 20WF PSYCH 736: Psychology of Family Development
Mary Pearson	Psychology and Counseling

	20WF PSYCH 810: Advanced Educational Psychology
Laurent Pretot	Psychology and Counseling 20WF PSYCH 724: Physiological Psychology
Beth Stockard (Tested Experience)	Psychology and Counseling 20WF PSYCH 722: Fundamental of Tests and Measurement
Megan Westhoff	Communication 20/WF COMM 845: Project in Theatre COMM 883: Readings in Theatre Art
Robin Henderson-Wilson	Teaching and Leadership 20WF EDTH 868: Educational Technology TCHL 825: The Professional Semester
Lindsay Jesteadt	Teaching and Leadership 20WF TCHL 891: Methods of Research
Ronald Knight-Beck	Teaching and Leadership 20WF TCHL 839: Techniques for Teaching Secondary
John Kuefler (Tested Experience)	Kelce Graduate School of Business 20/WF CIS 801: TP: Building Web Apps/Java Scr CIS 801: TPL Principles of System Admin

**Renewal:**

Dwight Strong (Tested Experience)	Kelce Graduate School of Business 20/WF CIS 801: TP: E-Business Application Development
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**Dr. Hudiburg moved to approve all of the recommendations that do not include tested experience as a group, Dr. Brannock seconded and the motion carried.**

**Dr. Presley pointed out that Julie Costello's recommendation does not show that she has earned a terminal degree. Dr. Speelman moved to amend the motion to not include Julie Costello's recommendation with the group, Dr. Winters seconded and the motion carried.**

**Dr. Lal moved to approve John Kuefler and Dwight Strong's recommendation, Dr. Winters seconded and the motion carried.**

**There was discussion regarding approving the recommendation for Julie Costello as a tested experience recommendation. Dr. Lal pointed out that Julie was approved to teach a course in July with tested experience.**

**Dr. Hudiburg moved to approve the recommendation for Julie Costello with the assumption that tested experience will be submitted, Dr. Winters seconded and the motion carried.**

The following curricular matters were submitted:

### **College of Education**

Teaching and Leadership

Request for Degree Changes

Courses to be added to candidacy: TCHL 856: Advanced Curriculum Development for ELL, READ 872: Methods and Materials for Remedial Reading, PSYCH 781: Psychology of Exceptional Children

**Lisa Allen shared that based on communication from Dr. Sildus that the requested changes are to accommodate students seeking licensure from the state of Missouri.**

**Dr. Thompson moved for approval, Dr. Lal seconded and the motion carried. Dr. Nonnenmacher abstained.**

The following Informational Items were submitted:

### **School of Nursing**

DNP Scholarly Project Guide and Manual revision

**Dr. Harris shared that the revisions are to remove the approval sheet requirement for Scholarly Project.**

Tested Experience Form revision

**There was discussion regarding tested experience documentation. Dr. Presley shared that she had reviewed the HLC requirements and found that the requirements say that the individuals experience should be equal to the terminal degree. Dr. Presley expressed concern that the council has been approving individuals based on if they can teach the course not what HLC requires. It was suggested that each college develop a set of guidelines to show what would qualify as tested experience for their area. Dr. Speelman suggested that the Executive Committee look at revising the form again, adding a hyperlink to the form that includes the details required for each area and flagging any requests received that clearly will not be approved.**

New Business:

Students initiating binding of Thesis/Scholarly Project through Houchen Bindery

**Lisa Allen shared the current process for thesis/scholarly project binding and the proposed process that would allow the students to initiate the process through Houchen Bindery.**

**Dr. Mascher moved for approval, Dr. Thompson seconded and the motion carried.**

Graduate Council representative needed for Academic Honesty Committee

**Dr. Hardy volunteered to be the representative for this committee.**

Approval of Lisa Allen as Graduate Council Secretary for 2020-2021

**Dr. Lal moved for approval, Dr. Winters seconded and the motion carried.**

Executive Committee of the Graduate Council Elections:

Representative needed from the College of Technology and the Kelce College of Business

**Dr. Lal will represent the Kelce College of Business; Dr. Smetana will represent the College of Technology**

Graduate Council Executive Meetings will be held the week before Graduate Council meetings.

**Executive Committee of the Graduate Council:**

To facilitate the work of the Graduate Council, an Executive Committee of the Graduate Council, composed of the chairperson of the council, the Dean of the Graduate School, and one representative from each college, should be established. Each college representative should be elected by the departmental representatives within that college, and each elected member shall be an elected representative to the Graduate Council from a department within the college. The duties of the Executive Committee of the Graduate Council shall be to meet on call of the chairperson of the council to advise the Dean of the Graduate School on matters of policy and procedure pertaining to graduate programs and assist the Dean of the Graduate School in drafting of appropriate agenda items for the next Graduate Council meeting.

Old Business: None

Committee Reports:

**Dr. Speelman shared that he is on the College of Education Curriculum Committee. They are revising their mission statement. He encouraged anyone who has any input to let him know.**

**Dr. Lal moved to adjourn, Dr. Winters seconded and the motion carried.**

The next meeting will be Wednesday, October 21, 2020 in Ballroom C of the Overman Student Center.