

GRADUATE COUNCIL MINUTES

March 6, 2019

In Attendance: Eli Aba, Mark Arbuckle, Jonathan Dresner, Kevin Elliott, Tim Flood, Tatiana Goris, Jennifer Harris, Michelle Hudiburg, Pawan Kahol, Anil Lal, Elizabeth Mascher, Erik Mayer, Paul McCallum, Theresa Presley, Brenda Roberts, Brian Sims, Judy Smetana

Absent: Ronny Galloway, Rick Hardy, Matthew Montague, Cole Shewmake, Neil Snow, Ryan Speelman

Khamis Siam filled in for William Shirley
Harriet Bachner filled in for Becky Brannock

Guest Speaker: Debbie Greve, Registrar provided an overview of the Registrar's Office. She shared that their office works with students, faculty, staff and alumni. Their office is currently working on developing a new catalog and the Pathway program for undergraduate students. Some of the responsibilities of their office include: enrollment questions, processing transcript orders, accessing tuition, initiating tuition refunds, processing tuition appeals, enrollment verification, analyzing transcripts, preparing the class scheduler, creating advisement codes, Veterans affairs and FERPA.

The minutes of the February 13, 2019 meeting were approved with no corrections.

Dr. Dresner moved for approval, Dr. Lal seconded and the motion carried.

The following were submitted for Graduate Faculty Recommendation(s):

David Bradley Psychology and Counseling

Dr. Flood moved to approval, Dr. Roberts seconded and the motion carried.

The following were submitted for Graduate Service Recommendation(s):

New:

Michael McKinnis Kelce College of Business
19/WF and 20/SU
FIN 836 Financial Strategy
ACCTG 813 Financial Statement Analysis

Mary Judene Nance Kelce College of Business
20/SP
MKTG 839 Marketing Strategy

Dr. Lal moved to approve the new Graduate Service recommendations as a group Dr. Smetana seconded and the motion carried.

The following curricular matters were submitted:

College of Arts and Sciences

School of Nursing

Request for Revision of Course
NURS 920 DNP Scholarly Project
Course Description

Dr. Harris shared that the request is to change the verbiage in the course description and to remove the NURS 892 prerequisite.

Dr. Roberts moved for approval, Dr. Elliott seconded and the motion carried.

Kelce College of Business

Request for Creation of Course
CIS 715 Database Management

Request for Creation of Course
CIS 720 Management Information Systems

Request for Creation of Course
CIS 740 E-Business Application Development

Request for Creation of Course
CIS 770 E-Business Application Development

Dr. Presley shared that the requested revisions are to designate these courses as graduate level courses and adding a graduate project.

Dr. Flood mentioned that CIS 720 was going from a 400 level course to a 700 level course.

Dr. Smetana moved to approve the Kelce College of Business requests as a group, Dr. Aba seconded and the motion carried.

College of Education

Teaching and Leadership

Degree/Course Change Notification
Building Principal Certificate
Conditions for full admission: 2 letters of recommendation with Graduate Study Recommendation Form and a Background Check

This item was not included in the original agenda. Dr. Hudiburg read the notification to the council. This item does not require a vote as it is a notification item.

Request for Revision of Course
LDSP 801 Educational Leadership Theory & Practice
Title

Request for Degree Changes
Ed.S. Advanced Studies in Leadership (General School Administration)

Offer current graduate degree 50% or more online
Courses to be added and deleted from candidacy

Request for Degree Changes

Ed.S. Advanced Studies in Leadership (Special Education)
Offer current graduate degree 50% or more online
Courses to be added and deleted from candidacy

Dr. Roberts shared that the request for the Ed.S. Program was to update the candidacy plans that had not been updated in a long time.

Dr. Flood moved to approve the Teaching and Leadership curricular matters as a group, Dr. Elliott seconded and the motion carried.

College of Technology

Technology and Workforce Learning

Request for Deletion of Course

HRD 858 Career Development in HRD

Request for Deletion of Course

HRD 859 Career Strategies of HRD Professionals

Request for Deletion of Course

HRD 860 HRD Competency and Career Assessment

Request for Degree Changes

MS Human Resource Development
Courses to be deleted and added to candidacy

Request for Degree Changes

MS Human Resource Development
Courses to be deleted from the candidacy

Request for Degree Changes

MS Human Resource Development
Courses to be deleted from the candidacy

Request for Degree Changes

MS Human Resource Development
Number of hours required

Dr. Smetana shared that the request for the HRD program would allow them to change the program from 34 hours to 31 hours, to use a three credit hour course in place of three one credit hour courses and to remove HRD 707 and 708 from the candidacy since they are not offered every semester.

Request for Degree Changes

MS Technology (Information Technology)
Courses to be deleted and added to candidacy

Dr. Aba explained that this request would allow the MST (Information Technology) program to use the new 700 level CIS courses that were created in place of the 600 level CIS courses that are currently a part of the candidacy.

Dr. Elliott moved to approve the Technology and Workforce Learning curricular matters as a group, Dr. Mascher seconded and the motion carried.

Old Business:

Revisions to Accelerated Master's Degree Program policy and form

Dr. Hudiburg mentioned that there is still some inconsistent language in the policy.

Dr. Flood moved to defer the policy to a committee to review, Dr. Dresner seconded and the motion carried.

New Business:

Nomination and election for new 2018-2019 Vice Chair

Dr. Mascher nominated Dr. Sims as the new Vice Chair.

Dr. Brian Sims accepted the nomination as Vice Chair for the remainder of the 2018-2019.

Dr. Mascher moved to adjourn, Dr. Dresner seconded and the motion carried.

The next meeting date will be Wednesday, April 10, 2019. The meeting will be held in the Meadowlark Room of the Overman Student Center.