

Graduate Council Notification Form

Effective Date: Fall 2027

Submission Date:

Department:

College of: Select One

Contact Person:

Course/Program Name:

Notification Form: Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only to remove or add from your department.
- Modality -for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

1. Purpose/Justification for this notification:

2. Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? **If yes, provide documentation (ex. Emails).** Select One

Change	Existing	New/Proposed
Modality of Program:	Select One	Select One
Admission Requirements:		
Pre/Co-Requisite(s):		
Other:		

Authorization Signature Page

Approved: Department Chair/Director

Date: _____ Chair/Director _____

Approved: Dean of College

Date: _____ Dean _____

Originating Departments: After completing this form, in its entirety, please have it signed by the chair and the dean. Then send it to Graduate Studies