

**GRADUATE COUNCIL MINUTES**  
**December 4, 2024**  
**Meadowlark Room**

**In Attendance:** Alex Binder, Robin Blair, Paige Boydston, Derrel Fincher, Tim Flood, Carissa Gober, Jennifer Harris, Shelby Hutchens, Jon Jones, Kay Kim, Trent Lindbloom, Lori Martin, Alicia Mason, Tristan Ragland, Kristi Stuck

**Absent:** Susan Bon, Jamie Brooksher, Jason Clemensen, Julie Dainty, Krissy Lewis, Matthew Montague, Greg Murray, Jody Neef, Herman Nonnenmacher, David O'Bryan, Brian Sims, Kyle Thompson

Kyle Thompson (Chair) and Krissy Lewis (Vice-Chair) were absent so Alex Binder filled in as chair for this meeting.

New Business:

Approval of 2024 Winter/Fall Graduates

**Dr. Blair moved for approval, Dr. Fincher seconded and the motion carried.**

**Dr. Flood moved to adjourn the Graduate Faculty meeting, Dr. Gober seconded and the motion carried.**

The minutes of the November 8, 2024 meeting were approved with the correction to change the next meeting date listed at the end of the minutes from February 12, 2025 to December 4, 2024.

**Dr. Fincher moved for approval, Dr. Flood seconded and the motion carried.**

There were no Graduate Faculty recommendations.

The following were submitted for Graduate Service recommendations:

New:

Jamie Phelps	Biology
	25/SP
	BIOL 802 Topics in Biology: US Science Policy

**Dr. Flood moved for approval, Dr. Fincher seconded and the motion carried.**

The following curricular matters were submitted:

**College of Technology**

**Construction**

Notification: CMCET 833-Prerequisite- Remove CMCET 631 and CMCET 639

Notification-No vote required.

**College of Education**

## **Teaching and Leadership**

Request for Revision of Course  
READ 869 Disciplinary and Digital Literacies-Course Description

**Dr. Blair moved for approval, Dr. Fincher seconded and the motion carried.**

Request for New Emphasis  
MS Educational Leadership (Building Principalship Licensure)

Request for New Emphasis  
MS Educational Leadership (Leadership Studies Non-Licensure)

There was discussion that it is not clear on the academic planning documents for the licensure and the non-licensure emphases and what the difference is between the two emphases. Dr. Clemensen was not in attendance but provided some information to try to clarify questions via email to Dr. Gober during the meeting. Dr. Binder mentioned that there appeared to be errors on the paperwork for both the licensure and the non-licensure emphases that needed to be corrected.

**Dr. Fincher moved to return the MS Educational Leadership (Building Principalship Licensure) and the (Leadership Studies Non-Licensure) request back to the department to be revised. Dr. Stuck seconded and the motion carried.**

Request for New Emphasis  
MS Educational Leadership (Athletic Administration Licensure)

There was discussion that the request form for this emphasis indicates that the emphasis would relate to, and/or may affect, the HHPR department at PSU and there was an explanation listed, but there was no documentation attached. Dr. Hutchens mentioned that he was at the meeting that was mentioned on the form and he could provide a copy of the meeting agenda.

**Dr. Flood moved to approve subject to the meeting agenda being provided, Dr. Blair seconded and the motion carried.**

Old Business

HLC Criteria for Teaching Graduate Courses

Dr. Binder provided an update from the committee that was formed to review HLC criteria. He shared that they are going to ask for clarification from Dr. Bon on the KBOR requirements and that the committee plans to bring something formally to the Graduate Council at the next meeting in February.

**Dr. Fincher moved to adjourn, Dr. Mason seconded and the motion carried.**

**The next meeting will be Wednesday, February 12, 2025 in the Meadowlark Room**