GRADUATE COUNCIL MINUTES
February 14, 2024
Meadowlark Room

In Attendance: Alex Binder, Robin Blair, David Boffey, Jamie Brooksher, Jason Clemensen, Julie Dainty, Derrel Fincher, Tim Flood, Carissa Gober, Tatiana Goris, Jennifer Harris, Anil Lal, Elizabeth Mascher, Alicia Mason, Matthew Montague, Jody Neef, Hermann Nonnenmacher, Brian Sims, Judy Smetana, Ryan Speelman, Tracy Stahl

Lori Martin filled in for Paul McCallum

Absent: Shelby Hutchens, Sang Lee, Greg Murray, Howard Smith, Kyle Thompson

The minutes of the December 6, 2023 meeting were approved with no corrections.

The following were submitted for Graduate Facutly Recommendation(s):

      Randy Jones   School of Automotive and Engineering Technology

There was discussion on if Randy Jones' degree meets the terminal degree requirements and on who determines if a degree is in the appropriate discipline. Dr. Masher shared that Greg Murray had provided an email that said that Randy's degree was considered the terminal degree when he received Tenure and Promotion.

Dr. Fincher moved for approval, the motion carried with fifteen yes votes and one no vote.

      Jamie Brooksher   Kelce Graduate School of Business

Dr. Flood moved for approval, Dr. Mason seconded and the motion carried.

The following were submitted for Graduate Service Recommendation(s):

New:

Tristan Ragland	Health, Human Performance, and Recreation 24/SP Serve on a Thesis Committee
Melissa Weed	Kelce Graduate School of Business 24/SP MGT 820 Internship in Management MKTG 820 Internship in Marketing
Jason Wesco	Kelce Graduate School of Business 24/SP HCA 813 Healthcare Leadership & Operations Management

Kimberly Byler	School of Nursing 24/SP NURS 888 Health Policy
Bailey Kuhlman	School of Nursing 24/SP NURS 804 Advanced Health Assessment Practicum
Shreela Palit	Psychology and Counseling 24/SP PSYCH 808 Child Personality Assessment
Heather Carter	Teaching and Leadership 24/SP FCS 792 Advanced Exploration of Issues in Youth and Adolescence
Trevor Maiserioulle	Technology and Workforce Learning 24/SP TE 893 Seminar in Technology Education

Dr. Flood moved to approve the new Graduate Service Recommendations as a group, Dr. Sims seconded and the motion carried.

Renewals:

John Kuefler	Kelce Graduate School of Business 24/SP CIS 801 Topics: Database Management
Mary Judene Nance	Kelce Graduate School of Business 24/SP MGT 895 Strategic Management MKTG 815 Business-to-Business Marketing
Dwight Strong	Kelce Graduate School of Business 24/SP CIS 801 Topics: Artificial Intelligence
David Weaver	Kelce Graduate School of Business 24/SP FIN 836 Financial Strategy
Laura Weaver	Teaching and Leadership 24/SP READ 720 Content Literacy for Middle and Secondary Teachers
Susan Dellasega	Technology and Workforce Learning 24/SP

HRD 785 Lesson Development

Amanda Hahn   Technology and Workforce Learning
24/SP
HRD 706 Strategies in the Development of Human Resources

Dr. Sims moved to approve the Graduate Service Recommendation renewal's as a group, Dr. Dainty seconded and the motion carried.

The following curricular matters were submitted:

College of Arts and Sciences

Communication

       Request for Revision of Course
           COMM 713 Live Remote Production- Course Description

Dr. Mason shared that this request is to make a small change to the course description.

Dr. Neef moved for approval, Dr. Binder seconded and the motion carried.

Chemistry

MS Chemistry and MS Polymer Chemistry

       Degree Change Notification
           Conditions for Full Admission- Entrance Exam consisting of the major areas in Chemistry such as Inorganic, Organic and Physical Chemistry

Dr. Neef shared that sometimes student transcripts don't match their knowledge, this exam will show their knowledge and determine if they need foundation courses.

There was discussion on if the exam would be taken at the testing center, if it would be completed prior to student's arrival, if PSU undergraduate students would have to take the exam, and if this would present issues for international students.

This is a notification item; a vote is not needed.

College of Business
Kelce Graduate School of Business

       Request for Creation of Course
           DSIS 715 Database Management

       Request for Creation of Course
           DSIS 720 Management Information Systems

       Request for Creation of Course
           DSIS 750 Data Mining

Request for Creation of Course
DSIS 801 Topics in Data Science and Info Systems

Dr. Binder shared that KBOR approved a name change of their undergraduate degree from Computer Information Systems to Data Science & Information Systems. Since the name changed all the course ID's changed, including these graduate courses. Data Mining is the only new course.

Dr. Fincher moved for approval, Dr. Speelman seconded and the motion carried.

College of Education

Psychology and Counseling

Degree Change Notification
Admission Requirements- The Department of Psychology and Counseling is no longer requiring the GRE as an admission requirement.

Dr. Blair shared that after looking at trends in other programs they decided to remove the GRE admission requirement from their programs to be more competitive.

This is a notification item; a vote is not needed.

Teaching and Leadership

MS Teaching (Elementary, Secondary, ESOL, and Environmental Health)

Rename MS Teaching for all emphasis areas (Elementary, Secondary, ESOL, and Environmental Health) to MS Curriculum and Instruction

Dr. Mascher shared that this name change would help eliminate confusion, of what the program is. Dr. Clemensen shared that it would also make it clear that it is different from the Master of Arts Teaching program.

Dr. Smetana moved for approval, Dr. Binder seconded and the motion carried.

There was no old business.

New Business:

Navigate Updates

Dr. Mascher shared that since the council wanted to use Navigate, there are a couple of graduate programs set up as pilot programs to begin using Navigate.

Proposed Changes to the membership section of the Constitution and Bylaws of the Graduate School

Dr. Mascher shared that the proposed changes to the Bylaws are only for the "Membership" section. The committee reviewing the Bylaws agreed that other changes should not be

proposed at this time since we will soon have a new Provost. The proposed changes will make sure that all areas are included regardless of if they are referred to as a department or a school.

Dr. Sims moved for approval, Dr. Clemensen seconded and the motion carried.

Questions for IRB Committee

There was discussion on the changes to the Digital Data Security-Human Subject Research policy. Dr. Jennifer Richardson a member of the Institutional Review Board (IRB) was present at the meeting and responded to questions from the council.

There were no Provost announcements, Dr. Smith did not attend the meeting

There were no committee reports.

Dr. Clemensen moved to adjourn, Dr. Neef seconded and the motion carried.

The next meeting will be Wednesday, March 6, 2024 at 3:00 p.m. in the Meadowlark Room