

# How to Request IRS Verification of Non-Filing Letter for 2020-2021

## What is an IRS Verification of Non-Filing Letter?

- An IRS Verification of Non-Filing Letter provides proof that the IRS has no record of a filed form 1040, 1040A or 1040EZ for the year requested. \*\*It does **not** indicate whether or not you were required to file a tax return for that year.

There are **2 options** for a Non-tax filer to request an IRS Verification of Non-Filing Letter for 2018. (FREE OF CHARGE)

- Online
- By Paper

## Online Request Option 1:

Visit [www.irs.gov](http://www.irs.gov)

- Select “**Get your Tax Record.**” on the right hand side.
- Click “**Get Transcript ONLINE**”
- Select “**Create Account**”
- You will need some information about yourself to register
- Please have the following information and materials to complete registration: Full Name, Email, Birthday, SSN, Tax filing status, Current address, you need a financial account to register.
- Enter the Non-Filer’s Social Security Number, email address, filing status, account numbers for loan or credit card associated with your name, and mobile phone associated with your name.
- Click “**Continue.**”
- Select “**Verification of Non-Filing Letter**” and in the Tax year field, select “**2018**”
- If successfully validated, you will be able to view and print your IRS Verification of Non-Filing Letter.

## Paper Request Form Option 2; *IRS Form 4506-T*:

Download IRS Form 4506-T at <http://www.irs.gov/pub/irs-pdf/f4506t.pdf>

- Complete lines 1-4, following the instructions on page 2 of the form.
- Line 3: enter the non-filers street address and zip or postal code. Use the address currently on file with the IRS.
- Line 7: Select the checkbox on the right hand side for Verification of Non-filing.
- Line 9: Year or period requested field, enter “12/31/2018”.

- The non-filer must sign and date the form and enter their telephone number. Only one signature is required when requesting a joint IRS Verification of Non-Filing Letter.
- Mail or Fax the completed IRS Form 4506-T to the address or Fax Number provided on page 2 of Form 4506-T:
  - o If you live in Arkansas, Oklahoma, Kansas etc. information listed below is the appropriate mailing and fax number to send the 4506-T:

Mailing Address:

Internal Revenue Service  
RAIVS Team  
Stop 37106  
Fresno, CA 93888  
Fax Number: 855-800-8105

- o If you live in Missouri etc. information listed below is the appropriate mailing and fax number to send the 4506-T

Mailing Address:

Internal Revenue Service  
RAIVS Team  
Stop 6705 P-6  
Kansas City, MO 64999  
Fax Number: 855-821-0094

**\*\*\*If you live in any other state that is not listed above please visit page 2 of the 4506-T Form to find the appropriate Mailing Address and Fax Number to send the document to\*\*\***

- If the 4506-T Information is successfully validated, tax filers can expect to receive a paper IRS Verification of Non-Filing Letter at the address provided on their request within 5-10 business days.