



# 2020-2021 Verification Worksheet

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Please complete in pen and return to:

Office of Student Financial Assistance • 1701 S. Broadway • Pittsburg, KS 66762-7534  
Phone: (620) 235-4240 • (800) 854-7488 Fax: (620) 235-4078  
Email: finaid@pittstate.edu

Name \_\_\_\_\_

Student ID# \_\_\_\_\_

Cell phone # \_\_\_\_\_

Your application was selected by the U.S. Department of Education and/or Pittsburg State University for review in a process called "verification". In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form. If there are differences between your application and the documents you've submitted, corrections may need to be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

## SECTION A – FAMILY SIZE INFORMATION

List all people your parents support now and through June 30, 2021. **PLEASE INCLUDE:**

- Yourself
- Your Parent(s)/Step-Parent (Biological or Adoptive) regardless of gender, and/or if the state has determined them to be your parent.
- Your Parent(s) Children—if your parent(s) provide more than half of their support (including any unborn child that will be born between July 1, 2020 and June 30, 2021)
- Others in your parent(s) household—if they now live with your parents, they receive more than half of their support\* from your parents and will continue to do so from July 1, 2020 through June 30, 2021.

\*Support includes money, gifts, loans, housing, food, clothes, medical/dental care, etc.

**\*\*See page 2 of this form for more information about who to include in your parent's household.**

**Write the names, ages, and your relationship to all members of your parent(s) household.** Also, include the name of the college for any family member, other than your parent(s), who will attend college at least half time between July 1, 2020 and June 30, 2021, and will be enrolled in a degree, diploma, or certificate program. **(DO NOT include the name of college for family members who will be in high school during the 2020-2021 academic year and also taking college courses.)**

Full Name	Age	Relationship	College Currently Attending
		Self	Pittsburg State University

Please list and attach additional family members on a separate piece of paper.

If you have included a household member that is not an immediate family member (such as a niece, nephew, grandparent, etc.), or a child or sibling that is 24 years of age or older, please submit the Parent of Dependent Students Proof of Other Legal Dependents Form.

## SECTION B – TAX FORM INFORMATION

Did YOU file a Federal Income Tax return for 2018? YES NO

Did YOUR parent(s) file a Federal Income Tax return for 2018? YES NO

## SECTION C – SIGN THIS WORKSHEET

### Certification and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

**WARNING:** If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## **Note to Dependent Students**

**Please refer to the information listed below in determining who is considered a parent for purposes of this form.**

*(Note that grandparents, foster parents, and legal guardians are not considered parents on this form unless they have legally adopted you.)*

- ◆ If your parents (biological or adoptive) are both living and married to each other regardless of gender, include them both in the household listing and base this questionnaire on their household.
- ◆ If your parent (biological or adoptive) is widowed or never married, include this parent in the household listing and base this questionnaire on his/her household. If your widowed parent is remarried as of the date you completed the FAFSA, include the parent **and** the person to whom your parent is married (your stepparent).
- ◆ If your parents (biological or adoptive) have divorced or separated, only include in the household listing the parent you lived with more during the past 12 months, and base this questionnaire on his/her household. (If you did not live with one parent more than the other, only include the parent who provided more financial support to you during the last 12 months or during the most recent year you actually received support from a parent, and base this questionnaire on his/her household).
- ◆ If this parent has remarried as of the date you completed the FAFSA, include that parent **and** the person to whom your parent is married (your stepparent), regardless of gender
- ◆ If your biological or adoptive parents are unmarried and living together regardless of gender include them in the household size.

### **Who to include in your parents' household:**

- ◆ Yourself and your parents (including your stepparent, as stated above), even if you do not live with your parents, or if the state has determined them to be your parent.
- ◆ Your parents' other children, even if they do not live with your parents, if:
  - Your parents will provide more than half of their support from July 1, 2020 through June 30, 2021; or the children would be required to provide parental information when applying for federal student aid; and
  - Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2020 through June 30, 2021.
- ◆ If your parents have included a household member that is not an immediate family member (such as a niece, nephew, grandparent, etc.), or a child or sibling that is 24 years of age or older, please contact our office to complete the Parent of Dependent Students Proof of Other Legal Dependent Form.