

INDEPENDENT STUDENT NON-FILER INCOME INFORMATION

22-23
ISNF

Please complete in pen and
return to:

STUDENT NAME _____

PSU STUDENT ID _____

Pittsburg State University
Office of Student Financial Assistance
1701 S. Broadway, Pittsburg, KS 66762
(620) 235-4240 or (800) 854-7488
FAX: (620) 235-4078
Email: finaid@pittstate.edu

You have indicated on your FAFSA that you and/or your spouse **will not file** a 2020 Federal Income Tax Return. In order to verify this information, you must complete and submit this form to the Office of Student Financial Assistance.

Step #1 - Required

Did YOU file a Federal Income Tax Return for 2020?

- ☐ NO, I did not have any earnings from 2020, and I did not file a 2020 Federal Tax Return and was not required to file per IRS regulations. **Proceed to Step #3**
- ☐ NO, I had earnings for 2020, but I did not file a 2020 Federal Tax Return and was not required to file per IRS regulations. I have attached my W-2 earning statements. **Please Complete Steps #2 & #3**
- ☐ YES- If yes, YOU must use Data Retrieval Tool in the FAFSA or submit a copy of your 2020 Federal Income Tax Return Transcript and supporting schedules. To request a tax return transcript, please visit the IRS at [IRS.GOV](https://www.irs.gov) website.

Did your SPOUSE file a Federal Income Tax Return for 2020?

- ☐ N/A – Not married/no spouse
- ☐ NO, my spouse did not have any earnings from 2020, and did not file a 2020 Federal Tax Return and was not required to file per IRS regulations. **Proceed to Step #3**
- ☐ NO, my spouse had earnings from 2020, but did not file a 2020 Federal Tax Return and was not required to file per IRS regulations. I have attached my spouse's W-2 earning statements. **Please Complete Step #2 & Step #3**
- ☐ YES- If yes, you must submit a copy of YOUR SPOUSE'S 2020 Federal Income Tax Return Transcript and supporting schedules. To request a tax return transcript, visit the IRS at [IRS.GOV](https://www.irs.gov) website.

Step #2 – Required only if you had earnings

If you had earnings for 2020, please list below the name(s) of your/your spouse's employer(s) and the amount earned in 2020.

In addition, please submit copies of all available W2 forms. Amount of earnings will be listed in Box 1 of the W-2 form.

Name of Employer	Amount Earned	W2 Submitted?
		Yes No
		Yes No
		Yes No
		Yes No
Total		

Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

If you answered "No" to any of the above, please state the reason why your W2's aren't available:

Step #3 – Required

If you did not file a tax return for 2020, you are **required** to obtain a Verification of Non-Filing Letter from the IRS. You have 2 options to request the Verification of Non-Filing Letter. You can request it online at www.irs.gov under "Get a Tax Transcript." You can also complete the IRS form 4506-T (available on the IRS website) and send it in to the IRS to request the Verification of Non-Filing Letter. Detailed instructions are available through the PSU Office of Student Financial Assistance.

Have you requested the IRS Verification of Non-Filing Letter from the IRS? Yes _____ No _____

Student Signature _____

Date _____

Spouse Signature (if applicable) _____

Date _____