

INDEPENDENT STUDENT NON-FILER INCOME INFORMATION

**21-22
ISNF**

**Please complete in pen and
return to:**

Pittsburg State University
Office of Student Financial Assistance
1701 S. Broadway, Pittsburg, KS 66762
(620) 235-4240 or (800) 854-7488
FAX: (620) 235-4078
Email: finaid@pittstate.edu

STUDENT NAME _____

PSU STUDENT ID _____

You have indicated on your FAFSA that you and/or your spouse **will not file** a 2019 Federal Income Tax Return. In order to verify this information, you must complete and submit this form to the Office of Student Financial Assistance.

Step #1 - Required

Did YOU file a Federal Income Tax Return for 2019?

- NO, I did not have any earnings from 2019, and I did not file a 2019 Federal Tax Return and was not required to file per IRS regulations. **Proceed to Step #3**
- NO, I had earnings for 2019, but I did not file a 2019 Federal Tax Return and was not required to file per IRS regulations. I have attached my W-2 earning statements. **Please Complete Steps #2 & #3**
- YES- If yes, YOU must use Data Retrieval Tool in the FAFSA or submit a copy of your 2019 Federal Income Tax Return Transcript and supporting schedules. To request a tax return transcript, please visit the IRS at IRS.GOV website.

Did your SPOUSE file a Federal Income Tax Return for 2019?

- N/A – Not married/no spouse
- NO, my spouse did not have any earnings from 2019, and did not file a 2019 Federal Tax Return and was not required to file per IRS regulations. **Proceed to Step #3**
- NO, my spouse had earnings from 2019, but did not file a 2019 Federal Tax Return and was not required to file per IRS regulations. I have attached my spouse’s W-2 earning statements. **Please Complete Step #2 & Step #3**
- YES- If yes, you must submit a copy of YOUR SPOUSE’S 2019 Federal Income Tax Return Transcript and supporting schedules. To request a tax return transcript, visit the IRS at IRS.GOV website.

Step #2 – Required *only* if you had earnings

If you had earnings for 2019, please list below the name(s) of your/your spouse’s employer(s) and the amount earned in 2019.

In addition, please submit copies of all available W2 forms. Amount of earnings will be listed in Box 1 of the W-2 form.

Name of Employer	Amount Earned	W2 Submitted?	
		Yes	No
		Yes	No
		Yes	No
		Yes	No
Total			

Certification and Signature
Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

If you answered “No” to any of the above, please state the reason why your W2’s aren’t available:

Step #3 – Required

If you did not file a tax return for 2019, you are **required** to obtain a Verification of Non-Filing Letter from the IRS. You have 2 options to request the Verification of Non-Filing Letter. You can request it online at www.irs.gov under “Get a Tax Transcript.” You can also complete the IRS form 4506-T (available on the IRS website) and send it in to the IRS to request the Verification of Non-Filing Letter. Detailed instructions are available through the PSU Office of Student Financial Assistance.

Have you requested the IRS Verification of Non-Filing Letter from the IRS? Yes _____ No _____

Student Signature

Date

Spouse Signature (if applicable)

Date