

# ***University Support Staff Meeting Minutes***

November 9, 2022

## **I. Call to order**

Diane Letner called to order the regular meeting of the University Support Staff at 1:30pm on 11/9/22 in the Meadowlark room of the OSC.

## **II. Attendees**

Senators – Barb Barto, Carrol Bell, Andrew Beihl, Terri Blessent, Tess Carl, Amy Gideon, Michelle Hensley, Diane Letner, Woody Lopez, Tonya Pentola, Joe Sheehy, Sara Sullivan, Cindy VanBecelaere, Stephanie Willis, Heather Winzer. Guests – Sean Hall, Steven Erwin, Student Life; Tammy Higgins, UPS President; Karen Johnson, Faculty Senate President.

## **III. Approval of August minutes – Accepted.**

## **IV. Treasurer's Report – No expenditures, accepted.**

## **V. Other University Reports**

- a. Unclassified Professional Senate President –Tammy Higgins,
  - Kathleen Flannery was the speaker for November and discussed the HLC results & Satisfaction Survey.
  - Bring a Friend to UPS meetings
- b. Faculty Senate President – Karen Johnson
  - KBOR has passed new General Education
  - Reorganization of Colleges & Schools has caused issues with number of faculty needed.
  - Honors College looking for faculty to oversee.

## **VI. President Meeting – Diane met on Tuesday and discussed:**

- a. Results from the Docking Survey
  - Items brought to TAC for input
- c. Several events planned for Spring including an Employee appreciation event; retiree event, longevity recognition, and student focused events (see Apple Day changes)-attached.
- d. Changes to USS pay scale.
  - Lori will speak more about this at the next meeting.
- e. Student Center and Axe Library to be open on the week-ends.
- f. More students with Fellowships being hired for staffing the President's office.

## **VII. Committee Reports**

- a. Elections: 3 positions open
- b. Public Relations: Kevin Elrod, unable to attend.

- c. Welcoming Committee: Diane Letner- Ryan Ridings, Blaise Jacks, Matthew Burks, & Tata Hembree
- d. Parking Committee: Cindy VanBecelaere, 10 appeals, 2 possible approvals.
- e. Board of Governors: Sara Sullivan, nothing to report
- f. Strategic Planning Committee: Terri Blessent – not meeting at this time.
- g. Information Technology Council: Michelle Hensley, no meeting
- h. University Legislative Coordinating Council: No report
- i. University Revenue Planning Committee: No report

#### **VIII. Old Business**

a. The Docking Institute Climate Survey was released to campus on November 1, 2022. The campus notification included the links to the full UPS and USS survey results. They are two separate documents with comparisons of Pitt States concerns with the information of all the Regents' USS and UPS employees. The full report for all Regents Institutes will be presented to KBOR in December 2022.

-The President is including the TAC in review and suggestions for meeting the concerns. Questions of who received the survey from TAC were discussed.

-A focus group is being formed, with Craig Stokes as chair, with employees from the Physical Plant to focus on concerns from their areas. How Craig was chosen to lead the committee was discussed.

- There will be open meetings in the Spring to engage the USS and UPS employees with the goal of finding solutions to the items presented in the findings.

#### **IX. New Business**

- a. Review new changes for the Apple Day events and items schedule.
- b. Suggestions for speakers for future meetings. Lori Scott Dreiling, Director of HR will speak in December.

#### **X. Good of the Order**

- a. Next meeting: Wednesday, December 14, 2022, in OSC, Meadowlark Room.

#### **XI. Adjournment**

Diane Letner adjourned the meeting at 2:38pm.

Minutes submitted by: Michelle Hensley