Pittsburg State University
Faculty Senate Meeting

Date: Monday, September 26, 2022
Time: 3:00 p.m.
Location: Sunflower Room, Overman Student Center

Agenda

I. **Call to order**

II. **Approval of May 9, 2022 minutes**

III. **Announcements**

- A. **Provost and Vice President of Academic Affairs- Dr. Howard Smith**
- B. **PSU/KNEA Remarks- Khamis Siam**
- C. **Student Senate Remarks- Tarryn Brenner**
- D. **Unclassified Professional Senate Remarks- Tammy Higgins**
- E. **University Support Staff Remarks- Diane Letner**
- F. **Faculty Senate Report- Karen Johnson**

IV. **Committee Reports**

A. **Academic Affairs Committee - Chair:**

- Undergraduate Curriculum Subcommittee - **Chair: Janet Zepernick**
- Library Services/Learning Resources Subcommittee - **Chair: Chase Dearinger**
- Online and Distance Learning Committee - **Chair: Laurent Pretot**
- Academic Honors Subcommittee - **Chair: Kris Lawson**
- Honors College Subcommittee - **Chair: Rion Huffman**

- Writing Across the Curriculum Subcommittee - **Chair: Jason Clemensen**
- Diversity and Multicultural Affairs Subcommittee - **Chair: Laura Washburn**

B. **Student-Faculty Committee - Chair: Cole Shewmake**

C. **All-University Committee - Chair: John Daley**

D. **Faculty Affairs Committee - Chair: Amy Hite**

E. **Constitution Committee - Chair: Casie Hermansson**

F. **Pitt State Pathway Committee - Chair: Bob Kehle**

G. **Budget Committee - Chair:**

H. **Academic Honesty Committee - Chair: Rebeca Book**

V. **Unfinished Business:**

VI. **New Business:** Election of Executive Committee member from KCOB

VII. **Open Forum:**

VIII. **Adjournment**

Next Faculty Senate Meeting: October 31, 2022 in the Sunflower Room, OSC

Academic Affairs –
Chair:
Recorder:
No report

Undergraduate Curriculum –
Chair: Janet Zepernick
Recorder: Shelby Hutchens
Rebeca Book Reporting

Revised forms:

Course form: https://www.pittstate.edu/faculty-staff/_files/documents/faculty-senate/10-day-posting/fs-course-form.pdf

New Major: https://www.pittstate.edu/faculty-staff/_files/documents/faculty-senate/10-day-posting/fs-newmajor-form.pdf

New Minor/Emphasis/Certificate: https://www.pittstate.edu/faculty-staff/_files/documents/faculty-senate/10-day-posting/fs-newminemphcert-form.pdf

Notification of Change: https://www.pittstate.edu/faculty-staff/_files/documents/faculty-senate/10-day-posting/fs-notificationofchange-form.pdf

Curriculum Change: https://www.pittstate.edu/faculty-staff/_files/documents/faculty-senate/10-day-posting/fs-revdelcurriculum-form.pdf

Library Services –
Chair: Chase Dearinger
Recorder: Jorge Leon
No report

Online and Distance Learning –
Chair: Laurent Pretot
Recorder: Krissy Lewis

Online and Distance Learning Committee met 09/08/2022
All designated members were present. Laurent Pretot will chair the group this year, and Krissy Lewis will take notes. Topics discussed briefly for further action this year included continuance of working out a Distance Learning Plan; further describing what Online Education should be and include; continuing to work with key administrators on any HLC or other administrative relationships, both for faculty and students. Laurent will work towards scheduling monthly meeting, and Krissy will get new folks set up with the Teams folders which have last year's working documents.

Academic Honors –
Chair: Kris Lawson
Recorder: Kristi Frisbee

Items for Discussion:

1. Review of Academic Honors - the policies and procedures and what the review committees are finding as the most common reasons for revision requests (grammar, spelling, missing information, lack of use of specific verbiage from the departmental/school guidelines.

2. Requesting that each department/school review their current guidelines and if they don't have department/school specific guidelines, that they develop them. That is helpful to the review committees. One issue we found was in Music. Senior music majors do not have any 3 credit hour classes that they can take for honors. Each of their classes are either 1 or 2 credits since 2019 when we had to meet the Regent's requirement for 120-hour bachelor's degrees. That makes it difficult for a Music major to complete the 9 credit hour requirement without taking two classes for honors in the same semester.

3. Academic Honors in the Summer session. How does this impact faculty? How does it affect review committees?

4. We are looking at clearing up the language regarding the deadline for submission of Academic Honors applications. The policy currently reads the Monday of the third full week of classes. Proposed new language is tentatively the 15th class day of the semester.

Honors College –
Chair: Rion Huffman
Recorder: Mandy Peak

With the retirement of the previous Honors College Director, the Honors College Committee has been tasked with reviewing the current structure of the Honors College to assess what changes, if any, need to be made. With the vacancy in leadership, Heather Eckstein has graciously stepped into the role of Interim Director of the Honors College in order to facilitate a smooth transition in this time of evaluation. Many decisions need to be made, and some need to be made quickly. The most prominent decision was in regards to application criteria. The Honors College website needed to be taken down while this decision was being made in order to ensure prospective students clearly knew the criteria. The committee decided to keep the criteria as-is for the 2022-2023 academic year, with the purpose of reviewing the criteria and making changes if needed for the 2023-2024 academic year and beyond.

Writing Across the Curriculum –
Chair: Jason Clemensen
Recorder: Barbara Pope
No report

Diversity and Multicultural Affairs –
Chair: Laura Washburn
Recorder: Laurent Pretot
No report

Student-Faculty –
Chair: Cole Shewmake
Recorder: Shannon Nicklaus

2nd Reading:

ARTICLE 30. ACADEMIC MISCONDUCT

Education at the university level requires intellectual integrity and trust between faculty and students. Professors are obliged to master their subject and present as fair an account of it as possible. For their part, students are obliged to make an honest effort to fulfill both the letter and the spirit of course requirements. Academic misconduct violates both integrity and trust. It jeopardizes the effectiveness of the educational process and the reliability of publicly reported records of achievement.

Academic misconduct by a student is defined as unethical activity associated with course work or grades.

It includes, but is not limited to:

1. Giving or receiving unauthorized aid on examinations.
2. Giving or receiving unauthorized aid in the preparation of notebooks, themes, reports, papers or any other assignments.
3. Submitting the same work for more than one course without the instructor's permission.
4. Plagiarism. Plagiarism is defined as using ideas or writings of another and claiming them as one's own. Copying any material directly (be it the work of other students, professors, or colleagues) or copying information from print or electronic sources (including the internet) without explicitly acknowledging the true source of the material is plagiarism. Plagiarism also includes paraphrasing another individuals' ideas or concepts without acknowledging their work, or contribution.
5. Unless otherwise stated by the instructor, exams, quizzes, and out-of-class assignments are meant to be individual, rather than group, work. Hence, copying from other students' quizzes or exams, as well as presenting as one's own work an assignment prepared wholly or in part by another is in violation of academic honesty.

The above guidelines do not preclude group study for exams, sharing of sources for research projects, or students discussing their ideas with other members of the class unless explicitly prohibited by the instructor. Since the violation of academic honesty strikes at the heart of the educational process, it is subject to the severest sanctions, up to and including receiving an "F" or "XF" (an "XF" indicates the "F" was the result of academic dishonesty) for the entire class or dismissal from the university.

When an instructor has a reasonable good faith belief that a student(s) has committed academic misconduct, that instructor, in accordance with their course syllabus, has the sole discretion to give the student an F on the assignment/test to which the student committed academic misconduct or an F for the entire course. If an instructor's response to alleged academic misconduct negatively affects the student's final grade in the course, that student(s) may appeal the final grade pursuant to the current Pittsburg State University Catalog's Grade Appeal process.

When the instructor wishes to impose an "XF", and/or more severe sanctions, he or she must first notify their department chair, dean, and the University's Academic Honesty Committee Chairperson via the institution's online academic misconduct form. In addition, the same procedure applies if similar sanctions seem warranted for a student(s) or former student(s) who have assisted in acts of academic misconduct.

For any Pittsburg State University Discipline proceedings, the "preponderance of evidence" standard of proof will be utilized. A preponderance of evidence standard evaluates whether it is more likely than not, based on the evidence available, that a violation occurred.

University Academic Honesty Committee

The Academic Honesty Committee is convened under the auspices of the Provost. It is composed of nine members. The Faculty Senate Executive Committee is responsible for appointing six of these members. All must be full-time members of the teaching faculty. Members chosen by the Executive Committee serve staggered two-year terms. The Faculty Senate Executive Committee shall make its appointments at the beginning of the academic year. In addition to its six faculty members, the Academic Honesty Committee shall include three student members. Two (2) students shall be appointed by the Student Government Association. An additional (1) student shall be appointed by the Graduate Student Association. The students from both organizations will be appointed annually and at the beginning of the Fall semester.

The Vice President of the Faculty Senate will serve as the Academic Honesty Committee Chairperson. If the Vice President of the Faculty Senate is excluded because of possible bias, the President of the Faculty Senate will appoint a temporary chair. The Academic Honesty Committee Chairperson is responsible for communicating with the Provost on cases involving alleged student academic misconduct.

The committee may impose one or more of the following sanction(s):

- The imposition of a grade of "XF"
- Request the Office of Student Rights and Responsibilities place the student on Disciplinary Probation
- Specifically Defined Sanctions. Specific conditions given to the student, or student organization, examples include limitations placed on behavior, revocation of privileges, or an active obligation to complete a specified action, such as campus/community service, participate in educational programs, etc.
- Suspension. Suspension is a temporary disciplinary separation from the University involving denial of all student privileges. Suspension shall be effective on the date of notice of the suspension or later if so stated in the notice, and shall prescribe the date and conditions upon which the student may petition for readmission. Conditions for readmission may include, but are not limited to, disciplinary probation for a specified length of time; nonresident on campus; restricted visitation to specified University facilities; and a written statement from an accredited mental health professional or medical doctor verifying the capability of the student to function successfully at the University. Students separated from the University by suspension may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student Life.

- Expulsion from the university. Expulsion is permanent disciplinary separation from the University involving denial of all student privileges. Expulsion shall be effective on the date of notice of the expulsion, or later if so stated in the notice. Students separated from the University by expulsion may not enter the University premises or University-related premises without securing prior approval from the Vice President for Student Life.

The decision made by the Academic Honesty Committee may be appealed to the Provost. The following procedures shall be adhered to:

- Step 1: The instructor charging a student with academic misconduct shall submit a written request for more severe sanctions to the Chairperson of the Academic Honesty Committee, giving full detail of the alleged act(s) of academic misconduct and send copies of the request to their department chair and dean. The Chairperson of the Academic Honesty Committee will inform the Campus Judicial Officer and the other members of the details of the incident. The Campus Judicial Officer will contact the student and provide information on the student's rights, the allegations, and the procedures related to the Academic Misconduct Hearing. The Chairperson shall then schedule a hearing to be held within fifteen (15) business days from the time of the instructor's request. If the request occurs at the end of a semester, or after a semester has concluded, the Chairperson will schedule a hearing within 15 days of the start of the new semester (excluding June and July Summer Sessions).

- Step 2: The instructor, and student(s) charged with academic misconduct, will be notified of the time and date of the said hearing at least five (5) class days before the hearing is to be held. The instructor, and student(s) charged with academic misconduct may seek advice concerning the hearing from any person such as a faculty member or department chairperson. The instructor and each student(s) may also be accompanied to the hearing by an advisor of their choice. All hearings are record for future reference, only the University recording is deemed official. Note: The university attorney has the right to be present at any Academic Honesty Committee hearing.

  The two parties, the instructor and student(s) charged with academic misconduct, may each request removal of any one member of the committee. This request shall be presented to the Chairperson of the committee in writing at least two (2) class days prior to the time of the hearing. After the request for removal has been made the chairperson will notify the individual and the respective individual will be removed from the hearing. In order to establish a quorum, there must be a minimum of five (5) committee members, excluding the Chairperson present. At least one of those must be a student appointed by their governing body.

- Step 3: The Academic Honesty Committee will conduct an appropriate hearing and may gather additional evidence pertaining to the issue.

  During the hearing, the instructor, student(s) charged with academic misconduct, and witnesses with direct first-hand knowledge of the incident shall have the opportunity to testify (within the guidelines and time frames established by the committee). Hearings are administrative proceedings not legal proceedings. Cross-examination is the prerogative of the instructor, the student(s) charged with academic misconduct, and the committee. During the entire process the proceedings of the committee shall be closed and confidential, unless the matter becomes the subject of litigation.

- Step 4: Within five (5) business days of the conclusion of the hearing, the committee will render a written opinion concerning its findings, as well as a written decision to the Campus Judicial Officer. The Campus Judicial Officer will disseminate the information to the student, faculty, and appropriate University departments.

- Step 5: Upon notification of the imposed sanction, the student(s) will have five (5) business days to appeal to the Provost. This appeal must be in a written format and must provide detail for the reason of the appeal.

- Step 6: Once the Provost receives the appeal, he/she will have 10 business days to review the hearing and, in consultation with the President, render a decision. The Provost may uphold, or overturn the Academic Honesty Committee's sanction(s) or propose an alternate penalty which the student may accept.

Removal of Sanctions

After two (2) years have elapsed, the student may present a written request for removal of the imposed sanctions to the Provost. If the request is not granted, the student may present up to 4 more requests for removal but in no case can the student present more than 1 request per year academic year.

If the request is granted, the student may be returned to good standing with the university and/or have the notification of the disciplinary action removed from their transcript, provided that no other sanction for academic dishonesty has been imposed in the interim. It shall be at the Provost's discretion to determine what fairness requires.

All-University –
Chair: John Daley
Recorder: Jan Schiefelbein
No report

Faculty Affairs –
Chair: Amy Hite
Recorder:

1. Foundation funded $100,000 request.
2. 11 Priority 1A have been approved. 3 Priority 2 approved. Concern about waiting until June 1 to prioritize and fund Priority 2 and non-tenure requesting funds are eligible for exceptional cases.

Constitution –
Chair: Casie Hermansson
Recorder: Ashleigh Heter

No report

Pitt State Pathway –
Chair: Bob Kehle
Recorder: Mark Johnson

Pitt Pathway Assessment Survey

Course name _____

Course number and section _____

Instructor name _____

Department _____

For information on the Pitt Pathway program go to:

https://www.pittstate.edu/academics/_files/documents/pathway/pitt-state-pathway-w-amendments.pdf

My syllabus includes the Pitt Pathway Mission Statement Yes_____ No _____

My syllabus includes the Pitt Pathway Element Learning Outcome and Definitions Yes_____ No _____

My syllabus includes the Pitt Pathway level:

Mastery ____ Milestone II ____ Milestone I ____ Benchmark ____

In your professional judgement please indicate to what extent you feel this course achieved the following based on a three-tier response or a simple yes/no as indicated.

Exceeded expectations

Meet expectations

Below expectations

1. Did the course content help the students meet the course objectives and the element criteria stated for this course?
   Exceeded expectations ____ Meet expectations ____ Below expectations ____

2. Do each of the course assignments and activities help students meet the course objectives and the element criteria stated for this course?

   Exceeded expectations ____ Meet expectations ____ Below expectations ____

3. In your expert opinion, was the assessment method(s) used effective for measuring student learning relative to the element/rubric criteria submitted for this course?

   Yes ____ No ____

4. For any of the items above that you indicated the material was below expectations, please briefly identify the changes you have made or plan to make to meet expectations.

Budget Committee –
Chair:
Recorder: Jillian Moga
No Report

Academic Honesty –
Chair: Rebeca Book
Recorder:

No Report

UGCC Meeting 09/16/2022

	Voting Members Approval of Proposed Changes				Ex-Officio
	Goedeke	Hutchens	Pross	Zepernick	Book
					Not present
Dept: Tech & Workforce Learning					
Request for Revision to Curriculum					
Change name of "Associate of Applied Science with a Major in AMMT" to "Associate of Applied Science with a major in Wood Product Manufacturing"	x	x	x	x	
Change name of "Bachelor of Applied Science with a Major in AMMT" to "Bachelor of Applied Science with a major in Wood Product Manufacturing"	x	x	x	x	
Change name of "Bachelor of Science with a Major in AMMT" to "Bachelor of Science with a major in Wood Product Manufacturing"	x	x	x	x	
Request for Revision to Course					
AMMT-182 prefix and name change to WPM - 182	X	X	X	X	
AMMT-185 to WPM - 185	X	X	X	X	
AMMT-226 to WPM -226	X	X	X	X	
AMMT 282 to WPM - 282	X	X	X	X	
AMMT 286 to WPM - 286	X	X	X	X	
AMMT 300 to WPM 300	X	X	X	X	
AMMT 301 to WPM 301	X	X	X	X	
AMMT 326 to WPM 326	X	X	X	X	
AMMT 333 to WPM 333	X	X	X	X	
AMMT 383 to WPM 383	X	X	X	X	
AMMT 399 to WPM 399	X	X	X	X	
AMMT 400 to WPM 400	X	X	X	X	
AMMT 412 to WPM 412	X	X	X	X	
AMMT 426 to WPM 426	X	X	X	X	
AMMT 454 to WPM 454	X	X	X	X	
AMMT 511 to WPM 511	X	X	X	X	
AMMT 523 to WPM 523	X	X	X	X	
AMMT 525 to WPM 525	X	X	X	X	
AMMT 585 to WPM 585	X	X	X	X	
AMMT 602 to WPM 602	X	X	X	X	
AMMT 691 to WPM 691	X	X	X	X	
AMMT 692 to WPM 692	X	X	X	X	
AMMT 699 to WPM 699	X	X	X	X	

WT 795 to WPM 795	X	X	X	X
Request for Deletion of Curriculum				
Deletion of Wood Product Manufacturing emphasis	X	X	X	X
Deletion of Wood Teacher Training emphasis	X	X	X	X
Dept: BIO				
Request for Revision to Curriculum				
Add courses to Criminal Justice Major*	X	X	X	X
Request Revision to Course				
BIOL-303 - lowering prerequisite requirment to make course more accessible for non-bio majors	X	X	X	X
BIOL 535 - adding BIO 330 as a prereq.	X	X	X	X
BIOL 576 - change the prerequisites from BIOL 111, 211/212 to BIOL 330 to make it easier for SSRM students who choose to enrol	X	X	X	X
Request for new course				
BIOL 400 - Introduction to Undergraduate Research	x	x	x	x
Dept: EML				
Request for Revision to Curriculum				
ENGL 113 General Literature to ENGL 113 Literature and Culture	x	x	x	x
Request for new course				
ENGL 117 Introduction to Fiction - recommend removing the phrase "by men and women"	x	x	x	x
ENGL 118 Introduction to Poetry - recommend removing the phrase "by men and women"	x	x	x	x
ENGL 121 Intro to Anti-Racist Literature	x	x	x	x
ENGL 122 Intro to Women's Literature	x	x	x	x
ENGL 123 The Citizen in Literature	x	x	x	x
ENGL 124 Health and Literature	x	x	x	x
ENGL 125 Introduction to Horror in Ltierature	x	x	x	x
Dept: History, Philosophy, and Social Sciences				
Request for Revision to Curriculum				
Multicultural Studies Minor description and allowed courses	x	x	x	x
Request Revision to Course				
Name and description change: HIST 660 Industrial America to HIST 660 American Gilded Age	x	x	x	x

Dept: Engineering Technology

Request for Revision to Curriculum				
Substitute MECET 121 for MFGET 160 in Manufacturing Management minor	x	x	x	x
Request Revision to Course				
Description change of: MECET 121 to reflect the recommended sequences within the program	x	x	x	x
Name and description change of: MECET 226 "Computer Aided Design" to MECET 226"Engineering Graphics II"	x	x	x	x
Name and description change of: MECET 323 "Advanced Engineering Graphics" to MECET 323 "Industrial Graphics"	x	x	x	x
Name and description change of: MECET 528 "Computer Aided Modeling" to MECET 528 "Engineering Graphics III"	x	x	x	x

Dept: Interdisciplinary Studies (Women's Studies)

Request for Revision to Curriculum				
Offer more classes for those seeking a minor in Women's and Gender Studies	x	x	x	x
Offer more classes for those seeking a minor in Women's Health	x	x	x	x

*Approved subject to correction of hours required in Major curriculum summary.
"Required Core" should state (21-22) rather than (22-23) in both current and proposed major sections.

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Interdisciplinary Programs (Women's Studies) College: College of Arts and Sciences

Submission Date: 4 March 2022 Revision Effective: Fall, 2022 (Year)

Contact Person: Browyn Conrad ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Women's and Gender Studies

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

_____

Description of Change: These changes update and expand program electives.

Rationale for Change (include changes to curriculum objectives): These changes bring the WGS minor into alignment with recent changes to the curriculums of multiple other programs and departments at Pittsburg State and, in addition, expand the number of electives for the minor in Women's and Gender Studies.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

By expanding programs electives, these revisions may create greater consistency between Women's, Gender and Sexuality programs system-wide.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

These updates may increase enrollments in the courses that are listed as electives.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

The Women's and Gender Studies minor involves twenty-one credit hours, including a six credit hour core emphasizing collaborative learning and critical thinking in global, activist and feminist contexts. It complements a wide variety of majors, including Business, Communication, Education, English, Family and Consumer Sciences, History, Justice Studies, Psychology, and Sociology, and is an excellent preparation for careers in the non-profit sector or in private sector fields such as human resources, marketing, management, education, and law.

Core Requirements (6 hours)

- WGS-200 Introduction to Women's Studies (3 hours)
- WGS-399 Global Women's Issues (3 hours)

Select 15 hours of electives from:

- ART-178 Introduction to the Visual Arts (3 hours)
- ART-689 Contemporary Issues in Art (3 hours)
- COMM-530 Interpersonal Communication (3 hours)
- COMM-795 Issues in Communication (____) (3 hours)
  Must be taken as Gender Communication.
- ENGL-555 Topics in Literature (____) (1-3 hours) or
- ENGL-755 Topics in Literature (____) (1-3 hours)
  Must be relevant to Women's and Gender Studies.
- ENGL-566 American Theme (____) (3 hours)
  Must be relevant to Women's and Gender Studies.
- ENGL-771 Major Author(s) (____) (3 hours)
  Must be relevant to Women's and Gender Studies.
- FCS-154 Dress and Culture (3 hours)
- FCS-455 History of Costume (3 hours)
- FCS-480 Dynamics of Family Relationships (3 hours)
- FCS-580 Family Violence and Child Abuse (3 hours) or
- FCS-780 Family Violence and Child Abuse (3 hours)
- HIST-608 Women in American History (3 hours)
- JUST-480 Women, Crime, and Justice (3 hours)
- NURS-370 Women's Health Issues (2 hours)
- NURS-452 Nursing the Childbearing Family (4 hours)
- PSYCH-736 Psychology of Family Development (3 hours)
- SOC-443 Race and Ethnic Relations (3 hours)
- SOC-512 Social Stratification (3 hours)
- SOC-536 The Family and Society (3 hours)
- SOC-569 Society and Sexuality (3 hours)
- SOC-584 Medical Sociology (3 hours)
- SOC-663 Women, Men and Society (3 hours)

Total hours required for Minor in Women's and Gender Studies (21 hours).

WGS 500 or WGS 700 may be substituted for WGS 200 or WGS 399 with permission.

*Women's and Gender Studies Electives: Must be selected from at least three different departments, with departments defined to include courses with distinct program designations (e.g., HIST, JUST and SOC). At least 15 of the 21 hours must be completed with courses numbered 300 or above, including WGS 399. Students may receive credit toward both their major and the Women's and Gender Studies minor for no more than one elective. Courses offered at the graduate level are typically available only to those earning the Certificate in Women's and Gender Studies as part of graduate or post- graduate studies. Students should refer to the Women's and Gender Studies link in the on-line course schedule for a complete list of Women's and Gender Studies electives as additional courses may be offered on a per semester basis. Students should also consult their Women's and Gender Studies advisor or the Director of Women's and Gender Studies.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

The Women's and Gender Studies minor involves twenty-one credit hours, including a six credit hour core emphasizing collaborative learning and critical thinking in global, activist and feminist contexts. It provides knowledge and leadership experiences that complement a wide variety of majors, including Business, Communication, Education, English, Family and Consumer Sciences, History, Justice Studies, Psychology, and Sociology, and is an excellent preparation for careers in the non-profit sector or in private sector fields such as human resources, marketing, management, education, and law.

Core Requirements (6 hours)

WGS-200 Introduction to Women's Studies (3 hours)
WGS-399 Global Women's Issues (3 hours)

Select 15 hours of electives* from the following list:

ART-178 Introduction to the Visual Arts (3 hours)
ART-288 Introduction to Art History, I (3 hours)
ART-689 Contemporary Issues in Art (3 hours)
COMM-438 Gender Communication (3 hours)
COMM-530 Interpersonal Communication (3 hours)
ENGL-120 Literature and Film (3 hours) or
ENGI-320 Literature and Film (3 hours)
ENGL-311 Anti-Racist Literature (3 hours)
ENGL-313 Women's Literature (3 hours)
ENGL-555 Topics in Literature (____) (1-3 hours) or
ENGL-566 American Theme (____) (3 hours)
Must be relevant to Women's and Gender Studies.
FCS-480 Dynamics of Family Relationships (3 hours)
FCS-580 Family Violence and Child Abuse (3 hours)
HIST-207 Health Habits in American History (3 hours)
HIST-532 History of Japanese Women (3 hours)
JUST-480 Women, Crime, and Justice (3 hours)
NURS-370 Women's Health Issues (2 hours)
NURS-452 Nursing the Childbearing Family (4 hours)
Note: Open only to Nursing Majors
PSYCH 430 Positive Psychology (3 credits)
PSYCH-505 Power-Based Violence (3 credits0
SOC-443 Race and Ethnic Relations (3 hours)
SOC-512 Social Stratification (3 hours)
SOC-536 The Family and Society (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SOC-663 Women, Men and Society (3 hours)
SWK-375 Multiculturalism and Diversity (3 hours)
WGS-500 Topics in Women's Issues (1-3 hours)
WGS-600 Project in Women's Studies (3 hours)

Total hours required for Minor in Women's and Gender Studies (21 hours).

* Electives must be selected so as to include at least three academic program prefixes (e.g., HIST, ENGL and SOC). At least 15 of the 21 hours must include courses numbered 300 or above, including WGS 399. Students may receive credit toward both their major and the Women's and Gender Studies minor for no more than one elective. WGS 500 may be substituted for WGS 200 or 399, with permission from the Director of Women's and Gender Sudies. For a complete list of electives, students should refer to Women's and Gender Studies in the online course schedule as additional courses are often offered on a per semester basis. Courses at the 700 level are available only to those seeking to earn the 15 hour Certificate in Women's and Gender Studies as part of a graduate degree program.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific PittState Pathway courses required? ☒ Yes ☐ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 7/Mar/22 Signature, Department Chairperson [signature]

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

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Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

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Date: Monday, February 28, 2022 at 3:43:37 PM Central Standard Time
From: Celia Patterson
To: Browyn Conrad

Browyn,
I am happy to approve these courses.
Celia

Celia Patterson, Ph.D.
Chair of English and Modern Languages
Interim Chair of Communication
Director of Professional Writing
Director of Intensive English
434 Grubbs
620-235-4689
https://academics.pittstate.edu/academic-programs/english-and-modern-languages/index.html

---

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ENGL 313
ENGL 320
COMM 438

Women's Health
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ENGL 771 Major Authors (3 hours) - must be WGS relevant

Also, If WGS is missing other courses that we should include, please let me know. Please forward as relevant.

Thank you,

Browyn K. Conrad

Browyn K. Conrad, PhD
University Professor, Sociology and Women's & Gender Studies
Director, Women's & Gender Studies
History, Philosophy & Social Sciences
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
Work: 620-235-4333

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To: Browyn Conrad

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I hope that your semester is going well.

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Jamie

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Sent: Wednesday, March 2, 2022 11:13 AM
To: James Oliver JR <joliver@pittstate.edu>; Christopher Childers <rchilders@pittstate.edu>
Cc: Browyn Conrad <bconrad@pittstate.edu>
Subject: RE: Proposed Curriculum Changes to WGS minor and Certificate...

Yes. That addition is fine.

Kristen

Dr. Kristen Humphrey
Program Director/Professor, Social Work
Department of History, Philosophy, & Social Sciences
412H Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4329
Fax: 620-235-4338
krhumphrey@pittstate.edu
http://www.pittstate.edu/department/social-sciences/social-work/
https://www.facebook.com/PittstateSocialWork
tinyurl.com/NaturalTies

From: James Oliver JR
Sent: Wednesday, March 2, 2022 10:48 AM
To: Kristen Humphrey <krhumphrey@pittstate.edu>; Christopher Childers <rchilders@pittstate.edu>
Cc: Browyn Conrad <bconrad@pittstate.edu>
Subject: Fw: Proposed Curriculum Changes to WGS minor and Certificate...
Importance: High

Kristen and Chris,

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courses in the revisions to the WGS minor (and Certificate programs). You will see the email below.

Kristen, would you approve SWK 375 for inclusion in the WGS minor?

Chris, would you approve HIST 207 and HIST 532 for the WGS minor, and HIST 207 for the Women's Health Minor?

Jamie

Existing electives, which would remain unchanged, include:

Women's and Gender Studies
JUST-480 Women, Crime and Justice
SOC-443 Race and Ethnic Relations (3 hours)
SOC-512 Social Stratification (3 hours)
SOC-536 The Family and Society (3 hours)
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SOC-663 Women, Men and Society (3 hours)

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WGS is also updating the language for its undergraduate and graduate certificate programs to include, at the graduate level, the following classes, with permission:

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HIST 701 American History Selected Subjects (____) Must be relevant to WGS.
HIST 702 World History Selected Subjects (____) Must be relevant to WGS.

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Tuesday, March 1, 2022 3:27 PM
To: James Oliver JR <joliver@pittstate.edu>
Subject: Proposed Curriculum Changes

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University Professor, Sociology and Women's & Gender Studies
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University Professor, Sociology and Women's & Gender Studies
Director, Women's & Gender Studies
History, Philosophy & Social Sciences
Pittsburg State University

1701 S. Broadway
Pittsburg, KS 66762
Work: 620-235-4333

Subject: Re: WGS Curriculum Revisions
Date: Friday, March 4, 2022 at 5:41:29 AM Central Standard Time
From: James Oliver JR
To: Browyn Conrad

Brown, these courses are fine. I will consult with Ali-Lin and see if she suggests other courses.

Jamie

Get Outlook for iOS

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Thursday, March 3, 2022 3:14:00 PM
To: James Oliver JR <joliver@pittstate.edu>
Subject: WGS Curriculum Revisions

Jamie,

WGS is updating its undergraduate minor programs in Women's and Gender Studies and Women's Health and would like to add the following ART course, with approval:

Women's and Gender Studies
ART 288 Introduction to Art History, I

Other Art electives, which would remain unchanged, include:
ART 178 Intro to the Visual Arts
ART 689 Contemporary Issues in Art

Also, if WGS is missing other Art courses that should be included as electives for Women's and Gender Studies, please let me know.

Browyn K. Conrad, PhD
Director, Women's and Gender Studies

Subject: Re: WGS Minor Revisions
Date: Friday, March 4, 2022 at 9:10:24 AM Central Standard Time
From: Cherona Hicklin
To: Browyn Conrad

Good morning,

The courses listed for undergraduate minor programs in Women's and Gender Studies and Women's Health look good to retain as electives. In addition, including FCS 780 in your undergraduate and graduate certificate programs is approved.

If I can do anything else for you, please let me know.

Take care,
Cherona

Cherona Hicklin, Ed.D.
Department Chair and Professor
Teaching and Leadership
College of Education
Pittsburg State University
620-235-4504
education.pittstate.edu

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Thursday, March 3, 2022 3:08 PM
To: Cherona Hicklin <chicklin@pittstate.edu>
Subject: WGS Minor Revisions

Dr. Hicklin,

WGS is updating its undergraduate minor programs in Women's and Gender Studies and Women's Health and would like to **retain** the following FCS courses as electives:

Women's and Gender Studies
FCS 480 Dynamics of Family Relationships
FCS 580 Family Violence/Child Abuse

Women's Health
FCS 580 Family Violence/Child Abuse

Other FCS courses that might no longer offered (e.g., FCS 154, 581) would be deleted.

WGS is also updating the language for its undergraduate and graduate certificate programs to include, at the graduate level, the following classes, with your permission:

FCS 780 Family Violence/Child Abuse

Also, if WGS is missing other Family and Consumer Sciences courses that should be included as electives for Women's and Gender Studies, please let me know.

Browyn Conrad, PhD
Director, Women's and Gender Studies

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: Indisciplinary Programs (Women's Studies) **College:** College of Arts and Sciences

Submission Date: 4 March 2022 **Revision Effective:** Fall, 2022 (Year)

Contact Person: Browyn Conrad ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Women's Health

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

———

Description of Change: These curriculum changes update and expand program electives.

Rationale for Change (include changes to curriculum objectives): These changes bring the Women's Health minor into alignment with recent changes to the curriculums of multiple other programs and departments at Pittsburg State and, in addition, expand the number of electives for the minor in Women's Health.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
WGS does not forsee that these changes would impact any other Regents university.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
These may increase enrollments in the courses listed as program electives.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:

Core Requirements (8 hours)
__ NURS-370 Women's Health Issues (2 hours)
__ WGS-200 Introduction to Women's Studies (3 hours)
__ WGS-399 Global Women's Issues (3 hours)
Electives (12 hours) - Choose from the following: See notes *1
__ FCS-580 Family Violence and Child Abuse (3 hours)
or __ FCS-780 Family Violence and Child Abuse (3 hours)
__ FCS-581 Aging and the Family (3 hours)
__ JUST-480 Women, Crime, and Justice (3 hours)
__ NURS-452 Nursing the Childbearing Family (4 hours)
Note: Only available to nursing majors.

__ PSYCH-736 Psychology of Family Development (3 hours)
__ PSYCH-740 Topics in Psychology: (____) (1/2-3 hours)
Note: Topic must be approved for Women's Health, for example
Human Sexuality.
__ SOC-569 Society and Sexuality (3 hours)
Notes *1: Other courses may be approved as they are offered, for example a Biology course in Women's Health.

Total hours required for Minor in Women's Health (20 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

The Women's Health minor involves twenty credit hours, including an eight credit hour core emphasizing collaborative learning, critical thinking, and feminist analysis related to Women's Health. It complements a variety of health-relevant majors and minors, including Nursing, Social Work, Psychology, Family and Consumer Sciences, and Public Health.

Core Requirements (8 hours)

WGS-200 Introduction to Women's Studies (3 hours)
WGS-399 Global Women's Issues (3 hours)
NURS-370 Women's Health Issues (2 hours)

Select 12 hours of electives* from the following:

COMM-438 Gender Communication (3 hours)
FCS-580 Family Violence/Child Abuse (3 hours)
HIST-207 Health Habits in American History (3 hours)
JUST-480 Women, Crime, and Justice (3 hours)
NURS-452 Nursing the Childbearing Family (4 hours)
Note: Open to Nursing Majors Only
PSYCH 430 Positive Psychology (3 credits)
PSYCH-505 Power-Based Violence (3 credits0
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SWK-375 Multiculturalism and Diversity in Social Work (3 credits)
WGS-500 Topics in Women's Issues (1-3 hours)
Note: Must be relevant to Women's Health

Total hours required for Minor in Women's Health (20 hours).

* At least fourteen hours must be upper division. WGS 500 may be substituted for WGS 200 or WGS 399 with permission from the Director of Women's and Gender Studies. Students should refer to Women's and Gender Studies in the course schedule as additional courses may be offered on a per semester basis.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific PittState Pathway courses required? ☒ Yes ☐ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☐ Approved: Department Chairperson
Date 3/24/2022 Signature, Department Chairperson [signature]

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

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434 Grubbs
620-235-4689
https://academics.pittstate.edu/academic-programs/english-and-modern-languages/index.html

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Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4329
Fax: 620-235-4338
krhumphrey@pittstate.edu
http://www.pittstate.edu/department/social-sciences/social-work/
https://www.facebook.com/PittstateSocialWork
tinyurl.com/NaturalTies

From: James Oliver JR
Sent: Wednesday, March 2, 2022 10:48 AM
To: Kristen Humphrey <krhumphrey@pittstate.edu>; Christopher Childers <rchilders@pittstate.edu>
Cc: Browyn Conrad <bconrad@pittstate.edu>
Subject: Fw: Proposed Curriculum Changes to WGS minor and Certificate...
Importance: High

Kristen and Chris,

Browyn has contacted me in her role as WGS director, to inquire about the inclusion of certain HPSS

courses in the revisions to the WGS minor (and Certificate programs). You will see the email below.

Kristen, would you approve SWK 375 for inclusion in the WGS minor?

Chris, would you approve HIST 207 and HIST 532 for the WGS minor, and HIST 207 for the Women's Health Minor?

Jamie

Existing electives, which would remain unchanged, include:

Women's and Gender Studies
JUST-480 Women, Crime and Justice
SOC-443 Race and Ethnic Relations (3 hours)
SOC-512 Social Stratification (3 hours)
SOC-536 The Family and Society (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SOC-663 Women, Men and Society (3 hours)

Women's Health
JUST-480 Women, Crime and Justice (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)

WGS is also updating the language for its undergraduate and graduate certificate programs to include, at the graduate level, the following classes, with permission:

HIST 700 History Selected Subjects (_____) Must be relevant to WGS.
HIST 701 American History Selected Subjects (____) Must be relevant to WGS.
HIST 702 World History Selected Subjects (____) Must be relevant to WGS.

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Tuesday, March 1, 2022 3:27 PM
To: James Oliver JR <joliver@pittstate.edu>
Subject: Proposed Curriculum Changes

Jamie,

WGS is updating its minor (and certificate) programs in Women's and Gender Studies and Women's Health and would like to add the following HPSS courses to the curriculum, with approval:

Women's and Gender Studies
HIST 207
SWK 375
HIST 532

Women's Health
HIST 207

Existing electives, which would remain unchanged, include:

Women's and Gender Studies
JUST-480 Women, Crime and Justice
SOC-443 Race and Ethnic Relations (3 hours)
SOC-512 Social Stratification (3 hours)
SOC-536 The Family and Society (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SOC-663 Women, Men and Society (3 hours)

Women's Health
JUST-480 Women, Crime and Justice (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)

If WGS is missing other HPSS courses that should be included, please let me know. WGS allows for courses to be added on a per semester basis, but prefers to list offerings in the university catalog.

WGS is also updating the language for its undergraduate and graduate certificate programs to include, at the graduate level, the following classes, with permission:

HIST 700 History Selected Subjects (_____) Must be relevant to WGS.
HIST 701 American History Selected Subjects (____) Must be relevant to WGS.
HIST 702 World History Selected Subjects (____) Must be relevant to WGS.

Thank you,

Browyn K. Conrad

Browyn K. Conrad, PhD

University Professor, Sociology and Women's & Gender Studies
Director, Women's & Gender Studies
History, Philosophy & Social Sciences
Pittsburg State University

1701 S. Broadway
Pittsburg, KS 66762
Work: 620-235-4333

From: Kristen Humphrey <krhumphrey@pittstate.edu>
Sent: Wednesday, March 2, 2022 11:13 AM
To: James Oliver JR <joliver@pittstate.edu>; Christopher Childers <rchilders@pittstate.edu>
Cc: Browyn Conrad <bconrad@pittstate.edu>
Subject: RE: Proposed Curriculum Changes to WGS minor and Certificate...

Yes. That addition is fine.

Kristen

Dr. Kristen Humphrey
Program Director/Professor, Social Work
Department of History, Philosophy, & Social Sciences
412H Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4329
Fax: 620-235-4338
krhumphrey@pittstate.edu
http://www.pittstate.edu/department/social-sciences/social-work/
https://www.facebook.com/PittstateSocialWork
tinyurl.com/NaturalTies

From: James Oliver JR
Sent: Wednesday, March 2, 2022 10:48 AM
To: Kristen Humphrey <krhumphrey@pittstate.edu>; Christopher Childers <rchilders@pittstate.edu>
Cc: Browyn Conrad <bconrad@pittstate.edu>

Subject: Fw: Proposed Curriculum Changes to WGS minor and Certificate...
Importance: High

Kristen and Chris,

Browyn has contacted me in her role as WGS director, to inquire about the inclusion of certain HPSS courses in the revisions to the WGS minor (and Certificate programs). You will see the email below.

Kristen, would you approve SWK 375 for inclusion in the WGS minor?

Chris, would you approve HIST 207 and HIST 532 for the WGS minor, and HIST 207 for the Women's Health Minor?

Jamie

Existing electives, which would remain unchanged, include:

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JUST-480 Women, Crime and Justice
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SOC-569 Society and Sexuality (3 hours)
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SOC-663 Women, Men and Society (3 hours)

Women's Health
JUST-480 Women, Crime and Justice (3 hours)
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WGS is also updating the language for its undergraduate and graduate certificate programs to include, at the graduate level, the following classes, with permission:

HIST 700 History Selected Subjects (_____) Must be relevant to WGS.
HIST 701 American History Selected Subjects (____) Must be relevant to WGS.
HIST 702 World History Selected Subjects (____) Must be relevant to WGS.

From: Browyn Conrad <bconrad@pittstate.edu>

Sent: Tuesday, March 1, 2022 3:27 PM
To: James Oliver JR <joliver@pittstate.edu>
Subject: Proposed Curriculum Changes

Jamie,

WGS is updating its minor (and certificate) programs in Women's and Gender Studies and Women's Health and would like to add the following HPSS courses to the curriculum, with approval:

Women's and Gender Studies
HIST 207
SWK 375
HIST 532

Women's Health
HIST 207

Existing electives, which would remain unchanged, include:

Women's and Gender Studies
JUST-480 Women, Crime and Justice
SOC-443 Race and Ethnic Relations (3 hours)
SOC-512 Social Stratification (3 hours)
SOC-536 The Family and Society (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)
SOC-663 Women, Men and Society (3 hours)

Women's Health
JUST-480 Women, Crime and Justice (3 hours)
SOC-569 Society and Sexuality (3 hours)
SOC-584 Medical Sociology (3 hours)

If WGS is missing other HPSS courses that should be included, please let me know. WGS allows for courses to be added on a per semester basis, but prefers to list offerings in the university catalog.

WGS is also updating the language for its undergraduate and graduate certificate programs to include, at the graduate level, the following classes, with permission:

HIST 700 History Selected Subjects (_____) Must be relevant to WGS.
HIST 701 American History Selected Subjects (____) Must be relevant to WGS.
HIST 702 World History Selected Subjects (____) Must be relevant to WGS.

Thank you,

Browyn K. Conrad

Browyn K. Conrad, PhD

University Professor, Sociology and Women's & Gender Studies
Director, Women's & Gender Studies
History, Philosophy & Social Sciences
Pittsburg State University

1701 S. Broadway
Pittsburg, KS 66762
Work: 620-235-4333

Subject: Re: WGS Curriculum Revisions
Date: Friday, March 4, 2022 at 5:41:29 AM Central Standard Time
From: James Oliver JR
To: Browyn Conrad

Brown, these courses are fine. I will consult with Ali-Lin and see if she suggests other courses.

Jamie

Get Outlook for iOS

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Thursday, March 3, 2022 3:14:00 PM
To: James Oliver JR <joliver@pittstate.edu>
Subject: WGS Curriculum Revisions

Jamie,

WGS is updating its undergraduate minor programs in Women's and Gender Studies and Women's Health and would like to add the following ART course, with approval:

Women's and Gender Studies
ART 288 Introduction to Art History, I

Other Art electives, which would remain unchanged, include:
ART 178 Intro to the Visual Arts
ART 689 Contemporary Issues in Art

Also, if WGS is missing other Art courses that should be included as electives for Women's and Gender Studies, please let me know.

Browyn K. Conrad, PhD
Director, Women's and Gender Studies

Subject: Re: WGS Minor Revisions
Date: Friday, March 4, 2022 at 9:10:24 AM Central Standard Time
From: Cherona Hicklin
To: Browyn Conrad

Good morning,

The courses listed for undergraduate minor programs in Women's and Gender Studies and Women's Health look good to retain as electives. In addition, including FCS 780 in your undergraduate and graduate certificate programs is approved.

If I can do anything else for you, please let me know.

Take care,
Cherona

Cherona Hicklin, Ed.D.
Department Chair and Professor
Teaching and Leadership
College of Education
Pittsburg State University
620-235-4504
education.pittstate.edu

From: Browyn Conrad <bconrad@pittstate.edu>
Sent: Thursday, March 3, 2022 3:08 PM
To: Cherona Hicklin <chicklin@pittstate.edu>
Subject: WGS Minor Revisions

Dr. Hicklin,

WGS is updating its undergraduate minor programs in Women's and Gender Studies and Women's Health and would like to **retain** the following FCS courses as electives:

Women's and Gender Studies
FCS 480 Dynamics of Family Relationships
FCS 580 Family Violence/Child Abuse

Women's Health
FCS 580 Family Violence/Child Abuse

Other FCS courses that might no longer offered (e.g., FCS 154, 581) would be deleted.

WGS is also updating the language for its undergraduate and graduate certificate programs to include, at the graduate level, the following classes, with your permission:

FCS 780 Family Violence/Child Abuse

Also, if WGS is missing other Family and Consumer Sciences courses that should be included as electives for Women's and Gender Studies, please let me know.

Browyn Conrad, PhD
Director, Women's and Gender Studies

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts & Sciences Submission Date: _____

Contact Person: Andrew George ☒ Faculty member ☐ Chair

Revision Effective: Fall 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is an option for the Bachelor of Integrated Studies - emphasis in SSRM. We are lowering the prerequisite requirement to make it easier for SSRM students to take the course.

Purpose/Justification for Revision to Course: We are lowering the prerequisite requirement to make the course more accessible to non-biology majors. Instead of requiring BIOL 212: Principles of Biology II, we are changing the pre-req to BIOL 111: General Biology or BIOL 113: Environmental Life Science or BIOL 211: Principles of Biology I. These changes will allow any student to enroll after they have completed their first biology course.

Existing Course:

Course Number: BIOL 303

Title of Course: Regional Natural History

Credit Hours: 3

Prerequisite: BIOL 211 Principles of Biology I and BIOL 212 Principles of Biology II or permission of instructor

Course Description (**as it appears in the current catalog**): Classification, identification, ecology and collection techniques emphasized in the survey of regional flora, fauna, and geological features. Pre-requisite: BIOL 211 Principles of Biology I and BIOL 212 Principles of Biology II or permission of instructor

Proposed Course:

Course Number: BIOL 303

Title of Course: Regional Natural History

Credit Hours: 3

Prerequisite: BIOL 111: General Biology or BIOL 113: Environmental Life Science or BIOL 211: Principles of Biology I

Course Description (**as it will appear in the next catalog**): Classification, identification, ecology and collection techniques emphasized in the survey of regional flora, fauna, and geological features. Pre-requisite: BIOL 111 General Biology or BIOL 113 Environmental Life Science or BIOL 211 Principles of Biology I

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   n/a

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 3/2/22 **Signature, Department Chairperson** [signature]

☐ **Approved: College Curriculum Committee**
Date 5/2/22 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☐ **Approved: Dean of College**
Date 5/2/22 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: Council for Teacher Education (if applicable)**
Date 9/19/22 **Signature, Council for Teacher Education Chair** _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date _____ **Signature, Undergraduate Curriculum Committee Chair** Janet Zopernick

☐ **Approved: Faculty Senate**
Date _____ **Signature, Presidant, Faculty Senate** _____

☐ **Approved: Pitt State Pathway Committee (if applicable)**
Date _____ **Signature, Pitt State Pathway Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts & Sciences Submission Date: _____

Contact Person: Christine Brodsky ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is an elective meant to serve undergraduate students who have an interest in scientific research and/or those who are currently involved in on-campus research. While students in other majors beyond Biology may enroll, it should not impact other department's curricula or programs as the course is an elective hour.

Proposed Course:

Course Number: BIOL 400

Title of Course: Introduction to Undergraduate Research

Credit Hours: 1

Date first offered: Spring 2022 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: Special permission of instructor required.

Course Description (**as it will appear in the next catalog**): This course introduces undergraduates to the basics of what scientific research entails. We will discuss scholarly activities being conducted by students and faculty from disciplines across campus, and all students will be encouraged to identify their research interests and start projects in collaboration with faculty. This course will cover the nature of research and how it can expand student's undergraduate experience, research ethics, disseminating research findings, grants, regulating agencies, etc. The overarching goal of the course is to prepare students for future research, internships/careers, and advanced degrees.

Purpose/Justification for Proposed Course: This course was developed for Kansas IDEA Network of Biomedical Research Excellence (K-INBRE) student Scholars and other undergraduate students engaged in research or those interested in getting involved with research on campus. While these students can discuss research related to their projects with their research mentors, we did not have any formal research-focused class at the undergraudate level. This course will give undergraduate researchers an overview of key topics applicable to any scientific research, but focused on the undergraduate level. K-INBRE Scholars will be expected to enroll in this course during their time as a Scholar to supplement our statewide monthly meetings.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
By the end of this course, the successful student will be able to:
- Identify their future goals regarding research.
- Discuss opportunities and challenges associated with academic research.
- Describe the scientific research process, from experimental design to publication.
- Practice methods to communicate research results across broad audiences.

• Synthesize their understanding of undergraduate research by conducting research of their own.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]
Achievement in this course is accomplished by:

- Attendance (50 points)
- Mini-Assignments (10 points each)
  - o Semester Goals
  - o Research Mentor Interview
  - o Writing an Abstract
  - o Exploring Journal Publications
  - o Graduate School Search
  - o Preparing Your CV
  - o Research Colloquium Poster Evaluations
  - o Communicating to Broad Audiences
  - o Final Class Survey

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for Pitt State Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 3/21/22 **Signature, Department Chairperson** [signature]

☐ **Approved: College Curriculum Committee**
Date 5/2/22 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☐ **Approved: Dean of College**
Date 5/2/22 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 9/19/22 **Signature, Undergraduate Curriculum Committee Chair** Janet Zepernick

☐ **Approved: Faculty Senate**
Date _____ **Signature, Presidant, Faculty Senate** _____

☐ **Approved: Pitt State Pathway Committee (if applicable)**
Date _____ **Signature, Pitt State Pathway Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

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Pittsburg State University
BIOL 402*01 – Tp: Intro to Undergraduate Research
Syllabus - Spring 2022

Instructor:	Dr. Christine Brodsky (she/her), Dept. of Biology
Office:	325 Heckert-Wells
Office Hours:	T 12:00 – 2:00 PM, W 9:00 – 11:00 AM, Th 11:00 – 12:30 PM & by appointment
Email & Office Phone	cbrodsky@pittstate.edu; (620) 235-4947
Credit Hours:	1
Lecture Location:	Heckert-Wells 319
Lecture Time:	Thurs 12:30 – 1:30 PM

COURSE DESCRIPTION

This course introduces undergraduates to the basics of what scientific research entails. We will discuss scholarly activities being conducted by faculty from disciplines across campus and all students will be encouraged to identify their research interests and start projects in collaboration with faculty. This course will cover the nature of research and how it can expand student's undergraduate experience, research ethics, disseminating research findings, grants, regulating agencies, etc. The overarching goal of the course is to prepare students for future research, internships/careers, and advanced degrees.

REQUIRED TEXTS

- None

COURSE OBJECTIVES AND LEARNING GOALS

By the end of this course, the successful student will be able to:

- Identify their future goals regarding research.
- Discuss opportunities and challenges associated with academic research.
- Describe the scientific research process, from experimental design to publication.
- Practice methods to communicate research results across broad audiences.
- Synthesize their understanding of undergraduate research by conducting research of their own.

EVALUATION*

Achievement in this course is accomplished by:

- **Attendance** (50 points)
  - Allowed 2 unexcused absences

- **Mini-Assignments** (10 points each)
  - Semester Goals
  - Research Mentor Interview
  - Exploring Journal Publications
  - Writing an Abstract
  - Research Colloquium Poster Evaluations
  - Communicating to Broad Audiences
  - Graduate School Search
  - Preparing Your CV
  - Final Class Survey

There will be no midterm or final exam given for this course.

GRADING SCALE
Grades will be based on your points earned as the percentage of the total available points (**140**), following the grading scale below. Assignments will accrue 10% off the final score each day they are late. If you anticipate an absence, you must email me your assignment before its due date.

A = 100% - 90% B = 89% - 80% C = 79% - 70% D = 69% - 60% F = 59% and Below

DEADLINE EXTENSIONS
Life can sometimes get crazy and overwhelming. If you feel as though you need an extra day or two to submit work, please contact me as soon as possible. I am willing to work with you!

ATTENDANCE & PARTICIPATION
Attendance and participation are ***essential*** for exemplary performance in this class, especially as we only meet one day per week. We will discuss various topics each week; thus, missing class will prevent you from acquiring that week's materials and participating in class discussions. Please notify me immediately about any issues that may arise causing you to miss multiple classes (e.g. death in the family, illnesses).

UNIVERSITY CLOSURES
Should inclement weather conditions arise or be anticipated that would make class attendance unsafe, the university may elect to cancel classes for a defined period of time. We will still meet at our regular time on Zoom for lecture. Please wait for a Canvas announcement for further information.

E-MAIL POLICY
I will be using the messaging system on Canvas to contact you outside of class. Please be aware that I check my email sparingly during nights and weekends, so if you send an email after Friday afternoon, please do not expect an answer until Monday morning.

STUDENT ACCOMMODATIONS
All students are expected to meet the standards for this course as set by the instructor. However, students with learning disabilities who may need accommodations should discuss options with the Center for Student Accommodations (CSA) during the first two weeks of class. The CSA will contact professors with suggested classroom needs and accommodations. Approved documentation needs to be on file in the CSA prior to the start of the semester.

DEAD WEEK
There may be in-class assignments during Dead Week.

ACADEMIC INTEGRITY POLICY
Academic integrity is expected. Please review the policy on the university's webpage. For additional information and requirements, see the Syllabus Supplement.

Lecture Schedule*

Date	Topic	Assignment Due via Canvas
Jan 20	Course Introduction	
Jan 27	What is Research?	
Feb 3	**K-INBRE Zoom Seminar – Meet Virtually**	Semester Goals
Feb 10	Research Ethics	
Feb 17	Reading Scientific Literature	Research Mentor Interview
Feb 24	Abstracts	
Mar 3	**K-INBRE Zoom Seminar – Meet Virtually**	
Mar 10	The Publication Process	Writing an Abstract
Mar 17	**No Class – Spring Break**	
Mar 24	Research Post-Grad	Exploring Journal Publications
Mar 31	CV Workshop	Grad School Search
Apr 7	**K-INBRE Zoom Seminar – Meet Virtually**	CV
Apr 13/14	**No Class - Attend Research Colloquium on Apr 13**	
Apr 21	Communicating Research to Broad Audiences – Guest Speaker Andra Stefanoni	Research Colloquium Poster Evaluations
Apr 28	Grants & Regulating Agencies	Communicating to Broad Audiences
May 5	Course Wrap Up	Final Class Survey

**Dates subject to change

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts & Sciences Submission Date: _____

Contact Person: Andrew George ☒ Faculty member ☐ Chair

Revision Effective: Fall 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
No other departments or programs require this course

Purpose/Justification for Revision to Course: We are adding BIOL 330: Principles of Ecology as a prerequisite because students need a basic foundation in ecology (especially organismal/population/community) before taking the more advanced class.

Existing Course:

Course Number: BIOL 535

Title of Course: Ornithology

Credit Hours: 4

Prerequisite: BIOL 212 Principles of Biology II

Course Description (**as it appears in the current catalog**): Lecture and laboratory: Identification, life history, ecology, distribution, morphology, and evolution of birds. Emphasis on field studies of birds of southeast Kansas. Prerequisite: BIOL 212 Principles of Biology II.

Proposed Course:

Course Number: BIOL 535

Title of Course: Ornithology

Credit Hours: 4

Prerequisite: BIOL 212 Principles of Biology II, BIOL 330 Principles of Ecology

Course Description (**as it will appear in the next catalog**): Lecture and laboratory: Identification, life history, ecology, distribution, morphology, and evolution of birds. Emphasis on field studies of birds of southeast Kansas. Prerequisite: BIOL 212 Principles of Biology II and BIOL 330 Principles of Ecology.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   n/a

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ **Approved: Department Chairperson**
Date 3/2/22 **Signature, Department Chairperson** [signature]

☐ **Approved: College Curriculum Committee**
Date 5/2/22 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☐ **Approved: Dean of College**
Date 5/2/22 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 9/19/22 **Signature, Undergraduate Curriculum Committee Chair** Janet Zopernick

☐ **Approved: Faculty Senate**
Date _____ **Signature, Presidant, Faculty Senate** _____

☐ **Approved: Pitt State Pathway Committee (if applicable)**
Date _____ **Signature, Pitt State Pathway Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Biology College: Arts & Sciences Submission Date: _____

Contact Person: Christine Brodsky ☒ Faculty member ☐ Chair

Revision Effective: Fall 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is designed for upper level Biology students, but students with Sustainability, Society & Resource Management (SSRM) Integrated Studies majors also enroll.

Purpose/Justification for Revision to Course: The current prerequisites for BIOL 576 list General Biology (BIOL 111) or Principles of Biology I and II (BIOL 211/212). Since those two courses are not required for SSRM majors, we have run into issues with enrollment permission and have had to enroll SSRM students on a case-by-case basis. Since Principles of Ecology (BIOL 330) is a core course for both Biology and SSRM majors, that course might better serve as the prerequisite, especially as a knowledge of ecological principles would better prepare students who intend to take BIOL 576.

Existing Course:

Course Number: BIOL 576

Title of Course: Human Dimensions of Natural Resource Management

Credit Hours: 3

Prerequisite: BIOL 111 or BIOL 211/212

Course Description (**as it appears in the current catalog**): Concepts and ideas relevant to the relationships that people have with natural resources and their management. Students will discover and integrate multiple factors of human dimensions theory through readings, discussions, and developing and analyzing an authentic survey for a local organization.

Proposed Course:

Course Number: BIOL 576

Title of Course: Human Dimensions of Natural Resource Management

Credit Hours: 3

Prerequisite: BIOL 330

Course Description (**as it will appear in the next catalog**): Concepts and ideas relevant to the relationships that people have with natural resources and their management. Students will discover and integrate multiple factors of human dimensions theory through readings, discussions, and developing and analyzing an authentic survey for a local organization.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 3/2/22 Signature, Department Chairperson [signature]

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

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Re: Human Dimensions Course Revision

Catherine Hooey <chooey@pittstate.edu>
Tue 2/1/2022 2:26 PM
To: Christine Brodsky <cbrodsky@pittstate.edu>; Alicia Mason Collins <amason@pittstate.edu>
Cc: Andrew George <adgeorge@pittstate.edu>

Hi Christine,
This looks great - and makes good sense. Thanks for letting us have a look!
Be safe out there!

Catherine

Dr. Catherine Hooey
University Professor of Geography
Dept. of History, Philosophy and Social Sciences
Pittsburg State University
Pittsburg KS USA 66762

620-235-4327

From: Christine Brodsky <cbrodsky@pittstate.edu>
Sent: Tuesday, February 1, 2022 1:36 PM
To: Catherine Hooey <chooey@pittstate.edu>; Alicia Mason Collins <amason@pittstate.edu>
Cc: Andrew George <adgeorge@pittstate.edu>
Subject: Human Dimensions Course Revision

Hi Catherine and Alicia,

I hope to submit this Revision to Course for Human Dimensions in the next month or so, changing the prerequisite from Gen Bio / Principles I and 2 to Ecology. As you may know, enrolling SSRM students in the course is usually a challenge as many of them do not take Gen Bio / PoB, so they would have to get special permission from me and enroll late / miss a seat. Since we now have Ecology as a core SSRM course, I thought that switching the prerequisite to that course may solve this enrollment issue (and also better prepare students for taking HD). Ecology's prerequisite right now is just a General Life Science course.

Andy George is also in the process of updating the prerequisite for Regional Natural History to be a General Life Science course.

Please let us know if you approve of those changes and we'll submit the paperwork to our department.

Hope you both are doing well!

Christine

.....
Christine C. Brodsky, Ph.D.
Associate Professor

Certified Wildlife Biologist
Department of Biology
Pittsburg State University
Pittsburg, KS 66762
Pronouns: She/Her

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: EML College: A&S

Submission Date: Feb 2022

Contact Person: Laura Washburn

☒ Faculty member ☐ Chair

Revision Effective: Fall 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☒ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Name change only; existing course; clarification of catalog description

Purpose/Justification for Revision to Course: To better represent SLO and G&O of existing courses

Existing Course:

Course Number: 113

Title of Course: General Literature

Credit Hours: 3

Prerequisite: none

Course Description (**as it appears in the current catalog**): ENGL 113. General Literature. 3 hours. An introduction to poetry, fiction and drama. Not open to students with credit in ENGL 304 Introduction to Writing About Literature.

Proposed Course:

Course Number: 113

Title of Course: Literature and Culture

Credit Hours: 3

Prerequisite: none

Course Description (**as it will appear in the next catalog**): ENGL 113. Introduction to Literature and Culture. 3 hours. An introduction to poetry, fiction and drama, emphasizing literature as a reflection of culture in order to broaden students' understanding of the human condition via discussion and critical analysis..

Additional Questions

1. Is this course to be considered for PittState Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   No cost; better use of existing resources

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/15/22 Signature, Department Chairperson Celia Patterson

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML College: A&S Submission Date: 3-11-22

Contact Person: Celia Patteson ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The proposed course would add to the department's Pitt State Pathway offerings but would not chance the curriculum or program in any way.

Proposed Course:

Course Number: 117

Title of Course:
Introduction to Fiction

Credit Hours: 3

Date first offered: WF2022 (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**):
ENGL 117. Introduction to Fiction. 3 hours. An introduction to fiction, emphasizing literature as a reflection of culture in order to broaden students' understanding of the human condition via discussion and critical analysis.

Purpose/Justification for Proposed Course: Students will be able to recognize that various art forms respond to and influence society and culture.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)

Students will
1. Understand their literary heritage by reading traditional and contemporary literature primarily in a single genre: poetry, fiction, or drama.
2. Recognize a global perspective of literatures and cultures through readings by men and women in English and in translation from other languages.
3. Understand the readings through the use of other genres, film, or other media.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for Pitt State Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 3/24/22 **Signature, Department Chairperson** Celia Patterson

☐ **Approved: College Curriculum Committee**
Date 5/2/22 **Signature, College Curriculum Committee Chair** Mary Carol Pomatto

☐ **Approved: Dean of College**
Date 5/2/22 **Signature, Dean** Mary Carol Pomatto

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 9/19/22 **Signature, Undergraduate Curriculum Committee Chair** Janet Zepernick

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

☐ **Approved: PittState Pathway Committee (if applicable)**
Date _____ **Signature, Pitt State Pathway Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"),* to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

- Course is **currently** a "General Education" course
- Course is listed in the current catalog, but is **NOT** a "General Education" course
- New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: **March 12, 2022**

B. Department: **EML**

C. College: **Arts and Sciences**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
Laura Washburn
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **ENGL**

F. Course number: **117 (previously 114)**

G. Credit hours: **3**

H. Title of course: **Introduction to Fiction**
Is this a change in the title of the course? Yes
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? Yes
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
ENGL117: Introduction to Fiction. 3 hours. an introduction to fiction, emphasizing literature as a reflection of culture in order to broaden students' understanding of the human condition via discussion and critical analysis

J. Does this course include a co-requisite laboratory course: No
If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on-line: **Yes**
If "Yes", please provide a detailed explanation: As needed or scheduled. Sections of General Literature already exist online in addition to face-to-face sections.

L. Semester(s) course will be offered (choose all that apply): **Fall and Spring**

M. Prerequisite(s): **None**

N. Co-requisite(s) —other than lab course named above: **None**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
*(*Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One** Element

- Communication
  - **Written Communication** .....
    - Students will communicate effectively.
- Communication
  - **Verbal Communication** .....
    - *Students will communicate effectively.*
- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods** .....
    - *Students will analyze data logically.*
- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Natural World within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Personal and Professional Behavior
  - **Wellness Strategies** .....
    - *Students will model productive behaviors purposefully.*

P. Will the course address a **Companion Element**? Yes
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one: Diverse Perspectives within a global context

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☑ Not Approved ☐

Celia Patterson — Department Chairperson Signature

3/15/22 — Date

Faculty Senate General Education Committee ..... Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature — Date

Faculty Senate..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature — Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

Department of English and Modern Languages
College of Arts and Sciences
Fall Semester, 20XX

Course Syllabus for
ENGL 117 Introduction to Fiction (Genre)

This Course Qualifies as a Pitt State Pathway Course

The Pitt State Pathway curriculum serves as the heart of the university education by fostering interdisciplinary competencies that typify the educated person. It is designed to facilitate the development of key proficiencies including communication and information literacy. The Pitt State Pathway curriculum provides a transformational experience that challenges students to think creatively and critically, and to immerse themselves in the productive examination of humans in their global setting. By encouraging the development of skills that promote life-long learning, the Pitt State Pathway fosters a sense of personal responsibility, an appreciation of diversity, and an understanding of interconnectedness in our truly global society.

Catalog Description

An introduction to fiction, emphasizing literature as a reflection of culture in order to broaden students' understanding of the human condition via discussion and critical analysis.

Course Objectives

Students will

1. Understand their literary heritage by reading traditional and contemporary literature primarily in a single genre: poetry, fiction, or drama.
2. Recognize a global perspective of literatures and cultures through readings by men and women in English and in translation from other languages.
3. Understand the readings through the use of other genres, film, or other media.

Nature of the Course

Each instructor will determine how best to implement the goals and objectives and how to teach the genres as above, but all students can expect that the course will foster critical reading and critical thinking skills.

Pitt State Pathway Essential Element to be covered in this course:

Human Experience within a global context Essential Studies

Understanding the diverse nature, meanings, or functions of creative endeavors through the study of literature, music, theater, visual arts, or related forms of expression help us understand ourselves. Competency in this element means:

- *Applying* cultural concepts and/or methodologies in the analysis of literary, performing, visual, or other art forms;
- *Analyzing* how literature, performance, the visual arts, or other creative endeavors respond to and influence society and culture;
- *Analyzing* creative endeavors in a contextual framework, such as critical theory, aesthetics, philosophy of art, or rhetoric;

- *Demonstrating* concepts that characterize a polycentric view of the world in contrast to an ethnocentric perspective.

The Pitt State Pathway Companion Element to be covered in this course is:
Diverse perspectives within a Global Context:
Valuing different perspectives and analyzing the interrelationships between them leads to global respect and understanding. Competency in this element means:

- *Applying* multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions;
- *Analyzing* connections between worldviews, power structures, or experiences of multiple cultures in a historical or contemporary context;
- *Analyzing* issues of diversity (i.e., religious, racial, sexual orientations, gender, or disabilities).

Learning Outcome: Students will explore global systems conscientiously.

The Pitt State Pathway Learning Outcome Level of this course is Benchmark: Students will be able to recognize that various art forms respond to and influence society and culture.

Methods
To achieve our instructional objectives, instructors will employ lecture, discussion, and student oral and written response. Faculty may also employ some combination of other instructional methods, including worksheets, small-group work, journals, readings in literary criticism, creative writing assignments, videos and films, out-of-class responses, role playing, outside speakers, etc.

Assessment
Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML College: A&S Submission Date: 3-11-22

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The proposed course would add to the department's Pitt State Pathway offerings but would not chance the curriculum or program in any way.

Proposed Course:

Course Number: 118

Title of Course:
Introduction to Poetry

Credit Hours: 3

Date first offered: WF22 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**):
ENGL 118. Introduction to Poetry. 3 hours. An introduction to poetry, emphasizing literature as a reflection of culture in order to broaden students' understanding of the human condition via discussion and critical analysis.

Purpose/Justification for Proposed Course: Students will be able to recognize that various art forms respond to and influence society and culture.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Students will
1. Understand their literary heritage by reading traditional and contemporary literature primarily in a single genre: poetry, fiction, or drama.
2. Recognize a global perspective of literatures and cultures through readings by men and women in English and in translation from other languages.
3. Understand the readings through the use of other genres, film, or other media.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for Pitt State Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 5/17/22 Signature, Department Chairperson Celia Patterson

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is **currently** a "General Education" course

Course is listed in the current catalog, but is **NOT** a "General Education" course

X New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: **March 12, 2022**

B. Department: **EML**

C. College: **Arts and Sciences**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
Laura Washburn
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **ENGL**

F. Course number: **118 (previously 114)**

G. Credit hours: **3**

H. Title of course: **Introduction to Poetry**
Is this a change in the title of the course? Yes
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? Yes
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
ENGL 11x. Introduction to Poetry. 3 hours. An introduction to poetry, emphasizing literature as a reflection of culture in order to broaden students' understanding of the human condition via discussion and critical analysis.

J. Does this course include a co-requisite laboratory course: No
If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on-line: **Yes**
If "Yes", please provide a detailed explanation: As needed or scheduled. Sections of General Literature already exist online in addition to face to face sections

L. Semester(s) course will be offered (choose all that apply): **Fall and Spring**

M. Prerequisite(s): **none**

N. Co-requisite(s) —other than lab course named above: **none**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
*(*Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One** Element

- Communication
  - **Written Communication** .....
    - Students will communicate effectively.
- Communication
  - **Verbal Communication** .....
    - *Students will communicate effectively.*
- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods** .....
    - *Students will analyze data logically.*
- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Natural World within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Personal and Professional Behavior
  - **Wellness Strategies** .....
    - *Students will model productive behaviors purposefully.*

P. Will the course address a **Companion Element**? yes
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one: Diverse Perspectives within a global context

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across <u>all</u> sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☑ Not Approved ☐

Celia Patterson — 3-17-22

Department Chairperson Signature — Date

Faculty Senate General Education Committee ..... Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature — Date

Faculty Senate..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature — Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

Department of English and Modern Languages
College of Arts and Sciences
Fall Semester, 20XX

Course Syllabus for
ENGL 118 Introduction to Poetry (Genre)

This Course Qualifies as a Pitt State Pathway Course
The Pitt State Pathway curriculum serves as the heart of the university education by fostering interdisciplinary competencies that typify the educated person. It is designed to facilitate the development of key proficiencies including communication and information literacy. The Pitt State Pathway curriculum provides a transformational experience that challenges students to think creatively and critically, and to immerse themselves in the productive examination of humans in their global setting. By encouraging the development of skills that promote life-long learning, the Pitt State Pathway fosters a sense of personal responsibility, an appreciation of diversity, and an understanding of interconnectedness in our truly global society.

Catalog Description
An introduction to poetry, emphasizing literature as a reflection of culture, in order to broaden students' understanding of the human condition via discussion and critical analysis.

Course Objectives
Students will

1. Understand their literary heritage by reading traditional and contemporary literature primarily in a single genre: poetry, fiction, or drama.
2. Recognize a global perspective of literatures and cultures through readings by men and women in English and in translation from other languages.
3. Understand the readings through the use of other genres, film, or other media.

Nature of the Course
Each instructor will determine how best to implement the goals and objectives and how to teach the genres as above, but all students can expect that the course will foster critical reading and critical thinking skills.

Pitt State Pathway Essential Element to be covered in this course:
Human Experience within a global context Essential Studies

Understanding the diverse nature, meanings, or functions of creative endeavors through the study of literature, music, theater, visual arts, or related forms of expression help us understand ourselves. Competency in this element means:

- *Applying* cultural concepts and/or methodologies in the analysis of literary, performing, visual, or other art forms;
- *Analyzing* how literature, performance, the visual arts, or other creative endeavors respond to and influence society and culture;
- *Analyzing* creative endeavors in a contextual framework, such as critical theory, aesthetics, philosophy of art, or rhetoric;

- *Demonstrating* concepts that characterize a polycentric view of the world in contrast to an ethnocentric perspective.

The Pitt State Pathway Companion Element to be covered in this course is:
Diverse perspectives within a Global Context:
Valuing different perspectives and analyzing the interrelationships between them leads to global respect and understanding. Competency in this element means:

- *Applying* multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions;
- *Analyzing* connections between worldviews, power structures, or experiences of multiple cultures in a historical or contemporary context;
- *Analyzing* issues of diversity (i.e., religious, racial, sexual orientations, gender, or disabilities).

Learning Outcome: Students will explore global systems conscientiously.

The Pitt State Pathway Learning Outcome Level of this course is Benchmark: Students will be able to recognize that various art forms respond to and influence society and culture.

Methods
To achieve our instructional objectives, instructors will employ lecture, discussion, and student oral and written response. Faculty may also employ some combination of other instructional methods, including worksheets, small-group work, journals, readings in literary criticism, creative writing assignments, videos and films, out-of-class responses, role playing, outside speakers, etc.

Assessment
Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML **College:** A&S **Submission Date:** March 2022

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The proposed course would add to the department's Pitt State Pathway offerings but would not chance the curriculum or program in any way.

Proposed Course:

Course Number: 121

Title of Course: Intro to Anti-Racist Literature

Credit Hours: 3

Date first offered: 22WF (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: none

Course Description (as it will appear in the next catalog): ENGL 121. Intro to Anti-Racist Literature. 3 hours. This course introduces anti-racist literature across multiple genres. This course is designed to increase students' awareness, knowledge, and critical skills related to racial diversity, human rights, social and economic justice.

Purpose/Justification for Proposed Course: fosters a sense of personal responsibility, an appreciation of diversity, and an understanding of interconnectedness in our truly global society

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
By the end of this course, students will
Apply multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions;
Analyze connections between worldviews, power structures, or experiences of multiple cultures in a historical and contemporary context;
Analyze issues of diversity (i.e. religious, racial, sexual orientations, gender, or disabilities).
Understand social responsibilities in connection with race and other diversities by reading and analyzing traditional and contemporary literature in multiple genres and from diverse cultures

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for Pitt State Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson Celia Patterson

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is **currently** a "General Education" course

Course is listed in the current catalog, but is **NOT** a "General Education" course

New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: **March 12, 2022**

B. Department: **EML**

C. College: **Arts and Sciences**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
Laura Washburn
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **Engl**

F. Course number: **121**

G. Credit hours: **3**

H. Title of course: **Intro to Anti-Racist Literature**
Is this a change in the title of the course? Yes
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? Yes
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
This course introduces anti-racist literature across multiple genres. This course is designed to increase students' awareness, knowledge, and critical skills related to racial diversity, human rights, social and economic justice.

J. Does this course include a co-requisite laboratory course: No
If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on-line: **No**
If "Yes", please provide a detailed explanation: **Click or tap here to enter text.**

L. Semester(s) course will be offered (choose all that apply): **Fall and Spring**

M. Prerequisite(s): **none**

N. Co-requisite(s) —other than lab course named above: **Click or tap here to enter text.**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
*(*Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One** Element

- Communication
  - **Written Communication** .....
    - Students will communicate effectively.
- Communication
  - **Verbal Communication** .....
    - *Students will communicate effectively.*
- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods** .....
    - *Students will analyze data logically.*
- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Natural World within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Personal and Professional Behavior
  - **Wellness Strategies** .....
    - *Students will model productive behaviors purposefully.*

P. Will the course address a **Companion Element**? Yes
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one: Social Responsibility within a Global Context

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☑ Not Approved ☐

Department Chairperson Signature — Date: March 24, 2022

Faculty Senate General Education Committee ..... Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature — Date

Faculty Senate..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature — Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

Shell Syllabus for Human Systems Social Responsibility 100-level

Department of English and Modern Languages
College of Arts and Sciences Fall Semester, 20XX

Course Syllabus for
English 121: Introduction to Anti-Racist Literature

This Course Qualifies as a Pitt State Pathway Course
The *Pitt State Pathway* curriculum serves as the heart of the university education by fostering interdisciplinary competencies that typify the educated person. It is designed to facilitate the development of key proficiencies including communication and information literacy. The *Pitt State Pathway* curriculum provides a transformational experience that challenges students to think creatively and critically, and to immerse themselves in the productive examination of humans in their global setting. By encouraging the development of skills that promote life-long learning, the *Pitt State Pathway* fosters a sense of personal responsibility, an appreciation of diversity, and an understanding of interconnectedness in our truly global society.

Catalog Description
ENGL 121: Introduction to Anti-Racist Literature. This course introduces anti-racist literature across multiple genres. This course is designed to increase students' awareness, knowledge, and critical skills related to racial diversity, human rights, social and economic justice

This course fits in the *PSP* **Human Systems with the companion element of Social Responsibility** in these ways:

When we read a play like "A Raisin in the Sun," we aren't just reading a play about a family. We are investigating systems of institutionalized racism, redlining, the great Northern Migration, Jim Crow, and also personal and social responsibility as seen in the movements represented by different characters and their choices. When we read poems by Phillis Wheatley, an enslaved person, but also poems by 20th and 21st century poets about or in the voice of Phillis Wheatley, we are also discussing these same systems. We are considering anew the role of Nathaniel Wheatley as depicted in Robert Hayden's eyes. We analyze a variety of perspectives.

Nature of the Course: Students will read and analyze original texts of literature with a focus on human systems, and students will be presented with historically and socially relevant contexts to understand intersectionality amongst various systems. Students can expect that the course will foster critical reading and critical thinking skills by applying cultural concepts and/or methodologies in the analysis of literature and through analyzing how literature responds to and influences society and culture.

Course Objectives and Goals: By the end of this course, students will

Apply multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions;

Analyze connections between worldviews, power structures, or experiences of multiple cultures in a historical and contemporary context;

Analyze issues of diversity (i.e. religious, racial, sexual orientations, gender, or disabilities).

Understand social responsibilities in connection with race and other diversities by reading and analyzing traditional and contemporary literature in multiple genres and from diverse cultures

Student Learning Outcome: Students will show ability to analyze literature and appropriate human systems.

Methods

To achieve our instructional objectives, instructors will employ lecture, discussion, and student oral and written response. Faculty may also employ some combination of other instructional methods, including worksheets, small-group work, journals, readings inliterary criticism, creative writing assignments, videos and films, out-of-class cultural events (e.g. poetry readings, etc.), in-class writing, panels, out-of-class responses, roleplaying, outside speakers, etc.

Assessment

Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc

Representative Assignments in a WL section:

Methods and Assessments including the Writing to Learn Statement of Intent and a Philosophy of Writing:

In this course we will discuss the literature you read for homework daily. We will use the appropriate terminology. We will spend class time on close reading. We will discuss the cultural context as well as the aesthetic aspects of the literature.

Additionally, you will write frequently as a way to learn course material. The writing will range from short informal in-class writing assignments and homework assignments, to short answer/essay exams, and to formal papers (an explication, and a research presentation). Expect to write about course content every week.

Writing serves several important functions. Writing things down helps us remember information. Writing also helps us work through our thoughts which helps us to come to a clearer understanding of our beliefs and ideas about complex issues. In this course we will write frequently as a way to learn course material. Also, you will learn the major concepts in this course better by writing about them and thereby taking responsibility for your own learning. We learn to write well by practicing writing and by expecting to go through several stages of process before coming to a final product. This is why you will sometimes be required to show me a rough draft of an assignment, and this is why you are encouraged to take writing to the Writing Center. You will receive written feedback on your writing in the form of comments on the

paper. When using sources, you will give credit for the words or ideas of others by documenting your sources using the MLA style of documentation.

Reading Response: Your job is to put the reading in context in a way that both helps you process the learning we're doing in the class (using new and appropriate vocabulary, asking relevant questions, contextualizing through research and making connections to other learning.

Reading Responses (Exploratory and Formal) and Quizzes: Exploratory reading responses (RR) are generally 1 and 1/2 pages each typed after reading assignments. These responses may be introspective and informal, but they must stay on focus. For a typical exploratory reading response, start your process by looking up the meanings of any words from the literature you did not know (don't just copy the dictionary definition, but decide if it's useful to discuss how the word works/means in context with the poem or story), go on to pose worthwhile questions about the readings, and then try to discover possible answers. While you may begin w/these questions or first impressions, your goal is to extend your line of thought beyond initial reactions. Try to not only summarize the poems but to talk about your thoughts on the chapter's reading overall and relate the works in each section to the terms and ideas learned in the chapters. Work where you have questions, curiosity, difficulty, or particular interest. Reading responses will be judged based on development of thought, focus on the assignment, clarity, coherence, and logic. I'm looking for development of ideas, risk taking in thought *and* logical thought in these exploratory responses. Feedback and Grading on RR: You will receive feedback when your work needs improvement. I will answer any questions you pose in the reading responses that are not covered in class. These will be graded based on if you followed the assignment and write reasonably clear prose. You will lose points if they're late, untyped, or too short (lacking development).

Thematic Analysis (WL Component; 4-8 p.): Focus on thoroughness, logical thinking, clear style, organization. We'll use the textbook apparatus on comparative analysis to prepare. For both essays, see "Writing about Literature" 1914-1934, "The Literature Research Essay" 1951-1961, "Quotation, Citation, and Documentation" 1962-1965, and "Critical Approaches" A1-A5 & A15-A16 & "African American and Ethnic Literary Studies" A20-A22.

Research Presentation: This assignment is part paper (**WL component**; 4-8 p.), part research project, part presentation to the class. The class will be working on research regarding Rankine. Each student will be responsible for a section of the book. You are expected to focus on one or two poetic elements for this group of poems and to focus on context. At your optional conference where you will receive feedback, I will need to see printed off sources (2-4), and a rough draft. You may want to include audio or visual elements in your presentation, particularly to help explain allusions and context for the poems you're presenting. The research for this project is minimal and may be historical, literary, psychological, or of any type that appropriately relates to your group of poems. In your paper and presentation, you do not necessarily have to discuss your whole section. But you may not organize your paper so that each paragraph focuses on a different poem. These paragraphs are not mini-explications or mini-reading responses, instead you will move to the more analytical stages of comparison and synthesis. Each paragraph will have a clear main idea that can be supported by looking at multiple poems. You will receive more information in class and through your textbook reading. Grading based on PSU rubric (hyperlinked).
https://www.pittstate.edu/office/writing-

center/_files/documents/psu_writingrubric_abbreviated.pdf See also: Rankine Research Presentation (hyperlinked).

Grading and Assessment: The writing component of a WL course represents a significant portion of the course grade, and **a student cannot pass a WL course without earning a passing grade on the writing component of the course.** Additionally, you must complete all major assigned work and tests in order to pass the class. You must attend class on test days and your presentation days in order to be eligible to pass the course. I will deal w/late assignments on a case-by-case basis, and I reserve the right to refuse late work. You will receive five grades; here's the breakdown:

- 10% Participation, Memorized Poem
- 30% Reading Responses & Quizzes
- 20% Research Paper
- 15% Thematic Analysis
- 15% Context/Research assignments

Course Requirements and Policies:

Texts:

Clifton, Lucille. *Blessing the Boats: New and Selected Poems 1988-2000.* Rochester: BOA Editions, 2000.

Mays, Kelly J., ED. *The Norton Introduction to Literature: Shorter 13th Edition.* 2019.

Rankine, Claudia. *Citizen: An American Lyric.* Minneapolis: Gray Wolf Press, 2014.

Representative Course Calendar:

Tentative Daily Syllabus

Week 1

8/17 Class meets by Zoom: Syllabus. Course philosophy. Discuss "White Privilege: Unpacking the Invisible Knapsack." Choose a poem to memorize that fits with the class's theme.

For future information: You can find biographical sketches of the Poets on 1176-1191.

8/19 "What We Do with Literature: Three Tips," "Why Study Literature" and "My Father's 'Norton Introduction to Literature,' Third Edition (1981)" 8-12, including "Authors on their Work," "Poetry: Reading, Responding, Writing" 730-1, "The Red Wheelbarrow" and "This is Just to Say" and "From Interview with John W. Gerber (1950)" 861-3, "'Poetry Makes Nothing Happen'?" 766-7.
Go over 746-754 in class.

RR due over "White Privilege" and the two William Carlos Williams poems considering these issues: What resonates for you from the essay? What had you not considered before? What do you think is different now? And for the two poems, what do you note about their form? What is the tone of voice for each? What is the mood you associate with each? What questions do you have?

Week 2 Begin recitations.

8/24 "On Being Brought from Africa to America" 741, " A Letter from Phillis Wheatley" 744-5, "Something Like a Sonnet for Phillis Miracle Wheatley" 974, https://www.poetryfoundation.org/poets/phillis-wheatley . RR: Look up words you don't know. Investigate the sentences. How do these poems speak to each other? What are the key themes or issues?

8/26 "Understanding the Text" 769-end of paragraph at top of 771, "Ballad of the Landlord" 778-9, "We Real Cool," "Authors on their Work," and "cream of wheat" 779-8, "The Changeling" 788-9, and "Mr. T—" 792, "Eastern guard tower," "The falling snow flakes," "Making jazz swing in" "Authors on their Work" 980, "*From* 9 Haiku (for Freedom's Sisters)" 981 and the "9 Haiku." https://www.beaconbroadside.com/broadside/2010/02/sonia-sanchez-9-haiku-for-freedoms-sisters.html RR: look up words you don't know and references you don't understand. Discuss just two or three of the poems, focusing on either what you struggled with or what you were most interested and excited by.

Week 3

8/31 "Situation and Setting," "Daystar," "Humanity 101," and "Sci-Fi" 795-9, "One Poem, Multiple Situations," "Persimmons" 801-3, "The Aubade" 809-10, "Carp Poem," "Pilgrimage," "Identity Card," "On Yom Kippur in 1967 . . .", "Tu Do Street," "Authors on their Work" 811-9, "Facing It" and "Authors on their Work" 1149-51. RR: focus on two of the poems, putting them in context with what we've been studying and learning, and making sure to use appropriate vocabulary.

9/2 "The Occasional Poem," "Litany at the Tomb of Frederic Douglass" and "Authors on their Work" 805-7, https://www.pbs.org/wgbh/aia/part4/4h2927t.html https://poets.org/poem/frederick-douglass https://www.poetryfoundation.org/poems/46460/frederick-douglass
Read Chapters I and VIII: https://www.gutenberg.org/files/23/23-h/23-h.htm and "We Wear the Mask" 1139, "Theme and Tone" 830, "Tone" 832, "Still I Rise" 838-9 "The Hill We Climb" https://www.cnbc.com/2021/01/20/amanda-gormans-inaugural-poem-the-hill-we-climb-full-text.html RR: For this one, make sure you know the new vocabulary (Occasional poem, theme, tone) by noting the meanings of each, and then discuss Frederic Douglass.

Week 4 Recitations end on 9/9

9/7 **Class meets by Zoom.** Assignment: Bring your research on context for three of the poems we didn't get to yet from all previous weeks. Be prepared to share links, audio, video, or other external sources. 10 min each.

9/9 "Homelands" chapter 821-9. Discuss paper: comparative analysis and theme. RR. Answer some questions posed in the book.

Week 5

9/14 "Theme and Conflict," "On Writing," "Authors on their Work," "Sympathy," 834-7, "Language: Word Choice" 854, "Denotation and Connotation" 855, "white paper #24," "Ode to a Drone" 915, "Ode to Pork" 916-7, "Homage to the Empress of the Blues," 924, "Greening"

945-6. RR: Use appropriate new terms to write a reading response that deals with theme, form, and or word choice. Optional, but highly recommended Paper RD due.

9/16 "Family," "My Father's Song," "Those Winter Sundays" 845-6, "Of the Threads" 848, "Green Chile," "The Abuelita Poem," 850-2. RR: Consider these poems themes and discuss.

Week 6

9/21 "Visual Imagery and Figures of Speech" 866-7, "The Harlem Dancer," "Simile and Analogy" 869, "Ash" 874, "Dothead" 875-6, "The Woman Hanging" 880-2, "First Fight. Then Fiddle" 973.

Paper due: Comparative Analysis over theme: Write on a theme we've explored that occurs in at least 4 works by at least 3 authors.

9/23 "Cultural and Historical Contexts: The Harlem Renaissance" 1065-1080. RR: What are some key topics and issues; which poems are your favorites and why.

Week 7

9/28 "Cultural and Historical Contexts: The Harlem Renaissance" 1080-1096. RR based on suggestions for writing at end of chapter.

9/30 Drama "Water by the Spoonful" 1283-1299. RR: What do you think the play is really about? What do you think might happen as it moves forward? What is central to the plot? Which characters seem most important and why?

Week 8

10/5 Continue "Water" 1299-133. RR based on Questions or Suggestions at end of chapter.

10/7 "Cultural and Historical Contexts: Lorraine Hansberry's *A Raisin in the Sun*" 1496-1523. RR based on intro to play. Also make a few notes about what seems interesting or important in play so far.

Week 9

10/12 Continue *A Raisin in the Sun* 1523-1559. No RR; a break.

10/14 Continue *A Raisin in the Sun* 1559-1599. RR considering the scenes from *Clybourne Park* as well as "Letter from Birmingham Jail" in context with the play as a whole.

Week 10

10/19 *Blessing the Boats* 13-33 and "Ballad of Birmingham" 922-3. Instead of RR, students bring historical context for 2 poems each, researching allusions. Student 1: "libation," "The photograph: a lynching"; Student 2: "jasper Texas, 1998," "what i think when i ride the train"; Student 3 "alabama 9/15/63" "Ballad of Birmingham"

10/21 Day off to watch film; either *Ma Rainey's Black Bottom* or *Fences.* Last RR: put this film based on a play in context with other things we've read or studied this semester.

Week 11
10/26 *Blessing the Boats* 37-66. Students bring historical context for 2 poems each, researching allusions. Student 4: "album" "quilting" ; Student 5: "sorrow song" "female."

10/28 *Blessing the Boats* 67-95. Students bring historical context for 2 poems each, researching allusions. Student 6 "leda 1," "leda 2" "leda 3"

Week 12
11/2 *Blessing the Boats* 96-127 and "Middle Passage"
https://www.poetryfoundation.org/poems/43076/middle-passage
All students look up allusions from "slaveships," "Middle Passage" and "memphis"

11/4 *Citizen* read from beginning through p. 55. Students bring extra info and lead discussion [Student 1: 5-19 & 41-47; Student 6: 51-55]

Week 13
11/9 *Citizen* p. 59–103. Students bring extra info and lead discussion [Student 2: 59-79; Student 3 82-103].

11/11 *Citizen* p. 104-149. Students bring extra info and lead discussion [Student 4: 104-129; Student 5: 130-149]

Week 14
11/16 *Citizen* p. 150-161. Students bring extra info and lead discussion [Student 6: 150-161]

11/18 Fiction begins: "Girl" 675-7, Aesop 429, "The Lesson" "Authors on their Work" 146-152. Quiz.

Break 11/22-26

Week 15
11/30 Class meets by **Zoom**. "Sonny's Blues" 83-113.

12/2 Class meets by **Zoom** "A Wall of Fire Rising" 412-24, "Recitatif" and "Authors on their Work" 230-244. Quiz.

Exam Week
12/7 2:00 Paper due over Clifton or Rankine.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML College: A&S Submission Date: March 2022

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

———

Proposed Course:

Course Number: The proposed course would add to the department's Pitt State Pathway offerings but would not chance the curriculum or program in any way.

Title of Course: ENGL 122 Introduction to Women's Literature

Credit Hours: 3

Date first offered: 22WF (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**):
ENGL 122. Introduction to Women's Literature. 3 hours. The course introduces literature by women across multiple genres and includes major topics in feminst thought such as intersectionality, gender, women's bodies, activism, and considers political and social institutions that shape women's lives.

Purpose/Justification for Proposed Course:
foster critical reading and critical thinking skills by applying cultural concepts and/or methodologies in the analysis of literature and through analyzing how literature responds to and influences society and culture.

Objectives/Student Learning Outcomes **(as it will appear in the syllabus)**

By the end of this course, students will
Apply multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions and the institutions that shape women's lives; Analyze connections between worldviews, power structures, or experiences of multiple cultures in historical and contemporary feminist contexts;
Analyze issues of gender and intersectionality (i.e. religious, racial, sexual orientations, gender, or disabilities).
Understand social responsibilities in connection with gender and other diversities by reading and analyzing traditional and contemporary literature in multiple genres.

Assessment Strategies [e.g., exams, projects, university rubric, etc. **(as it will appear in the syllabus)**]

Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for Pitt State Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson Celia Patterson

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is **currently** a "General Education" course

Course is listed in the current catalog, but is **NOT** a "General Education" course

New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: **March 12, 2022**

B. Department: **EML**

C. College: **Arts and Sciences**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
Laura Washburn
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **ENGL**

F. Course number: **122**

G. Credit hours: **3**

H. Title of course: **Intro to Women's Lit**
Is this a change in the title of the course? Yes
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? Yes
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
ENGL 122. Intro to Women's Literature. 3 hours. The course introduces literature by women across multiple genres and includes major topics in feminst thought such as intersectionality, gender, women's bodies, activism, and considers political and social institutions that shape women's lives.

J. Does this course include a co-requisite laboratory course: No
If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on–line: **No**
If "Yes", please provide a detailed explanation: **Click or tap here to enter text.**

L. Semester(s) course will be offered (choose all that apply): **Fall and Spring**

M. Prerequisite(s): **none**

N. Co-requisite(s) —other than lab course named above: **none**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
*(*Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One** Element

- Communication
  - **Written Communication**
    - Students will communicate effectively.

- Communication
  - **Verbal Communication**
    - *Students will communicate effectively.*

- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods**
    - *Students will analyze data logically.*

- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context**
    - *Students will explore global systems conscientiously.*

- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context**
    - *Students will explore global systems conscientiously.*

- Global Understanding and Civic Engagement
  - **Natural World within a Global Context**
    - *Students will explore global systems conscientiously.*

- Personal and Professional Behavior
  - **Wellness Strategies**
    - *Students will model productive behaviors purposefully.*

P. Will the course address a **Companion Element? Choose an item.**
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one: Social Responsibility within a Global Context

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☑ Not Approved ☐

Celia Patterson — 3/24/22

Department Chairperson Signature — Date

Faculty Senate General Education Committee ..... Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature — Date

Faculty Senate..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature — Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

Shell Syllabus for Human Systems Social Responsibility 100-level

Department of English and Modern Languages
College of Arts and Sciences Fall Semester, 20XX

Course Syllabus for
ENGL 122 Intro to Women's Literature

This Course Qualifies as a Pitt State Pathway Course
The *Pitt State Pathway* (*PSP*) curriculum serves as the heart of the university education by fostering interdisciplinary competencies that typify the educated person. It is designed to facilitate the development of key proficiencies including communication and information literacy. The *Pitt State Pathway* curriculum provides a transformational experience that challenges students to think creatively and critically, and to immerse themselves in the productive examination of humans in their global setting. By encouraging the development of skills that promote life-long learning, the *Pitt State Pathway* fosters a sense of personal responsibility, an appreciation of diversity, and an understanding of interconnectedness in our truly global society.

Catalog Description
ENGL 122. Intro to Women's Literature. 3 hours. The course introduces literature by women across multiple genres and includes major topics in feminist thought such as intersectionality, gender, women's bodies, activism, and considers political and social institutions that shape women's lives.

This course fits in the *PSP* **Human Systems with the companion element of Social Responsibility** in these ways:

When we read a story like "The Yellow Wallpaper," we aren't just reading a story about a woman's mental illness. We are investigating systems of institutionalized oppression of women, of what it means to be a full citizen, the roles of medicine within other systems. When we read "A Jury of Her Peers" or "Trifles" we are considering systems of justice through the lenses of the personal level, the humanitarian, and the citizen, and the law. We analyze a variety of perspectives, roles, and systems in works like these.

Nature of the Course: Students will read and analyze original texts of women's literature with a focus on human systems, and students will be presented with historically and socially relevant contexts to understand intersectionality amongst various systems. Students can expect that the course will foster critical reading and critical thinking skills by applying cultural concepts and/or methodologies in the analysis of literature and through analyzing how literature responds to and influences society and culture.

Course Objectives and Goals: By the end of this course, students will
Apply multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions and the institutions that shape women's lives;

Analyze connections between worldviews, power structures, or experiences of multiple cultures in historical and contemporary feminist contexts;

Analyze issues of gender and intersectionality (i.e. religious, racial, sexual orientations, gender, or disabilities).

Understand social responsibilities in connection with gender and other diversities by reading and analyzing traditional and contemporary literature in multiple genres.

Student Learning Outcome: Students will show ability to analyze literature and appropriate human systems.

Methods

To achieve our instructional objectives, instructors will employ lecture, discussion, and student oral and written response. Faculty may also employ some combination of other instructional methods, including worksheets, small-group work, journals, readings inliterary criticism, creative writing assignments, videos and films, out-of-class cultural events (e.g. poetry readings, etc.), in-class writing, panels, out-of-class responses, roleplaying, outside speakers, etc.

Assessment

Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc

Grading of papers based on PSU rubric (hyperlinked). https://www.pittstate.edu/office/writing-center/_files/documents/psu_writingrubric_abbreviated.pdf

Authors taught might include:

Audre Lorde
Adrienne Rich
Grace Paley
Lucille Clifton
Alice Walker
Muriel Rukeyser
Anne Sexton
Sylvia Plath
Susan Glaspell
Kate Chopin
Sarah Orne Jewett
Virginia Woolf
Lorraine Hansberry
Zora Neale Hurston
Maya Angelou
Margaret Atwood
Chimamanda Ngozi Adichie
Toni Morrison

Roxanne Gay
Charlotte Perkins Gilman
bell hooks
Marge Piercy
Carolyn Kizer
Alicia Ostriker
Ntozake Shange
Lillian Hellman

Texts must include diversities (including but not limited to cultural, sexual orientation, race) as illustrated in the above list,

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML **College:** A&S **Submission Date:** March 2022

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The proposed course would add to the department's Pitt State Pathway offerings but would not chance the curriculum or program in any way.

Proposed Course:

Course Number: 123

Title of Course: The Citizen in Literature

Credit Hours: 3

Date first offered: 22WF (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (as it will appear in the next catalog):
ENGL 123. The Citizen in Literature. The course introduces literature that investigates individual roles and responsibilities of the citizen and considers the ways human systems such as class, race, and political structures interconnect at all levels.

Purpose/Justification for Proposed Course:
foster critical reading and critical thinking skills by applying cultural concepts and/or methodologies in the analysis of literature and through analyzing how literature responds to and influences society and culture.

Objectives/Student Learning Outcomes (as it will appear in the syllabus)
By the end of this course, students will
Apply multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions and the institutions that shape the lives of citizens;
Analyze connections between worldviews, power structures, or experiences of multiple cultures and how these systems play on individual lives;
Understand social responsibilities by reading and analyzing traditional and contemporary literature in multiple genres.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (as it will appear in the syllabus)]
Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   none

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for Pitt State Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   none

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson Celia Patterson

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

Course is **currently** a "General Education" course

Course is listed in the current catalog, but is **NOT** a "General Education" course

New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: **March 12, 2022**

B. Department: **EML**

C. College: **Arts and Sciences**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
Laura Washburn
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **ENGL**

F. Course number: **123**

G. Credit hours: **3**

H. Title of course: **The Citizen in Literature**
Is this a change in the title of the course? **Choose an item.**
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? Yes
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
The course introduces literature that investigates individual roles and responsibilities of the citizen and considers the ways human systems such as class, race, and political structures interconnect at all levels

J. Does this course include a co-requisite laboratory course: No
If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on–line: **No**
If "Yes", please provide a detailed explanation: **Click or tap here to enter text.**

L. Semester(s) course will be offered (choose all that apply): **Fall and Spring**

M. Prerequisite(s): **none**

N. Co-requisite(s) —other than lab course named above: **Click or tap here to enter text.**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
*(*Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One** Element

- Communication
  - **Written Communication** .....
    - Students will communicate effectively.
- Communication
  - **Verbal Communication** .....
    - *Students will communicate effectively.*
- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods** .....
    - *Students will analyze data logically.*
- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Natural World within a Global Context** .....
    - *Students will explore global systems conscientiously.*
- Personal and Professional Behavior
  - **Wellness Strategies** .....
    - *Students will model productive behaviors purposefully.*

P. Will the course address a **Companion Element**? Yes
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one: Social Responsibility within a Global Context

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☑ Not Approved ☐

Celia Patterson

Department Chairperson Signature

3/24/22

Date

Faculty Senate General Education Committee ..... Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature

Date

Faculty Senate..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature

Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

Shell Syllabus for Human Systems Social Responsibility 100-level

Department of English and Modern Languages
College of Arts and Sciences Fall Semester, 20XX

Course Syllabus for
Engl 123 The Citizen in Literature

This Course Qualifies as a Pitt State Pathway Course
The *Pitt State Pathway* (*PSP*) curriculum serves as the heart of the university education by fostering interdisciplinary competencies that typify the educated person. It is designed to facilitate the development of key proficiencies including communication and information literacy. The *Pitt State Pathway* curriculum provides a transformational experience that challenges students to think creatively and critically, and to immerse themselves in the productive examination of humans in their global setting. By encouraging the development of skills that promote life-long learning, the *Pitt State Pathway* fosters a sense of personal responsibility, an appreciation of diversity, and an understanding of interconnectedness in our truly global society.

Catalog Description
ENGL 123. The Citizen in Literature. The course introduces literature that investigates individual roles and responsibilities of the citizen and considers the ways human systems such as class, race, and political structures interconnect at all levels.

This course fits in the *PSP* **Human Systems with the companion element of Social Responsibility** in these ways:

When we read a book like Claudia Rankine's *Citizen* we are asked not just to consider the consequences of microagressions but to consider how these microagressions can born of systems of government, business, class, and other systems of oppression, and how all of these things underly what it means to be a citizen for a person of color in the United States. Students are presented with a variety of perspectives in a text like this and are asked to analyze how various systems affect the individual as well as the larger society. When the women in "Trifles" uncover the motives for a crime, they consider their roles as citizens in a male-dominated society in a time when women's rights were subsumed by their husbands. The title for the short story version "A Jury of Her Peers" illustrates the failures of criminal justice systems for certain classes and groups, much the way Etheridge Knight's poetry critiques the criminal justice system as seen from inside the jail, and draws a line from the enslavement of African Americans to the prison system of the 20th Century. Literature, across a variety of cultures, is rife with investigations of citizenship. Students analyzing a work like *Antigone* or even *Oedipus*, must consider the role of government and the role of the individual.

Nature of the Course: Students will read and analyze original texts of literature with a focus on human systems, and and be presented with historically and socially relevant contexts to understand intersectionality amongst various systems. Students can expect that the course will foster critical reading and critical thinking skills by applying cultural concepts and/or

methodologies in the analysis of literature and through analyzing how literature responds to and influences society and culture.

Course Objectives and Goals: By the end of this course, students will

Apply multiple perspectives to personal, social, cultural, disciplinary, environmental, race, ethnicity, gender, nationhood, religion, or class interactions and the institutions that shape the lives of citizens;

Analyze connections between worldviews, power structures, or experiences of multiple cultures and how these systems play on individual lives;

Understand social responsibilities by reading and analyzing traditional and contemporary literature in multiple genres.

Student Learning Outcome: Students will show ability to analyze literature and appropriate human systems.

Methods

To achieve our instructional objectives, instructors will employ lecture, discussion, and student oral and written response. Faculty may also employ some combination of other instructional methods, including worksheets, small-group work, journals, readings inliterary criticism, creative writing assignments, videos and films, out-of-class cultural events (e.g. poetry readings, etc.), in-class writing, panels, out-of-class responses, roleplaying, outside speakers, etc.

Assessment

Student work will be evaluated on the basis of examinations and papers. Faculty may also employ some combination of other evaluation methods, including worksheets, small group work, journals, creative writing assignments, in-class writing, panels, out-of-class responses, quizzes, etc

Grading of papers based on PSU rubric (hyperlinked). https://www.pittstate.edu/office/writing-center/_files/documents/psu_writingrubric_abbreviated.pdf

Representative Topics: Slavery, War, Immigrant and Exile Experiences, Race, Class, Prison, Crime, Gender Roles, Civil Rights, Housing, Morality, etc.

Representative Texts:
Short Fiction:
"A Conversation with my Father" Grace Paley
"The Things They Carried" Tim O'Brien
"King of the Bingo Game" Ralph Ellison
"Sonny's Blues" James Baldwin
"The Lesson" Toni Cade Bambara
"A&P" John Updike
"A Wall of Fire Rising" Edwidge Danticat
"A Good Man Is Hard to Find" Flannery O'Connor
"A Jury of Her Peers" Susan Glaspell

"Girl" Jamaica Kincaid

Drama:
Trifles
Fences
Water by the Spoonful
A Raisin in the Sun
Antigone
Oedipus

Poetry

Citizen Claudia Rankine
Phillis Wheatley
Robert Hayden
Czeslaw Milosz
Etheridge Knight
Walt Whitman
Langston Hughes
Gwendolyn Brooks
Lucille Clifton
Wilfred Owen
Terrance Hayes
Denise Duhamel

Tracy K. Smith
Martin Espada
Natasha Trethewey
Maya Angelou
Derek Walcott
Judith Ortiz Cofer
Cathy Song
Agha Shahid Ali
Adrienne Su
Joy Harjo
Dudley Randall

Course will include diverse authors (race, gender, culture) as illustrated in the representative texts above.

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGML College: A&S Submission Date: 3-11-2022

Contact Person: Celia Patterson ☐ Faculty member ☒ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

The proposed course would add to the department's Pitt State Pathway offerings but would not chance the curriculum or program in any way.

Proposed Course:

Course Number: 124

Title of Course: Health and Literature

Credit Hours: 3

Date first offered: WF22 (Semester/Year) ☒ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: None

Course Description (**as it will appear in the next catalog**):
Exploration of human health and wellness including disability, chronic disease and mental health through literature and reflections on health habits and health choices.. Will include two or more genres: poetry, fiction, or drama.

Purpose/Justification for Proposed Course:
Students will understand wellness strategies for lifelong health through the reading of literary and other health-related texts.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Learn about health literacies to improve your own communication around health and wellbeing.
- Understand how patients are active agents in the seeking of healthcare, and think about the patient perspective through assigned readings.
- Articulate how literature and writing can serve as a way for health professionals to understand patients with empathy and care.
- Improve writing skills through examining and analyzing texts related to health and medicine, and creating written documents around concepts related to the medical and health humanities.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]

Reading Surveys: You will complete Reading Surveys over assigned readings to serve as reading checks over the course of the semester.

- Discussions: We will complete a number of Discussion forum activities in Canvas during the semester. Discussions may be reflective in nature, or ask you to answer specific questions in relation to our readings.
- Health Narrative (WL): Our first WL assignment will ask you to give an account of a personal experience related to health or medicine.
- Rhetorical Analysis of a Medical or Health Document (WL): For our second WL assignment, you will write a rhetorical analysis of a medical or health-related document. For example, this could be a website focused on a health-related topic or an article about health or wellness.

Synthesis Paper on Health or Wellness topic (WL): Our final WL assignment asks you to write on a health or wellness topic of your choice that presents two opposing perspectives. This assignment will consist of two parts: a proposal and a synthesis paper.

- Course Reflection: You will compose a short reflection paper at the end of our course for our final exam.

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Is this course to be considered for Pitt State Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/15/22 Signature, Department Chairperson Celia Patterson

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

○

○

◉ New Course

Faculty Senate and/or KBOR

A. Submission date: **March 11, 2022**

B. Department: **EML**

C. College: **CAS**

If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
Laura Lee Washburn

(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **ENGL**

F. Course number: **124**

G. Credit hours: **3**

H. Title of course: **Health and Literature**
Is this a change in the title of the course? **No**

(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? **Yes**

(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)

Exploration of human health and wellness including disability, chronic disease and mental health through literature and reflections on health habits and health choices.. Will include two or more genres: poetry, fiction, or drama.

J. Does this course include a co-requisite laboratory course: **No**

If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on–line: **Yes**

If "Yes", please provide a detailed explanation: **Allowing this course to be taught Online Asynchronous allows for more Pre-Med and Nursing students to participate.**

L. Semester(s) course will be offered (choose all that apply): **Spring 2023.**

M. Prerequisite(s): **None**

N. Co-requisite(s) —other than lab course named above: **None**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
*(*Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One** Element

- Communication
  - Students will communicate effectively.
- Communication
  - **Verbal Communication**
- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods**
    - *Students will analyze data logically.*
- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context**
- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context**
- Global Understanding and Civic Engagement
  - *Students will explore global systems conscientiously.*
- Personal and Professional Behavior
  - **Wellness Strategies**

P. Will the course address a **Companion Element? No**
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one:

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. **Students will understand wellness strategies for lifelong health through the reading of literary and other health-related texts. (Benchmark)**
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson — Approved ☑ Not Approved ☐

Celia Patterson
Department Chairperson Signature

3/15/22
Date

Faculty Senate General Education Committee — Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature

Date

Faculty Senate — Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature

Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

English 124: Health and Literature
@ Pittsburg State University
Location and Meeting times

Instructor: Dr. Jessica Jorgenson Borchert *pronouns:* she/her
Office:
Zoom (by appointment outside of Office Hours):
https://pittstate.zoom.us/my/jborchert
Zoom Office Hours/Student Hours: and by appointment (on Zoom)
Email: jjorgenson@pittstate.edu
You may also message me through Canvas inbox

Pitt State Pathway Mission Statement
The Pitt State Pathway curriculum serves as the heart of the university education by fostering interdisciplinary competencies that typify the educated person. It is designed to facilitate the development of key proficiencies including communication and information literacy. The Pitt State Pathway curriculum provides a transformational experience that challenges students to think creatively and critically, and to immerse themselves in the productive examination of humans in their global setting. By encouraging the development of skills that promote life-long learning, the Pitt State Pathway fosters a sense of personal responsibility, an appreciation of diversity, and an understanding of interconnectedness in our truly global society.

Pitt State Pathway Outcome: Wellness Strategies
This course fulfills requirements toward the Pitt State Pathway. Wellness encompasses the concepts and importance of physical fitness and/or activity over the lifetime, chronic disease prevention/management, nutritional knowledge, mental health awareness, and continuous involvement in an exercise or physical/leisure time activity program to ensure students create a healthy lifestyle plan throughout their lifetime.

Competency in this element means:
- Understanding chronic disease prevention/management;
- Understanding the principles of behavior and mental processes.

Student Learning Outcome:
- Students will understand wellness strategies for lifelong health through the reading of literary and other health-related texts. (Benchmark)

Required Texts

- Skloot, Rebecca. *The Immortal Life of Henrietta Lacks.* Crown Publishing, 2010.
- *Narrative Matters: Writing to Change the Healthcare System.* Ed. Jessica Bylander. Johns Hopkins UP, 2020
- Readings as assigned in our course schedule and linked in Canvas

🏫Course Description:
This is a course that is focused on the health and medical humanities. Our course will focus on an exploration of human health and wellness, including disability, chronic disease, and mental health through literature, as well as patient stories and narratives from health professionals.

🏫Course Objectives and Goals
By the end of this course, you should be able to:

- Learn about health literacies to improve your own communication around health and wellbeing.
- Understand how patients are active agents in the seeking of healthcare, and think about the patient perspective through assigned readings.
- Articulate how literature and writing can serve as a way for health professionals to understand patients with empathy and care.
- Improve writing skills through examining and analyzing texts related to health and medicine, and creating written documents around concepts related to the medical and health humanities.

☐ ■ Course Assignments
All assignment descriptions are in Canvas and will be assessed using the PSU Writing Rubric. All reading surveys and in class writing assignments will be assessed by the instructor and given a grade of complete or incomplete. Feedback for all WL assignments will be included in the rubric in Canvas and shared in comments on the paper in Canvas. **Because this is a WL course, all writing assignments must have a passing grade in order to earn course credit.** You will use APA citation style and format for all written assignments.

- ***Reading Surveys***: You will complete Reading Surveys over assigned readings to serve as reading checks over the course of the semester.
- ***Discussions***: We will complete a number of Discussion forum activities in Canvas during the semester. Discussions may be reflective in nature, or ask you to answer specific questions in relation to our readings.
- ***Health Narrative* (WL)**: Our first WL assignment will ask you to give an account of a personal experience related to health or medicine.
- ***Rhetorical Analysis of a Medical or Health Document* (WL):** For our second WL assignment, you will write a rhetorical analysis of a medical or health-related document. For example, this could be a website focused on a health-related topic or an article about health or wellness.

- ***Synthesis Paper on Health or Wellness topic*** **(WL)**: Our final WL assignment asks you to write on a health or wellness topic of your choice that presents two opposing perspectives. This assignment will consist of two parts: a proposal and a synthesis paper.
- ***Course Reflection:*** You will compose a short reflection paper at the end of our course for our final exam.

Course Calendar: *I reserve the right to amend/change the syllabus at any time. Due dates may be subject to change. All changes will be announced in class, when possible, and shared in Canvas Announcements.*

Week/Date	Readings and Assignments
Week 1	Readings: • Syllabus and grading contract • WL Assignment: Health Narrative • "A Country Doctor" by Franz Kafka (in Canvas) • Writing well in the medical humanities courses (in Canvas) Assignments: • Discussion: Introductions • FAQ Discussion: contribute a question (optional) • Reading Survey #1
Week 2	Readings: • "In the Gray Zone" by Rachel Naomi Remen • "Inside Out and Upside Down: diagnosis" by Rachael Clark Assignments: • Discussion on Week 2 readings. • Reading survey #2
Week 3	Readings: • Poetry from William Carlos Williams • Conference Information (in Canvas assignments) • Workshop Information (in Canvas assignments) Assignments: • Submit draft for Asynchronous Workshop (Workshop #1 DRAFT WORKSHOP in Canvas

	assignments) • Email draft to instructor for feedback • Discussion on Week 3 reading
Week 4	Readings: • WL Assignment: Rhetorical Analysis • Rhetorical Situation (OWL at Purdue) • Ethos, Pathos, and Logos (OWL at Purdue) Assignments: • **Due: Health Narrative** • Discussion of Week 4 readings
Week 5	Readings: • The Importance of Being (Narrative Matters) • Rethinking the Doctor's visit (Narrative Matters) Assignments: • Discussion of Week 5 readings • Reading Survey #3
Week 6	Readings: • Literary readings • Rhetorical Analysis practice document Assignments: • Discussion for Week 6: Rhetorical Analysis • Reading survey #4
Week 7	Readings: • No readings Assignments: • Submit draft for Asynchronous Workshop (Workshop #2 DRAFT WORKSHOP in Canvas assignments) • Email draft to instructor for feedback
Week 8	Readings: • WL #3: Synthesis Assignment • Literary readings Assignments: • **Due: Rhetorical Analysis of Health Document**

	• Reading survey #5
Week 9	Readings: • Selection from Narrative Matters • Literary readings Assignments: • Discussion for Week 9 • Reading survey #6
Week 10	Spring break
Week 11	Readings: • Selection from Narrative Matters • Literary readings Assignments: • Discussion for Week 11 • Proposal for Synthesis essay
Week 12	Readings: • Henrietta Lacks Assignments: • Reading survey #7 • Discussion for Week 12
Week 13	Readings: • Henrietta Lacks Assignments • Reading survey #8 • Discussion for Week 13
Week 14	Readings: • Henrietta Lacks (finish) Assignments: • Reading survey #9 • Discussion for Week 14
Week 15	Readings: • No readings

	Assignments: • Submit draft for Asynchronous Workshop (Workshop #3 DRAFT WORKSHOP in Canvas assignments) • Email draft to instructor for feedback
Week 16 (Dead Week)	Readings: • None Assignments: • **Due: Synthesis Paper**
Week 17 (Finals)	Assignments • **Due: Final course reflection**

Kristen Humphrey
Wed 2/23/2022 12:36 AM
To:

- Laura Lee Washburn

Hello Laura. I'm sorry for my slow reply. I am in support of each of the courses that you mentioned. Good luck!

Kristen Humphrey

Dr. Kristen Humphrey
Program Director/Associate Professor, Social Work
Department of History, Philosophy, & Social Sciences
412H Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4329
Fax: 620-235-4338
krhumphrey@pittstate.edu
http://www.pittstate.edu/department/social-sciences/social-work/
https://www.facebook.com/PittstateSocialWork
tinyurl.com/NaturalTies

Re: Laura Lee Washburn
Thu 2/17/2022 7:40 PM
Thanks for your time and input. Please feel free to forward this to a faculty member you think needs to see it. Forgive me if I have sent it to you in error.

All 100-level course numbers are probable numbers, but not yet approved. All 300-level exist.

Engl is attempting to create Engl 124 **Health and Literature** as a **WL, Online Course** in the Pathways category G. Wellness Strategies (or as an elective). We want to aim this course at Nursing, Pre-Med, Psychology, and Social Work students. If you would support such a course, please email me so that we can add that to our forms for course creation and Pathways inclusion. I'm interested in your thoughts about if this would meet the needs of your students.

Engl is attempting to create Engl 121 **Intro to Anti-Racist Literature**, Engl 122 **Intro to Women's Literature**, and Engl 123 **The Citizen in Literature** as new courses in the E2 Category Social Responsibility. We also are attempting to add new but existing courses Engl 316 Women's Literature and 311 Anti-Racist Literature to this category. We hope some all of these courses can be listed permanently as choices for the WGS minor. The 300-levels are newly on the books. Browyn, if you could send a letter of support that would be helpful, and if you want these permanently on the books for WGS, please let me know if I can help with paperwork.

New Courses in English of Interest to your programs, letters of support requested

[redacted]

Browyn Conrad
Fri 2/25/2022 3:55 PM

To:

- Laura Lee Washburn

Laura,

I support adding ENGL 316 and 311) to the minor permanently through the legislative process and would appreciate assistance with the paperwork. Also, as long as the minor is to be revised, I believe I would support the addition of the entry level courses you propose.

For the pathway, WGS recommends WGS 399 Global Women's Issues for category E1 and WGS 200 Introduction to Women's Studies for E2. Beyond these, any course in the pathway (lower or upper division) that is also listed as an elective in the minor would be taken for credit towards the minor, which would add seats to those sections.

Thank you,

Browyn K. Conrad

Browyn K. Conrad, PhD

University Professor, Sociology and Women's & Gender Studies
Director, Women's & Gender Studies
History, Philosophy & Social Sciences
Pittsburg State University

1701 S. Broadway
Pittsburg, KS 66762
Work: 620-235-4333

We have these new or proposed courses that might be added to the Multi-Cultural Minor: Engl 313 **Multi-Cultural Literature** (which we hope to add to Pathways E1), Engl 311 Anti-Racist Literature, Engl 316 Women's Literature (all new, all on books), and these that are proposed for which we would appreciate letters of support: Engl 121 Intro to Anti-Racist Literature, Engl 122 Intro to Women's Literature, and Engl 123 The Citizen in Literature.

Thank you for your time. Our deadline for completing our documents and adding any supporting letters is Friday, February 25.

Laura Lee Washburn

lwashburn@pittstate.edu

University Professor of English

Director of Creative Writing and the Distinguished Visiting Writers Series

Assistant Director of Women and Gender Studies

Cheryl Giefer
Wed 2/23/2022 6:01 PM

To:

- Laura Lee Washburn

Everyone,
Please accept this Letter of Support for the new courses, which are being proposed by the Department of English. As the Director of the School of Nursing, I understand that there is a compelling need for these proposed courses to assist in a well-rounded background for nurses.

I wish to endorse the course, **ENGL124 Health and Literature** as a WL, Online Course in the Pathways category G. Wellness Strategies (or as an elective). This course will benefit Nursing, Pre-Med, Psychology, and Social Work students. This course would certainly meet the needs of our students.

The Irene Ransom Bradley School of Nursing is focusing on the Determinants of Health as a thread in our curriculum and I believe these courses would assist with our efforts in promoting Diversity, Equity, and Inclusion (DEI), especially the courses, **ENGL 121, Intro to Anti-Racist Literature** and **ENGL 122 Intro to Women's Literature.** I endorse these courses to be listed permanently as choices for the WGS minor.

In addition, **ENGL 313 Multi-Cultural Literature**, **ENGL 311 Anti-Racist Literature,** and **ENGL 316 Women's Literature,** would be beneficial for Nursing majors.

Thank you for considering the addition of these courses as contributions to the background of a Nursing major.

Sincerely,
Cheryl Giefer

Cheryl Giefer, PhD, APRN, FNP-BC
Director and University Professor
Irene Ransom Bradley School of Nursing
Pittsburg State University
1701 South Broadway
Pittsburg, Kansas 66762

Request for New Course

(Undergraduate Course Numbers through Course Number 699)

Department: ENGL College: A&S Submission Date: 3/8/22

Contact Person: Dr. Chase Dearinger ☒ Faculty member ☐ Chair

Is this new course proposal related to, and/or affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The proposed course would add to the department's Pitt State Pathway offerings but would not chance the curriculum or program in any way.

Proposed Course:

Course Number: 125

Title of Course: Introduction to Horror in Literature

Credit Hours: 3

Date first offered: 2022 (Semester/Year) ☐ Fall ☒ Spring ☐ Summer (check all that apply)

Prerequisite: NA

Course Description (**as it will appear in the next catalog**): ENGL 125. Intoduction to Horror in Literature. This course will introduce students to the theme of horror as seen in more than one genre (fiction, poetry, drama) with an emphasis on the historical development of the genre. Students will analyze and write about horror within historical, theoretical, and formal contexts.

Purpose/Justification for Proposed Course: ENGL 125: Introduction to Horror provides an opportunity to introduce students a significant theme, horror, in depth.

Objectives/Student Learning Outcomes (**as it will appear in the syllabus**)
Students will leave the course with the ability to:

- Describe the history of the horror genre.
- Describe horror literature's subgenres and their conventions.
- Analyze horror literature within a historical, critical, and formalist contexts by reading traditional and contemporary literature in two or more genres.
- Recognize a global perspective of literature and culture through readings by men and women from a variety of cultures.
- Express views on the horror genre both verbally and in writing.

Assessment Strategies [e.g., exams, projects, university rubric, etc. (**as it will appear in the syllabus**)]
Formal Writing: 3 short essays (700-900 words) over the course of the semester. These will be scored according to the course's writing rubric

If you wish to attach a syllabus, you may attach it to the end of this document as part of the packet.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   NA

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   NA

3. Is this course to be considered for Pitt State Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form located on the Faculty Senate webpage. Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after it has been approved by Faculty Senate as a new course.

4. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/15/22 Signature, Department Chairperson Celia Patterson

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee may result in an additional month added to the process.

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

- ○ Course is **currently** a "General Education" course
- ○ Course is listed in the current catalog, but is **NOT** a "General Education" course
- ◉ New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: **March 11, 2022**

B. Department: **English and Modern Languages**

C. College: **Arts and Sciences**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
Laura Washburn
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **ENGL**

F. Course number: **125**

G. Credit hours: **3**

H. Title of course: **Introduction to Horror in Literature**
Is this a change in the title of the course? No
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? Yes
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
ENGL 125. Intoduction to Horror in Literature. This course will introduce students to the theme of horror as seen in more than one genre (fiction, poetry, drama) with an emphasis on the historical development of the genre. Students will analyze and write about horror within historical, theoretical, and formal contexts.

J. Does this course include a co-requisite laboratory course: No
If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on-line: **No**
If "Yes", please provide a detailed explanation: **Click or tap here to enter text.**

L. Semester(s) course will be offered (choose all that apply): **Spring only**

M. Prerequisite(s): **Click or tap here to enter text.**

N. Co-requisite(s) —other than lab course named above: **Click or tap here to enter text.**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
*(*Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select **Only One** Element

- Communication
  - **Written Communication** ..... ( )
    - Students will communicate effectively.
- Communication
  - **Verbal Communication** ..... ( )
    - *Students will communicate effectively.*
- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods** ..... ( )
    - *Students will analyze data logically.*
- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context** ..... (•)
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context** ..... ( )
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Natural World within a Global Context** ..... ( )
    - *Students will explore global systems conscientiously.*
- Personal and Professional Behavior
  - **Wellness Strategies** ..... ( )
    - *Students will model productive behaviors purposefully.*

P. Will the course address a **Companion Element**? Yes
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one: Diverse Perspectives within a global context

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across <u>all</u> sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone I
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☑ Not Approved ☐

Celia Patterson

Department Chairperson Signature

3/15/22

Date

Faculty Senate General Education Committee ..... Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature

Date

Faculty Senate..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature

Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

ENGL 140: Introduction to Horror (Writing to Learn)

Required Texts:

American Supernatural Tales, ed. S.T. Joshi
Access to 2 films required for viewing outside of class
Essays and stories provided on Canvas

Course Objectives/Student Learning Outcomes:

This course will introduce students to the genre of horror as seen in both fiction and film with an emphasis on the historical development of the genre. Students will analyze and write about horror within historical, theoretical, and formal contexts.

Over the course of the semester, students will be able to:

- Describe the history of the horror genre.
- Describe horror literature's subgenres and their conventions.
- Analyze horror literature within a historical, critical, and formalist contexts by reading traditional and contemporary literature in two or more genres.
- Recognize a global perspective of literature and culture through readings by men and women from a variety of cultures.
- Express views on the horror genre both verbally and in writing.

Writing to Learn Component:

Philosophy of Writing: Written communication is an essential component of any form of higher education. It demonstrates your ability to think critically and to articulate that thinking in a clear and understandable way. Also, literacy has become as important as ever in the 21st century; written communication is expected more than ever and takes place across a number of media. Finally, it's specifically crucial to the study of literature as well as most disciplines within the humanities. The material we're covering is complex as well as fairly subjective. Your writing provides me the chance to evaluate how well you're grasping the material.

Statement of Intent: The Writing to Learn component of this course requires that you write at least 2,100 words (roughly 7pp) of formal writing over the course of the semester. These will take the form of 3 700-word essays. Writing will be submitted and returned with my feedback on Canvas. Your writing will be assessed through a writing rubric, which is attached to the syllabus and available on Canvas. Due dates for formal writing assignments can be found in the course schedule. Because this is a Writing to Learn course, you must complete the writing portion of the class with a "D" average in order to pass the course.

Writing Center: Students are encouraged to use the services provided by the Writing Center. The Writing Center offers face-to-face and online consultations at any stage of the writing process for any type of writing. It is located in 112 Axe Library and online at http://www.pittstate.edu/office/writing_center. Appointments can be made online or in person. All services are provided free of charge.

Course Policies:

Attendance: You have 5 unexcused absences (roughly 15% of classes). Each unexcused absence beyond 5 will result in a reduction of 5% of your final grade. University-sponsored events and religious holidays are the only

absences considered excused (I'll need to see something in writing). You must be engaged in the class to be counted as "present," too; if you're using your cell phone in class or talking with another student, I will mark you absent for the day.

Make-Up Work: Quizzes can't be made up; however, your 5 lowest quiz scores will be dropped. Essays may be submitted late, but will receive a 5% deduction from the essay's grade for each day late (including weekends). This includes lateness due to last-minute technical difficulties.

Communication: The easiest way to communicate with me is through Canvas, but email will work, too. I respond to messages and emails during office hours, but endeavor to respond within 48 hours (excluding the weekend). For more complicated issues and questions about grades, please see me during my office hours.

Extra Credit: You may revise the first two essays for additional points, but there's otherwise no extra credit.

Academic Dishonesty: I have a zero-tolerance policy when it comes to cheating. If you get caught cheating on quizzes or essays, you will receive an F in the course without exception. Use of sources must follow MLA formatting guidelines, and I expect you, as college students, to know what constitutes plagiarism.

Students with Disabilities: I will do everything possible to accommodate you if you have a disability, but I must be notified 2 weeks in advance by Student Disability Services.

Assessment:

Your final score will be the average of your scores in the following categories:

Reading Quizzes: You will take a short quiz each time there is a reading. Your quiz score average will also be used to determine the "reading" portion of your participation.

Formal Writing: You will submit 3 short essays (700-900 words) over the course of the semester. These will be scored according to the course's writing rubric (which is available on Canvas). If you are unhappy with your score, you have the opportunity to revise and resubmit your first 2 essays. You must see me in my office to discuss the essay to get credit for a re-submission.

Participation: You are expected to complete the readings, attend class, and actively engage in discussion. Doing all 3 will earn you an "A," doing 2 will earn you a "B," doing 1 will earn you a "C," and doing none will earn you an "F."

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: History, Philosophy, and Social Sciences College: Arts & Sciences
Submission Date: February 2022

Contact Person: Kris Lawson ☒ Faculty member ☐ Chair

Revision Effective: Fall 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Update of course title and description does not affect any other PSU program.

Purpose/Justification for Revision to Course: Revising course title & description to reduce course content confusion.

Existing Course:

Course Number: HIST 660

Title of Course: Industrial America, 1865-1914

Credit Hours: 3

Prerequisite: HIST 202 American History from 1865, its equivalent or permission of instructor

Course Description (**as it appears in the current catalog**): Political, economic, social, and intellectual developments during the period of industrialization.

Proposed Course:

Course Number: HIST 660

Title of Course: American Gilded Age, 1865-1914

Credit Hours: 3

Prerequisite: HIST 202 American History from 1865, its equivalent or permission of instructor

Course Description (**as it will appear in the next catalog**): Political, economic, social, and intellectual developments during the Gilded Age, 1865-1914.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   None

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 2/18/22 Signature, Department Chairperson James M Olney

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, College Curriculum Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: History, Philosophy, and Social Sciences College: Arts & Sciences

Submission Date: March 2022

Revision Effective: Fall, Fall 2022 (Year)

Contact Person: Kris Lawson ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Multicultural Studies Minor

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
NA - No name change proposed

Description of Change: Update in description, allowed courses, and total hour requirements in order to better reflect recent legislative changes, including the reduction to 120 hour degree requirements.

Rationale for Change (include changes to curriculum objectives): The current description is several decades old and does not clearly reflect the minor's purpose. The courses available for the minor do not reflect PSU's current course offerings.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
This revision to the minor does not affect other Regent universities.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
Multiple departments and programs across campus offer courses towards this minor. Relevant emails are attached.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
We are experiencing a changing academic and cultural environment. The minor in multicultural studies is designed to satisfy the student's desire for a more flexible academic course preparation track, while answering calls from the Kansas Board of Regents for more multicultural academic programs.
The minor in multicultural studies can enrich the student's learning experience and strengthen the student's credentials in search for employment in our increasingly diverse economic and cultural environment. The minor in Multicultural Studies can complement a number of majors, such as, English, communication, history, social sciences, economics, modern language and literatures, business, psychology and education.
For more information contact Dr. Harry L. Humphries, Coordinator of Multicultural Studies, hhumphries@pittstate.edu, 317 Russ Hall, or the Department of Social Sciences, 412 Russ Hall.
A minor in multicultural studies requires the following (21 hours): See notes *1

- ART-178 Introduction to the Visual Arts (3 hours)
- COMM-601 Intercultural Communication (3 hours)

- COMM-785 International Communication (3 hours)
- EDUC-551 Diversity in the Classroom (3 hours)
- ENGL-220 World Masterpieces (3 hours)
- ENGL-315 Mythology (3 hours)
- ENGL-566 American Theme (____) (3 hours)
- FCS-154 Dress and Culture (3 hours)
- FCS-455 History of Costume (3 hours)
- GEOG-304 Human Geography (3 hours)
- GEOG-507 Geography of the Global Economy (3 hours)
- HIST-101 World History to 1500 (3 hours)
- or
- HIST-102 World History from 1500 (3 hours)
- HIST-505 African Civilizations (3 hours)
- HIST-510 Modern Middle East (3 hours)
- NURS-745 Transcultural Health Care (1-3 hours)
- PHIL-231 World Religions (3 hours)
- POLS-527 African Politics (3 hours)
- PSYCH-720 Multicultural Issues in Psychology and Counseling (3 hours)
- SOC-443 Race and Ethnic Relations (3 hours)
- SOC-569 Society and Sexuality (3 hours)
- SOC-676 Global Sociology (3 hours)
- SWK-341 Social Work and the Aged (3 hours)
- WGS-200 Introduction to Women's Studies (3 hours)
- WGS-399 Global Women's Issues (3 hours)

*1
At least one course must be taken from four of the departments listed.

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
The Multicultural Studies minor offers students an opportunity to explore how various disciplines study cultural diversity. Students with this minor will be able to evaluate the ways culture creates both individual perspective and complex social systems, and they will be able to demonstrate intercultural competence in an increasingly global environment.

A minor in multicultural studies requires the following (18 hours): See notes *1

- ART-178 Introduction to the Visual Arts (3 hours)
- ART-288 Introduction to Art History I (3 hours)
- ART-289 Introduction to Art History II (3 hours)
- ART-688 History of Modern Art (3 hours)
- ART-689 Contemporary Issues in Art (3 hours)
- COMM 416 Social Influence and Persuasion (3 hours)
- COMM-601 Intercultural Communication (3 hours)
- COMM-785 International Communication (3 hours)
- EDUC-551 Diversity in the Classroom (3 hours)
- ENGL-220 World Masterpieces (3 hours)
- ENGL-315 Mythology (3 hours)
- ENGL 565 American Genre (3 hours)
- ENGL 566 American Theme (3 hours)
- ENGL 570 International Literatures Genre (3 hours)

- ENGL 571 International Literatures Theme (3 hours)
- FCS-154 Dress and Culture (3 hours)
- FCS-455 History of Costume (3 hours)
- GEOG-304 Human Geography (3 hours)
- GEOG-507 Geography of the Global Economy (3 hours)
- HIST-101 World History to 1500 (3 hours)
- HIST-102 World History from 1500 (3 hours)
- HIST-505 African Civilizations (3 hours)
- HIST-507 Modern Africa (3 hours)
- HIST-510 Modern Middle East (3 hours)
- HIST-529 History of South Asia (3 hours)
- HIST-533 US-East Asia Relations (3 hours)
- HIST-546 European Imperialism (3 hours)
- MLL 124 French Language and Culture I (3 hours)
- MLL 128 French Language and Culture II (3 hours)
- MLL 154 Spanish Language and Culture I (3 hours)
- MLL 158 Spanish Language and Culture II (3 hours)
- MLL 221 French Language and Culture III(3 hours)
- MLL 251 Spanish Language and Culture III (3 hours)
- NURS 445 Transcultural Health Care (1-3 hours)
- PHIL-231 World Religions (3 hours)
- PHIL 320 Philosophy of Religion (3 hours)
- PHIL 321 Religions of the West (3 hours)
- PHIL 322 Religions of the East (3 hours)
- POLS 523 Asian Politics (3 hours)
- POLS 524 European Politics(3 hours)
- POLS 525 Middle Eastern Politics (3 hours)
- POLS 526 Latin American Politics (3 hours)
- POLS-527 African Politics (3 hours)
- POLS 576 Global Human Rights (3 hours)
- PSYCH-720 Multicultural Issues in Psychology and Counseling (3 hours)
- SOC-360 Community Sociology (3 hours)
- SOC-443 Race and Ethnic Relations (3 hours)
- SOC-549 Social Deviance (3 hours)
- SOC-569 Society and Sexuality (3 hours)
- SOC-577 Public Affairs (3 hours)
- SOC-676 Global Sociology (3 hours)
- SWK-341 Social Work and the Aged (3 hours)
- SWK-375 Multiculturalism and Diversity in Social Work Practice (3 hours)
- WGS-200 Introduction to Women's Studies (3 hours)
- WGS-399 Global Women's Issues (3 hours)

*1

At least one course must be taken from four of the programs listed.

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:
   N/A

3. Will this revision have specific PittState Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   None

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☒ Approved: Department Chairperson
Date 4/8/22 Signature, Department Chairperson [signature]

☐ Approved: College Curriculum Committee
Date 5/2/22 Signature, Committee Chair Mary Carol Pomatto

☐ Approved: Dean of College
Date 5/2/22 Signature, Dean Mary Carol Pomatto

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, *"Approved College Curriculum Legislation"*.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Course #	Course Title	Old Program	New Program	Prerequisites	Notes
ART 178	Intro to the Visual Arts	X	X		
ART 288	Introduction to Art History I		X		WL, Fall only
ART 289	Introduction to Art History II		X		WL, Spring only
ART 688	History of Modern Art		X		Fall only
ART 689	Contemporary Issues in Art		X		Spring only
COMM 416	Social Influence and Persuasion		X		
COMM 601	Intercultural Communication	X	X		
COMM 785	International Communication	X	X		
EDUC 551	Diversity in the Classroom	X	X	EDUC 261	
ENGL 220	World Masterpieces	X	X		
ENGL 315	Mythology	X	X		
ENGL 565	American Genre		X		
ENGL 566	American Theme	X	X		
ENGL 570	International Literatures Genre		X		
ENGL 571	International Literatures Theme		X		
FCS 154	Dress and Culture	X	X		
FCS 455	History of Costume	X	X		
GEOG 304	Human Geography	X	X		
GEOG 507	Geography of the Global Economy	X	X		
HIST 101	World History to 1500	X	X		
HIST 102	World History from 1500	X	X		
HIST 505	African Civilizations	X	X	HIST 101	
HIST 507	Modern Africa		X	HIST 102	
HIST 510	Modern Middle East	X	X	HIST 102	
HIST 529	History of South Asia		X		
HIST 533	US-East Asia Relations		X	HIST 202 or HIST 102	
HIST 546	European Imperialism		X		
MLL 124	French Language and Culture I		X		
MLL 128	French Language and Culture II		X	MLL 124	
MLL 154	Spanish Language and Culture I		X		
MLL 158	Spanish Language and Culture II		X	MLL 154	
MLL 221	French Language and Culture III		X	MLL 128	
MLL 251	Spanish language and Culture III		X	MLL 158	

NURS 445	Transcultural Health Care		X		
NURS 745	Transcultural Health Care	X			
PHIL 231	World Religions	X	X		
PHIL 320	Philosophy of Religion		X		
PHIL 321	Religions of the West		X		
PHIL 322	Religions of the East		X		
POLS 523	Asian Politics		X	POLS 103	
POLS 524	European Politics		X	POLS 103 or POLS 324	
POLS 525	Middle Eastern Politics		X	POLS 103 or POLS 324	
POLS 526	Latin American Politics		X	POLS 103 or POLS 324	
POLS 527	African Politics	X	X	POLS 103 or POLS 324	
POLS 576	Global Human Rights		X	POLS 101 or POLS 103	
PSYCH 720	Multicultural Issues in Psychology and Counseling	X	X		
SOC 360	Community Sociology		X	SOC 100	
SOC 443	Race and Ethnic Relations	X	X	SOC 100	
SOC 549	Social Deviance		X	SOC 100	
SOC 569	Society and Sexuality	X	X	SOC 100	
SOC 577	Public Affairs		X		
SOC 676	Global Sociology	X	X	SOC 100	
SWK 341	Social Work and the Aged	X	X		
SWK 375	Multiculturalism and Diversity in Social Work Practice		X		
WGS 200	Introduction to Women's Studies	X	X		
WGS 399	Global Women's Issues	X	X		

Re: ART courses on the Multicultural Studies Minor course list

James Oliver JR <joliver@pittstate.edu>
Tue 2/15/2022 3:54 PM
To: Kris Lawson <klawson@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>

Kris and Gary,

Each of the 5 Art History courses are appropriate for this minor. I do not know of other courses within the Department of Art that should also be included.

I am in full support of this. Let me know if I can help in any way.

Jamie

From: Kris Lawson <klawson@pittstate.edu>
Sent: Tuesday, February 15, 2022 3:37 PM
To: James Oliver JR <joliver@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>
Subject: ART courses on the Multicultural Studies Minor course list

Jamie,
Gary and I are working to update the Multicultural Studies Minor, and in doing so, we are revisiting the courses available for the minor.

Currently, the minor allows
ART 178

Based on the course descriptions in the catalog, it appears it make sense to maintain that course in the list *and* to add
ART 288 Intro to Art History I
ART 289 Intro to Art History II
ART 688 History of Modern Art
ART 689 Contemporary Issues in Art

Do you know of any reason why these courses could not or should not be listed as electives in the minor? Or do you have any objections to us proposing these changes? Finally, are there other courses regularly offered by your program that would make good additions to the Multicultural Studies Minor?

Appreciating your help,
Kris

Dr. Kirstin L. Lawson
Associate Professor of History; PSU Master Advisor
American History of Healthcare; Social and Cultural History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4319, klawson@pittstate.edu

Re: HIST courses on the Multicultural Studies Minor course list

Christopher Childers <rchilders@pittstate.edu>
Tue 2/15/2022 4:06 PM
To: Kris Lawson <klawson@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>

Kris and Gary,

Great idea! This makes sense to me, but what about an option that would allow our students to take special topics courses in diverse areas of world history? I'm thinking of Tarquin Schwartz's offerings on Africa and the Middle East as well as Jonathan Dresner's courses on East Asia. I know it might be hard to legislate such a wide array of courses, some of which aren't on the books, but the history program has a wide array of course opportunities that would be idea for a multicultural studies minor.

Chris

Dr. Christopher Childers
Associate Professor of History
History Program Coordinator
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762

From: Kris Lawson <klawson@pittstate.edu>
Sent: Tuesday, February 15, 2022 3:37 PM
To: Christopher Childers <rchilders@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>
Subject: HIST courses on the Multicultural Studies Minor course list

Chris,
Gary and I are working to update the Multicultural Studies Minor, and in doing so, we are revisiting the courses available for the minor.

Currently, the minor allows
HIST 101 World to 1500 *or* HIST 102 World from 1500
HIST 505 African Civilizations
HIST 510 Modern Middle East

Based on the course descriptions in the catalog, it appears it make sense to maintain those options *and* to add
HIST 507 Modern Africa
HIST 529 History of South Asia
HIST 533 US-East Asia Relations
HIST 546 European Imperialism

Do you know of any reason why these courses could not or should not be listed as electives in the minor? Or do you have any objections to us proposing these changes? Finally, are there other courses regularly offered by your program that would make good additions to the Multicultural

Studies Minor?

Appreciating your help,
Kris

Dr. Kirstin L. Lawson
Associate Professor of History; PSU Master Advisor
American History of Healthcare; Social and Cultural History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4319, klawson@pittstate.edu

Re: PHIL courses on the MCS Minor course list

Don Viney <dviney@pittstate.edu>
Wed 2/16/2022 10:25 AM
To: Kris Lawson <klawson@pittstate.edu>

Kris,

I am sure that the two courses (on Eastern and Western religions) would be ideal for the Multicultural Studies Minor (MSM). Knowledge about religion continues to be an important way to connect with, to understand, and to appreciate the varieties of cultural forms on this planet. PHIL 321 and PHIL 322 certainly provide a more in-depth and focused look at the world's religions than PHIL 231 (the survey course on World Religions) can provide. PHIL 320 (Philosophy of Religion) is also a good fit for the MSM. Most any religion that lasts more than a generation develops critical tools and ideas for understanding itself and others, and these tools and ideas are a major aspect of what is taught in PHIL 320. I am also bold enough to think that Introduction to Philosophy (PHIL 103) and Ethics (PHIL 105) are important avenues for gaining some critical distance on one's own cultural standards and mores and thereby serve as a bridge one may cross in order to understand other forms of life and thought.

Thank you for thinking of these philosophy courses as vital components of the Multicultural Studies Minor.

Don Viney
Professor of Philosophy

From: Kris Lawson <klawson@pittstate.edu>
Sent: Wednesday, February 16, 2022 10:05 AM
To: Don Viney <dviney@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>
Subject: PHIL courses on the MCS Minor course list

Don,
Gary and I are working to update the Multicultural Studies Minor, and in doing so, we are revisiting the courses available for the minor.

Currently, the minor allows
PHIL 231 World Religions

Based on the course descriptions in the catalog, it appears it make sense to maintain those options *and* to add
PHIL 320 Philosophy of Religion
PHIL 321 Religions of the West
PHIL 322 Religions of the East

Do you know of any reason why these courses could not or should not be listed as electives in the minor? Or do you have any objections to us proposing these changes? Finally, are there other courses regularly offered by your program that would make good additions to the Multicultural Studies Minor?

Appreciating your help,

Kris

Dr. Kirstin L. Lawson
Associate Professor of History; PSU Master Advisor
American History of Healthcare; Social and Cultural History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4319, klawson@pittstate.edu

Re: NURS course on the Multicultural Studies Minor course list

Barbara Mcclaskey <bmcclaskey@pittstate.edu>
Wed 2/16/2022 12:03 AM
To: Cheryl Giefer <cgiefer@pittstate.edu>;Kris Lawson <klawson@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>

Kris,
Nurs 445 Transcultural Health Care could be listed as an elective in the Multicultural Studies Minor and it should replace Nurs 745.
I cannot think of any other courses that are regularly offered that should be added.
Thanks,
Barb

Barb McClaskey, PhD, APRN, RNC
University Professor
Irene Ransom Bradley School of Nursing
Pittsburg State University
Pittsburg, KS
620-235-4443
bmcclaskey@pittstate.edu

From: Cheryl Giefer <cgiefer@pittstate.edu>
Sent: Tuesday, February 15, 2022 8:00 PM
To: Kris Lawson <klawson@pittstate.edu>; Barbara Mcclaskey <bmcclaskey@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>
Subject: Re: NURS course on the Multicultural Studies Minor course list

Kris and Gary,
Hi. I am including Dr. Barbara McClaskey on this email. I think she would be the one to answer this question most accurately.

Best wishes,
Cheryl

Cheryl Giefer, PhD, APRN
Director and University Professor
Irene Ransom Bradley School of Nursing
Pittsburg State University
1701 South Broadway
Pittsburg, Kansas 66762

"PSU Nursing ... caring to make a healthy difference."

From: Kris Lawson <klawson@pittstate.edu>
Sent: Tuesday, February 15, 2022 3:36 PM
To: Cheryl Giefer <cgiefer@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>
Subject: NURS course on the Multicultural Studies Minor course list

Cheryl,
Gary Wilson and I are working to update the Multicultural Studies Minor, and in doing so, we are revisiting the courses available for the minor.

Currently, the minor allows
NURS 745 Transcultural Health Care

Based on the course descriptions in the catalog, it appears it would make sense to replace this elective with
NURS 445 Transcultural Health Care

Do you know of any reason why this course could not or should not be listed as an elective in the minor? Or do you have any objections to us proposing this change? Finally, are there other courses regularly offered by your program that would make good additions to the Multicultural Studies Minor?

Appreciating your help,
Kris

Dr. Kirstin L. Lawson
Associate Professor of History; PSU Master Advisor
American History of Healthcare; Social and Cultural History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4319, klawson@pittstate.edu

Fw: COMM, ENGL, and MLL courses on the Multicultural Studies Minor course list

Celia Patterson <capatterson@pittstate.edu>
Wed 3/2/2022 1:28 PM
To: Kris Lawson <klawson@pittstate.edu>

Kris,
I'm forwarding the feedback I received on the Multicultural Studies Minor course list. Hope it's not too late.
celia

Celia Patterson, Ph.D.
Chair of English and Modern Languages
Interim Chair of Communication
Director of Professional Writing
Director of Intensive English
434 Grubbs
620-235-4689
https://academics.pittstate.edu/academic-programs/english-and-modern-languages/index.html

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From: Alicia Mason Collins <amason@pittstate.edu>
Sent: Friday, February 18, 2022 12:55 PM
To: Celia Patterson <capatterson@pittstate.edu>
Subject: Re: COMM, ENGL, and MLL courses on the Multicultural Studies Minor course list

I'm comfortable with the COMM 416 addition, as proposed.

Thanks!
Alicia

Alicia M. Mason, Ph.D.
Pittsburg State University
Professor, Department of Communication
Director, Graduate Studies in Communication

Communication Graduate Studies | Communication Research Lab | Public Relations & Advertising Club

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From: Celia Patterson <capatterson@pittstate.edu>
Sent: Tuesday, February 15, 2022 3:49 PM
To: Janet Zepernick <jzepernick@pittstate.edu>; Lora Winters <lwinters@pittstate.edu>; Laura Lee Washburn <lwashburn@pittstate.edu>; Glenn Storey <glennstorey@pittstate.edu>; Phil Rudd <prudd@pittstate.edu>; Celia Patterson <capatterson@pittstate.edu>; Paul Mccallum <pmccallum@pittstate.edu>; Lori Martin <lkmartin@pittstate.edu>; Don Judd <djudd@pittstate.edu>; Jessica Jorgenson Borchert <jjorgenson@pittstate.edu>; Casie Hermansson <chermansson@pittstate.edu>; John Franklin <jfranklin@pittstate.edu>; Chase Dearinger <cdearinger@pittstate.edu>; Susan Carlson

<scarlson@pittstate.edu>; Chris Anderson <ctanderson@pittstate.edu>; Shannon Spear <sspear@pittstate.edu>; Mary Larsen <marylarsen@pittstate.edu>; Eric Rojas <erojas@pittstate.edu>; Grant Moss <gmoss@pittstate.edu>; Brian Moots <bmoots@pittstate.edu>; Myriam Krepps <mkrepps@pittstate.edu>; Celia Patterson <capatterson@pittstate.edu>; Angela Moots <amoots@pittstate.edu>; Celia Patterson <capatterson@pittstate.edu>; Mark Arbuckle <marbuckle@pittstate.edu>; Troy Comeau <tcomeau@pittstate.edu>; Gil Cooper <gcooper@pittstate.edu>; Barth Cox <blcox@pittstate.edu>; Josh Letner <jbletner@pittstate.edu>; Kristen Livingston <kmlivingston@pittstate.edu>; Linden Little <lmlittle@pittstate.edu>; Alicia Mason Collins <amason@pittstate.edu>; Lisa Quinteros <lquinteros@pittstate.edu>; Megan Westhoff <mcwesthoff@pittstate.edu>; Kristi Geier <kgeier@pittstate.edu>; Jillian Moga <jmoga@pittstate.edu>; Ken Ward <kjward@pittstate.edu>
Subject: Fw: COMM, ENGL, and MLL courses on the Multicultural Studies Minor course list

Colleagues,
Please review the forwarded message and let me know if you have suggestions for more courses for the Multicultual Studies Minor or if you have any objections to the suggested additions.
Celia

Celia Patterson, Ph.D.
Chair of English and Modern Languages
Interim Chair of Communication
Director of Professional Writing
Director of Intensive English
434 Grubbs
620-235-4689
https://academics.pittstate.edu/academic-programs/english-and-modern-languages/index.html

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From: Kris Lawson <klawson@pittstate.edu>
Sent: Tuesday, February 15, 2022 3:37 PM
To: Celia Patterson <capatterson@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>
Subject: COMM, ENGL, and MLL courses on the Multicultural Studies Minor course list

Celia,
Gary Wilson and I are working to update the Multicultural Studies Minor, and in doing so, we are revisiting the courses available for the minor.

Currently, the minor allows
COMM 601 Intercultural Communication
COMM 785 International Communication
ENGL 220 World Masterpieces
ENGL 315 Mythology
ENGL 566 American Theme

Based on the course descriptions in the catalog, it appears it make sense to maintain those options *and* to add
COMM 416 Social Influence and Persuasion
COMM 438 Gender Communication
ENGL 565 American Genre
ENGL 570 International Literatures Genre

ENGL 571 International Literatures Theme
MLL 124 French Language and Culture I
MLL 128 French Language and Culture II
MLL 154 Spanish Language and Culture I
MLL 158 Spanish Language and Culture II
MLL 221 French Language and Culture III
MLL 251 Spanish Language and Culture III

Do you know of any reason why these courses could not or should not be listed as electives in the minor? Or do you have any objections to us proposing these changes? Finally, are there other courses regularly offered by your programs that would make good additions to the Multicultural Studies Minor?

Appreciating your help,
Kris

Dr. Kirstin L. Lawson
Associate Professor of History; PSU Master Advisor
American History of Healthcare; Social and Cultural History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4319, klawson@pittstate.edu

Fw: Question about ENGL/MLL courses for Multicultural Studies Minor...

Celia Patterson <capatterson@pittstate.edu>
Tue 4/5/2022 12:51 PM
To: Kris Lawson <klawson@pittstate.edu>
Cc: James Oliver JR <joliver@pittstate.edu>

Kris,
All the English and Modern Languages courses listed in the forwarded email can be included in the Multicultural Studies Minor. Sorry about the delay. I lost track of your email.
Celia

Celia Patterson, Ph.D.
Chair of English and Modern Languages
Interim Chair of Communication
Director of Professional Writing
Director of Intensive English
434 Grubbs
620-235-4689
https://academics.pittstate.edu/academic-programs/english-and-modern-languages/index.html

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From: James Oliver JR <joliver@pittstate.edu>
Sent: Tuesday, April 5, 2022 12:07 PM
To: Celia Patterson <capatterson@pittstate.edu>
Subject: Question about ENGL/MLL courses for Multicultural Studies Minor...

Celia,
On 3/2/22 Kris Lawson emailed you regarding the ENGL/MLL and COMM courses to be included in the Multicultural Studies Minor. She heard back from you with a forwarded email from Alicia Mason regarding the COMM courses but did not hear from you regarding the ENGL/MLL courses. She asked me to follow up as they are hoping to finalize the revision before the end of the semester.

The ENGL courses to be included as options:
ENGL 220
ENGL 315
ENGL 565
ENGL 566
ENGL 570
ENGL 571

The MLL courses to be included as options:
MLL 124
MLL128
MLL 154
MLL 158
MLL 221
MLL 251

If you could email Kris (klawson@pittstate.edu) and let here know it would be appreciated.

Thanks,

Jamie

James Oliver,
Professor of Art
Chair, Department of Art
Interim Chair, History, Philosophy, and Social Sciences
Pittsburg State University
1701 South Broadway
Pittsburg, KS 66762
Phone- Art Office- 620-235-4301
Phone- HPSS Offce- 620-235-4324

RE: SWK courses on the Multicultural Studies Minor course list

Kristen Humphrey <krhumphrey@pittstate.edu>
Wed 2/23/2022 12:41 AM
To: Kris Lawson <klawson@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>

Hello Kris. I'm sorry for my slow reply. Yes, SWK 375 makes sense to include in the minor.

Kristen

Dr. Kristen Humphrey
Program Director/Associate Professor, Social Work
Department of History, Philosophy, & Social Sciences
412H Russ Hall
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4329
Fax: 620-235-4338
krhumphrey@pittstate.edu
http://www.pittstate.edu/department/social-sciences/social-work/
https://www.facebook.com/PittstateSocialWork
tinyurl.com/NaturalTies

From: Kris Lawson
Sent: Tuesday, February 15, 2022 3:35 PM
To: Kristen Humphrey <krhumphrey@pittstate.edu>
Cc: Gary Wilson <gwilson@pittstate.edu>
Subject: SWK courses on the Multicultural Studies Minor course list

Kristen,
Gary and I are working to update the Multicultural Studies Minor, and in doing so, we are revisiting the courses available for the minor.

Currently, the minor allows
SWK 341 Social Work and the Aged

Based on the course descriptions in the catalog, it appears it make sense to replace that option with SWK 375 Multiculturalism and Diversity in Social Work Practice

Do you know of any reason why this course could not or should not be listed as an elective in the minor? Or do you have any objections to us proposing this change? Finally, are there other courses regularly offered by your program that would make good additions to the Multicultural Studies Minor?

Appreciating your help,
Kris

Dr. Kirstin L. Lawson

Associate Professor of History; PSU Master Advisor
American History of Healthcare; Social and Cultural History
Pittsburg State University
1701 S. Broadway
Pittsburg, KS 66762
620-235-4319, klawson@pittstate.edu

Request for Revision to Curriculum

Revision for: ☐ Major ☒ Minor ☐ Emphasis ☐ Certificate

Department: ETECH College: COT

Submission Date: 3/31/22 Revision Effective: Fall, 22 (Year)

Contact Person: Jacob Lehman ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Manufacturing Management

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:

———

Description of Change: Substituting MECET 121: Engineering Graphics I for MFGET 160: Manufacturing Graphics

Rationale for Change (include changes to curriculum objectives): Manufacturing Graphics (MFGET 160) is no longer being offered, our students need to take Engineering Graphics (MECET 121) instead to meet their CAD requirements

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.

———

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.

———

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Management Minor
__ MFGET-160 Manufacturing Graphics (3 hours)
__ MFGET-263 Manufacturing Methods I (2 hours)
__ MFGET-268 Manufacturing Methods I Laboratory (1 hour)
__ ETECH-296 Materials in Industry (3 hours)
__ MFGET-367 Manufacturing Methods II (4 hours)
__ MFGET-405 Quality Control (3 hours)
__ MFGET-661 Computer Aided Manufacturing (3 hours)
__ MFGET-690 Manufacturing Production Control and Management (3 hours)

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:

Management Minor

__ MECET-121 Engineering Graphics I (3 hours)
__ MFGET-263 Manufacturing Methods I (2 hours)
__ MFGET-268 Manufacturing Methods I Laboratory (1 hour)
__ ETECH-296 Materials in Industry (3 hours)
__ MFGET-367 Manufacturing Methods II (4 hours)
__ MFGET-405 Quality Control (3 hours)
__ MFGET-661 Computer Aided Manufacturing (3 hours)
__ MFGET-690 Manufacturing Production Control and Management (3 hours)

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific PittState Pathway courses required? ☒ Yes ☐ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   No

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 4/4/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, *"Approved College Curriculum Legislation"*.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Engineering Technology College: Technology

Date: 03/03/22

Submission

Contact Person: David Miller ☒ Faculty member ☐ Chair

Revision Effective: SP 23 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is a service course for other programs within ETECH, as well as a PSP elective; however, there will be no significant changes made to content, so there should be no effect on student outcomes. ETECH stakeholders were present at the meeting disucssing changes; see attachment "02-23-2022 MECET meeting minutes"

Purpose/Justification for Revision to Course: Minor changes to description to reflect the recommended sequence within MECET and Mechanical CAD programs, and to address needs of stakeholders

Existing Course:

Course Number: MECET 121

Title of Course: Engineering Graphics I

Credit Hours: 3

Prerequisite: N/A

Course Description (**as it appears in the current catalog**): Introduction to fundamental principles of graphic communication. Use of computer aided design software to produce 2-D sketches, 3-D geometry, and dimensioned 2-D orthographic views, and use of manual methods for sketching.

Proposed Course:

Course Number: MECET 121

Title of Course: Engineering Graphics I

Credit Hours: 3

Prerequisite: N/A

Course Description (**as it will appear in the next catalog**): Introduction to fundamental principles of graphic communication. Use of computer aided design software to produce 2-D sketches, 3-D geometry, and introduction of analysis tools. Introduction to Additive Manufacturing. Investigate the role of designers in industry.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☒ Yes ☐ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   N/A

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/31/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

02/23/22 3:00pm

Attendees:

1. Professor Murray
2. Dr. Maxwell
3. Dr. Miller
4. Prof. Jacob Lehman (Manufacturing)
5. Prof. Dan Speilbusch (Plastics)

Revise Engineering Graphics sequence

- MECET faculty decided at 02/02/22 meeting to rename sequence to reflect flow of content and relation to each other
    - MECET 121 – Engineering Graphics I
    - MECET 226 – Engineering Graphics II
    - MECET 323 – Industrial Graphics
    - MECET 528 – Engineering Graphics III
- Maxwell provided list of topics currently taught in MECET 121, 226, 323 and 528
- MFGET and PET are customers of 121 & 226, so their input was sought for topics to include
- After discussion, the list shown below was adopted; MECET 323 will cover AutoCAD to address concern from MECET IAB
- Descriptions for catalog were discussed and the following were adopted:
    - 121: Introduction to fundamental principles of graphic communication. Use of computer aided design software to produce 2-D sketches, 3-D geometry, and introduce analysis tools. Introduction to Additive Manufacturing. Investigate the role of designers in industry.
    - 226: Use of computer aided design software to generate complex 3-D geometry and communicate detail design information, dimensioning and tolerancing, etc. Prerequisite: MECET 121 Engineering Graphics I or equivalent.
    - 528: Study of advanced modeling methods to support secondary operations in design, manufacturing and product communication. Topics include: 3D sketching, surfaces, and top down assembly. Prerequisite: MECET 226 Engineering Graphics II.
    - 323: Computer aided drafting techniques, standards and tolerancing methods to prepare design layouts, assembly, detail and installation drawings. Emphasis on 2-D software and 2-D drawings. Prerequisites: MECET 121 Engineering Graphics I.
- **Action Item**: Miller will begin legislation packets (Each class, curriculum, CAD Certificate)

SolidProfessor

- Murray showed demo of Solid Professor curriculum
- Cost is ~$85 for a single semester, or ~$125 for 4 year subscription.

- Students can access any content while their subscription is active, so it will save them money and allow self-study
- Decided to adopt for the rest of the graphics sequence and MFGET will consider adding content for their classes
    - Murray is already using in 226
    - **ACTION ITEM**: Spielbusch, Miller & Murray will need to coordinate before Fall '22 to adopt content in 121 that doesn't overlap with 226
    - Idea is that one "shell" will be created that can be shared among all faculty teaching a section that is then imported into Canvas; will hopefully homogenize content among sections

Meeting ends at 4:00pm

Engineering Graphics I (121)		Engineering Graphics II (226)	Engineering Graphics III (528)
GUI Intro		Advanced Part Creation	3D sketching
Basic Sketching		Advanced Drawings	Advanced Geometry
Constructive Geometry		Tolerances	Advanced 3D sketching
Feature Design		Dimensioning Practices	Advanced Lofts/Sweep Guide Curves, Centerlir
Geometric Relations		Advanced Assemblies	Surfaces
Geometric Construction	Convert, Offset	CSWA - Mechanical	Advanced Surfaces Offset, Ruled
Feature Relationships		Model Based Design	Surfaces vs Solid Modeling
Basic Drawings		Draft tool	Advanced Sheet Metal Forming Tools
Part/Drawing Associativity		Parting lines	Weldments
Reference Geometry		Configurations	Top Down Assemblies
3D Printing Intro		Design Tables	CSWP
Symmetrical Features	Mirror, Patterns	Design for X	
Advanced Tools	Loft, Sweep, Shell		
Assembly Basics			
Motion Study Intro			
FEA Intro			
CSWA Exam Prep - Basic			
CSWA - Additive Manufacturing			
Design Process			
PSP E0			
Good Drafting practices			

Figure 1. Content included in each class of Engineering Graphics sequence

Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

- (●) Course is **currently** a "General Education" course
- ( ) Course is listed in the current catalog, but is **NOT** a "General Education" course
- ( ) New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR

A. Submission date: **March 3, 2022**

B. Department: **ETECH**

C. College: **Technology**
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:
Click or tap here to enter text.

D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):
David Miller
(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)

E. Course prefix: **MECET**

F. Course number: **121**

G. Credit hours: **3**

H. Title of course: **Engineering Graphics I**
Is this a change in the title of the course? No
(If "Yes," a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)

I. Will this course require a new course description? Yes
(If "Yes," please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)
Introduction to fundamental principles of graphic communication. Use of computer aided design software to produce 2-D sketches, 3-D geometry, and introduce analysis tools. Introduction to Additive Manufacturing. Investigate the role of designers in industry.

J. Does this course include a co-requisite laboratory course: No
If "Yes", please provide the co-requisite course name and number:
Click or tap here to enter text.

K. Will this course be available on–line: **Yes**
If "Yes", please provide a detailed explanation: Course can be offered online if staffing allows.

L. Semester(s) course will be offered (choose all that apply): **Fall and Spring**

M. Prerequisite(s): **N/A**

N. Co-requisite(s) —other than lab course named above: **N/A**

O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document)

Select **Only One** Element

- Communication
  - **Written Communication** ○
    - Students will communicate effectively.
- Communication
  - **Verbal Communication** ○
    - *Students will communicate effectively.*
- Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods** ○
    - *Students will analyze data logically.*
- Global Understanding and Civic Engagement
  - **Human Experience within a Global Context** ○
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Human Systems within a Global Context** ◉
    - *Students will explore global systems conscientiously.*
- Global Understanding and Civic Engagement
  - **Natural World within a Global Context** ○
    - *Students will explore global systems conscientiously.*
- Personal and Professional Behavior
  - **Wellness Strategies** ○
    - *Students will model productive behaviors purposefully.*

P. Will the course address a **Companion Element**? No
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

If "Yes," please select one: **Choose an item.**

Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across <u>all</u> sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Benchmark
(Refer to definitions, hierarchy, and rubrics in the Pitt State Pathway document.)

R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

Legislative Process
Authorization and Notification Signatures
(Electronic signatures accepted)

Department Chairperson ..... Approved ☑ Not Approved ☐

Department Chairperson Signature — Date: 3/31/2022

Faculty Senate General Education Committee ..... Approved ☐ Not Approved ☐

Faculty Senate General Education Chairperson Signature — Date

Faculty Senate..... Approved ☐ Not Approved ☐

Faculty Senate Recording Secretary Signature — Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

*Originating Department: Please **complete the entire form** and email to the chair of the Pitt State Pathway Committee. Once approved they will send to Faculty Senate President to be added to the agenda of the upcoming meeting.

Naming convention: **PSP.ABC123.Form**
PSP = Pitt State Pathway.
ABC123 = Course abbreviation and number

Pittsburg State University
Department of Engineering Technology
Mechanical Engineering Technology Program
Course Intended for Partial Fulfillment of the Pitt State Pathway Curriculum
(Prepared by David Miller, 08/2018)

COURSE TITLE: MECET 121-03 - Engineering Graphics I
COURSE SCHEDULE: Face-to-Face, Monday/Wednesday/Friday, 12:00 – 12:50pm, KTC W203

INSTRUCTOR: David Miller, PhD
Office: KTC W224c
Office Hours: As posted on office door or by appointment
Phone: (620) 235-6115
E-mail: djmiller@pittstate.edu

COURSE DESCRIPTION: MECET 121 - Engineering Graphics I. 3 hours (3 hours lecture). Introduction to fundamental principles of graphic communication. Use of computer aided design software to produce 2-D sketches, 3-D geometry, and dimensioned 2-D orthographic views, and use of manual methods for sketching.

TEXTBOOK/MATERIALS REQUIRED

- Shih, R. *Parametric Modeling with SolidWorks 2018.* SDC Publications. ISBN: 9781630571412
- Electronic Data Storage Device (Jump Drive or Cloud Storage)

COURSE OBJECTIVES

- Objective 1 - To develop skills in the use of parametric design software through the creation of 3D models and the conversion of models into 2D drawings and assemblies. (Outcome a)
- Objective 2 - To gain an understanding of the design process and the different communication tools used during this process.
- Objective 3 - To develop proper work habits, including proper use of terminology, dependability, punctuality, and cooperation with teammates and customers.
- Objective 4 - To develop written and oral communication skills supporting technical reporting.
- Objective 5 – Pitt State Pathway Essential Studies Element:
  - **Human Systems within A Global Context.**
    - Students will *describe human organizational systems using a variety of disciplinary and interdisciplinary perspectives*. For a detailed description, see the Pitt State Pathway documentation: Level of Student Learning = Benchmark
  - **Methods of Assessment for this PSP Essential Studies Element:**
    - Students will *list* the steps of the design process;
    - Students will *describe* their role in a team of designers;
    - Students will *describe* how the design process links customer requirements to a final product.
  - **Tools used to Assess Student Learning:**
    - Students will describe human organizational systems via an oral presentation.
    - A rubric will be used to asses this presentation and the level of student learning.

COURSE TOPICS

- The design process
- Parametric modeling
- Solid geometry concepts
- Constraints and relations
- 2Ddrawing creation
- 2D and 3D annotations
- Auxiliary and section views
- Assembly creation

GRADING SYSTEM: Grades will be based on the following scale and proportions:

90 - 100%	A
80 - 89	B
70 - 79	C
60 - 69	D
0 - 59	F

Tutorial Assignments	30%
Quizzes	25%
Team Project	25%
Final Exam	20%

TENTATIVE SCHEDULE OF ACTIVITIES

Subject to change

Week	Date	Class Content	Assignments Due
1	08/20 08/22 08/24	Overview of SolidWorks, the design process, Canvas	Ch. 1 Quiz 1
2	08/27 08/29 08/31	Ch. 2: Parametric modeling fundamentals	Ch. 2 tutorial Quiz 2
3	**09/03** 09/05 09/07	**Labor Day – No Class** Ch. 3: SolidWorks sketching basics, design intent, and modeling approach	Ch. 3 tutorial Quiz 3
4	09/10 09/12 09/14	Ch. 4: Feature design tree; part modifications Team Selection	Ch. 4 tutorial Quiz 4
5	09/17 09/19 09/21	Ch. 5: Design intent, dimensional constraints, geometric relations, and parametric relations	Ch. 5 tutorial Quiz 5
6	09/24 09/26 09/28	Ch. 6: Geometric construction tools: trim, offset, convert, and others; Revolutions	Ch. 6 tutorial Quiz 6
7	10/01 10/03 10/05	Ch. 10: Symmetrical features in design	Ch. 10 tutorial Quiz 7
8	10/08 10/10 **10/12**	Ch. 11: Advanced 3D construction tools: swept, loft, shell, patterns, and others **Fall Break – No Class**	Ch. 11 tutorial
9	10/15 10/17 10/19	Ch. 13: Assemblies	Ch. 13 tutorial Quiz 8
10	10/22 10/24 **10/26**	Ch. 7: Parent/child relationships and the BORN technique **IAC Meeting – No Class**	Ch. 7 tutorial **Team Presentation #1**
11	10/29 10/31 11/02	Ch. 8: 2D drawings and associative functionality between part and drawings	Ch. 8 tutorial Quiz 9
12	11/05 11/07 11/09	Ch. 9: Reference geometry, auxiliary views	Ch. 9 tutorial Quiz 10 **Final Project Models Due**
13	11/12 11/14 11/16	Ch. 14: Assemblies and basic motion study	Ch. 14 tutorial Quiz 11
14	11/19 **11/21** **11/23**	Final Design and Fabrication Presentations **Thanksgiving Break – No Class**	**Team Presentation #2**
15	11/25 11/28 11/30	Ch. 15: SimulationXpress	Ch. 15 Tutorial Quiz 12
16	12/03 12/05 12/07	Class time for team project work Final Project Presentations	**Project competition**
17	**12/12**	**Final Exam - 12:00-1:50**	

Pittsburg State University encourages students to take full advantage of campus resources. Information about the campus resources and other information, notifications, and policies (academic integrity, dead week, etc.) students should be aware of, can be found through the syllabus supplement link for the current semester that can be found on PSU's web site at …
http://www.pittstate.edu/office/registrar/syllabus-supplement.dot

Additional Details/Descriptions:

Course Prerequisites: In order to succeed, a student should have a basic understanding of the Windows operating system (zipping and unzipping files, opening and saving files, etc). Mac products may be used, but it will be up to the student to figure out how to install and maintain the software on his own computer as SolidWorks was designed for Windows. Use of Canvas and the Internet are required in this course. Any prior knowledge about drafting or other Computer Aided Drafting (CAD) packages (e.g. AutoCAD Inventor, Google SketchUp) is useful, but not required.

Attendance: The course meets for lecture 50 minutes three times a week. Attendance will NOT be taken for a grade; however, students are encouraged to attend at least one session Monday/Wednesday to cover questions regarding the week's tutorial assignment. Fridays will typically be reserved for quizzes.

Classroom Etiquette: Students are strongly encouraged to participate in the lectures through early preparation and questions or comments in class but are asked not to monopolize the entire class period. Students are required to behave in a professional manner and respect the learning environment of others. If students must come in late or leave early, please notify the instructor beforehand and do so in a quiet, non-disruptive manner. Please silence and store all electronic devices and refrain from engaging in distracting activities on the computers. The instructor reserves the right to remove any device deemed to be causing a disruption - this includes, but isn't limited to: cell phones, tablets, eReaders, eCigarettes.

Tutorial Assignments: Tutorial assignments from the textbook will be given most weeks and will be demonstrated via YouTube videos and in person; additional exercises from the textbook will also be demonstrated via YouTube. Some class time will be devoted to tutorial work; however, additional work outside of class may be required. Tutorials will typically be due on Friday by 5:00 PM, CST. Your lowest tutorial score will be dropped so no late work or make-ups are permitted.

Methods: Solutions to problems solved on tests and homework must be logical and based on the subjects of the course. A solution must be understood by the student, fellow students, instructor, and other individuals, today and in the future. A standard solution approach will be required to support clear and concise communication of information. A solution will include: **student name** and **assignment title** in the file name, **expanded feature tree**, **Mass Properties/Center of Mass window**, and should be saved in **ISOMETRIC orientation** at a **zoom level** appropriate to the given part. Solutions that do not follow the guidelines may result in no credit.

Quizzes: Quizzes will be given most Fridays during the regular class period. Quizzes must be taken in the normal meeting room/time unless arranged ahead of time via email. Material will include topics from tutorial work, lectures and textbook readings, as well as any additional material presented in class. Quizzes will generally be 30-50 minutes and will be closed book and notes. Your lowest scored quiz will be dropped and, therefore, no late work or make-ups are permitted.

Final Examination: The final exam will be comprehensive, covering all course topics. The exam will consist of both a written component and a SolidWorks component.

Team Project: Students will be divided into teams to work on a project that will span the entire semester. This project will be explained in detail during class sessions. Peer evaluations of your teammates' contributions will be part of the grading criteria.

Grading Policy: Students must maintain a passing grade in the following course categories: Tutorial Assignments, Quizzes, Team Project, and Final Exam. A failing grade in any of these

categories will result in a grade of D in the class, regardless of the grades in the other class categories. Grading policies and rubrics for individual assignments will be provided at the time of announcement.

Missed and Late Work: No work will be accepted after the given due date unless due to a documented medical necessity or a documented school event. With the exception of medical emergencies, any missed work must be discussed in advance through email.

Jump Drive/Cloud Storage: Students are required to have some method of storing all electronic files for the class. Saving your work as an attachment in an email to yourself is also a good idea for important work (team projects, etc.). Don't save work to the lab computers as it will most likely be erased by PSU administration.

SolidWorks: SolidWorks is installed in a number of labs in KTC. An installation link is also available to students for use on their own personal computers. Contact the instructor if you wish to install the software on your own PC.

Canvas: The course will be administered with the Canvas system. The site will maintain course materials and be used for communications, problem submissions and grading. The site should be checked frequently. The exams may be given in Canvas, so please make sure you are set up beforehand.

Academic Dishonesty: Submitting someone else's work as your own will not be tolerated in this class. Working together on homework assignments is encouraged, but EACH individual must show ALL work for EVERY problem themselves. Examples of academic dishonesty include, but aren't limited to: cheating on assignments or tests, submitting someone else's work as your own, giving your work to someone else, use of solution manuals/assignments from previous semesters, not citing sources on a writing assignment. Plagiarism includes copying from printed solution manuals, from other students, from the web, etc. Determination of what is or is not academic dishonesty is at the discretion of the instructor. If your work is considered to be an act of academic dishonesty all parties involved will automatically receive a zero on that assignment. Your actions could also cause you to receive an 'F' in the course and could result in severe penalties, up to and including dismissal from the university.

Communication Policy: Students are encouraged to interact with the instructor outside of class in person, via phone conversations and over the Internet; the preferred method of communication is via email. Questions sent via Canvas or email will typically be answered within less than 24 hours if received between 8:00am Mondays and 4:00pm Fridays; however, any questions asked outside of the "normal business week" may result in longer than normal response times. The instructor will not discuss homework/tests/assignments within 24 hours of the due date or 24 hours of when they are handed back. Feedback on quizzes and assignments will usually be based on the scope of the assignment; the rule of thumb is "however long you had to do it, expect it to take that long to get feedback."

SPECIAL CONCERNS: Any student who, because of a disabling condition, may require some special arrangements in order to meet course requirements should contact the instructor as soon as possible to make necessary accommodations; 7-10 days prior notice prior to an exam is appreciated to allow time to provide necessary materials to the Testing Center. Information about academic support services can also be obtained from the PSU Center for Student Accommodations.

Category	*Exceeds Expectations* *A*	*B*	*Meets Expectations* *C*	*Falls Below Expectations* *D*	*No Credit* *F*
Presentation Style (20%)	All students are in business casual or better. Students use slides as an aid to their presentation, but do not read directly. Good use of animation		Most stduents are at the low end of business casual. Occasional looks at the screen while presenting. Some pause words without being intrusive. Able to finish in time allotted.	No/few students dressed professionally (hats, sweats, etc). Most of the content is read directly from the screen. Pause words are intrusive and distract from the content. Exceedingly short/long presentation	
Graphics (25%)	Extensive, well dimensioned CAD. Good text size/contrast/color/etc.		Some CAD with a few key dimensions. Readable slides. Some text, but mostly graphics.	Minimal CAD. Few visuals. Too much text. Poor contrast choices that make the presentation difficult to follow.	No CAD. Unreadable text.
Customer Requirements (Human Systems within a Global Context) (25%)	Students are able to explian the relationship between the different roles of each team member, and how each design step correlated to a successful project.		Show a table or graphic that clearly links a customer input to a final specification. Design process steps are clearly listed and specific examples are given to illustrate. (Benchmark)	Show some data to support their design decisions, but it may not be linked directly to a customer requirement. Students list the steps in the design process.	No data shown to support how final design meets customer needs. No demonstration that the design process was followed.
Team Roles (Human Systems within a Global Context) (20%)	The team roles are equally divided among all members and explaination given to why each role was assigned.		Students describe their role in the project, and roles are approximately equally divided. (Benchmark)	Students describe their role in the project, but some members clearly took on lesser/greater responsibility.	One or more students did not contribute in a meaningful way.
Group Effort (10%)	All team members share the presentation duties equally.		All members present something, with one or two members doing most of the work	Some team members do all/most of the talking while others do little to nothing.	Some team members do not particpate at all.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Engineering Technology College: Technology Submission Date: 03/03/22

Contact Person: David Miller ☒ Faculty member ☐ Chair

Revision Effective: SP 23 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☒ Yes ☐ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is a service course for other programs within ETECH; stakeholders were present at the meeting when these changes were being discussed and approved the changes. See Attached: "02-23-2022 MECET meeting minutes"

Purpose/Justification for Revision to Course: Minor changes to description and course name to reflect the recommended sequence within MECET and Mechanical CAD programs, and to address needs of PSU stakeholders

Existing Course:

Course Number: MECET 226

Title of Course: Computer Aided Design

Credit Hours: 3

Prerequisite: MECET 121 or equivalent

Course Description (**as it appears in the current catalog**): Use of computer aided design software to generate complex 3-D geometry and communicate detail design information, dimensioning and tolerancing, surface finish, etc. Prerequisite: MECET 121 Engineering Graphics I or equivalent.

Proposed Course:

Course Number: MECET 226

Title of Course: Engineering Graphics II

Credit Hours: 3

Prerequisite: MECET 121 or equivalent

Course Description (**as it will appear in the next catalog**): Use of computer aided design software to generate complex 3-D geometry and communicate detailed design information, dimensioning and tolerancing, etc. Prerequisite: MECET 121 Engineering Graphics I or equivalent.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   N/A

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/31/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

02/23/22 3:00pm

Attendees:

1. Professor Murray
2. Dr. Maxwell
3. Dr. Miller
4. Prof. Jacob Lehman (Manufacturing)
5. Prof. Dan Speilbusch (Plastics)

Revise Engineering Graphics sequence

- MECET faculty decided at 02/02/22 meeting to rename sequence to reflect flow of content and relation to each other
    - MECET 121 – Engineering Graphics I
    - MECET 226 – Engineering Graphics II
    - MECET 323 – Industrial Graphics
    - MECET 528 – Engineering Graphics III
- Maxwell provided list of topics currently taught in MECET 121, 226, 323 and 528
- MFGET and PET are customers of 121 & 226, so their input was sought for topics to include
- After discussion, the list shown below was adopted; MECET 323 will cover AutoCAD to address concern from MECET IAB
- Descriptions for catalog were discussed and the following were adopted:
    - 121: Introduction to fundamental principles of graphic communication. Use of computer aided design software to produce 2-D sketches, 3-D geometry, and introduce analysis tools. Introduction to Additive Manufacturing. Investigate the role of designers in industry.
    - 226: Use of computer aided design software to generate complex 3-D geometry and communicate detail design information, dimensioning and tolerancing, etc. Prerequisite: MECET 121 Engineering Graphics I or equivalent.
    - 528: Study of advanced modeling methods to support secondary operations in design, manufacturing and product communication. Topics include: 3D sketching, surfaces, and top down assembly. Prerequisite: MECET 226 Engineering Graphics II.
    - 323: Computer aided drafting techniques, standards and tolerancing methods to prepare design layouts, assembly, detail and installation drawings. Emphasis on 2-D software and 2-D drawings. Prerequisites: MECET 121 Engineering Graphics I.
- **Action Item**: Miller will begin legislation packets (Each class, curriculum, CAD Certificate)

SolidProfessor

- Murray showed demo of Solid Professor curriculum
- Cost is ~$85 for a single semester, or ~$125 for 4 year subscription.

- Students can access any content while their subscription is active, so it will save them money and allow self-study
- Decided to adopt for the rest of the graphics sequence and MFGET will consider adding content for their classes
    - Murray is already using in 226
    - **ACTION ITEM**: Spielbusch, Miller & Murray will need to coordinate before Fall '22 to adopt content in 121 that doesn't overlap with 226
    - Idea is that one "shell" will be created that can be shared among all faculty teaching a section that is then imported into Canvas; will hopefully homogenize content among sections

Meeting ends at 4:00pm

Engineering Graphics I (121)		Engineering Graphics II (226)	Engineering Graphics III (528)
GUI Intro		Advanced Part Creation	3D sketching
Basic Sketching		Advanced Drawings	Advanced Geometry
Constructive Geometry		Tolerances	Advanced 3D sketching
Feature Design		Dimensioning Practices	Advanced Lofts/Sweep Guide Curves, Centerlir
Geometric Relations		Advanced Assemblies	Surfaces
Geometric Construction	Convert, Offset	CSWA - Mechanical	Advanced Surfaces Offset, Ruled
Feature Relationships		Model Based Design	Surfaces vs Solid Modeling
Basic Drawings		Draft tool	Advanced Sheet Metal Forming Tools
Part/Drawing Associativity		Parting lines	Weldments
Reference Geometry		Configurations	Top Down Assemblies
3D Printing Intro		Design Tables	CSWP
Symmetrical Features	Mirror, Patterns	Design for X	
Advanced Tools	Loft, Sweep, Shell		
Assembly Basics			
Motion Study Intro			
FEA Intro			
CSWA Exam Prep - Basic			
CSWA - Additive Manufacturing			
Design Process			
PSP E0			
Good Drafting practices			

Figure 1. Content included in each class of Engineering Graphics sequence

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Engineering Technology College: Technology Submission Date: 03/03/22

Contact Person: David Miller ☒ Faculty member ☐ Chair

Revision Effective: SP 23 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is not taken by students outside of the MECET or Mechanical CAD programs.

Purpose/Justification for Revision to Course: Minor changes to description and course name to reflect the recommended sequence within MECET and Mechanical CAD programs

Existing Course:

Course Number: MECET 323

Title of Course: Advanced Engineering Graphics

Credit Hours: 3

Prerequisite: MECET 226

Course Description (**as it appears in the current catalog**): Computer aided drafting techniques, standards and tolerancing methods to prepare design layouts, assembly, detail and installation drawings. Emphasis on 2-D software and 2-D drawings.

Proposed Course:

Course Number: MECET 323

Title of Course: Industrial Graphics

Credit Hours: 3

Prerequisite: MECET 121 or Equivalent

Course Description (**as it will appear in the next catalog**): Computer aided drafting techniques, standards and tolerancing methods to prepare design layouts, assembly, detail and installation drawings. Emphasis on 2-D software and 2-D drawings.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   N/A

PITTSBURG STATE UNIVERSITY
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Date 3/31/22 Signature, Department Chairperson _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: Engineering Technology College: Technology Submission Date: 03/03/22

Contact Person: David Miller ☒ Faculty member ☐ Chair

Revision Effective: SP 23 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This course is not taken by students outside of the MECET or Mechanical CAD programs.

Purpose/Justification for Revision to Course: Minor changes to description and course name to reflect the recommended sequence within MECET and Mechanical CAD programs

Existing Course:

Course Number: MECET 528

Title of Course: Computer Aided Modeling

Credit Hours: 3

Prerequisite: MECET 226

Course Description (**as it appears in the current catalog**): Study of medeling methods to support secondary operations in design, manufacturing and product communication.

Proposed Course:

Course Number: MECET 528

Title of Course: Engineering Graphics III

Credit Hours: 3

Prerequisite: MECET 226

Course Description (**as it will appear in the next catalog**): Study of advanced modeling methods to support secondary operations in design, manufacturing and product communication. Topics include: 3D sketching, surfaces, and top down assembly.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   N/A

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Date 3/31/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: TWL College: COT

Submission Date: 3/2/2022

Revision Effective: Fall, 2022 (Year)

Contact Person: Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Associate of Applied Science with a Major in Architectural Manufacturing, Management and Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Associate of Applied Science with a major in Wood Product Manufacturing

Description of Change: Change the name of the degree from Architectural Manufacturing, Management and Technology to Wood Product Manufacturing.

Rationale for Change (include changes to curriculum objectives): The current name is confusing for prospective students looking for a career in the woodworking industry. The new name will allow prospective students to identify their career goals by correctly identifying what they will do in the program. This recommendation was approved by the AMMT program advisory committee comprised of industry professionals.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The AMMT program is the only program of its kind in the state. Changes do not affect any other institution.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Pittsburg State University
College of Technology Program Guide
Asssociate of Applied Science Degree with a Major in Architectural Manufacturing Management and Technology
Degree: Associate of Applied Science
Major: Architectural Manufacturing Management and Technology

Wood Technology Area
__ AMMT-182 Wood Science (3 hours)
__ AMMT-185 Fundamentals of Architectural Manufacturing (3 hours)

__ AMMT-226 CAD for Architectural Product Development (3 hours)
__ AMMT-282 Machine Processes in Architectural Manufacturing (3 hours)
__ AMMT-300 Architectural Manufacturing Internship (3-6 hours)
__ AMMT-301 Finishing (3 hours)
__ AMMT-333 Tool Technology (3 hours)
__ AMMT-383 Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology (3 hours)
__ AMMT-412 Overlay and Laminate Materials (3 hours)
__ AMMT-511 Production Techniques in Architectural Product Manufacturing (3 hours)
__ AMMT-523 Computer Applications in Cabinetmaking (3 hours)
__ AMMT-525 Cabinets and Fixtures (3 hours)

Wood Product Manufacturing (9 hours)
__ AMMT-326 CAD for Architectural Product Development II (3 hours)
__ AMMT-454 CNC Applications for Architectural Manufacturing Industry (3 hours)
__ AMMT-585 Architectural Product Production Estimating (3 hours)

Degree requirements from PittState Pathway (18 Hours)
Core Element, 9 hours Human Experience, 3 hours Human Systems, 3 hours Natural World or Wellness Strategies, 3 hours

Revised: 10/21/2021

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Pittsburg State University
College of Technology Program Guide
Associate of Applied Science Degree with a Wood Product Manufacturing
Degree: Associate of Applied Science
Major: Wood Product Manufacturing

Wood Product Manufacturing
__ WPM-182 Wood Science (3 hours)
__ WPM-185 Fundamentals of Wood Product Manufacturing (3 hours)
__ WPM-226 CAD for Wood Product Development (3 hours)
__ WPM-282 Machine Processes in Wood Product Manufacturing (3 hours)
__ WPM-300 Wood Product Manufacturing Internship (___) (3-6 hours)
__ WPM-301 Finishing (3 hours)
__ WPM-326 CAD for Wood Product Development II (3 hours)
__ WPM-333 Tool Technology (3 hours)
__ WPM-383 Computer-Aided Manufacturing (CAM) in Wood Product Manufacturing (3 hours)
__ WPM-412 Overlay and Laminate Materials (3 hours)
__ WPM-454 CNC Applications for Wood Product Manufacturing (3 hours)
__ WPM-511 Production Techniques in Wood Product Manufacturing (3 hours)
__ WPM-523 Computer Applications in Cabinetmaking (3 hours)
__ WPM-525 Cabinets and Fixtures (3 hours)
__ WPM-585 Wood Product Production Estimating (3 hours)

Revised: August 2022

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific PittState Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   $0

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee Janet Zepernick
Date 9/19/22 Signature, Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: ____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, *"Approved College Curriculum Legislation"*.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: TWL College: COT

Submission Date: 3/2/2022

Revision Effective: Fall, 2022 (Year)

Contact Person: Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Applied Science with a Major in Architectural Manufacturing, Management and Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Bachelor of Applied Science with a major in Wood Product Manufacturing

Description of Change: Change the name of the major from Architectural Manufacturing, Management and Technology to Wood Product Manufacturing.

Rationale for Change (include changes to curriculum objectives): The current name is confusing for prospective students looking for a career in the woodworking industry. The new name will allow prospective students to identify their career goals with the program by correctly identifying what students do. This recommendation was discussed and approved by the AMMT program advisory committed comprised of industry professionals.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The AMMT program is the only program of its kind in the state. Changes do not affect any other institution.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?

☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any ~~campus programs.~~

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum as it currently appears in the online catalog:
Pittsburg State University
College of Technology Program Guide

Architectural Manufacturing Management and Technology Emphasis

Degree: Bachelor of Applied Science
Major: Technology
Emphasis available: Architectural Manufacturing Management and Technology

Emphasis Area

Technology Management/Organization and Leadership (12 hours)

__ TM-606 Industrial Supervision (3 hours)
or __ MFGET-405 Quality Control (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ AMMT-426 Architectural Millwork and Casework (3 hours)
__ AMMT-602 Manufacturing Facility Maintenance and Management (3 hours)

Technical Specialization (36+ hours)
See notes *1
Notes *1: These are community college transfer credits; technical component of AAS degree.

Emphasis Core Courses (9 hours)
__ AMMT-300 Architectural Manufacturing Internship (___) (3-6 hours)
__ AMMT-399 Architectural Manufacturing Technology Professional Development (1 hour)
__ AMMT-585 Architectural Product Production Estimating (3 hours)
__ AMMT-699 Architectural Manufacturing Senior Seminar (1 hour)

Select 15 hours of electives from:
See notes *2
__ AMMT-182 Wood Science (3 hours)
__ AMMT-383 Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology (3 hours)
__ AMMT-400 Architectural Manufacturing Internship (___) (3-6 hours)
__ AMMT-454 CNC Applications for Architectural Manufacturing Industry (3 hours)
__ AMMT-511 Production Techniques in Architectural Product Manufacturing (3 hours)
__ AMMT-523 Computer Applications in Cabinetmaking (3 hours)
__ AMMT-525 Cabinets and Fixtures (3 hours)
__ AMMT-691 Architectural Product Design and Development (3 hours)
__ AMMT-692 Architectural Manufacturing Capstone Project (3 hours)
Notes *2: Technical elective approved by advisor (3 hours) Training (Technical-Related Education and Education) courses, may be substituted for candidates interested in more of a "training emphasis".

2+2 Requirements

Basic Skills See notes *3
__ COMM-207 Speech Communication (3 hours)
__ ENGL-101 English Composition (3 hours)
__ ENGL-299 Introduction to Research Writing (3 hours)
or __ ENGL-301 Technical/Professional Writing (3 hours)
Notes *3: COMM 207 as well as ENGL 301 can have other courses substituted in their place.

Behavioral, Social, History & Political Studies

See notes *4
__ PSYCH-155 General Psychology (3 hours)
or __ PSYCH-575 Industrial and Organizational Psychology (3 hours)
__ SOC-100 Introduction to Sociology (3 hours)
or __ POLS-101 U.S. Politics (3 hours)
or __ HIST-201 American History to 1865 (3 hours)

or __ GT-350 Technology and Civilization (3 hours)
or __ TM-350 Societal Influence of Technology (3 hours)
Notes *4: OR Social Science and/or Political Studies elective, 3 hours.

Mathematics

See notes *5
__ MATH-113 College Algebra (3 hours)
__ MATH-114 Elements of Technical Analysis (3 hours)
or __ MATH-143 Elementary Statistics (3 hours)
Notes *5: MATH 113 as well as MATH 143 can be substituted by another mathematics course.

Sciences (Minimum of 6 hours)
__ BIOL-113 Environmental Life Science (4 hours)
Note: This course can be substituted by another natural science course.
__ PHYS-171 Physical Science (3 hours)
and __ PHYS-172 Physical Science Laboratory (1 hour)
Note: Theses courses can be substituted by another physical science course.

Producing and Consuming

See notes *6
__ ACCTG-201 Financial Accounting (3 hours) Notes *6:
OR an Approved business substitute, 3 hours.

Select 3 hours of Fine Arts from:

See notes *7
__ ART-178 Introduction to the Visual Arts (3 hours)
__ COMM-105 Performance Appreciation (3 hours)
__ COMM-205 Performance Studies (3 hours)
__ HHP-151 Dance Appreciation (3 hours) 2
__ MUSIC-120 Music Appreciation (____) (3 hours)
Notes *7: OR an Approved Humanities (e.g, Ethics), 3 hours.

Select one Cultural Studies from:

See notes *8
__ GEOG-300 Elements of Geography (3 hours)
__ GEOG-304 Human Geography (3 hours) Notes *8:
OR an Approved elective from cultural studies, 3 hours.

Business Support Courses

__ MGT-330 Management and Organizational Behavior (3 hours)
__ MGT-430 Legal and Social Environment of Business (3 hours)
__ MGT-540 Human Resources Management (3 hours)
or __ MKTG-330 Principles of Marketing (3 hours)

Revised: August 2022

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Pittsburg State University
College of Technology Program Guide

Wood Product Manufacturing Emphasis

Degree: Bachelor of Applied Science
Major: Technology
Emphasis available: Wood Product Manufacturing

Emphasis Area

Technology Management/Organization and Leadership (12 hours)

__ TM-606 Industrial Supervision (3 hours)
or __ MFGET-405 Quality Control (3 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ WPM-426 Architectural Millwork and Casework (3 hours)
__ WPM-602 Manufacturing Facility Maintenance and Management (3 hours)

Technical Specialization (36+ hours)
See notes *1
Notes *1: These are community college transfer credits; technical component of AAS degree.

Emphasis Core Courses (9 hours)
__ WPM-300 Wood Product Manufacturing Internship (___) (3-6 hours)
__ WPM-399 Wood Product Manufacturing Professional Development (1 hour)
__ WPM-585 Wood Product Production Estimating (3 hours)
__ WPM-699 Wood Product Manufacturing Senior Seminar (1 hour)

Select 15 hours of electives from:
See notes *2
__ WPM-182 Wood Science (3 hours)
__ WPM-383 Computer-Aided Manufacturing (CAM) in Wood Product Manufacturing (3 hours)
__ WPM-400 Wood Product Manufacturing Internship (___) (3-6 hours)
__ WPM-454 CNC Applications for Wood Product Manufacturing (3 hours)
__ WPM-511 Production Techniques in Wood Product Manufacturing (3 hours)
__ WPM-523 Computer Applications in Cabinetmaking (3 hours)
__ WPM-525 Cabinets and Fixtures (3 hours)
__ WPM-691 Wood Product Design and Development (3 hours)
__ WPM-692 Wood Product Manufacturing Capstone Project (3 hours)
Notes *2: Technical elective approved by advisor (3 hours) Training (Technical-Related Education and Education) courses, may be substituted for candidates interested in more of a "training emphasis".

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or __ ENGL-301 Technical/Professional Writing (3 hours)
Notes *3: COMM 207 as well as ENGL 301 can have other courses substituted in their place.

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Notes *4: OR Social Science and/or Political Studies elective, 3 hours.

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See notes *5
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__ BIOL-113 Environmental Life Science (4 hours)
Note: This course can be substituted by another natural science course.
__ PHYS-171 Physical Science (3 hours)
and __ PHYS-172 Physical Science Laboratory (1 hour)
Note: Theses courses can be substituted by another physical science course.

Producing and Consuming

See notes *6
__ ACCTG-201 Financial Accounting (3 hours) Notes *6:
OR an Approved business substitute, 3 hours.

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__ GEOG-304 Human Geography (3 hours) Notes *8:

OR an Approved elective from cultural studies, 3 hours.

Business Support Courses

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__ MGT-430 Legal and Social Environment of Business (3 hours)
__ MGT-540 Human Resources Management (3 hours)
or __ MKTG-330 Principles of Marketing (3 hours)

Revised: August 2022

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific PittState Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   $0

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Committee Chair Janet Zoppernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, *"Approved College Curriculum Legislation"*.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Technology & Workforce Learning College: Technology

Submission Date: 3/2/2022 Effective: Fall, 2022 (Year)

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BS in Architectural Manufacturing Management and Technology: Wood Product Manufacturing Emphasis

Rationale for Change (include changes to curriculum objectives): The Wood Product Manufacturing Emphasis is no longer needed since this emphasis will now be the degree with no other emphases.

Is this deletion related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The AMMT program is the only program of its kind in the state. Changes do not affect any other institution.

Is this revision deletion to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
This program is unique to Pittsburg State University, the state of Kansas and the United States. Changes to the program emphases do not affect any other programs.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 3/24/22 **Signature, Department Chairperson** [signature]

☐ **Approved: College Curriculum Committee**
Date 5/6/22 **Signature, Committee Chair** [signature]

☐ **Approved: Dean of College**
Date 5/6/22 **Signature, Dean** [signature]

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council Chair** _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 9/19/22 **Signature, Committee Chair** Janet Zopernick

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, *"Approved College Curriculum Legislation"*.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

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Request for Deletion of Curriculum

Deletion of: ☐ Major ☐ Minor ☒ Emphasis ☐ Certificate

Department: Technology & Workforce Learning **College:** Technology

Submission Date: 3/2/2022 **Effective:** Fall, 2022 (Year)

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: BS in Architectural Manufacturing Management and Technology: Wood Teacher Training Emphasis

Rationale for Change (include changes to curriculum objectives): The TWL department currently has the Career and Technical Education Degree with a Technical Teacher Education emphasis (in-service certificate) and Technology & Engineering Education (pre-service license) which prepare woodworking educators. If a student chooses to teach, these options provide a pathway to obtain a teaching certificate or license. The duplication is unnecessary.

Is this deletion related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The AMMT program is the only program of its kind in the state. Changes do not affect any other institution.

Is this revision deletion to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
There has not been a student in this emphasis in several years. The elimination of the emphasis does not restrict a student's ability to pursue a path to teaching, it does streamline the process by having them work within the scope of a teaching program already within the department if they choose education.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 05/15/2022 Signature, Committee Chair _____

☐ Approved: Dean of College
Date 05/06/2022 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): **Date:** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

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Request for Revision to Curriculum

Revision for: ☒ Major ☐ Minor ☐ Emphasis ☐ Certificate

Department: TWL College: COT

Submission Date: 3/2/2022

Revision Effective: Fall, 2022 (Year)

Contact Person: Phillips ☒ Faculty member ☐ Chair

Name of Existing Major or Minor/Emphasis/Certificate: Bachelor of Science with a Major in Architectural Manufacturing, Management and Technology

If proposing a name change to major or minor/emphasis/certificate, indicate Proposed Name Change:
Bachelor of Science with a major in Wood Product Manufacturing

Description of Change: Change the name of the degree from Architectural Manufacturing, Management and Technology to Wood Product Manufacturing.

Rationale for Change (include changes to curriculum objectives): The current name is confusing for prospective students looking for a career in woodworking industry. The new name will allow prospective students to identify their career goals with the program by correctly identifying what students do. This recommendation was discussed and approved by the AMMT program advisory committed comprised of industry professionals.

Is this revision related to, and/or may affect, any degree program or minor/emphasis/certificate at any other Regent university?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation.
The AMMT program is the only program of its kind in the state. Changes do not affect any other institution.

Is this revision related to, and/or may affect, any other department's/college's/unit's curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Existing Major or Minor/Emphasis/Certificate

Copy and paste the existing curriculum **as it currently appears** in the online catalog:
Pittsburg State University
College of Technology Program Guide

Bachelor of Science in Technology Degree with a Major in Architectural Manufacturing Management and Technology

Degree: Bachelor of Science in Technology
Major: Architectural Manufacturing Management and Technology
Emphasis available: Wood Product Manufacturing, Wood Teacher Training

Support Courses (12 hours)
__ MGT-101 Introduction to Business (3 hours)
__ MATH-122 Plane Trigonometry (3 hours) or
__ MATH-143 Elementary Statistics (3 hours)
__ ECON-200 Principles of Microeconomics (3 hours)
__ MGT-330 Management and Organizational Behavior (3 hours)
or __ MGT-430 Legal and Social Environment of Business (3 hours)
or __ MKTG-330 Principles of Marketing (3 hours)

Wood Technology Area
__ AMMT-182 Wood Science (3 hours)
__ AMMT-185 Fundamentals of Architectural Manufacturing (3 hours)
__ AMMT-226 CAD for Architectural Product Development (3 hours)
__ AMMT-282 Machine Processes in Architectural Manufacturing (3 hours)
__ AMMT-286 Primary Wood Processing (3 hours)
__ AMMT-301 Finishing (3 hours)
__ AMMT-333 Tool Technology (3 hours)
__ AMMT-383 Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology (3 hours)
__ AMMT-399 Architectural Manufacturing Technology Professional Development (1 hour)
__ AMMT-412 Overlay and Laminate Materials (3 hours)
__ AMMT-426 Architectural Millwork and Casework (3 hours)
__ AMMT-511 Production Techniques in Architectural Product Manufacturing (3 hours)
__ AMMT-523 Computer Applications in Cabinetmaking (3 hours)
__ AMMT-525 Cabinets and Fixtures (3 hours)
__ AMMT-602 Manufacturing Facility Maintenance and Management (3 hours)
__ AMMT-699 Architectural Manufacturing Senior Seminar (1 hour)

Select an Emphasis from:

Wood Product Manufacturing Emphasis Select 6 hours from:
__ AMMT-400 Architectural Manufacturing Internship (___) (3-6 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ EST-296 Introduction to Construction Safety (3 hours)
__ GT-330 Engineering Materials and Processes (3 hours)
__ TM-606 Industrial Supervision (3 hours)

Select 18 hours from:
__ AMMT-300 Architectural Manufacturing Internship (___) (3-6 hours)
__ AMMT-326 CAD for Architectural Product Development II (3 hours)
__ AMMT-454 CNC Applications for Architectural Manufacturing Industry (3 hours)
__ AMMT-585 Architectural Product Production Estimating (3 hours)
__ AMMT-691 Architectural Product Design and Development (3 hours)
__ AMMT-692 Architectural Manufacturing Capstone Project (3 hours)

Wood Teacher Training Emphasis
Those seeking teacher certification, additional coursework is required. See Technical Teacher Education or Technology and Engineering Education advisor for more information.

Select 8-9 hours from:
__ TTED-694 Foundations of Career and Technical Education (3 hours)
or __ PSYCH-263 Developmental Psychology (3 hours)

__ TTED-396 Curriculum Usage in Technical Education (2 hours)
or __ EDUC-261 Explorations in Education (3 hours)
__ TTED-698 Leadership and Professionalism in Career and Technical Education (3 hours)
or __ PSYCH-357 Educational Psychology (3 hours)

Select 19 hours from:
__ TTED-391 Student Assessment Development in Career and Technical Education (3 hours)
__ TTED-395 Task Analysis for Technical Teachers (1 hour) Note: This course is waived if student took GT 320 instead of TTED 695.
__ TTED-479 Techniques for Teaching Career and Technical Education (3 hours)
or __ TE-479 Effective Teaching Strategies for Middle and Secondary Laboratory ( ) (3 hours)
__ TTED-608 Components of Work-based Learning in Career and Technical Education (3 hours)
or __ EDUC-520 Methods and Materials for Academic Literacy (3 hours)
__ TTED-695 Using Technology as an Instructional Tool ( ) (3 hours)
or __ GT-320 Communication Systems in Technology (3 hours)
__ TTED-697 Identification and Instruction of Students with Special Needs (3 hours)
or __ SPED-510 Overview of Special Education (3 hours)
__ TTED-780 Classroom and Laboratory Management in Career and Technical Education ( ) (3 hours) 2
or __ TE-496 Organization and Management for Technology and Engineering Education (2 hours)

Courses recommended for those seeking 7-12 Technology & Engineering certification:
TE 479 - Teaching Techniques for Technology and Engineering Education
EDUC 520 - Methods and Materials for Academic Literacy
GT 320 - Communication Systems in Technology
SPED 510 - Overview of Special Education
TE 496 - Organization and Management for Technology and Engineering Education

Revised: 10/21/2021

Proposed Major or Minor/Emphasis/Certificate:

List below, the proposed curriculum **as you wish it to appear** in the online catalog:
Pittsburg State University
College of Technology Program Guide

Bachelor of Science in Technology Degree with a Major in Wood Product Manufacturing

Degree: Bachelor of Science in Technology
Major: Wood Product Manufacturing

Support Courses (12 hours)
__ MGT-101 Introduction to Business (3 hours)
__ MATH-122 Plane Trigonometry (3 hours) or
__ MATH-143 Elementary Statistics (3 hours)
__ ECON-200 Principles of Microeconomics (3 hours)
__ MGT-330 Management and Organizational Behavior (3 hours)
or __ MGT-430 Legal and Social Environment of Business (3 hours)
or __ MKTG-330 Principles of Marketing (3 hours)

Wood Product Manufacturing Core (44 hours)
__ WPM-182 Wood Science (3 hours)

__ WPM-185 Fundamentals of Wood Product Manufacturing (3 hours)
__ WPM-226 CAD for Wood Product Development (3 hours)
__ WPM-282 Machine Processes in Wood Product Manufacturing (3 hours)
__ WPM-286 Primary Wood Processing (3 hours)
__ WPM-301 Finishing (3 hours)
__ WPM-333 Tool Technology (3 hours)
__ WPM-383 Computer-Aided Manufacturing (CAM) in Wood Product Manufacturing (3 hours)
__ WPM-399 Wood Product Manufacturing Professional Development (1 hour)
__ WPM-412 Overlay and Laminate Materials (3 hours)
__ WPM-426 Architectural Millwork and Casework (3 hours)
__ WPM-511 Production Techniques in Wood Product Manufacturing (3 hours)
__ WPM-523 Computer Applications in Cabinetmaking (3 hours)
__ WPM-525 Cabinets and Fixtures (3 hours)
__ WPM-602 Manufacturing Facility Maintenance and Management (3 hours)
__ WPM-699 Wood Product Manufacturing Senior Seminar (1 hour)

Select 6 hours from:
__ WPM-400 Wood Product Manufacturing Internship (___) (3-6 hours)
__ EST-293 Introduction to Industrial Safety (3 hours)
__ EST-296 Introduction to Construction Safety (3 hours)
__ GT-330 Engineering Materials and Processes (3 hours)
__ TM-606 Industrial Supervision (3 hours)

Select 18 hours from:
__ WPM-300 Wood Product Manufacturing Internship (___) (3-6 hours)
__ WPM-326 CAD for Wood Product Development II (3 hours)
__ WPM-454 CNC Applications for Wood Product Manufacturing (3 hours)
__ WPM-585 Wood Product Production Estimating (3 hours)
__ WPM-691 Wood Product Design and Development (3 hours)
__ WPM-692 Wood Product Manufacturing Capstone Project (3 hours)

Revised: August 2022

Additional Questions

1. Additional resources required (e.g. library or multimedia resources, technology, space, major expense, etc.):
   None

2. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)?
   ☐ Yes ☒ No *If "yes," please realize that it will need to gain approval of the President's Council.*

   Please give the rationale for additional student fees:

   ———

3. Will this revision have specific PittState Pathway courses required? ☐ Yes ☒ No
   Please realize that this requirement will need to gain approval of the PittState Pathway Committee.

4. Will this revision affect any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

5. What additional costs will be required for this modification (e.g. staffing, equipment, etc.)?
   $0

Additional Questions for certificate only:

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? (minimum of 24 hours) ☐ Yes ☐ No

2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? ☐ Yes ☐ No

   If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Financial Assistance to initiate Department of Education approval.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson Andrew Kl

☐ Approved: College Curriculum Committee
Date 5-6-2022 Signature, Committee Chair Russ Reid

☐ Approved: Dean of College
Date 5/6/2022 Signature, Dean R J Rivee

☐ Approved: PittState Pathway Committee (if applicable)
Date _____ Signature, Committee Chair _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee Janet Zopernick
Date 9/19/22 Signature, Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Notification to COCAO/Kansas Board of Regents (if required): Date: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder *"Preliminary Legislation"*, to allow for review and questions. Any modifications should be saved as "*original file name.version2.docx*" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and uploaded to SharePoint file, *"Approved College Curriculum Legislation"*.

Following Faculty Senate Approval, SUBMIT (if required) SIGN-OFF SHEET AND *FINAL* COMPLETE PACKAGE, in electronic format, TO THE OFFICE OF THE PROVOST (220 RUSS HALL). Please check with the Provost's administrative officer at x4113 if unsure.

Please Note: This is at least a 2-3 month process from the time of first submission and is designed to eliminate concerns and questions at the beginning of the process. Any questions/concerns not addressed prior to the review by the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process, before it is sent (if required) to the Kansas Board of Regents, which may result in a delay in implementation.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-182

Title of Course: Wood Science

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): Basic structure of wood, its anatomy, and the identification of the various commercial woods used in the United States. Wood moisture relationships.

Proposed Course:

Course Number: WPM-182

Title of Course: Wood Science

Credit Hours: 3

Prerequisite: None

Course Description (as it will appear in the next catalog): Basic structure of wood, its anatomy, and the identification of the various commercial woods used in the United States. Wood moisture relationships.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

Please print the final version of this form, apply the appropriate signatures, and forward to the Office of the Registrar.

Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-185

Title of Course: Fundamentals of Architectural Manufacturing

Credit Hours: 3

Prerequisite: None

Course Description **(as it appears in the current catalog)**: Architectural manufacturing technology fundamentals including wood as a manufacturing material, basic machine processes, assembly and finishing practices, and computer applications in architectural manufacturing. Also provides architectural manufacturing management and technology majors an orientation to overall program, laboratories, safety, and operating procedures..

Proposed Course:

Course Number: WPM-185

Title of Course: Fundamentals of Wood Product Manufacturing

Credit Hours: 3

Prerequisite: None

Course Description **(as it will appear in the next catalog)**: Wood product manufacturing technology fundamentals overviews wood as a manufacturing material, basic machine processes, assembly and finishing practices, and computer

applications in wood product manufacturing. Also provides wood product manufacturing majors an orientation to overall program, laboratories, safety, and operating procedures.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-226

Title of Course: CAD for Architectural Product Development

Credit Hours: 3

Prerequisite: None

Course Description (**as it appears in the current catalog**): Introduction to drafting/design and use of CAD software (e.g., AutoCAD) in architectural product design and development.

Proposed Course:

Course Number: WPM-226

Title of Course: CAD for Wood Product Development

Credit Hours: 3

Prerequisite: None

Course Description (**as it will appear in the next catalog**): Introduction to drafting/design and use of CAD software (e.g., AutoCAD) in wood product design and development.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-282

Title of Course: Machine Processes in Architectural Manufacturing

Credit Hours: 3

Prerequisite: AMMT 185 Fundamentals of Architectural Manufacturing or permission of instructor

Course Description (as it appears in the current catalog): Use and care of major stationary and portable woodworking equipment used in architectural manufacturing. Introduction to mass production concepts of product design and fixtures. Prerequisite: AMMT 185 Fundamentals of Architectural Manufacturing or permission of instructor.

Proposed Course:

Course Number: WPM-282

Title of Course: Machine Processes in Wood Product Manufacturing

Credit Hours: 3

Prerequisite: WPM-185 Fundamentals of Wood Product Manufacturing or permission of instructor

Course Description (as it will appear in the next catalog): Use and care of major stationary and portable woodworking equipment used in wood product manufacturing. Introduction to mass production concepts of product design and fixtures. Prerequisite: WPM-185 Fundamentals of Wood Product Manufacturing or permission of instructor.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Please Note: This is a 2-3 month process, at least, and is designed to eliminate questions and concerns at the beginning of the process. Any questions/concerns not addressed prior to the College Curriculum Committee and the Faculty Senate University Undergraduate Curriculum Committee, may result in an additional month added to the process.

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-286

Title of Course: Primary Wood Processing

Credit Hours: 3

Prerequisite: None

Course Description (**as it appears in the current catalog**): The study of primary wood processing techniques including: harvesting, log grading and scaling, lumber yield, and wood seasoning practices. Applications, properties, grades and purchasing of composite materials.

Proposed Course:

Course Number: WPM-286

Title of Course: Primary Wood Processing

Credit Hours: 3

Prerequisite: None

Course Description (**as it will appear in the next catalog**): The study of primary wood processing techniques including: harvesting, log grading and scaling, lumber yield, and wood seasoning practices. Applications, properties, grades and purchasing of composite materials.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 3/24/22 **Signature, Department Chairperson** _____

☐ **Approved: College Curriculum Committee**
Date 5/6/22 **Signature, College Curriculum Committee Chair** _____

☐ **Approved: Dean of College**
Date 5/6/22 **Signature, Dean** _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 9/19/22 **Signature, Undergraduate Curriculum Committee Chair** Janet Zopernick

☐ **Approved: Faculty Senate**
Date _____ **Signature, Presidant, Faculty Senate** _____

☐ **Approved: Pitt State Pathway Committee (if applicable)**
Date _____ **Signature, Pitt State Pathway Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☐ Spring
☒ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-300

Title of Course: Architectural Manufacturing Internship

Credit Hours: 3-6

Prerequisite: Permission of Instructor

Course Description (**as it appears in the current catalog**): A planned work experience in an architectural manufacturing industry or business. The student will be employed by an industry or business, and both parties will submit reports and evaluations of experiences to the department coordinator. May be repeated for up to six credit hours. Offered on a Pass/Fail basis only. Prerequisite: Permission of instructor.

Proposed Course:

Course Number: WPM-300

Title of Course: Wood Product Manufacturing Internship

Credit Hours: 3-6

Prerequisite: Permission of Instructor

Course Description (**as it will appear in the next catalog**): A planned work experience in an architectural manufacturing industry or business. The student will be employed by an industry or business, and both parties will submit reports and

evaluations of experiences to the program coordinator. May be repeated for up to six credit hours. Offered on a Pass/Fail basis only. Prerequisite: Permission of instructor.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-301

Title of Course: Finishing

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): Selection, use, and application - wipe-on, brush, spray of transparent and opaque finishes associated with architectural manufacturing. Special attention is given to modern techniques and finishing procedures.

Proposed Course:

Course Number: WPM-301

Title of Course: Finishing

Credit Hours: 3

Prerequisite: None

Course Description (as it will appear in the next catalog): Selection, use, and application - wipe-on, brush, spray of transparent and opaque finishes associated with wood product manufacturing. Special attention is given to modern techniques and finishing procedures.

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ **Approved: Department Chairperson**
Date 5/24/22 **Signature, Department Chairperson** _____

☐ **Approved: College Curriculum Committee**
Date 04/22/2022 **Signature, College Curriculum Committee Chair** _____

☐ **Approved: Dean of College**
Date 05/06/2022 **Signature, Dean** _____

☐ **Approved: Council for Teacher Education (if applicable)**
Date _____ **Signature, Council for Teacher Education Chair** _____

☐ **Approved: Faculty Senate University Undergraduate Curriculum Committee**
Date 9/19/22 **Signature, Undergraduate Curriculum Committee Chair** Janet Zopernick

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

☐ **Approved: Pitt State Pathway Committee (if applicable)**
Date _____ **Signature, Pitt State Pathway Committee Chair** _____

☐ **Approved: Faculty Senate**
Date _____ **Signature, President, Faculty Senate** _____

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Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.
2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL **College:** Technology **Submission Date:** 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-326

Title of Course: CAD for Architectural Product Development II

Credit Hours: 3

Prerequisite: AMMT 226 CAD for Architectural Product Development

Course Description (as it appears in the current catalog): Advanced user level of AutoCAD. Exposure to 3-D modeling and other engineering software associated with architectural product design and development. Prerequisite: AMMT 226 CAD for Architectural Product Development.

Proposed Course:

Course Number: WPM-326

Title of Course: CAD for Wood Product Development II

Credit Hours: 3

Prerequisite: WPM-226 CAD for Wood Product Development

Course Description (as it will appear in the next catalog): Advanced user level of AutoCAD. Exposure to 3-D modeling and other engineering software associated with architectural product design and development. Prerequisite: WPM-226 CAD for Wood Product Development.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-333

Title of Course: Tool Technology

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): Basic machine maintenance, setup and adjustment, including electrical, lubrication, cleaning and precision measurement. Tooling materials and tooling for specific machines. Tool design and tooling variances related to wood species and other engineered materials, including chip load, quality of cut and manufacturing method.

Proposed Course:

Course Number: WPM-333

Title of Course: Tool Technology

Credit Hours: 3

Prerequisite: None

Course Description (as it will appear in the next catalog): Basic machine maintenance, setup and adjustment, including electrical, lubrication, cleaning and precision measurement. Tooling materials and tooling for specific machines. Tool

design and tooling variances related to wood species and other engineered materials, including chip load, quality of cut and manufacturing method.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/21/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-383

Title of Course: Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology

Credit Hours: 3

Prerequisite: None

Course Description (**as it appears in the current catalog**): Focus on CAM software to develop CNC programs for the architectural manufacturing industry. Emphasis on manual programming, tooling considerations, speed and feed rates, post-processors and transferring data from CAD, CAM and CNC.

Proposed Course:

Course Number: WPM-383

Title of Course: Computer-Aided Manufacturing (CAM) in Wood Product Manufacturing

Credit Hours: 3

Prerequisite: None

Course Description (**as it will appear in the next catalog**): Focus on CAM software to develop CNC programs for the wood product manufacturing industry. Emphasis on manual programming, tooling considerations, speed and feed rates, post-processors and transferring data from CAD, CAM and CNC.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

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2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☒ Spring
☐ Summer

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-399

Title of Course: Architectural Manufacturing Technology Professional Development

Credit Hours: 1

Prerequisite: Permission of Instructor

Course Description (**as it appears in the current catalog**): Preparation of students for employment in architectural manufacturing technology internships and full-time positions. Emphasis is placed on academic planning, certification opportunities and procedures, resume content, job search skills, job interview, business etiquette, time management and goal setting. Prerequisite: **Permission of** instructor.

Proposed Course:

Course Number: WPM-399

Title of Course: Wood Product Manufacturing Professional Development

Credit Hours: 1

Prerequisite: Permission of Instructor

Course Description (**as it will appear in the next catalog**): Preparation of students for employment in wood product manufacturing industry for internships and full-time positions. Emphasis is placed on academic planning, certification

opportunities and procedures, resume content, job search skills, job interview, business etiquette, time management and goal setting. Prerequisite: Permission of instructor.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☐ Spring
☒ Summer

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-400

Title of Course: Architectural Manufacturing Internship ( )

Credit Hours: 1-6

Prerequisite: Permission of Instructor

Course Description (as it appears in the current catalog): A planned work experience in a architectural manufacturing industry or business. The student will be employed by a wood industry or business, and both parties will submit reports and evaluations of experiences to the department coordinator. May be repeated for up to six credit hours. Offered on a Pass/Fail basis only. Prerequisite: Permission of instructor.

Proposed Course:

Course Number: WPM-400

Title of Course: Wood Product Manufacturing Internship ( )

Credit Hours: 1-6

Prerequisite: Permission of Instructor

Course Description (as it will appear in the next catalog): A planned work experience in a architectural manufacturing industry or business. The student will be employed by a wood industry or business, and both parties will submit reports

and evaluations of experiences to the program coordinator. May be repeated for up to six credit hours. Offered on a Pass/Fail basis only. Prerequisite: Permission of instructor.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

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Date _____ Signature, President, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-412

Title of Course: Overlay and Laminate Materials

Credit Hours: 3

Prerequisite: AMMT282 Machine Processes in Architectural Manufacturing or permission of instructor

Course Description (**as it appears in the current catalog**): Characteristics, processes, applications of decorative laminates and other overlay materials utilized in architectural manufacturing industries. Emphasis on overlays, adhesives, substrates, and fabrication techniques. Industrial applications and trade standards for materials and products manufactured. Prerequisite: AMMT 282 Machine Processes in Architectural Manufacturing or permission of instructor.

Proposed Course:

Course Number: WPM-412

Title of Course: Overlay and Laminate Materials

Credit Hours: 3

Prerequisite: AMMT 282 Machine Processes in Wood Product Manufacturing or permission of instructor

Course Description (**as it will appear in the next catalog**): Characteristics, processes, applications of decorative laminates and other overlay materials utilized in architectural manufacturing industries. Emphasis on overlays,

adhesives, substrates, and fabrication techniques. Industrial applications and trade standards for materials and products manufactured. Prerequisite: WPM 282 Machine Processes in Wood Product Manufacturing or permission of instructor.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL **College:** Technology **Submission Date:** 3/2/2022

Contact Person: Charlie Phillips ☒ **Faculty member** ☐ **Chair**

Revision Effective: August 2022 **(Semester/Year)**

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-426

Title of Course: Architectural Millwork and Casework

Credit Hours: 3

Prerequisite: AMMT 282 Machine Processes in Architectural Manufacturing and AMMT 301 Finishing

Course Description (as it appears in the current catalog): Architectural woodwork quality standards, blueprint reading, plant layout, selection and justification of equipment and flow of materials. Prerequisites: AMMT 282 Machine Processes in Architectural Manufacturing and AMMT 301 Finishing.

Proposed Course:

Course Number: WPM-426

Title of Course: Architectural Millwork and Casework

Credit Hours: 3

Prerequisite: WPM-282 Machine Processes in Wood Product Manufacturing and WPM-301 Finishing

Course Description (as it will appear in the next catalog): Architectural woodwork quality standards, blueprint reading, plant layout, selection and justification of equipment and flow of materials. Prerequisites: WPM-282 Machine Processes in Wood Product Manufacturing and WPM 301-Finishing.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

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Date 3/24/22 Signature, Department Chairperson _____

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Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-454

Title of Course: CNC Applications for Architectural Manufacturing Industry

Credit Hours: 3

Prerequisite: AMMT 383 Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology

Course Description (**as it appears in the current catalog**): Learn the use of CNC routers emphasizing manufacturing methods found in the architectural manufacturing industry. Use of 3 axis and 5 axis routers to construct projects. Prerequisites: AMMT 383 Computer-Aided Manufacturing (CAM) in Architectural Manufacturing Technology.

Proposed Course:

Course Number: WPM-454

Title of Course: CNC Applications for Wood Product Manufacturing

Credit Hours: 3

Prerequisite: WMP-383 Computer-Aided Manufacturing (CAM) in Wood Product Manufacturing

Course Description (**as it will appear in the next catalog**): Architectural woodwork quality standards, blueprint reading, plant layout, selection and justification of equipment and flow of materials. Prerequisites: WPM-282 Machine Processes in Wood Product Manufacturing and WPM-301 Finishing.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
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Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zopernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-511

Title of Course: Production Techniques in Architectural Product Manufacturing

Credit Hours: 3

Prerequisite: AMMT 454 CNC Applications for Architectural Manufacturing Industry and AMMT 426 Millwork and Casework.

Course Description (as it appears in the current catalog): Explorations of various techniques used in mass production. Analyze plant layouts, selection and justification of equipment and evaluate production processes, through group production project. Prerequisites: AMMT 454 CNC Applications for Architectural Manufacturing Industry and AMMT 426 Millwork and Casework.

Proposed Course:

Course Number: WPM-511

Title of Course: Production Techniques in Wood Product Manufacturing

Credit Hours: 3

Prerequisite: WPM 454 CNC Applications for Wood Product Manufacturing and AMMT 426 Millwork and Casework.

Course Description (as it will appear in the next catalog): Explorations of various techniques used in mass production. Analyze plant layouts, selection and justification of equipment and evaluate production processes, through group production project. Prerequisites: WPM-454 CNC Applications for Wood Product Manufacturing and WPM-426 Millwork and Casework.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

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2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

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LEGISLATIVE PROCESS
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Date 5/6/22 Signature, College Curriculum Committee Chair _____

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Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-523

Title of Course: Computer Applications in Cabinetmaking

Credit Hours: 3

Prerequisite: Corequisite: AMMT 525 Cabinets and Fixtures

Course Description (as it appears in the current catalog): Applications of computer software in the cabinetmaking industry. Setup and use of industry-standard software used in the manufacture of kitchen cabinets. Applications of such software as applied to custom furniture design and CNC applications. Corequisite: AMMT 525 Cabinets and Fixtures.

Proposed Course:

Course Number: WPM-523

Title of Course: Computer Applications in Cabinetmaking

Credit Hours: 3

Prerequisite: Corequisite: WPM-525 Cabinets and Fixtures

Course Description (as it will appear in the next catalog): Applications of computer software in the cabinetmaking industry. Setup and use of industry-standard software used in the manufacture of kitchen cabinets. Applications of such software as applied to custom furniture design and CNC applications. Corequisite: WPM-525 Cabinets and Fixtures.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

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2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

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LEGISLATIVE PROCESS
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Date 3/24/22 Signature, Department Chairperson _____

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Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
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Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-525

Title of Course: Cabinets and Fixtures

Credit Hours: 3

Prerequisite: AMMT 282 Machine Processes in Architectural Manufacturing and AMMT 301 Finishing

Course Description (as it appears in the current catalog): Practical production problems involving contemporary materials and production techniques used in cabinet fixtures. Planning, layout and design, terminology, estimating, production sequence, types of construction, surface decorations, plastic laminates and installations. Prerequisites: AMMT 282 Machine Processes in Architectural Manufacturing and AMMT 301 Finishing.

Proposed Course:

Course Number: WPM-525

Title of Course: Cabinets and Fixtures

Credit Hours: 3

Prerequisite: WPM-282 Machine Processes in Wood Product Manufacturing and WPM-301 Finishing

Course Description (as it will appear in the next catalog): Practical production problems involving contemporary materials and production techniques used in cabinet fixtures. Planning, layout and design, terminology, estimating,

production sequence, types of construction, surface decorations, plastic laminates and installations. Prerequisites: WPM-282 Machine Processes in Wood Product Manufacturing and WPM 301-Finishing.

Additional Questions

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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-585

Title of Course: Architectural Product Production Estimating

Credit Hours: 3

Prerequisite: AMMT 511 Production Techniques in Architectural Product Manufacturing

Course Description (**as it appears in the current catalog**): Survey of the estimating techniques commonly used by architectural product manufacturers with emphasis on computer applications. Prerequisites: AMMT 511 Production Techniques in Architectural Product Manufacturing.

Proposed Course:

Course Number: WPM-585

Title of Course: Wood Product Production Estimating

Credit Hours: 3

Prerequisite: AMMT 511 Production Techniques in Wood Product Manufacturing

Course Description (**as it will appear in the next catalog**): Survey of the estimating techniques commonly used by wood product manufacturers with emphasis on computer applications. Prerequisites: WPM-511 Production Techniques in Wood Product Manufacturing.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

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2. Will this course be required of any education majors? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

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Date 3/24/22 Signature, Department Chairperson _____

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Date 5/6/22 Signature, College Curriculum Committee Chair _____

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Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL **College:** Technology **Submission Date:** 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☐ Fall
☒ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-602

Title of Course: Manufacturing Facility Maintenance and Management

Credit Hours: 3

Prerequisite: AMMT 333 Tool Technology

Course Description (as it appears in the current catalog): A study of manufacturing facility systems. Management of maintenance programs and personnel. Design, inspection, and maintenance of electrical, pneumatic, hydraulic, and environmental systems. The architectural wood manufacturing industry is the primary focus of this course. Prerequisite: AMMT 333 Tool Technology.

Proposed Course:

Course Number: WPM-602

Title of Course: Manufacturing Facility Maintenance and Management

Credit Hours: 3

Prerequisite: WPM-333 Tool Technology

Course Description (as it will appear in the next catalog): A study of manufacturing facility systems. Management of maintenance programs and personnel. Design, inspection, and maintenance of electrical, pneumatic, hydraulic, and

environmental systems. The wood product manufacturing industry is the primary focus of this course. Prerequisite: WPM-333 Tool Technology.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

PITTSBURG STATE UNIVERSITY
LEGISLATIVE PROCESS
AUTHORIZATION/NOTIFICATION SIGN-OFF SHEET

☑ Approved: Department Chairperson
Date 3/24/22 Signature, Department Chairperson _____

☐ Approved: College Curriculum Committee
Date 5/6/22 Signature, College Curriculum Committee Chair _____

☐ Approved: Dean of College
Date 5/6/22 Signature, Dean _____

☐ Approved: Council for Teacher Education (if applicable)
Date _____ Signature, Council for Teacher Education Chair _____

☐ Approved: Faculty Senate University Undergraduate Curriculum Committee
Date 9/19/22 Signature, Undergraduate Curriculum Committee Chair Janet Zepernick

☐ Approved: Faculty Senate
Date _____ Signature, Presidant, Faculty Senate _____

☐ Approved: Pitt State Pathway Committee (if applicable)
Date _____ Signature, Pitt State Pathway Committee Chair _____

☐ Approved: Faculty Senate
Date _____ Signature, President, Faculty Senate _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Originating Department: Please complete this form and upload to the SharePoint, *"Undergraduate Curriculum Legislation"* (within the appropriate College folder, *"Preliminary Legislation"*), to allow for review and questions. Any modifications should be saved as *"original file name.version2.docx"* (e.g. MATH 343.version 2.docx) and uploaded as well.

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Request for Revision to Course

(Undergraduate Course Numbers through Course Number 699)

Department: TWL College: Technology Submission Date: 3/2/2022

Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

Revision Effective: August 2022 (Semester/Year)

Offered: (check all that apply)
☒ Fall
☐ Spring
☐ Summer

Is this revision related to, and/or affect, any other departments/college/unit curricula or programs at Pittsburg State University?
☐ Yes ☒ No

Whether a "yes" or "no" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of e-mails, memos, etc.) that have occurred.
The AMMT program is the only one of its kind on campus. The proposed changes will not affect any campus programs.

Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-691

Title of Course: Architectural Product Design and Development

Credit Hours: 3

Prerequisite: None

Course Description (as it appears in the current catalog): (2 hours lecture, 2 hours laboratory). Study of the design phase (both historical and futuristic) of architectural products and furniture design, and styles of architectural environments. Design prototypes, create conceptual drawings of furniture or architectural products for a specific environment, develop and interpret sets of production drawings.

Proposed Course:

Course Number: WPM-691

Title of Course: Wood Product Design and Development

Credit Hours: 3

Prerequisite: None

Course Description (as it will appear in the next catalog): (2 hours lecture, 2 hours laboratory). Study of the design phase (both historical and futuristic) of architectural products and furniture design, and styles of architectural

environments. Design prototypes, create conceptual drawings of furniture or architectural products for a specific environment, develop and interpret sets of production drawings.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

   Please realize that this requirement will need to gain approval of the Pitt State Pathway Committee after the revisions have been approved by Faculty Senate.

2. Will this course be required of any education majors? ☐ Yes ☒ No
   If "yes," please realize that this requirement will need to have the approval of the Council for Teacher Education.

3. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
   $0

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Contact Person: Charlie Phillips ☒ Faculty member ☐ Chair

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-692

Title of Course: Architectural Manufacturing Capstone Project

Credit Hours: 3

Prerequisite: AMMT 691 Architectural Product Design and Development and AMMT 511 Production Techniques in Architectural Product Manufacturing

Course Description (as it appears in the current catalog): Engineer, fabricate, and finish a prototype architectural product. Prerequisites: AMMT 691 Architectural Product Design and Development and AMMT 511 Production Techniques in Architectural Product Manufacturing.

Proposed Course:

Course Number: WPM-692

Title of Course: Wood Product Manufacturing Capstone Projec

Credit Hours: 3

Prerequisite: WPM-691 Wood Product Product Design and Development and WPM-511 Production Techniques in Wood Product Manufacturing

Course Description (as it will appear in the next catalog): Engineer, fabricate, and finish a prototype architectural woodworking product. Prerequisites: AMMT 691 Wood Product Design and Development and AMMT 511 Production Techniques in Wood Product Manufacturing.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
   If "yes," please complete the Pitt State Pathway Course Approval Form found on the Faculty Senate webpage.

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Purpose/Justification for Revision to Course: Changes are needed to reflect the program name change to include course prefix and title. The content of the courses will remain the same.

Existing Course:

Course Number: AMMT-699

Title of Course: AMMT-699 Architectural Manufacturing Senior Seminar

Credit Hours: 3

Prerequisite: Senior or second semester junior standing

Course Description (**as it appears in the current catalog**): A capstone architectural manufacturing management and technology course simulating situations students encounter in employment; and assessment of personal, professional, and technological competencies. Authentic assessments such as portfolios will be used. Prerequisite: Senior or second semester junior standing.

Proposed Course:

Course Number: WPM-699

Title of Course: Wood Product Manufacturing Senior Seminar

Credit Hours: 3

Prerequisite: Senior or second semester junior standing

Course Description (**as it will appear in the next catalog**): A capstone wood product manufacturing management course simulating situations students encounter in employment; and assessment of personal, professional, and technological

competencies. Authentic assessments such as portfolios will be used. Prerequisite: Senior or second semester junior standing.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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Existing Course:

Course Number: WT-795

Title of Course: Special Topics in Wood Technology:

Credit Hours: 1-3

Prerequisite: None

Course Description (as it appears in the current catalog): Selected topics in wood technology. Regularly scheduled classroom and laboratory study pertaining to a distinct body of technical knowledge. May be repeated if subject matter is different. May be taken on a pass-fail basis.

Proposed Course:

Course Number: WPM-795

Title of Course: Special Topics in Wood Product Manufacturing:

Credit Hours: 1-3

Prerequisite: Senior or second semester junior standing

Course Description (as it will appear in the next catalog): Selected topics in wood product manufacturing. Regularly scheduled classroom and laboratory study pertaining to a distinct body of technical knowledge. May be repeated if subject matter is different. May be taken on a pass-fail basis.

Additional Questions

1. Is this course to be considered for PittState Pathway? ☐ Yes ☒ No
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