Pittsburg State University Unclassified h   Senate
Professional Development Scholarship Application

The PSU UhSPD Scholarship is available for the purpose of supporting staff participation in on- or off-campus professional development programs such as workshops and seminars.

This fund is intended to supplement staff development activities and should not be considered a primary funding source for required training for an employee's position. Requests should demonstrate how the activity for which funding is sought supports the:

- Current Strategic Plan for the University;
- Current Departmental Action Plan; and
- Employee's Individual Professional Development Plan;
- Through improving performance in the employee's current position; or
- Through improving the employee's qualifications for career opportunities that may arise within the University

The PSU UhoPD Scholarship is not intended to be used for academic tuition, stand-alone certification exams, annual certification/licensure fees, stand-alone membership fees for associations/organizations/clubs or required training for the employee's position. If the membership fee is part of the registration or training program, it may be considered. Use of Staff PDF awards is subject to University audit.

Please note that certifications or materials that are transferable to the employee and are not a requirement of the job as listed in the job description, are taxable.

Name: _____Today's date: _____

PSU department in which you work: _____

Your title: _____ Years in this position: _____

Use for which you are applying for a scholarship (please be specific, i.e. name of the workshop, etc.):
_____
_____
_____
_____

Date by which you need to know if you will be receiving a professional development scholarship (list registration deadline, etc.):   _____

Amount of funding you are requesting: $_____

If not granted the entire amount you are requesting, do you still plan to attend this specific professional development event?   YES   NO (please circle one)

How would you benefit from receiving this scholarship?

How would PSU benefit from you receiving this scholarship?

If this application relates to certificate reimbursement, what professional development activities were required? (List specific workshops, webinars, conferences, etc.)

Upon completion, please send the completed form to the Unclassified President at unclassifiedsenate@pittstate.edu

Thank you for your interest!