

## Pitt State Pathway

(Undergraduate Course Numbers through 699)

Please check only one:

- ☒ Course is **currently** a “General Education” course
  - ☐ Course is listed in the current catalog, but is **NOT** a “General Education” course
  - ☐ New course that is **NOT** listed in the current catalog and has **NOT** been legislated through PSU Faculty Senate and/or KBOR
- A. Submission date: **December 18, 2018**
- B. Department: **ART**
- C. College: **Arts and Sciences**  
If two or more Colleges, please indicate which Colleges will be involved in teaching the course:  
**Click or tap here to enter text.**
- D. Name of faculty member on record for the course (may be Coordinating Professor or Chair):  
**Janet Lewis**  
*(As faculty of record, I verify all sections agree to address the Core or Essential Studies Element and corresponding Learning Outcome as indicated below.)*
- E. Course prefix: **ART**
- F. Course number: **222**
- G. Credit hours: **3**
- H. Title of course: **Jewelry Design I**  
Is this a change in the title of the course? **No**  
*(If “Yes,” a Revision to Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process.)*
- I. Will this course require a new course description? **No**  
*(If “Yes,” please insert new course description here. A Revision of Course form will need to be completed and uploaded to the Preliminary Briefcase and will go through the legislation process)*  
**Click or tap here to enter text.**
- J. Does this course include a co-requisite laboratory course: **No**  
If “Yes”, please provide the co-requisite course name and number:  
**Click or tap here to enter text.**
- K. Will this course be available on-line: **No**  
If “Yes”, please provide a detailed explanation:
- L. Semester(s) course will be offered (choose all that apply): **Fall and Spring**
- M. Prerequisite(s): **None**
- N. Co-requisite(s) —other than lab course named above: **None**

- O. Select the *Pitt State Pathway* **Core Element** or **Essential Studies Element** based on the identified Learning Outcome to be covered in the course (choose only **one** set):  
(Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document)

Select Only One Element

- ☐ Communication
  - **Written Communication** .....
    - Students will communicate effectively.
- ☐ Communication
  - **Verbal Communication** .....
    - Students will communicate effectively.
- ☐ Quantitative/Analytic Methods and Scientific Literacy
  - **Quantitative/Analytic Methods** .....
    - Students will analyze data logically.
- ☐ Global Understanding and Civic Engagement
  - **Human Experience within a Global Context** .....
    - Students will explore global systems conscientiously.
- ☐ Global Understanding and Civic Engagement
  - **Human Systems within a Global Context** .....
    - Students will explore global systems conscientiously.
- ☐ Global Understanding and Civic Engagement
  - **Natural World within a Global Context** .....
    - Students will explore global systems conscientiously.
- ☐ Personal and Professional Behavior
  - **Wellness Strategies** .....
    - Students will model productive behaviors purposefully.

- P. Will the course address a **Companion Element**? **Yes**  
(Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document.)

If "Yes," please select one: Non-verbal and Creative Expression

- Q. What is the highest anticipated level of student achievement for the stated learning outcome(s) common across all sections of the course? Note: Sample assessment strategies will be submitted on the representative syllabus. Milestone II  
(Refer to definitions, hierarchy, and rubrics in the *Pitt State Pathway* document.)
- R. Please submit course syllabus as an attachment, highlighting the following items: course objectives related to Learning Outcome(s), assessment strategies (e.g. exams, course project, etc.), and assessment tool(s) to be used to measure student achievement.

**Legislative Process**  
**Authorization and Notification Signatures**  
(Electronic signatures accepted)

Department Chairperson

  
Department Chairperson Signature

Approved ☒

Not Approved ☐

12/18/18  
Date

Faculty Senate General Education Committee

Approved ☐

Not Approved ☐

\_\_\_\_\_  
Faculty Senate General Education Chairperson Signature

\_\_\_\_\_  
Date

Faculty Senate

Approved ☐

Not Approved ☐

\_\_\_\_\_  
Faculty Senate Recording Secretary Signature

\_\_\_\_\_  
Date

Note: Each College curriculum representative will notify their respective College and Department(s) of the completion of the approval process.

\*Originating Department: Please **complete** the entire form, acquire the Chairperson's signature, and save as **PSP.ABC123.Form**. Save the syllabus to be attached as **PSP.ABC123.Syll**. Email the completed form and attachments to [psupathway@pittstate.edu](mailto:psupathway@pittstate.edu).

Naming convention: **PSP.ABC123.Form**

PSP = Pitt State Pathway.

ABC123 = Course abbreviation and number





## Course Syllabus

### Department of ART

College of Arts and Sciences  
Pittsburg State University  
Fall 2018

**Course Title:** Jewelry Design I  
**Course Number:** ART 222-01  
**Credit Hours:** 3  
**Course Schedule:** Face-to-Face TTH 10:00-11:50am  
**Location:** 302 Porter Hall

**Instructor:** Janet Lewis  
**Email:** [jlewis@pittstate.edu](mailto:jlewis@pittstate.edu)  
**Office:** 302a Porter Hall  
**Office Hours:** M-TH 8:30-10:00 a.m.  
**Phone:** 620-235-4307

**Course Description:** Basic processes and design problems in jewelry and metalsmithing: forging, constructing and other techniques.

**Purpose of the Course:** This beginning jewelry course focuses on student projects that utilize metal or alternative materials and jewelry-making processes/techniques to solve specific jewelry design problems. Students use processes such as sawing, filing, annealing, forging, casting, riveting, and polishing metal in the creation of the pieces they design. Innovative, non-traditional solutions are strongly encouraged. A variety of in-class activities and design-related exercises are done to help students work through the creative process. Topics related to current developments in the field are discussed throughout the semester. Gallery visits and attendance at visiting artists' lectures are encouraged.

**General Education:** This course counts toward the requirements in General Education for your degree program. General Education is an important part of your educational program at Pittsburg State University that has been designed to implement the following philosophy.

**Philosophy of General Education:** General education is the study of humans in their global setting. The general education curriculum, therefore, acts as the heart of a university education by developing the capacities that typify the educated person and providing a basis for life-long learning and intellectual, ethical, and aesthetic fulfillment. General Education examines the world around us and fosters an understanding of our place in the universe. General Education celebrates the creative capacities of humankind and helps to preserve and transmit to future generations the values, knowledge, wisdom, and sense of history that are our cultural heritage.

**General Education Learning Objectives:** This course meets the Pittstate Pathway Essential Studies Element: Global Understanding and Civic Engagement: Human Experience in a Global Context- Students will explore global systems conscientiously. This course addresses the Companion Element: Non-verbal and Creative Expression.

### Course Objectives:

## Course Syllabus

- Use both traditional and non-traditional jewelry media and processes in unique and flexible ways to produce solutions to three-dimensional visual problems in jewelry.
- Use elements and principles of design to relate form, media, and expressive intent in order to create jewelry.
- Utilize traditional and contemporary jewelry-making methods with technical competence.
- Describe, visually analyze, judge, and explain the quality of handmade jewelry.
- Discuss one's own work as well as peers' in a critical and analytical manner.
- Explain health hazards and safety procedures related to jewelry-making processes and equipment available in the classroom.

**Assessment/Evaluation:** Assessment will be undertaken through creative projects, critique, and/or portfolio review all with rubric. Overall student performance will be evaluated based on active class participation, timely and accurate completion of assignments, and quality of work. Projects and other assignments will be graded according to the specific criteria and associated point values or percentages posted in Canvas. Students will receive instructor feedback verbally during critiques, in handwritten or printed documents, via email, or through the Canvas system.

### Grading Scale:

- A = 90 – 100 % - earned only for excellent work
- B = 80 – 89 % - earned for good work
- C = 70 – 79 % - earned for satisfactory work
- D = 60 – 69 % - earned for poor work
- F = 0 – 59 % - earned for unsatisfactory or failing work

**Nature of the Course:** This is a face-to-face course that also utilizes the online Canvas Learning Management System accessible from your GUS Portal. All course content is presented in the Modules tab on the left side of the screen. It is the student's responsibility to learn the Canvas system and to regularly log in to check for relevant or updated course information.

**Teaching Strategies:** The course instructor will present and review course content through lectures, demonstrations, audio-visual presentations, discussions, and critiques. There will be both oral and online discussions/critiques or responses to jewelry projects, as well as assigned readings on relevant topics. In-class activities and online assignments designed to guide students in the design and development of their jewelry projects will be given. The following resources will also be provided either in printed form distributed in class or posted in Canvas:

- Handouts/Readings - technical instructions and articles on various topics
- Project Guidelines – specific requirements for each assignment, including due dates, materials lists, and grading criteria
- Links to instructional videos – recorded video demonstrations of various techniques
- Online Resource Guides – links to suggested online resources for student research
- Library Resources – suggested books, periodicals, and media for student research; some available in the classroom and others at Axe Library

**Course Text (Required):** The Complete Jewelry Making Course by Jinks McGrath (ISBN-13: 978-0-7641-3660-3; ISBN-10: 0-7641-3660-7)



## Course Syllabus

**Course Materials:** In this course, you will be creating individual projects for which you will need to supply most of your own materials. Project guidelines will provide specific requirements and options for each assignment, but please purchase the following basic supplies at the beginning of the semester. You will be provided a student tool kit and a small storage locker in the classroom for use during the semester. These will be checked out to you by the course Instructor according to the guidelines in a written agreement that you will be required to sign.

### **Personal Protective Equipment (PPE):**

- **Safety Glasses** (Walmart or Home Depot)
- **Disposable Dust Masks** (Walmart or Home Depot)
- **Ear Plugs** (John's Sport Center) or other hearing protection
- **Work Shoes** (Closed tops and toes)

### **Jeweler's Specialty Tools, Supplies, & Materials:**

- **Metal:** 6" x 6" sheet of 16-gauge copper or brass (PSU Bookstore) & 1" x 3" blank of 16-gauge sterling silver (Rio Grande <http://www.riogrande.com> (Links to an external site.))
- **Jeweler's Saw Blades** (PSU Bookstore; #2 for 16-gauge)

**Attendance & Participation:** Attendance is mandatory. Studio courses require consistent participation. Your learning experience will be the direct result of your participation in class. Unlike lecture and reading based courses, it is nearly impossible to make up hands-on studio instruction that is missed.

Absences are considered excessive when they reach more than three, and student may be dropped on the fifth unexcused absence. All excused absences must be documented. Overall semester attendance is scored as a raw percentage with excused absences earning only 90% of daily credit per incidence. Absence does not excuse students from meeting assignment deadlines. It is the student's responsibility to contact or meet with the instructor during office hours to discuss missed coursework due to any previous or upcoming absences.

Students are expected to spend class time working on projects and interacting with peers and to complete other assignments outside of class. If nothing is specifically scheduled for a certain class period, students may assume that it is a workday and should plan to use that time productively. Students should come prepared with required materials and completed assignments, actively participate in class activities and discussions, and work diligently on course-related work for the entire period in order to receive credit in these areas on any given day. Unprepared or non-participatory students may be asked to leave, thus incurring penalties to their attendance grade.

**Late Work:** Acceptance of late work and the application of late penalties are solely at the discretion of the Instructor. You must participate in the group critique for a given project even if your own work is incomplete at that time in order for your work to be accepted for grading. If the instructor agrees to accept your late work, a penalty of 20% per week will be applied.

## Course Syllabus

**Classroom Behavior:** Any act that violates the rights of another student in academic work, is disruptive of proper class order, that diminishes or demeans the authority of the instructor, or that involves the misrepresentation of one's own work, will result in penalties up to and including dismissal from the course with a failing grade. Academic misconduct and penalties are addressed in PSU's Academic Integrity Policy, available in the current syllabus supplement. The supplement also contains policies and information about campus resources, notifications (as in the case of inclement weather), important dates, and more:  
<https://www.pittstate.edu/registrar/syllabus-supplement.html>

**NOTE:** In this class, students will regularly utilize studio equipment that requires they be separated from their backpacks, purses, handbags, etc. Students should closely read PSU's Concealed Carry Weapons Policy to ensure they understand the weapons storage requirements related to concealed carry.

**Disclaimer:** The instructor reserves the right to alter the course requirements, schedule, and/or assignments based on new materials, class discussions, or other legitimate pedagogical objectives. Students will be given notice of relevant changes in class or via e-mail.