

FACULTY SENATE MINUTES

December 7, 2015

The Pittsburg State University Faculty Senate met at 2:30 p.m. on Monday, December 7, 2015 in the Sunflower Room of the Overman Student Center with Julie Samuels, President, presiding.

Past Minutes

The minutes for November 23, 2015 were approved.

Announcements

Provost and Vice President of Academic Affairs – Dr. Lynette Olson

Dr. Lynette Olson advised that the candidates for the interim dean of Arts & Sciences search would be announced tomorrow afternoon along with the location and times to meet with the applicants. Responses will be solicited for a quick 24 hour turn around.

COCAO has several items that have been active topics. There have been some policy changes as it relates to transfer articulation, core outcome groups have been discussed for several years for general education courses transferring from the community college level to Kansas universities. Board of Regent staff have recommended a slight tweak to language to remove 'gen ed' and thus opening to a broad array of courses. A request for a better explanation has been put forward and to be discussed again at December meeting. Dr. Olson indicated she was not in favor because it could bleed into upper division courses based on core outcomes. She believed there were others that shared her beliefs.

Credit for Prior Learning has been discussed for over a year and a guidebook has been developed. Presently trying to pull back somewhat. We need to consider, as we have in the past, our current prior learning credit with Advanced Placement, Credit by Exam and Military Credit. Dr. Olson believes we need to create a task force to develop policy at PSU for directive mission and currently calling for input. Discussion continues on policy needing cut off scores for AP and CLEP. Deans will share with academic departments and again wish to receive input.

Reverse Transfer policy concerns were resolved somewhat. Discussion was to ask students to opt-out, but determined FERPA would not allow such an option and PSU student's must opt in if they wish to have their PSU transcript sent to their former Kansas community college for possible completion of an associate degree.

PSU/KNEA – Dr. Tim Bailey, President

Dr. Bailey informed the group that there are three help files to Insight now available on the KNEA website and sent out a big thanks to Dr. Smith for the assistance provided.

Student Senate Remarks – Marcus Clem, Senator

Announced that a meeting had been held the previous Wednesday.

Unclassified Senate Remarks – Ashley Wadell, President

Not present.

University Support Staff Remarks – Terri Blessent, President

Not present.

Faculty Senate President – Dr. Julie Samuels

Dr. Janice Jewett attended the November faculty senate president's meeting and gave the report. Dr. Jewett spoke of two primary topics: Improving reputation of higher education, for which there was a good conversation. Second, the group discussed the Docking survey (guns/conceal and carry on campus) and agreed to work on language somewhat with faculty and staff.

Dr. Samuels apologized for not telling faculty about the survey in advance of the release. She thanked everyone for their questions directed to her and those questions and concerns have been pass on.

Committee Reports

Undergraduate Curriculum subcommittee – Greg Murray, Chair

Dr. Murray presented the curriculum items as outlined in the minutes and noted that all had passed within the committee. There was a great deal of discussion pertaining to AT 415 Technical Spanish for the Transportation Industry. Dr. Grant Moss initiated the conversation stating he and others within the English and Modern Languages department believed that the course does impact the other courses offered within MLL and would like this portion of the packet to be tabled to allow more conversation between ENGML and AT. It was pointed out that this course was available along with the other curriculum items for the 10 day review and more specifics were sought on the believed impact on other MLL courses. Examples were that this was a 400 level course, but more basic than Spanish I and that did not work together in development of course. Also a concern was raised on credentials of instructor and Dr. Moss advised that he had 8 years of employment in the automotive industry as well as degrees in Spanish. He made suggestions of adding automotive or other industry words to Spanish I and having speaking partners and thus allowing the MLL department to teach the course.

A vote to decouple AT 415 from the remainder of the packet passed and approval of the remainder of the packet passed with only one dissenting vote. Greg Murray then made a motion to approve AT 415. Several minutes more was spent discussing the intent to offer the class beginning Spring 2016 and options left to AT department if the legislation did not pass and the need for the course to be a lower level. A hand count vote was needed with 5 approving the course with no changes, 15 opposed and 7 abstentions. AT 415 was sent back to the department.

Student/Faculty – Julie Dainty, Chair

Dr. Dainty announced that Jason Kegler had presented to the group and was present today to answer any questions on the report presented as a handout (see attached). If faculty were to adopt the use of Maxient (a software recently purchased by Student Life for disciplinary actions) to report and manage academic misconduct complaints, looking into access being gained through GUS. The software would allow the instructor to file a complaint upload supporting documents, notify any parties the new policy would require and provide access to only those with a need to know for each individual complaint. Through this software it would also be possible to capture even misconduct episodes that were identified and resolved without committee, so a student with multiple offenses would be documented.

According to Dr. Steve Erwin's comments the Office of Student Rights and Responsibilities would serve as a clearinghouse and be able to provide an archive for academic misconduct issues. The committee has agreed to meet six times over the Spring semester to address the identified concerns within the current policy.

Constitution, Neil Snow, Chair

Dr. Snow presented a proposal to amend Article VI to clarify the acceptance of electronic balloting (See handout). This constitutes a first read with a second read planned for the January meeting.

Unfinished Business

None

New Business

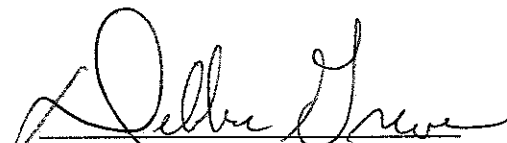
None

Open Forum

None

Meeting Adjourned

Motion to adjourn was approved at 3:54 p.m.



Debbie Greve, Recording Secretary

Student Faculty Committee Report

December 7, 2015

RE: Academic Misconduct Policy Procedures and Processes

The Student Faculty Committee is currently reviewing the PSU Academic Misconduct Policy. After almost 15 years of not being tested, the policy has been put to use in the last year and a half exposing some needed attention. The committee identified a number of areas needing addressed. Priority was placed on developing consistent, professional procedures for this policy. The explorations of the committee have led to the use of newly acquired University software called Maxient. This software is a new addition to the Office of Student Rights and Responsibilities under the direction of Jason Kegler. Jason is a member of the student faculty committee. The committee has confirmed the following process using the Maxient software:

- Faculty members will submit written requests for a hearing through Gus using the Maxient software. Attachments will be included. The request will be distributed to the Chairperson of the Academic Honesty Committee who will convene the committee. The request will also be distributed to the faculty department chair and dean as stated in the policy.
- The instructor and student(s) will be notified through the Maxient software form letter capabilities. The student letter will be generated using their student id number and sent to their gus-email address. This software tracks the opening of the letter; indicating time, date, and type of device opening the e-mail and letter attachment.
- The faculty request can then be shared with committee members for review through Maxient, eliminating privacy issues with hard copies.

The committee is in process of exploring the set up of this option within Gus and will update the Senate as soon as it is available.

The committee has scheduled 6 meetings for the Spring semester, meeting two times a month in order to continue to address much needed issues. The next priority is the timelines.

NOTE: A benefit of the Maxient software is the capability for faculty members to submit academic honesty issues without requesting a hearing for tracking purposes.

**A proposal to amend "Article VI. Amendments" of the PSU Constitution
to clarify the acceptance of electronic ("online") balloting**

A 2/3 majority of voting faculty currently is needed to amend the constitution. The current "(Under Revision, April 18, 2005)" Constitution, Article VI.A., states:

"The constitution may be amended at any meeting of the general faculty by a two-thirds majority of those voting."

Proposed change (added wording underlined; deleted wording with strike-through):

"The constitution may be amended ~~at any meeting of the general faculty~~ by a two-thirds majority of those voting, by a vote either of in-person or electronic balloting."

Purpose: To explicitly clarify that online voting is acceptable for amendments to the constitution, to reflect current technological options.

**FACULTY SENATE MEMBERSHIP
(2015-2016)**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Anderson, (Family & Consumer Sciences)									
Bailey, (At-Large)	X	X	X	X					
Benson, (At-Large)	X								
Book, (Women's Studies)	X	X	X	X					
Bowman, (Art)	X	X*	X	X					
Butler, (Physics)	X	X	X						
Clanton, (Music)	X	X	X	X					
Coltharp, (At-Large)	X	X	X	X					
Conrad, (At-Large)	X			X					
Cummings, (At-Large)									
Dainty, (Past President)	X	X	X	X					
Fay, (Accounting & Computer Inf Systems)	X			X					
Flynn, Gloria (At-Large)	X	X	X	X					
Franklin, (English and Modern Languages)		X	X						
Frisbee, (Nursing)	X	X*	X	X					
Gupta, (Chemistry)	X	X	X	X					
Hague, (Technology & Workforce Learning)									
Hooey, (At-Large)	X		X	X					
Huffman, (Graphics and Imaging Tech)	X	X							
Jayawardhana, (At-Large)	X		X	X					
Jewett, (Health, Human Performance & Rec)	X	X	X	X					
Jones, Randy (Automotive Technology)		X	X	X					
Judd, (At-Large)	X	X		X					
Krepps, (English and Modern Languages)	X	X	X	X					
Lal, (Economics, Finance, and Banking)	X	X		X					
Lawson, (History, Philosophy & Social Sci)	X	X	X	X					
Lee, (Management and Marketing)	X	X		X					
Leon, (Library Services)	X	X	X	X					
Letner, (Communication)		X	X	X					
McBain, (History, Philosophy & Social Sci)	X	X	X	X					
McDaniel, (At-Large)		X		X					
McNew, (Engineering Technology)	X		X	X					
Morris, (School of Construction)	X	X	X	X					
Moss, (At-Large)	X	X	X	X					
Petersen, Ann (At-Large)	X			X					
Samuels, (President)	X	X	X	X					
Shay, (Military Science)									
Snow, (Biology)	X	X	X	X					
Spera, (Psychology and Counseling)	X	X	X	X					
Stuck, (Teaching and Leadership)	X	X	X	X					
Wade, (Mathematics)	X	X	X	X					
University Support Staff Senate Rep			X						
Unclassified Senate Representative			X						
Student Government Representative	X			X					

Mark Johnson, Andrea McConnaughey and Greg Murray attended the September meeting. Andrea McConnaughey attended the October meeting. Greg Murray attended the November and December meeting. *Li-Lin Tseng substituted for Portico Bowman and Jan Schiefelbein substituted for Kristi Frisbee at the October meeting.