

FACULTY SENATE MINUTES
October 26, 2015

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, October 26, 2015 in the Sunflower Room of the Overman Student Center with Julie Samuels, President, presiding.

Past Minutes

The minutes for September 28, 2015 were approved.

Announcements

Provost and Vice President of Academic Affairs – Dr. Lynette Olson

Dr. Lynette Olson began by reiterating concerns everyone present may have already heard regarding recruitment and retention and that the 20th day numbers was a catalyst to create some major changes. Dr. Olson added the infusion of some money into the process. One concern specifically addressed where finances come into play was the recognition that Gorilla Edge was ratified years ago, but no additional funds were ever in place to fully cultivate this further outreach in Missouri, Oklahoma, Arkansas and Texas. Will also be working cooperatively with Dr. Steve Erwin and Student Life on analytical future undertakings in regard to retention.

In the spring faculty will receive notification to respond to a survey which will be totally handled by Hanover. After a great deal of discussion it was determined this will be a good solution to address ongoing desire to hear from faculty and adhere to our newest Strategic Plan as well as allow all faculty a voice. Initially will be asking for names from Faculty Senate and KNEA to be part of a focus group.

PSU/KNEA – Dr. Tim Bailey, President

Dr. Bailey shared that through the meet and confer process, PSU-KNEA and the Administration agreed to set aside \$75,000 for market adjustments for some faculty salaries. The Deans, in consultation with the Provost, have selected 41 faculty to receive this adjustment (almost 20% of the Unit). The salary increase will take place in the spring semester.

A reminder that Activity Insight will be the tool used by all faculty to organize their data and submit their annual appraisal documents. This is accessed through GUS. PSU-KNEA will be sending out some basic instruction information soon. There are also numerous workshops to be held during the rest of the fall semester. Each faculty must have their data for 2015 (at a minimum) entered by the end of the year. Dr. Bailey stressed that this is what will be used in creating your annual report.

Student Senate Remarks – Marcus Clam, Senator

Not present.

Unclassified Senate Remarks – Ashley Wadell, President

Not present.

University Support Staff Remarks – Terri Blessent, President

Not present.

Faculty Senate President – Dr. Julie Samuels

Dr. Samuels announced that the KBOR meeting was held in Pittsburg for October and Faculty Senate Presidents from across the state were all pleased with the visit and loved the Overman Student Center. Goal for the year is to improve perception of higher education. At the meeting PSU highlighted what is happening across campus with students and faculty. Weapons awareness and new policy now in hands of each institution for further review. There is to be a vote in December meeting. Do not anticipate a blanket policy for all, but each institution will have own policy.

Dr. Samuels then summarized the topics on her Faculty Senate President Report (see attached).

Critical Incident – Steve Erwin, VP of Student Life presented

Dr. Erwin was asked to present an update on the Conceal and Carry Law to become effective on July 1, 2017.

Dr. Erwin began with his wishes to calm waters somewhat with his opinion that it would not change the landscape, if a person is convinced that carrying a gun is necessary for them to feel safe, it can still happen with signs preventing such action and regardless of laws. The law to become effective in 2017 requires that the individual be 21 years old and the student would need to have an inclination to do so before they would carry a gun on campus. Dr. Erwin asserted that he did not believe it will change our day-to-day that much.

On the subject of critical incident and crisis prevention (see handout) Dr. Erwin spoke of having a threat assessment team and has been in place at PSU for a number of years. It has been identified that typically there is some previous connection between the victim and assailant, sometimes it is due to just where a large group can be found.

Dr. Erwin stressed “See Something Say Something” and that this was shared at each new faculty orientation. By calling behaviors to someone this information can be stored and evaluated by the team and action can be taken. Have been able to elevate the response in the last 18 months since hiring of Jason Kegler as Coordinator of Student Rights and Responsibilities. PSU has also purchased a new software to help keep track and manage what we have on file.

Dr. Erwin also shared that many campuses our size do not have an on-campus police force and that we also have a very supportive community police force. He also spoke to ALICE training and a FBI report released in 2014 that reports the best procedure has more to do with being prepared. There is certainly no recipe for what works best in any situation, but ALICE puts you in a place to better analyze choices should there be a confrontation. ALICE stands for Alert Lockdown Inform Counter Evaluate and it is often taught in public schools across the nation. Such training is being planned at PSU and participation is encouraged once the schedule has been developed.

Questions were presented regarding locks on classroom doors (Dr. Don Judd) to which Dr. Erwin encouraged googling ALICE and the many resources outlined. It also speaks to the pros and cons of having locking doors. Because of the varied types of doors into classrooms across campus, Dr. Erwin spoke of other possible options depending on the type of door. Behavior monitoring related question was asked by (Andrea McConnaughey) to which Dr. Erwin responded that University Police has a method of tracking information that has been shared about an individual. When a general question about remaining safe was asked (Dr. Janice Jewett) the recommendation was to plan ahead and think about how you would react. To be mindful of behavior of others and be thinking of options prior to an actual need. If you are made uncomfortable, share so the individual and previous reported circumstances can be reviewed.

When the topic turned to rape or other physical contact alerts (Andrea McConnaughey) Dr. Erwin suggested contacting first responders and dependent on ability to communicate the use of the ‘red’ button or calling extension 4624 (university police dispatch) from a campus phone were options. There was discussion on cell phones not working well in many buildings on campus and the possibility of having a phone in every classroom.

Committee Reports

Undergraduate Curriculum subcommittee – Greg Murray, Chair

Dr. James McBain represented this committee and referred those present to the curriculum items in the agenda. It was added by Debbie Greve, Registrar that a change was needed to the Interior Design majors to start Summer 2016 instead of Fall. There was unanimous approval for all curriculum items which were initially approved by the committee.

Academic Affairs – Andrea McConnaughey, Chair

Ms. McConnaughey advised that the recorder had been elected.

Departmental Academic Honors – Rion Huffman, Chair

Mr. Huffman spoke of issue on who served at what capacity for this committee. The issues was felt to have been resolved by a faculty senate in 2012, but not part of constitution as it was never shared for further acknowledgement by Dr. Scott. For future reference, if you serve on University level you serve on College level and are responsible for both.

Diversity and Multicultural Affairs – Andrea McConnaughey, Chair

The committee is to meet in the near future with Department of Education.

Student-Faculty – Julie Dainty, Chair

Shared that the primary charge would be Academic Misconduct policy review and continuing to meet regularly.

Faculty Affairs – Jan Schiefelbein, Chair

Dr. Schiefelbein advised that sabbatical applications had been sent forward and thus far had awarded nearly \$49,000 in professional development funds.

Unfinished Business

Nothing noted.

New Business

Dr. Grant Moss asked about General Education requirements and the responsibility to write a response to Nora Hatton of Institutional Effectiveness and asked if this was something that had been established through Faculty Senate. At concern was the hours of work required and would the assignment be credible.

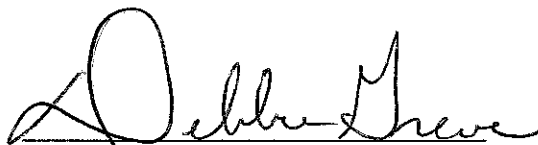
Dr. Samuels replied that there are two components and one was general education program review. Currently working on creating a timeline to review all general ed courses on a three year rotation. Dr. Olson added importance of looking at core, then critical thinking and outcomes and felt that the General Education committee determined a good approach with portfolio review and telling a story of how the course looks in a snapshot view as Dr. Johnson has been discussing as chair of the committee for a while. Dr. Samuels noted that Dr. Johnson had shared a portfolio rubric last May that departments would go through and that she would share a copy with Dr. Moss and suggested doing more investigating herself and be able to present more on the topic at a future meeting.

Open Forum

None

Meeting Adjourned

Motion to adjourn was approved at 3:59 p.m.



Debbie Greve, Recording Secretary

**FACULTY SENATE MEMBERSHIP
(2015-2016)**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Anderson, (Family & Consumer Sciences)									
Bailey, (At-Large)	X	X							
Benson, (At-Large)	X								
Book, (Women's Studies)	X	X							
Bowman, (Art)	X	X*							
Butler, (Physics)	X	X							
Clanton, (Music)	X	X							
Coltharp, (At-Large)	X	X							
Conrad, (At-Large)	X								
Cummings, (At-Large)									
Dainty, (Past President)	X	X							
Fay, (Accounting & Computer Inf Systems)	X								
Flynn, Gloria (At-Large)	X	X							
Franklin, (English and Modern Languages)		X							
Frisbee, (Nursing)	X	X*							
Gupta, (Chemistry)	X	X							
Hague, (Technology & Workforce Learning)									
Hooey, (At-Large)	X								
Huffman, (Graphics and Imaging Tech)	X	X							
Jayawardhana, (At-Large)	X								
Jewett, (Health, Human Performance & Rec)	X	X							
Jones, Randy (Automotive Technology)		X							
Judd, (At-Large)	X	X							
Krepps, (English and Modern Languages)	X	X							
Lal, (Economics, Finance, and Banking)	X	X							
Lawson, (History, Philosophy & Social Sci)	X	X							
Lee, (Management and Marketing)	X	X							
Leon, (Library Services)	X	X							
Letner, (Communication)		X							
McBain, (History, Philosophy & Social Sci)	X	X							
McDaniel, (At-Large)		X							
McNew, (Engineering Technology)	X								
Morris, (School of Construction)	X	X							
Moss, (At-Large)	X	X							
Petersen, Ann (At-Large)	X								
Samuels, (President)	X	X							
Shay, (Military Science)									
Snow, (Biology)	X	X							
Spera, (Psychology and Counseling)	X	X							
Stuck, (Teaching and Leadership)	X	X							
Wade, (Mathematics)	X	X							
Classified Senate Representative									
University Support Staff Senate Rep									
Student Government Representative	X								

Mark Johnson, Andrea McConnaughey and Greg Murray attended the September meeting. Andrea McConnaughey attended the October meeting. *Li-Lin Tseng substituted for Portico Bowman and Jan Schiefelbein substituted for Kristi Frisbee at the October meeting.

Faculty Senate President Report

October 2015

We attended the KBOR meeting on campus, October 14th and had our KBOR visit on October 15th

- Community Perceptions of higher education and college faculty
- Weapons Awareness, July 1, 2017. Student Government Association Presidents are working with the Docking Institute to create a survey for students to gather data on students concerns to give to KBOR. The Faculty Senate Presidents are looking in to creating a survey as well. KBOR has a draft in the hands of each regents institution for input and this should be finalized by December. As it is right now it appears that each institution will create their own policy.
- WSU has requested permission from KBOR to begin recruiting in the Tulsa and OKC area. KBOR gave permission for WSU and wants a report from them next November. It is important for us to be aware of recruitment and retention.
- KBOR will be traveling this year to four institutions. The next meeting will be held on the campus of WSU November 18th.
- KBOR held their campus visit at Pittsburg State University October 15th. PSU faculty had the opportunity to visit with some of the regents at 2:15 in S102 of KTC. Regent Bangerter and Blake Henderson spoke and answered questions from faculty.
- Health Insurance Sign-Up
- Insight Workshops are scheduled throughout the fall semester the next one is Thursday, November 5th from 2:00 – 2:50. There will be 5 more workshop sessions scheduled through December.

Respectfully Submitted,

Julie Samuels

Prevention

Threat Management and Behavioral Intervention Team

The University maintains a Threat Management and Behavioral Intervention Team to review situations of threat, potential violence, or incidents of actual violence on the campus and/or in the workplace that do not involve immediate physical threat. If faculty, staff or student employees feel threatened or if a potentially violent situation exists, they should report the situation to the Threat Management and Behavioral Intervention Team.

Members of the Threat Management and Behavioral Intervention Team are:

Dr. Steve Erwin, Vice President for Student Life

Mr. Mike McCracken, Director, University Police and Parking Services

Mr. Jason Kegler, Director of Student Rights and Responsibilities

Dr. Steve Mayhew, Director, University Counseling Services

Ms. Cynthia Johnson, Director, Institutional Equity

Ms. Michele Sexton, Director of Budget and Human Resources

Mr. Lee Young, Associate Vice President for Enrollment Management and Student Success

Dr. Howard Smith, Dean of the College of Education

Jeff Steinmiller, Director of the Overman Student Center

Connie Malle, Director of University Housing

Melissa Beisel, Associate Director of University Housing

Chris Kelly, Director of Marketing and Communications

Ms. Jamie Brooksher, General Counsel (Ex-Officio)

Sara Peak, Public Service Administrator I, Student Life (Ex-Officio)

RESPONSE

University Police and other law enforcement agencies

PSU police officers are commissioned by authority of the State of Kansas under K.S.A. 76-726 and have the same law enforcement powers and responsibilities as the local police or sheriff. Officers are trained at the Kansas Law Enforcement Training Center and are required to complete 40 hours of annual retraining.

University Police have concurrent jurisdiction on campus with city, county, and state law enforcement agencies for any and all property within and adjacent to the University Overlay District.