

FACULTY SENATE MINUTES

April 24, 2017

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, April 24, 2017 in the Sunflower Room of the Overman Student Center with Janice Jewett, President, presiding.

Past Minutes

Minutes for March 27, 2017 meeting approved.

Announcements

Provost and Vice President of Academic Affairs – Dr. Lynette Olson

Dr. Olson noted that the KBOR meeting in April was held at KU in their new business building which added a different experience being in the midst of students and faculty and was energized by the student demonstrations. KSU is proposing an Interior Design major as part of their Architecture program. She made it a point to have discussions about the need to check with other universities regarding possible intersects with other institutions. She had heard from WSU in a program they are developing that does collide a bit with our graphics and imaging. When programs come to COCAO for approval, she does take her role seriously and does speak out when programs intersect and if should be approved. The second vote will be at the next meeting.

A handout (see attached) was distributed on Tested Experience and HLC guidelines for faculty qualifications. Dr. Olson is asking for feedback. Baseline requirement must have a degree in discipline above level teaching in order for an appointment to be considered or a terminal degree in that program. Tested Experience can be an exception for an appointment to hire someone who has very strong credentials (for example industry experience). In Fall 2016 a work group formed in follow up to this conversation which has been on-going for several years. Having such a definition for Tested Experience at PSU provides guidance to departments and the Provost prior to hiring. Feedback can be given to your chair or dean or directed to the Provost.

General Education Review Committee – Phil McNew, Mike Carper, Steve Horner and Katherine Hooey

Mr. McNew advised that the committee met with the foundation board the previous week and will be meeting with the School of Nursing on Friday. Receiving excellent feedback and a common concern is the lack of communication skills. Currently attempting to determine how many pillars will exist in the core and if there will be 4, 5, or 6 pathways. Flexibility and addition of communication skills as part of the gen ed core are also being reviewed. Budget needs, extra duty compensation and funds needed to attend a General Education Conference next year are being determined as well. The committee is attempting to be as frugal as possible.

PSU/KNEA – Dr. Khamis Siam, President

Dr. Siam shared this would be his last meeting as KNEA president this year and that Laura Washburn will be the new president beginning May 1, 2017. On-going topics of discussion include summer school and contracts.

Student Senate Remarks – Nick Bartelli, Senator

Mr. Bartelli introduced himself as next year's representative.

University Support Staff – Michael Woodrum, President

Mr. Woodrum spoke of his attendance at the BOR meeting in April and the wrap up meeting scheduled for May 11 at KU. He did meet with Dr. Scott and presented the no-to-low-cost proposals made by PSU employees and possible perks that would be appreciated. He noted some were very reasonable suggestions. Election process has begun for USS.

Faculty Senate President – Dr. Janice Jewett, President

Dr. Jewett stated that since the last meeting she did send correspondence to 175 state representatives on PSU's stance on Conceal and Carry. To date, she has heard back from 15 who were most in support of the resolution. University standpoint could still be considered, but warned not to expect change and be prepared for the 7-1-17 implementation of Conceal and Carry on campus.

President-elect Dr. Amy Hite along with Dr. Jewett both attended April's KBOR meeting. Most of the time was spent discussing college credit for GED completion. Passing score had increased. Orientation has begun in officer roles.

Committee Reports

Undergraduate Curriculum – James McBain, Chair

Dr. McBain submitted curriculum items as approved with one oversight in not including Women and Gender Studies with a workshop course designation with the other departments. Proposed approval of curriculum items with one amendment of adding WGS as a course prefix. There was no discussion and all items passed.

Dr. Jewett added she had been in communication with Jeanine Van Becelaere in the Registrar's Office. Any concerns with proposed legislation will be shared with the University Undergraduate Curriculum Committee.

Library Services/Learning Resources – Julie Samuels, Chair

Dr. Samuels advised that the committee had been hard at work and had one last meeting.

Student-Faculty – Barb McClaskey, Chair

Dr. McClaskey indicated that the committee by-laws had been updated and submitted to the Constitution committee.

Faculty Affairs – Susan Schreiner, Chair

Ms. Schreiner shared the committee had met last week to develop a list of recommendations that might be utilized in the future when professional development funds are fully allocated prior to the end of the academic year. (see attached) Ms. Schreiner noted that the funds were depleted 2 months earlier than last year with an additional \$10,000 to spend. The committee believes it should be Faculty Senate who decides what options would be best to implement or develop other recommendations. We learned that after the fall semester of 2016 there was \$40,000 allocated, while in 2017 by the end of the first semester \$57,000 was spent. Discussion pertaining to decision timelines, form redesign and approved categories were brief, but when opened to the floor for suggestions there were none.

Constitution Committee – Mark Johnson, Chair

Dr. Johnson noted the first read of proposed by-law changes was in the agenda. The second read will be next month. Contained mostly cleanup in language and necessity to match with current procedures. Dr. Johnson reminded the group that the Senate makes By-law changes while Constitution changes are by a vote of all faculty.

General Education Committee – Mark Johnson, Chair

Dr. Johnson indicated he had posted the year-end report. If teaching a general education class, committee will have 30 more classes to review next fall and spring. Nora Hatton will collect data in fall and committee will review in Spring. If course was reviewed this past week, should have a report in near future.

New Business

Dr. McBain suggested a moratorium on adding any new general education courses for the next two to 3 years until the new general education program is developed. Noting that this will avoid confusion to students and advisors of possibly having general education courses only viable options for a very short time. There was discussion to clarify moratorium only on adding new courses as gen eds, but still allowing for possible name changes or description updates. That would be the intent. Dr. Siam asked if the Gen Ed Committee agreed, to which Dr. Johnson responded this had not been discussed, but would be added to agenda for tomorrow's meeting.

Dr. Krepps asked why 2 years to which Dr. McBain suggested that would be the proposed timing of the roll out of new gen ed program. After much discussion Mr. Gil Cooper advised he would like to take this back to the department. Dr. Johnson added that could allow for there to be an exception to the rule, but in decade has not happened. It was decided that this would be taken to a vote at the May 8th meeting. Dr. McBain added that a one year moratorium would be feasible with the ability to renew each year as needed.

Open Forum

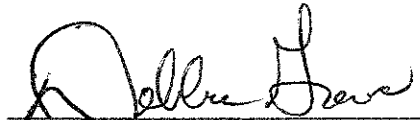
Gil Cooper encouraged attendance to Grave Matters a play Dr. Cynthia Allen has directed as improv and will prove to be different with every performance.

Ms. Portico Bowman invited group to what the art students have titled The End. It is a Senior Exhibition in the Harry Krug Gallery. The student's selected final projects will be on display through May 5.

Mr. Bob Kehle announced that the Music Department now has a new Facebook page with information on all upcoming events.

Mr. Rion Huffman encouraged visitors to the KTC library this week and next for the GIT student gallery. Visitors can vote for favorite. The winner's piece goes to the Axe Library for display.

Meeting Adjourned Motion to adjourn was approved at 3:54 p.m.


Debbie Greve, Recording Secretary

2017-2018 Senators present

Election of Officers:

Dr. Amy Hite introduced herself as the 2017-18 faculty senate president and called the meeting to order. Ballots were distributed. Dr. Hite asked for any nominations from the floor. There were none. The motion was made that the ballot would stand as is.

The ballot allowed for write in nominations in addition to the following:


President Elect: Cliff Morris
Secretary: Jorge Leon
Parliamentarian: Mark Johnson

Executive Committee:
Barbara McClaskey
Gail Yarick
Chris Spera
Kyle Thompson
Andrea Kent-McConnaughey

Ballots were counted and all were elected to the designated posts.

Dr. Hite announced that she would be working with Jeanine Van Becelaere to establish the 2017-18 calendar dates and they would be posted on the web page.

Meeting Adjourned: 3:59


Debbie Greve, Recording Secretary

**FACULTY SENATE MEMBERSHIP
(2016-2017)**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Book, (Women's Studies)	X	X	X	X	X	X	X	X	
Bowman, (Art)	X	X	X*	X	X	X	X	X	
Butler, (Physics)	X	X	X		X	X	X	X	
Clanton, (Music)	X	X	X	X	X	X	X	X	
Cooper, (At-Large)	X	X		X	X	X		X	
Cox, (At-Large)	X	X	X	X	X	X	X	X	
Daley, (At-Large)	X	X	X	X	X		X	X	
Elliott, (Technology & Workforce Learning)	X			X		X	X	X	
Fincher, (Teaching and Leadership)	X	X	X	X			X	X	
Franklin, (English and Modern Languages)		X	X		X	X		X	
Gupta, (Chemistry)	X	X	X	X	X	X	X	X	
Hendershot, (Family & Consumer Sciences)		X	X	X	X	X*	X	X	
Herring, (At-Large)	X	X	X	X	X	X	X	X	
Hite, (Nursing)	X	X	X	X	X	X	X	X	
Hudiburg, (At-Large)	X		X		X	X	X		
Huffman, (Graphics and Imaging Tech)	X				X		X	X	
Jewett, (President)	X	X	X	X	X	X	X	X	
Johnson, Mark, (At-Large)	X	X	X	X	X		X	X	
Kehle, (At-Large)		X	X	X	X	X	X	X	
Krepps, (English and Modern Languages)	X	X*	X	X	X	X	X	X	
Lawson, (History, Philosophy & Social Sci)	X	X	X	X	X	X	X	X	
Leon, (Library Services)	X	X	X	X	X	X	X	X	
Livingston, (Communication)		X	X	X	X	X	X	X	
Maceli, (Management and Marketing)	X	X	X	X	X	X	X	X	
McBain, (History, Philosophy & Social Sci)	X	X	X	X	X	X	X	X	
McClaskey, (At-Large)	X	X	X	X	X	X	X	X	
McKinnis, (Economics, Finance, & Banking)		X	X		X	X		X	
McNew, (Engineering Technology)	X	X	X	X	X	X	X	X	
Morris, (School of Construction)	X	X	X	X	X	X	X	X	
Norman, (Automotive Technology)	X	X	X	X		X	X	X	
Paul, (At-Large) replaced Peterson Sp 17					X	X			
Peterson, Mark, (At-Large)	X	X	X	X					
Runyan, (At-Large)	X	X	X		X	X	X	X	
Samuels, (Past President)	X			X	X			X	
Schiefelbein, (At-Large)	X	X		X	X		X		
Shay, (Military Science)						X			
Shewmake, (Health, Human Perform & Rec)	X	X	X	X	X		X	X	
Siam, (At-Large)	X	X	X	X	X	X	X	X	
Snow, (Biology)	X		X	X	X	X		X	
Spera, (Psychology and Counseling)	X	X	X	X	X	X	X	X	
Thuong, (Mathematics)	X	X	X	X	X	X	X	X	
Yarick, (Accounting & Computer Inf Systems)	X	X	X	X	X	X	X	X	
Univ Support Staff Senate Representative	X	X	X	X	X	X	X	X	
Unclassified Senate Representative					X	X			
Student Government Representative	X	X	X		X	X	X	X	

*Brian Moots substituted for Myriam Krepps at the October meeting. Li-Lin Tseng substituted for Portico Bowman at the November meeting. Amber Tankersley substituted for Shawnee Hendershot at the February meeting. Susan Schreiner attended the October meeting. Lindsey Taggart attended the October and December meeting. Eric Harris attended the December meeting.

**FACULTY SENATE MEMBERSHIP
(2017-2018)**

	April 24, 2017 meeting
Childers, (History, Philosophy & Social Sci)	X
Cooper, (At-Large)	X
Cox, (At-Large)	X
Daley, (At-Large)	X
Elliott, (Technology & Workforce Learning)	X
Fincher, (Teaching and Leadership)	X
Franklin, (English and Modern Languages)	X
Frisbee, (Nursing)	X
Gupta, (Chemistry)	X
Hendershot, (Family & Consumer Sciences)	X
Hite, (President)	X
Hollingsworth, (Military Science)	
Hudiburg, (At-Large)	
Jewett, (Past-President)	X
Johnson, Mark, (At-Large)	X
Kehle, (At-Large)	X
Leon, (Library Services)	X
Livingston, (Communication)	X
Maxwell, (Engineering Technology)	
McBain, James, (Hist, Philosophy & Soc Sci)	X
McBain, Rhona, (Art)	
McClaskey, (At-Large)	X
McConnaughey, (Graphics & Imaging Tech)	
McKinnis, (Economics, Finance, & Banking)	X
Moots, (English & Modern Languages)	X
Morris, (School of Construction)	X
Munguia, (Music)	X
Norman, (Automotive Technology)	X
Paul, (At-Large)	
Peterson, Mark, (At-Large)	
Runyan, (At-Large)	X
Schiefelbein, (At-Large)	
Shewmake, (Health, Human Perform & Rec)	X
Siam, (At-Large)	X
Spera, (Psychology and Counseling)	X
Tayo, (Physics)	
Thompson, Kyle, (Women's Studies)	
Thuong, (Mathematics)	X
Whitney, (Biology)	X
Yarick, (Accounting & Computer Inf Systems)	X
Univ Support Staff Senate Representative	
Unclassified Senate Representative	
Student Government Representative	

Tested Experience

Pittsburg State University adheres to the Higher Learning Commission's Guidelines for Faculty Qualifications. As such, academic credentials are the primary basis for determining qualified faculty. In exceptional circumstances, faculty qualifications may be established on the basis of equivalent experience using one or more of the following definitions of tested experience.

If tested experience is used as the basis for establishing faculty qualifications, the faculty member must hold a degree in the discipline at the level of coursework being taught, or higher, in addition to meeting TWO of the categories of tested experience below.

Categories of Tested Experience

Degree from Related Discipline

Related degree at the appropriate level for course assignments with evidence of coursework relevant to the discipline.

License or Certification

Current appropriate professional license or certification relevant to the discipline, along with evidence of continuing education credit and a minimum of two years of relevant, documented work experience.

Documented Excellence in Teaching

Demonstrated excellence in teaching in the discipline as indicated by a combination of the following: teaching award(s); successful implementation of E-Learning Academy (or equivalent) course; documented innovations in pedagogical strategies; course evaluations; formal teaching evaluations; and/or leading professional development.

Documented Expertise in the Discipline

Significant breadth and depth of expertise in the discipline, equivalent to the required degree level, as indicated by a combination of the following: honors, awards, or other special recognitions; regional/national/industry presentations; peer-reviewed publications; external grant activities; and mentoring activities.

Portfolio Review

Documentation of a set of specific skills needed to teach in a particular course or degree program. Departments opting to use portfolio review need to explicitly identify the set of specific skills at the course or program level and in addition need to develop a rubric or checklist to allow for objective review of the portfolio.

The suggested categories above were developed by the Tested Experience Workgroup at the request of Provost Olson during Fall Semester 2016. The workgroup consisted of Dr. Alice Sagehorn, Dr. Bienvenido Cortes, Dr. Cheryl Giefer, Dr. Gloria Flynn, Mr. James Otter, Dr. Melisa Rogers, Dr. Pawan Kahal, Mr. Randy Roberts, and Dr. Jan Smith.

Options for Distribution of Foundation Travel Funds 2017/18

Note: Regardless of option chosen by Faculty Senate, the Faculty Affairs Committee strongly and unanimously agrees that first and second year tenure-track faculty should be funded fully and immediately, as they would be under existing guidelines.

- 1.) Have existing policy remain as is. (Status quo option.)
- 2.) Split the funds in half and on December 1st and June 1st allocate the funds to all qualified travelers proportionally. I.e. if there is enough money to fund 90% of all requests, everyone gets 90% of their qualified travel.
- 3.) Everyone is funded according to allocation method in number two, except funding occurs at end of year.
- 4.) Create a new ranking system so that it is more difficult to get all or some travel funds. Examples might include:
 - a. No funding for persons funded the year previously.
 - b. No funding after the first presenter for multiple presenters on the same paper or other presentation.
 - c. Decreased funding for poster sessions or other types of presentations according to ranking of presentation types.
- 5.) Lower amount of award from 1,000/1,250 back to earlier amount.