

## FACULTY SENATE MINUTES

November 27, 2017

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, November 27, 2017 in the Sunflower Room of the Overman Student Center with Amy Hite, President, presiding.

### Past Minutes

Minutes from October 23, 2017 meeting were approved.

### Announcements

*Provost and Vice President of Academic Affairs – Dr. Lynette Olson*

Dr. Olson shared that an email had been recently sent regarding the Academic Affairs Innovation Grant (formerly Summer Teaching Grant). More information about this beta-year grant can be found under Forms at the bottom of the Provost Webpage. The due date is December 15<sup>th</sup>. Questions can be directed to Academic Deans, Dr. Howard Smith or Dr. Olson.

Dr. Olson went on to share information that was presented at an Academic Affairs Budget Briefing meeting held two weeks ago. Those present included Deans, Chairs, and Directors within Academic Affairs as well as Amy Hite and Laura Washburn. Doug Ball, PSU CFO, presented information on the University budget and how we got where we are and moving beyond. He announced that 80% of the General Use fund is salary and benefits associating that reality to budget constraints are going to impact faculty and staff. Academic Affairs is 65% of the PSU overall budget. The sheer magnitude of this division's dependence on General Use funds was also made clear. Dr. Olson advised that there are other funding streams, but nothing long-term and that other solutions are needed.

Dr. Olson reminded those present it is not only that the State has diminished their support for PSU in annual allocations, with the highest allocation being in 2008 and a downward or flattened path since, but this decline in allocations collided with out lower enrollment. Two main sources of revenue, both having a negative impact on the operating budget. She emphasized that we want students to be here because we offer the best educational opportunity and we want to help students accomplish their goals, but we do need their tuition dollars to provide revenue as well. Dr. Olson identified this combination as a perfect storm and as presenting huge challenges. PSU and the Academic Affairs division has taken steps to reduce the budget FY 16, FY 17 and FY 18. Academic Affairs has seen a reduction of over \$3,000,000. Recognized as a significant financial hit, there is still \$827,000 that still needs to be reduced this year and still looking to identify where those funds will be found. Dr. Olson also shared an analogy of a parking lot that has provided temporary relief. The Graduate and Continuing Studies office has provided approximately \$800,000 in relief funding by taking on payments of specific needs, but this cannot last and should be considered temporary parking.

Strategies taken were outlined to include everyone's reduction in OOE funds, a UNR fund held by Dr. Olson (which she described as being over \$500,000 and an accumulation of non-allocated salary funds saved throughout many years, i.e. of positions going unfilled for months during searches). Additionally, some open positions have been eliminated others have been under-filled. Dr. Olson spoke of guidelines having been developed that held us accountable as hard decisions have had to be made in recent months. Dr. Olson opened the room to questions, but received none.

Dr. Olson went on to speak of Arts & Sciences having held a budget briefing and that other units may be planning to do so as well. A reminder was given that deans and chairs were present at the meeting two weeks ago and would also be available for any questions. Dr. Olson closed her remarks by stating the wish is to be as transparent as possible as we move through this difficult period. She appreciates everyone's patience and help as new strategies and opportunities are pursued.

*PSU/KNEA – Dr. Laura Washburn, President*

Dr. Washburn noted that the membership drive is continuing and that Susan Johns Smith in the library has forms. Task forces are hard at work. Surveys were sent about teaching evaluations and are to be returned by the 30<sup>th</sup>. Members of the Safety Task force has not been named, but anyone interested should contact her. The Summer School task force has been actively meeting. Dr. Washburn reminded the group that there is a new contract this year. If departments are not reviewing and discussing the goals and objectives, she encouraged them to do so. Tenure and promotion guidelines have been changed and Dr. Washburn encouraged those to be reviewed as well as the full contract.

*Student Senate – Nick Bartelli, President*

Mr. Bartelli began by noting that Dr. Steve Scott met with SGA on social media and this is planned to be an event each semester. Professors Beyond the Classroom grant link is now available on the SGA webpage. Legislative Affairs is getting Tedx (an international education seminar program a form of Ted Talks) on campus in April (proposed month) and the Campus Contributor of the month is Carol Oehme of the Psychology Department. The deadline for November nominations is November 30<sup>th</sup>.

*Unclassified Senate – Erin Sullivan, President*

Ms. Sullivan indicated an interest in changing the name of the group and that Unclassified Professional Senate is being discussed.

*University Support Staff – Michael Klor, President*

Not present.

*General Education Review Committee – Phil McNew, Mike Carper, Steve Horner and Katherine Hooey*

Phil McNew spoke of the group finalizing the pillars of what will be the future Gen Ed program at PSU. Also working on the Student Learning Outcomes rubric and finalizing selection process criteria to be presented to Faculty Senate. There is a presentation planned for November 28<sup>th</sup> to provide an update to this point. Mr. McNew and Dr. Horner both spoke of recent meetings held with Dr. Olson along with the Faculty Senate President and President-Elect.

*Faculty Senate President – Dr. Amy Hite, President*

Because there were several committee appointments completed since our last meeting, Dr. Hite included those items as well as reminders and updates from the November BOR meeting.

- Program Review: Appointed Janet Zeppernick 3 year term.
- Activity Insight Committee: Janice Jewett will serve, Dr. Kahol reported the template for P&T created, but not tested.
- Joint University Student Publications Board: Debbi Fischer, Susan Schreiner, Derek Crawford and Mary Polfer
- Reminder email about Dead Week and Final Exam overload policy, email was sent Nov 16 with SGA.
- Nov 14 I attended the Budget Update from Provost Olson and Doug Ball, with Deans, Directors, Chairs and other campus leaders. Each college is holding individual meetings by their deans for faculty.
- Transfer and articulation council met on Oct 13, 3 new courses were approved and recommended, if accepted by KBOR, 82 total courses will be included.
- Kansas Core Outcomes will meet Oct 12, 2018 at the KU Edwards Campus.
- PSU received consensus for the Mechanical and Manufacturing Engineer Degrees to be added to MSEP. (Midwest Student Exchange Program)
- KU Physics Chair contacted CoFPs President about Physics cut score for AP credit, would like to have this reviewed and consider a score of 3.
- Continued discussion about 120 credit limit to degree.
- Floating exception for active shooter training to have designated areas not allow conceal and carry during trainings at WSU.
- Overview of faculty at State Universities.
- Facilities that improve college experiences, examples were shared from each Regent Institution. Campus Recreation Center and Performing Arts received the most positive responses from students. PSU: Bicknell Center, Plaster Center and Rec Center all were highlighted.
- Delaware Cost Study at KU, WSU and KSU were presented by their administration. (National Study of Instructional Cost and Productivity)

## **Committee Reports**

### *Academic Affairs – Maeve Cummings, Chair*

Brian Moots presented for the committee on the drafted proposed policy and catalog changes reflecting the Universities move from 124 hour minimum credit hours to graduate to 120. The proposal was presented to the committee by Debbie Greve, Registrar and is included in the November agenda. The committee is presenting to Faculty Senate for a first read and a vote at the December meeting. Dr. Moots reminded the group that no changes to credit hours within the major are needed at this time to comply with this reduced credit hours to graduate. The changes to the general education should accomplish the intent.

### *Undergraduate Curriculum – James McBain, Chair*

Cliff Morris reported that all items presented with the agenda were discussed and approved with a unanimous vote. There were some email votes on some items that needed revised and those items passed unanimously as well. All curriculum items passed Faculty Senate with a unanimous vote.

### *Library Services/Learning Resources – Hazel Coltharp, Chair*

Jorge Leon announced the committee did not meet in November and wanted to make everyone aware of the extended hours during dead and finals week. Axe Library will be open until 1:00 A.M. several days during the next 2 weeks. He also spoke of the construction on the third floor coming to a close and furniture arriving.

### *Honors College – James Green, Chair*

Dr. Michelle Hudiburg represented the committee with the report. Dr. Hite began by noting the revised copy in the agenda as the final language seeking a vote. After the first read last month the executive committee made a few changes in what was felt to be vague language. Dr. Hite stated that the concept did not change only clarified with more words. It was motioned and seconded to approve the new language of the proposed Honors College options. There was a unanimous vote to approve as written.

### *Writing Across the Curriculum – Rebecca Book, Chair*

Dr. Jessica Jorgenson Borchert, Writing Across Curriculum Director, assisted in the explanation of the proposal found within the agenda. There had been a recent faculty request to make a 700 level course WL. It was found that the current policy only allowed up to 599 level courses. There was a great deal of discussion on the appropriateness of a 700 level course which is predominantly for graduate student enrollment considering the WL notation would appear on the student's transcript based on the course designation. It was pointed out that there were 6 courses currently in the Spring schedule that were 600 level and thus were previously approved outside policy guidelines. A change was recognized as needed and language to suggest any undergraduate course could be appropriate. There was a suggestion to grandfather the existing classes in the spring schedule. The discussion ended with the recommendation that more discussion was needed and would be presented again at the next meeting.

### *General Education Committee – Mark Johnson, Chair*

Dr. Johnson noted there was one change in a course number from 295 to 395 in the works.

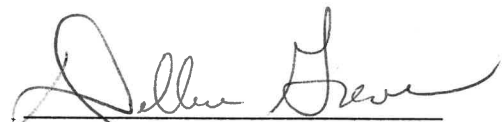
**Unfinished Business** None

**New Business** None

## **Open Forum**

Rhona Shand (Art-Art Fair and Eastern State Penitentiary log books), Raul Mungula (Music-Free Christmas Concert), and Andrea Kent-McConnaughey (GIT-Humane Society Calendar) each spoke of projects within their respective departments.

**Meeting Adjourned** Motion to adjourn was approved at 3:57 p.m.

  
Debbie Greve, Recording Secretary

**FACULTY SENATE MEMBERSHIP  
(2017-2018)**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Childers, (History, Philosophy & Social Sci)	X	X	X						
Cooper, (At-Large)	X	X							
Cox, (At-Large)	X	X	X						
Daley, (At-Large)	X	X	X						
Elliott, (Technology & Workforce Learning)			X*						
Fincher, (Teaching and Leadership)	X	X	X						
Fogliasso, (Management and Marketing)	X	X	X						
Franklin, (English and Modern Languages)	X	X	X						
Frisbee, (Nursing)	X	X	X						
Gupta, (Chemistry)	X	X	X						
Hendershot, (Family & Consumer Sciences)	X	X	X						
Hite, (President)	X	X	X						
Hollingsworth, (Military Science)									
Hudiburg, (At-Large)		X	X						
Jewett, (Past-President)	X	X	X						
Johnson, Mark, (At-Large)	X	X	X						
Kehle, (At-Large)	X	X	X						
Leon, (Library Services)	X	X	X						
Livingston, (Communication)	X	X	X						
Maxwell, (Engineering Technology)	X	X	X						
McBain, James, (Hist, Philosophy & Soc Sci)	X	X							
McBain, Rhona, (Art)	X	X	X						
McClaskey, (At-Large)	X	X	X						
McConnaughey, (Graphics & Imaging Tech)	X	X	X						
McKinnis, (Economics, Finance, & Banking)	X	X	X						
Moots, (English & Modern Languages)	X	X	X						
Morris, (School of Construction)	X	X	X						
Munguia, (Music)		X	X						
Norman, (Automotive Technology)	X	X	X						
Paul, (At-Large)	X	X							
Peterson, Mark, (At-Large)	X	X	X						
Runyan, (At-Large)	X	X	X						
Schiefelbein, (At-Large)			X*						
Shewmake, (Health, Human Perform & Rec)	X	X	X						
Siam, (At-Large)	X	X	X						
Spera, (Psychology and Counseling)	X	X	X						
Tayo, (Physics)	X	X	X						
Thompson, Kyle, (Women's Studies)	X	X	X						
Thuong, (Mathematics)	X	X	X						
Whitney, (Biology)	X	X	X						
Yarick, (Accounting & Computer Inf Systems)	X	X	X						
Univ Support Staff Senate Representative	X	X							
Unclassified Senate Representative	X		X						
Student Government Representative	X	X	X						

\*Julie Dainty substituted for Kevin Elliott and Jennifer Harris substituted for Jan Schiefelbein at the November meeting.