

FACULTY SENATE MINUTES  
October 23, 2023

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, October 23, 2023, with Rebeca Book, President, presiding.

**Past Minutes**

Minutes from the September 25, 2023 meeting were approved.

**Guests**

Faculty Senate welcomed Heather Eckstein and David Hogard to discuss progress on academic advising. See attachment to agenda for details along with a handout on faculty mentoring.

Faculty Senate also welcomed Melinda Roelfs to review the KBOR systemwide General Education Implementation. See attachment to agenda for details.

**Announcements**

*Provost and Vice President of Academic Affairs – Dr. Howard Smith*  
Dr. Karl Stumo attended in place of Provost Smith. No report.

*PSU/KNEA –Amy Hite, President*  
President Hite reported that KNEA met with the bargaining unit two weeks ago.

*Student Senate – Jaben Parnell, Representative*  
It was reported that SGA will vote on a new constitution this week.

*Unclassified Professional Senate – Greg Belcher, President*  
No Report.

*University Support Staff – Cindy VanBecelaere, President*  
It was reported that the USS is encouraging more involvement from staff. President Belcher has requested that monthly meeting with President Shipp be reinstated. The Docking Survey continues to be discussed.

*Faculty Senate President – Rebeca Book, President*  
President Book provided a KBOR update along with several campus updates. See attachment to agenda for details.

**Committee Reports**

*Academic Affairs – Norm Philipp, Chair*  
No report.

*Undergraduate Curriculum – Mary Jo Goedeke, Chair*  
All submissions up for review were passed and recommended for approval by Faculty Senate. See agenda for details.

All curriculum items recommended by the Undergraduate Curriculum Committee were approved.

*Library Services/Learning Resources – Chris Labuda, Chair*  
No report.

*Online and Distance Learning – Kelly Woestman, Chair*

The committee met and provided feedback to the CTLT on their current plan.

*Academic Honors – Jamie Wood, Chair*

The committee met on October 5, 2023 to discuss procedure. See agenda for detail.

*Honors College – Michelle Hudiburg, Chair*

No report.

*Writing Across the Curriculum – Lydia Bechtel, Chair*

It was reported that there was no meeting this month. The committee did review Writing to Learn Best Practices Documentation in Canvas.

*Diversity and Multicultural Affairs – Laura Washburn, Chair*

No report.

*Student-Faculty – David Weaver, Chair*

No report.

*All University Committee – TBD, Chair*

No report.

*Faculty Affairs – Jonathan Dresner, Chair*

It was reported that just over \$20,000 in requests have been approved. In addition, a proposal for sabbatical pay without leave has been sent to the Provost for review. See agenda for other details.

*Constitution Committee – Mark Johnson, Chair*

No report.

*Pitt State Pathway Committee – TBD, Chair*

No report.

*Budget Committee – Mary Jo Goedeke, Chair*

No report.

*Academic Honesty – Norm Philipp, Chair*

It was reported that three cases are under review.

**Unfinished Business**

None.

**New Business**

None.

**Open Forum**

It was reported that the College of Technology Open House is on November 3, 2023.

**Meeting Adjourned**

Meeting adjourned Monday, October 23, 2023, at 4:01 p.m.



Melinda Roelfs, Recording Secretary

**FACULTY SENATE MEMBERSHIP (2023-2024)**

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Rebeca Book, (President)	X	X							
Norm Philipp, (President Elect)	X	X							
Jordan Backs, TWL	X	X							
Tim Bailey, HPSS	X								
David Boffey, HHPR		X							
Paige Boydston, PSYCH		X							
Susan Carlson, At-Large									
Kari Cronister, TCHL									
Marcus Daczewitz, TCHL	X	X							
Jonathan Dresner, HPSS		X							
Kristi Frisbee, At-Large		X							
Andrew George, BIOL	X	X							
Ram Gupta, CHEM									
Beth Hendrickson, Library	X	X							
Casie Hermansson, ENGML	X	X							
Ashleigh Heter, NURS	X	X							
Amy Hite, At-Large	X	X							
Ananda Jayawardhana, At-Large	X	X							
Karen Johnson, NURS	X	X							
Mark Johnson, At-Large	X								
Myriam Krepps, ENGML	X	X							
Joseph Labuda, MIL		X							
Kris Lawson, At-Large	X	X							
Janet Lewis, ART	X	X							
Kristen Livingston, COMM	X	X							
Kristen Maceli, KUSB	X	X							
Dan Maxwell, ETECH	X	X							
Barbara McClaskey, At-Large	X	X							
Ruth Monnier, At-Large	X								
Clifford Morris, At-Large	X	X							
David Pearson, PHYS	X	X							
Steve Polley, AUTO	X	X							
Jason Reid, TWL	X	X							
John Ross, MUSIC	X	X							
Kent Runyan, At-Large	X	X							
Ashley Shaw, TCHL	X	X							
Kyle Thompson, WGS	X	X							
Scott Thuong, MATH									
David Weaver, KUSB	X	X							
Gail Yarick, At-Large	X	X							
USS Senate Representative		X							
UPS Senate Representative									
Student Government Representative									
Student									

\*Substitutes:

# Academic Advising Update

Faculty Senate - October 23, 2023



Pittsburg State  
University.

---

## National Institute for Student Success Playbook Key Challenges

### Key challenges

- **Persistent equity gaps for Pell-eligible students:** Students eligible for Pell grants encounter institutional barriers that often make it difficult for them to progress to graduation and do not benefit from enough coordinated, proactive supports.
- **Under-coordinated financial aid:** Students lack strong awareness of and full opportunity for financial aid.
- **Under-coordinated advising:** Students experience inconsistencies in the nature and quality of advising due to a lack of coordination.
- **Inadequate access & utilization of data:** Pittsburg State currently fails to get robust, real-time, and actionable data into the hands of appropriate staff and faculty in support of functions such as advising, financial aid, and coordinated student communications.



Pittsburg State  
University.

---

# National Institute for Student Success Playbook Prioritized Actions

## Playbook Executive Summary

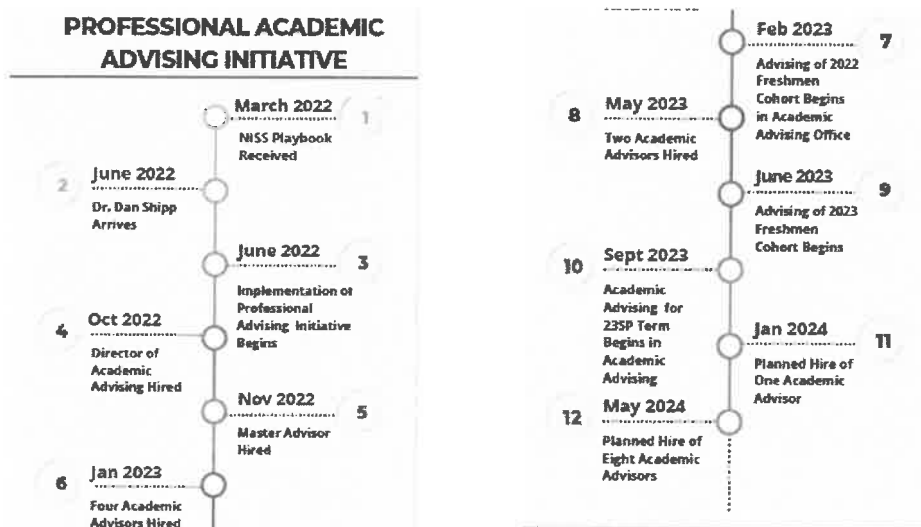


<b>Prioritized actions</b>	Pittsburg State University is poised to raise its student outcomes above national averages and fulfill the promises of its Strategic Plan through the re-imagining of student support services. To do so, PSU must provide students with data-informed, proactive and coordinated supports and guidance as they pay for their education, choose their majors, and progress through their studies.
<b>1</b>	<b>Strengthen financial aid through collaboration with other units and coordinated, proactive outreach to students</b>
<b>2</b>	<b>Establish an advising structure and professional staff to ensure all students receive consistent, proactive advising support</b>
<b>3</b>	<b>Develop intentional ways for students to learn about, select, and transition between majors</b>
<b>4</b>	<b>Enable the use of actionable data in support of improved student outcomes and better coordinated student communications</b>



Pittsburg State University.

## Timeline



Pittsburg State University.

**David Hogard**

- Kelce College of Business
- Graphic Communications
- Wood Product Manufacturing

**Kati Karleskint**

- Automotive Technology
- School of Construction
- Engineering Technology

**Isaac Lewis**

- Music
- Communication
- Psychology & Counseling

**Jennifer Katzer**

- Nursing
- English & Modern Languages

**Megan Simmons**

- Elementary Education
- Family & Consumer Sciences
- Physical Education
- Recreation Services, Sports & Hosp. Management

**Amber Hames**

- Biology
- Chemistry
- Exercise Science

**Chris Hawk**

- Computer Science
- Mathematics & Physics
- Geographical & Political Sciences
- History, Philosophy & Social Sciences
- Criminal Justice & Social Work

**Jeannice Parker**

- Art

**Kinley Walden**

- Kelce College of Business



Pittsburg State  
University.

---

## By the Numbers...

- **Total Fall enrolled students advised in Academic Advising:**
  - **Approximately 1800**
- **Advising statistics for Fall 2023 (As of October 20, 2023)**
  - **Total number of Advisees: 1826**
  - **Total number of students advised since early September: 964**
  - **52.79%**

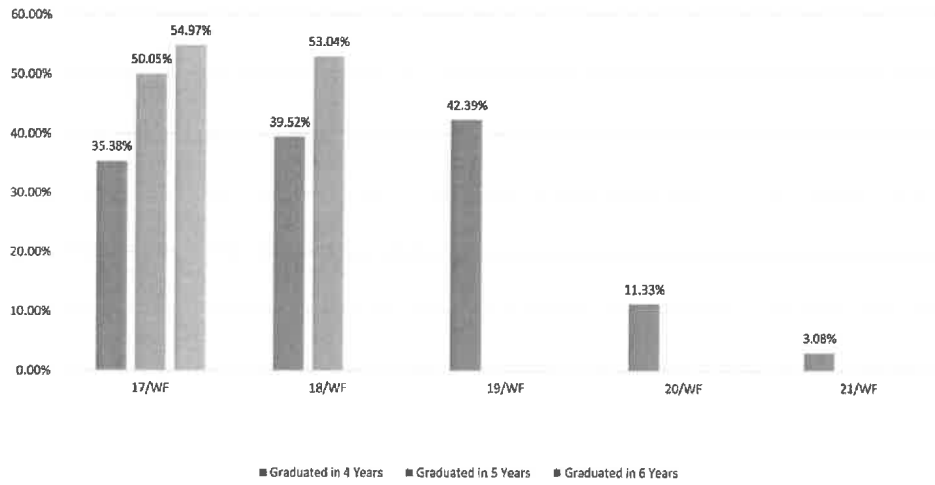


Pittsburg State  
University.

---

# By the Numbers...

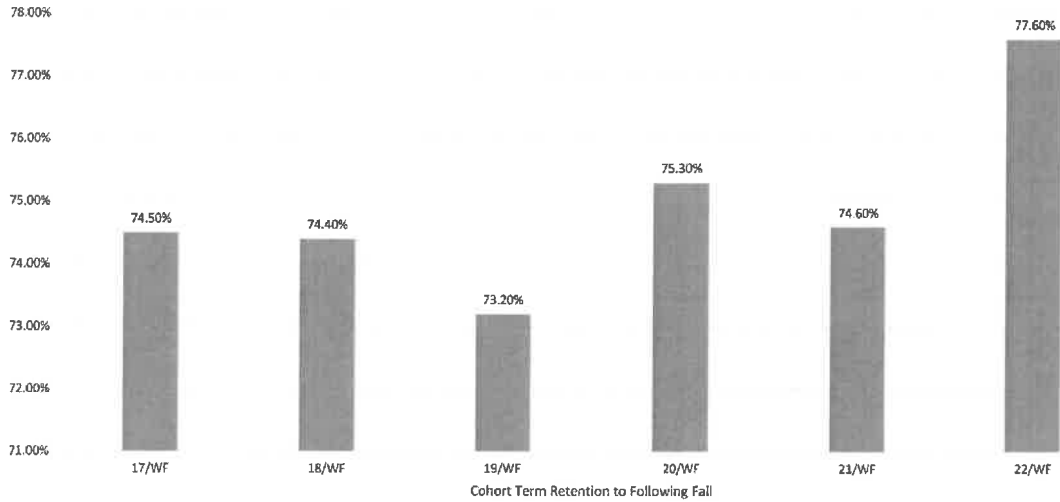
Graduation Rate by Cohort Term



Pittsburg State University.

# By the Numbers...

Retention Rate



Pittsburg State University.

## Faculty Mentor Responsibilities (amended October 2023)

### Gorilla Mentoring Council (GMC) Members

- Christine Brodsky, Biology
- Jean Dockers, Teaching & Leadership
- Kevin Elliott, Technology & Workforce Learning
- Mary Jo Goedeke, Undergraduate Business
- Kris Lawson, History, Philosophy & Social Sciences
- David Hogard, Academic Advising
- Susan Dellasega, Teaching, Learning & Technology
- Jennifer Pursley, Teaching, Learning & Technology
- Heather Eckstein, Student Success Center

### What does a Faculty Mentor do?

The role of a faculty mentor is to support students within their degree program as they progress towards a degree, through the following:

- Work as part of the support team with the Academic Advising Office staff to increase student success through:
  - Alerting Advising Center of poor performance or lack of engagement
  - Suggesting elective coursework based on student aptitude and needs
  - Suggest minor degrees or certificates based on student aptitude and emerging opportunities within degree areas
- Provide advice on course content
- Direct students to tutoring opportunities for coursework
- Provide guidance on careers following completion of a degree
- Provide guidance related to graduate degree opportunities
- Provide information, and making connections, for internships within the degree field
- Provide documentation of mentor interaction in EAB Navigate
- Provide letters of recommendation

### What does a Faculty Mentor not do?

- Enroll students in coursework or provide enrollment code
- Guide them through the financial aid process
- Develop degree plans
- Connect advisees with support for holistic needs and care (*NOTE: compliance with mandatory reporting requirements and following FERPA guidelines remain responsibilities of all faculty and staff at PSU*)

### What does an Academic Advisor do?

- The role of an academic advisor is to:
  - Enroll students in coursework or provide enrollment code
  - Guide them through the financial aid process
  - Develop degree plans and track progress to degree
  - Connect advisees with support for holistic needs and care



# **KBOR General Education Review, Update & Next Steps**



Pittsburg State  
University.

---

# Review

## Bucket #1: English Discipline Area



6 Hours of English Courses

## Bucket #2: Communications Discipline Area



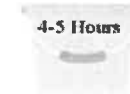
3 Hours of Communications Courses

## Bucket #3: Mathematics & Statistics Discipline Area



3 Hours of Math or Statistics Courses  
These will be defined with the math pathways work.

## Bucket #4: Natural & Physical Sciences Discipline Area



4-5 Hours from One Subject (must include a lab)  
Anatomy  
Astronomy  
Biochemistry  
Biology  
Botany  
Chemistry  
Earth Science  
Ecology  
Environmental Science  
Geology  
Meteorology  
Microbiology  
Physical Geography  
Physical Sciences  
Physics  
Physiology  
Zoology  
Other subjects that the offering institution determines fit within the natural and physical sciences area.

## Bucket #5: Social & Behavioral Sciences Discipline Area



6 Hours in at Least Two Courses from Two Subject Areas  
Anthropology  
Criminal Justice  
Economics  
Ethnic and/or Gender Studies  
Geography  
Political Science  
Psychology  
Social Work  
Sociology  
Other subjects that the offering institution determines fit within the social sciences area.

## Bucket #6: Arts and Humanities Discipline Area



6 Hours in at Least Two Courses from Two Subject Areas  
Art\*  
Communications  
Cultural Studies  
Dance\*  
English  
General Humanities  
History  
Literature  
Modern and Classical Languages  
Music\*  
Philosophy  
Religion  
Theater\*  
Other subjects that the offering institution determines fit within the arts and humanities  
\*The application of performance courses in this subject area is at the discretion of the institution.

## Bucket #7: Institutionally Designated Area



6 Hours Determined by the Institution.  
This area provides flexibility for each institution to define requirements to account for societal issues, local needs, and institutional priorities (Intermediate Algebra shall not be applied toward meeting this area).

# Review

- Effective Fall 2024 and beyond (students in prior catalogs will still be under the Pitt State Pathway).
- 34-35 credit hours versus 40-41 credit hours (PSP).
- Allows for open Gen Ed options for students.
- All required courses (with the exception of Math) must be included in the Major credit hours, not embedded in the Gen Ed credit hours.
- Transcript notation for students who complete Gen Ed both incoming and outgoing.
- PSU Gen Ed course list approved by Faculty Senate in February 2023.



## General Education

Code	Course Num.	Course Name	Cr. Hr
<b>#1 English Discipline Area - 6 Total hours</b>			
	1	ENGL 101	3
	1	ENGL 299	3
<b>#2 Communications Discipline Area - 3 Total hours</b>			
	2	COMM 207	3
<b>#3 Mathematics &amp; Statistics Discipline Area - 3 Total hours*</b>			
	3	ANY COURSE FROM AREA 3	3
<b>#4 Natural &amp; Physical Sciences Discipline Area (Lecture &amp; Lab) - 4-5 Total hours</b>			
	4	ANY COURSE (LECTURE & LAB) FROM AREA 4	4-5
<b>#5 Social &amp; Behavioral Sciences Discipline Area - 6 Total hours</b>			
	5	ANY COURSE FROM AREA 5	3
	5	ANY COURSE FROM AREA 5	3
<b>#6 Arts &amp; Humanities Discipline Area - 6 Total hours</b>			
	6	ANY COURSE FROM AREA 6	3
	6	ANY COURSE FROM AREA 6	3
<b>#7 Institutionally Designated Area - 6 Total hours</b>			
	7	UGS 150	2
	7	ANY 1 HOUR COURSE FROM AREA 7	1
	7	ANY 3 HOUR COURSE AS NOTED IN AREAS 4, 5, 6 OR 7	3
<b>General Education Package - 34-35 Total hours</b>			

\* A specific course from Area 3 may be noted if required by program.

# Update

- KBOR General Education Council has been established and has approved the PSU Gen Ed Course list. (Check out Registrar's website for list.)
- Currently, filed exemptions are being reviewed.
- Future discussions around process for institutions to add/remove Gen Ed courses from package.



## Next Steps

- Review programs and complete legislation forms as needed.
- No changes beyond swapping Gen Ed, use Notification Form.
- Legislation MUST be to College Preliminary Folders by MARCH 11<sup>th</sup> for the MAY Faculty Senate meeting.
- Encourage colleagues to attend Info Session in November (check CTLT calendar for dates and registration).



## Next Steps

- Develop 4-year degree maps
  - Provide path to complete bachelor degrees in 4 years and associate degrees in 2 years (at least 15 hours per semester).
  - Specify applicable milestones, such as a minimum grade standard, a course only offered in spring, etc.
  - Use of a shared template (available soon).
  - Code Gen Ed courses according to KBOR requirements.



First Semester		
Code	Course	Hours
ENG 101	English Composition I (SGE) <sup>010</sup>	3
COM ----	Communications (SGE) <sup>020</sup>	3
MTH 101	College Algebra (SGE) <sup>030</sup>	3
BUS 101	Intro to Business	3
-----	Arts & Humanities (SGE) <sup>060</sup>	3

### Systemwide General Education (SGE) Key

010 English

020 Communications

030 Math & Statistics

040 Natural & Physical Sciences

050 Social & Behavioral Sciences

060 Arts & Humanities

070 Institutionally Designated



Pittsburg State  
University.

---



# QUESTIONS?



Pittsburg State  
University.

---

## **Information from KBOR:**

- **PSU Performance Report AY 2022 – 4/6 indicators passed – 100% funding:**  
Two indicators that were negative:
  - 1) Increase Success in Student Learning: General Education Math Index
  - 2) Maintain or Improve Ranking on Quality Measures  
(retention, graduation, research expenditures and faculty qualifications) among Peers
- **New review** for future performance items to be tied in with Math & English.
- **VP for KBOR Academic Affairs resigned**

## **KBOR Information Continued:**

- **Program Review Results:** Six PSU programs were identified that did not meet the 4 requirements of student demand, degree production, talent pipeline and student return on investment:

### **PSU Programs**

Math

Music

History

Polymer Chemistry

Physics

International Business

Universities will have until March 21, 2024, to give recommendations and reviews with final decisions by KBOR in June 2024.

Other universities did have programs that did not meet requirements. If interested, the full discussion can be seen on <https://www.youtube.com/watch?v=9Vfbnew-5jY> or can view through the KBOR website and click on meetings and live stream link.

## **Misc. Items:**

- **Split Face** – is not going away – need to follow strategic plan design principle of "Embrace our Gorilla Legacy"
- **Commencement** – attempt to do it at the Bicknell has failed. It will still be at the Weede and will return to a traditional format with the addition of accompanying family members
- **Go Pitt Fest – 1st week in April** – TAG – Giving Day – Wed. Apple Day – Sat. Big Event (Apple Day committee was considering changing name of Apple Day, but executive committee has stated that it is against the change) - need to follow the strategic plan design principle of "Embrace our Gorilla Legacy"
- **Need input** from faculty for items to be addressed by faculty senate and guest speakers.

AI Update: Training from Center for Learning tomorrow – virtual.

**Transforming Teaching: How To Use ChatGPT To Create Innovative & Engaging Assignments**

Live webinar hosted by *Go2Knowledge*. This webinar will explore practical assignment ideas that incorporate generative AI. We'll discuss how to weave AI into coursework in a way that promotes an active learning cycle. This will allow students to apply, reflect on, and deepen their understanding of the material. The session aims to equip educators with actionable strategies for staying at the forefront of educational innovation, all while delivering a meaningful learning experience. Attendees will walk away with hands-on techniques for integrating AI into their teaching, enhancing student engagement and comprehension.

•Tuesday, Oct 24, 12:00-1:00, Virtual