

26/27 Faculty Senate Notification Form

Effective Date:

Submission Date:

Department:

College of:

Contact Person:

Course/Program Name:

Notification Form: Used for notifying faculty senate and registrar's office of changes that don't affect other departments.

- Admission Requirements
- Pre-requisites/Co-requisites -only to remove or add from your department.
- Modality - for the change or addition to teaching a face to face course to online or hybrid format.
- Other is for misc. situations that are not covered in the other areas.

Purpose/Justification for this notification:

Is this notification related to, and/or may affect, any other departments, unit curricula, or programs at PSU or any other Regent university? **If yes, provide documentation (ex. Emails).**

Change	Existing	New/Proposed
Modality of Program:		
Admission Requirements:		
Pre/Co-Requisite(s):		
Other:		

26/27 Notification Authorization Signature Page

Name of Course/Program Notification for:

Originating Departments: This will need to have the first two **signatures completed** and will then need to be uploaded when completing the Notification form.

Department Chair/Director

Date: _____

Signature: _____

Dean of College

Date: _____

Signature: _____

Faculty Senate Recorder

Date: _____

Signature: _____