

FACULTY SENATE MINUTES
September 30, 2024

The Pittsburg State University Faculty Senate met at 3:00 p.m. on Monday, September 30, 2024 with Norm Philipp, President, presiding.

Past Minutes

Minutes from the May 6, 2024 meeting were approved.

Announcements

Provost and Vice President of Academic Affairs – Dr. Susan Bon

Provost Bon started by sharing preliminary 20th day numbers. PSU 20th day enrollment was 5774, up from 5732 in Fall 2023. In President's Cabinet, an enrollment goal between 6,200 to 6,800 has been discussed. Provost Bon has started meeting with academic departments/schools along with Shawn Naccarato and Karl Stumo to learn and explore opportunities across campus.

The three regionals have asked for KBOR's support to increase funding by \$21 million. Budget research revealed that the regionals are receiving less funding per student than most of the other institution types in the state.

The College of Technology and College of Arts and Sciences Dean searches will be posted today. The goal is to have candidates on campus the first week of December.

There has been discussion to suspend the Writing to Learn program, possibly beginning Fall 2025. It is often difficult to complete the WL sequence without going over 120 credit hours resulting in frequent waivers. The current funding for WL would be repositioned to assist with co-requisite developmental course work in Math and English.

Provost Bon announced that she will be unveiling a new program soon for those who teach Gen Ed courses. The program is designed to spark engaging teaching practices and encourage the use of OER. The program will provide innovation grants to those who commit to building high impact practices into their courses. The first round will include 10 grants at a maximum of \$2,200 each. Additional information will be available the first of November.

Lastly, Provost Bon encouraged faculty to utilize the Maxient system to report concerning behavior and noted that discussions will take place in an effort to better define the role of mentor versus advisor. Provost Bon welcomed any feedback from faculty.

PSU/KNEA –Khamis Siam, President

KNEA held their 50th anniversary dinner. Guest speakers included Steve Scott and Rusty Jones. The negotiating team is in place with Laura Washburn serving as lead negotiator. This year the full contract will be negotiated. This process will begin in November.

Student Senate – Jonah Sandford, Representative

No report.

Unclassified Professional Senate – Greg Belcher, President

UPS and USS are working on merging the two senates. A PD Day designed for staff will be held in the spring. Details are being discussed. The Docking Survey will be conducted this year.

University Support Staff – Michelle Hensley, President

No report.

Faculty Senate President – Norman Philipp, President

President Philipp gave several KBOR updates. See attached for details. The First 15 is a new initiative being discussed that would provide means for high school students to graduate with 15 credit hours at little to no cost to the student. The budget proposal from the Regional institutions is being supported by the chart included in the attachment. A question was raised regarding the cost for hiring a firm to handle the dean searches.

Committee Reports

Academic Affairs – Mark Diacopoulos, Chair

The committee met on August 29th and September 17th to discuss syllabus best practices. See agenda for details.

Undergraduate Curriculum – Byron McKay, Chair

All submissions up for review were passed and recommended for approval by Faculty Senate. See agenda for details.

All curriculum items recommended by the Undergraduate Curriculum Committee were approved upon the committee meeting quorum.

Library Services/Learning Resources – Lora Winters, Chair

No report.

Online and Distance Learning – Kelly Woestman, Chair

No report.

Academic Honors – TBD, Chair

No report.

Honors College – Randy Winzer, Chair

The committee met on August 22nd. Brian Moots gave an update as the Honors College Director on this year's application and process. See agenda for details.

Writing Across the Curriculum – Ashley Shaw, Chair

The committee will begin reviewing Best Practice applications soon. (The deadline for submission has passed.) There will need to be discussion regarding the future of this committee if the Writing to Learn program is suspended.

Diversity and Multicultural Affairs – Dennis Audo, Chair

No report.

Student-Faculty – Serif Uran, Chair

The committee met on August 29th. No business to report at this time.

All University Committee – Kristen Maceli, Chair

No report.

Faculty Affairs – TBD, Chair

The first round of applications are being reviewed. The budget line is \$50,000. This is where the budget started last year as well. Faculty were encouraged to submit proposals.

Constitution Committee – Mark Johnson, Chair

No report. The committee was asked by President Philipp to begin reviewing titles in the Constitution and By-Laws due to the many organizational changes over the last several years.

General Education Committee – Mark Johnson, Chair

An updated General Education form will be available soon on the Faculty Senate website. The committee will begin an assessment rotation beginning with a syllabus review of courses in Gen Ed Buckets 1, 2 and 4.

Budget Committee – Kent Runyan, Chair

No report.

Academic Honesty – David Weaver, Chair

No report.

Unfinished Business

None.

New Business

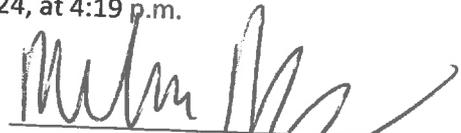
President Philipp reported that the KBOR Faculty of the Year Award will be reviewed due to concerns raised from several institutions. The result could be the broadening of definitions to include non-tenure track faculty and other categories, such as Library Services. It was also expressed that Faculty Senate needs to conduct an audit on the membership to make sure membership is being constructed accurately after the many organizational changes that have taken place over the last several years.

Open Forum

Mark Johnson announced that A Few Good Men will be presented by the Pittsburg Community Theater on October 18th, 19th and 20th. In addition, on October 5th is Rumble in the Jungle and the College of Technology renaming to the Crossland College of Technology.

Meeting Adjourned

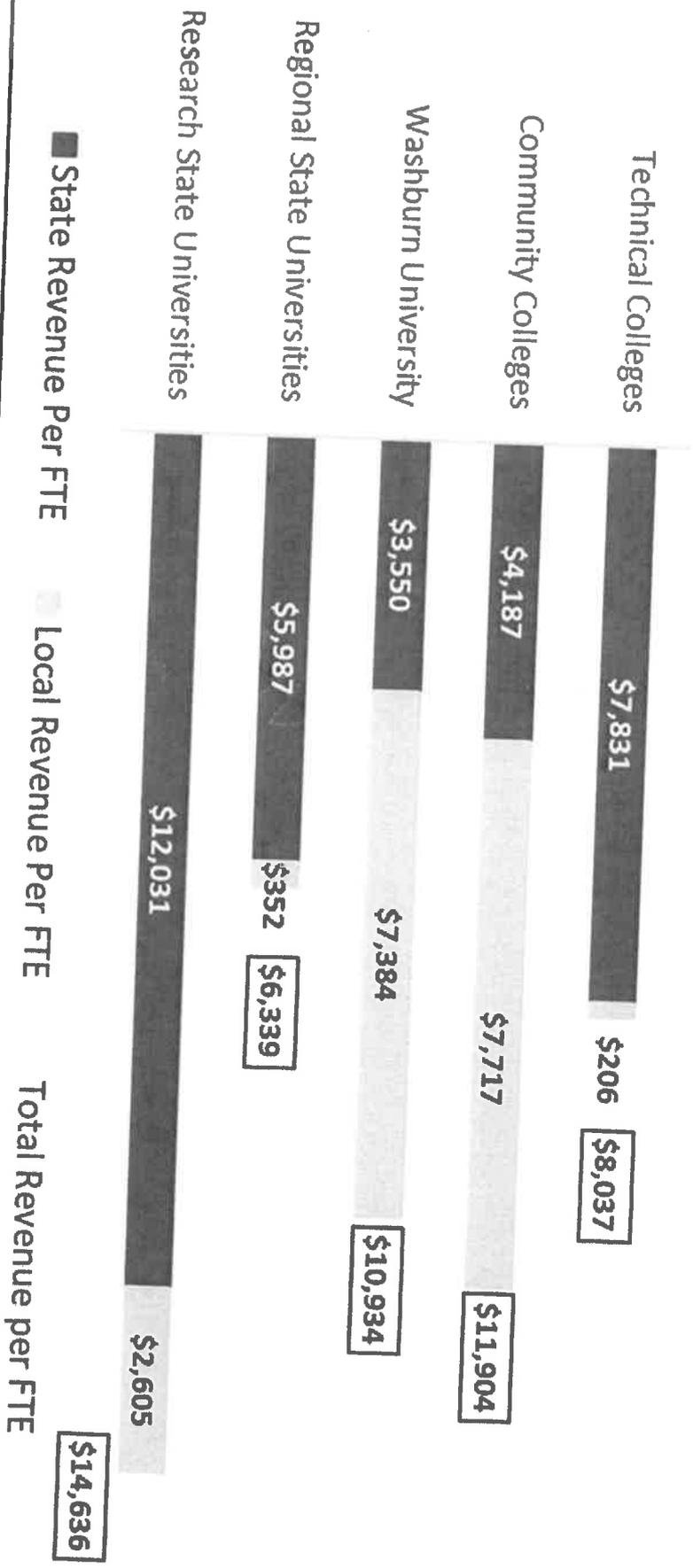
Meeting adjourned Monday, September 30, 2024, at 4:19 p.m.


Melinda Roelfs, Recording Secretary

Faculty Senate President Report – Sept 2024

- KBOR Faculty of the Year Award
- First 15
- Program Review Process – dynamic
 - PSU, ESU, FHSU – 2026-2027
- Math Pathways – training for Math Pathways instructors
- Budget Proposal

FY 2022 State and Local Revenue per FTE Student



Announcements

- COAS & COT Dean Searches
 - Listening Sessions
 - Nominations
- ???

FACULTY SENATE MEMEBERSHIP (24-25) Septempter 30, 2024

Faculty Senators	Signature	Substitute (Print)
Norm Philipp, (President)		
David Weaver, (President Elect)		
Dennis Audo, At-Large		
Jordan Backs, TWL		
Tim Bailey, HPSS		
Michele Barnaby, At-Large		
Denise Bertoncino, At-Large		
David Boffey, HHPR		
Rebeca Book, At-Large		
Paige Boydston, PSYCH		
Christine Brodsky, At-Large		
Heather Carter, TCHL		
Chad Crain, CMCET		
Barth Cox, COMM		
Marcus Daczewitz, TCHL		
Jonathan Dresner, HPSS		
David Ferguson, AUTO		
Kristi Frisbee, At-Large		
Andrew George, BIOL		
Beth Hendrickson, Library		
Ashleigh Heter, NURS		
Karen Johnson, NURS		
Mark Johnson, At-Large		
Erin Jordan, At-Large		
Myriam Krepps, ENGML		
Joseph Labuda, MIL		
Jorge Leon, At-Large		
Janet Lewis, ART		
Kristen Maceli, KUSB		
Dan Maxwell, ETECH		
Barbara McClaskey, At-Large		
Grant Moss, At-Large		
David Pearson, PHYS		
Jason Reid, TWL		
John Ross, MUSIC		
Ashley Shaw, TCHL		
Khamis Siam, At-Large		
Kyle Thompson, WGS		
Scott Thuong, MATH		
Irene Zegar, CHEM		
Janet Zepernick, ENGML		
USS Senate Representative		
UPS Senate Representative		
Student Government Representative		
Student		



Pittsburg State University

Faculty Senate Meeting

Date: Monday, September 30, 2024

Time: 3:00 p.m.

Location: Sunflower Room, Overman Student Center

Agenda

- I. **Call to order**
- II. **Approval of May 6, 2024 minutes**
- III. **Announcements**
 - a. **Provost and Vice President of Academic Affairs - Dr. Susan Bon**
 - b. **PSU/KNEA Remarks – Khamis Siam**
 - c. **Student Senate Remarks – Jonah Sandford**
 - d. **Unclassified Professional Senate Remarks – Greg Belcher**
 - e. **University Support Staff Remarks – Michelle Hensley**
 - f. **Faculty Senate Report – Norman Philipp**
- IV. **Committee Reports**
 - a. **Academic Affairs Committee - Chair: Mark Diacopoulos**
 - **Undergraduate Curriculum Subcommittee - Chair: Byron McKay**
 - **Library Services/Leaming Resources Subcommittee - Chair: Lora Winters**
 - **Online and Distance Learning Committee - Chair: Kelly Woestmann**
 - **Academic Honors Subcommittee - Chair: ??? (Jamie Wood)**
 - **Honors College Subcommittee - Chair: Randy Winzer**
 - **Writing Across the Curriculum Subcommittee - Chair: Ashley Shaw**
 - **Diversity and Multicultural Affairs Subcommittee - Chair: Dennis Audo**
 - b. **Student-Faculty Committee - Chair: Serif Uran**
 - c. **All-University Committee - Chair: Kristen Maceli**
 - d. **Faculty Affairs Committee - Chair: ???**

- e. **Constitution Committee - Chair: Mark Johnson**
- f. **General Education Committee - Chair: Mark Johnson**
- g. **Budget Committee - Chair: Kent Runyan**
- h. **Academic Honesty Committee - Chair: David Weaver**

V. Unfinished Business:

VI. New Business:

- a. Faculty of Year Award from KBOR
- b. Housekeeping of the Faculty Senate

VII. Open Forum:

VIII. Adjournment

- Next Faculty Senate Meeting: October 28, 2024, in the Sunflower Room, OSC

Academic Affairs Committee

Chair: Mark Diacopoulos

Recorder: Christine Brodsky

September 17, 2024 via Teams

Members Present: Mark Diacopoulos (Chair), Christine Brodsky (Recorder), Norm Philipp, David Weaver, Mandi Alonzo, Gary Wilson, Susan Dellasega, Rebeca Book, Trina Larery, Lori Martin

Summary: Discussed syllabus best practices and next steps in gathering data. Revisit student survey from prior semesters, upload to SurveyMonkey, and redistribute to SGA and students via PSU Weekly. Will require solicitation from Department Chair and/or accreditation coordinators to determine if programs require certain syllabi features for accreditation. Following student and faculty feedback, will meet in ~4 weeks to discuss results and start to make a starter template. Will meet frequently from that point on. **Next Meeting** (Teams) on October 15 @ 2PM.

August 29, 2024 via Teams

Members Present: Mark Diacopoulos (Chair), Christine Brodsky (Recorder), Norm Philipp, David Weaver, Mandi Alonzo, Lori Martin

Summary: Elected the Chair and Recorder. Discussed syllabus guidelines as the main task of the group, following work done from previous semesters. Seeking best practices and examples of campus syllabi and ask what students want to see. Should have a best practices template for all to use with required features, but cannot be proscriptive and allow for academic freedom. Next steps include adding current committee members to Teams folder, committee members should look at exemplary syllabi and come prepared for the next meeting ready to discuss features. **Next Meeting** (Teams) on September 17 @ 2PM.

Undergraduate Curriculum Subcommittee

Chair: Byron McKay

Recorder: Anuradha Ghosh

Library Services/Leaming Resources Subcommittee

Chair: Lora Winters

Recorder: Beth Hendrickson

Online and Distance Learning Committee

Chair: Kelly Woestmann

Recorder: Paige Boydston

Academic Honors Subcommittee

Chair: ???

Recorder: ???

Honors College Subcommittee

Chair: Randy Winzer

Recorder: Emily Geroge

Winzer, Randy	COT	ETECH	wwinzer@pittstate.edu
Stahl, Tracy	CAS	Nursing	tstahl@pittstate.edu
Tseng, Li-Lin	CAS	Art	lltseng@pittstate.edu
George, Emily	COE	COE	eageorge@pittstate.edu
Zornes, Steve	COB	COB	szornes@pittstate.edu
Hannah Eckstein	Honors Eligible Student (senior)		hdeckstein@gus.pittstate.edu
Kennadie Campbell	Honors Eligible Student (junior)		kennadie.campbell@gus.pittstate.edu
Moots, Brian	Director, Honors College		bmoots@pittstate.edu
Bon, Susan	EVP for Academic Affairs & Provost	PROVOST	sbon@pittstate.edu

The initial meeting of the Honors College Faculty Senate Committee was held at 1:00 PM Thursday August 22nd, 2024 in room Kansas 3 of the Overman Student Center. Those in attendance were: Randy Winzer, COT; Tracy Stahl, CAS; Li-Lin Tseng, CAS; Emily George, COE; Steve Zornes, COB; Hannah Eckstein, Honors College Student Senior Representative; Kennadie Campbell, Honors College Student Junior Representative; Brian Moots, Honors College Director.

Introductions were made by all present along with their association with the committee or honors college in the past if any.

Director Moots gave an update including the new application requirements, timeline, review process and scholarship levels. There were several questions concerning the review and selection process from the new members of the committee.

Randy Winzer was nominated as chair for the 2024-25 academic year. No other nominations were received. Elected by acclamation.

Emily George volunteered to be the recorder for the 2024-25 academic year.

The meeting adjourned at 1: 27 PM

Respectively Submitted,

Randy Winzer – Initial Chair and Recorder

Writing Across the Curriculum Subcommittee

Chair: Ashley Shaw

Recorder: Janet Zepernick

Diversity and Multicultural Affairs Subcommittee

Chair: Dennis Audo

Recorder: ???

Student-Faculty Committee

Chair: Serif Uran

Recorder: Joanne Brotz

Student-Faculty Committee last met on Aug 29 and selected the chair and recorder. No cases have been presented for review at this time.

All-University Committee

Chair: Kristen Maceli

Recorder: Anna Beth Gilmore

Faculty Affairs Committee

Chair: ???

Recorder: ???

Constitution Committee

Chair: Mark Johnson

Recorder: Beth Hendrickson

General Education Committee

Chair: Mark Johnson

Recorder: Michele Barnaby

Budget Committee

Chair: Kent Runyan

Recorder: Karen Johnson

Academic Honesty Committee

Chair: David Weaver

Recorder: ???

Faculty Senate Curriculum Change Form

Effective Date: FALL 2024

Submission Date: 3/18/24

Department: Chemistry

College: Arts & Sciences

Contact Person: Bobby Winters

Chair

Revision Emphasis

Enter Name of Program: Chemistry (Education)

If selection is "Deletion" complete questions 2, 3, 4, & 5, then complete signatures.

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, Please apply the appropriate signatures, and send to your College Admin.

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process. If COCAO/KBOR approval is required, questions should be directed to the Provost's administrative officer at x4113.

1. Description of Change:

Add PSYCH 155 General Psychology to Teaching Requirements.

2. Rationale for change, including changes to curriculum objectives:

Pre-req for PSYCH 263 and can no longer require it as part of Gen Ed.

3. Will this change affect any education majors? Yes

If "yes," this request will need to have the approval of the Council for Teacher Education.

4. Is this **Revision** related to, and/or may affect, any other department/college/unit curricula or programs at PSU? *Whether a "yes" or "no" response, please provide an explanation or documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*

No

5. Is this **Revision** related to, and/or affect, any degree program or minor/emphasis/certificate at any other Regent university? *Whether a "yes" or "no" response, please provide an explanation.*

No

6. Does the revision meet University catalog definitions for majors, minors, emphases and certificates as appropriate? **Yes**
7. Are additional resources required (e.g. library/multimedia resources, technology, space, major expense, etc.)?
No
8. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
If "yes," complete the course fee form on the Provost's website, it will need to gain approval of the President's Council.
9. What additional costs will be required for revising this curriculum (e.g. staffing, equipment, etc.)?
No
10. Describe the program assessment plan (for new programs only):
- a. Enrollment targets =
 - b. Outcome expected and process to evaluate =
 - c. Plan to abandon if enrollment targets not met =

Questions for certificate only: If you have questions concerning these questions, contact the Financial Aid Office, 4240. If "yes," to both questions, it is the department's responsibility to send a copy of this legislation form to the Director of Admission and Financial Assistance to initiate Department of Education approval.

1. Are students pursuing only this certificate eligible for federal financial assistance based on federal guidelines? **Select One**
2. Does the course content contained within this certificate provide relevance to employment opportunities or meet professional objectives for the student? **Select One**

CURRICULUM REVISIONS

	Existing	Proposed
Title:		
Curriculum: (Do not include GenEd)	<p>Teaching Requirements</p> <p>EDUC-261 Explorations in Education (3 hours)</p> <p>PSYCH-263 Developmental Psychology (3 hours)</p> <p>PSYCH-357 Educational Psychology (3 hours)</p> <p>EDUC-479 Effective Teaching Strategies for Middle and Secondary (3 hours)</p> <p>SPED-510 Overview of Special Education (3 hours)</p> <p>EDUC-520 Methods and Materials for Academic Literacy (3 hours)</p> <p>Professional Semester</p> <p>CHEM-579 Supervised Student Teaching and Follow-Up of Teachers (2 hours)</p> <p>EDUC-458 Methods and Curriculum (3 hours)</p> <p>EDUC-464 Measurement and Evaluation (2 hours)</p> <p>EDUC-475 Supervised Clinical Experience (9 hours)</p>	<p>Teaching Requirements</p> <p>EDUC-261 Explorations in Education (3 hours)</p> <p>PSYCH-155 General Psychology (3 hours)</p> <p>PSYCH-263 Developmental Psychology (3 hours)</p> <p>PSYCH-357 Educational Psychology (3 hours)</p> <p>EDUC-479 Effective Teaching Strategies for Middle and Secondary (3 hours)</p> <p>SPED-510 Overview of Special Education (3 hours)</p> <p>EDUC-520 Methods and Materials for Academic Literacy (3 hours)</p> <p>Professional Semester</p> <p>CHEM-579 Supervised Student Teaching and Follow-Up of Teachers (2 hours)</p> <p>EDUC-458 Methods and Curriculum (3 hours)</p> <p>EDUC-464 Measurement and Evaluation (2 hours)</p> <p>EDUC-475 Supervised Clinical Experience (9 hours)</p>

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 3/18/2024 Signature, Chairperson: 

-Approved: College Curriculum Committee

Date: 4/29/24 Signature, Committee Chair: Mary Carol Pomatto

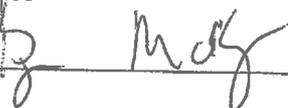
-Approved: Dean of College

Date: 4/29/24 Signature, Dean: Mary Carol Pomatto

-Approved: Council for Teacher Education (if applicable)

Date: 5/2/24 Signature, Council Chair: 

-Approved: University Undergraduate Curriculum Committee

Date: 9/13/24 Signature, Committee Chair: 

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation", to allow for review and questions. Any modifications should be saved as "original file name.v2.docx" and uploaded as well.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: ~~5/1/24~~ ^{5/2/2024} Signature, Chairperson: BSA W

-Approved: Dean of College

Date: 5/2/24 Signature, Dean: Mary Carol Pomatto

-Recognized by: Faculty Senate

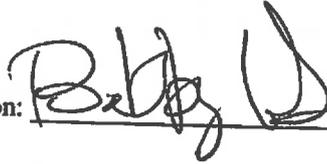
Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 5/2/2024 Signature, Chairperson: _____



-Approved: Dean of College

Date: 5/2/24 Signature, Dean: _____



-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Authorization/Notification Sign-Off Sheet

-Approved: Department Chairperson

Date: 5/2/2024 Signature, Chairperson: Billy WJ

-Approved: Dean of College

Date: 5/2/24 Signature, Dean: Mary Carol Pomatto

-Recognized by: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____

Each college curriculum representative will notify their respective college and department(s) of the completion of the approval process.

Faculty Senate Course Form

Effective Date: Fall 2024 Submission Date: 2/2/20
Department: Kelce Undergraduate School of Business College of: Business
Contact Person: Lynn Murray Faculty
Course: Revision

Originating Department(s): After completing this form, in its entirety, please upload it to the SharePoint, within the appropriate College folder, "Preliminary Legislation," to allow for review and questions. Any modifications should be saved as "original file name. v2.docx" and uploaded as well.

Following final College Curriculum Committee approval, please print the final version of this form, apply the appropriate signatures, and send to your College Admin.

-
1. Purpose/Justification for a **Revision** to Course: MK+g 480
This course has never been offered in its current iteration and our management degree has added a similar course - we will shift this course to a broader and much needed focus on business-to-business marketing
 2. Is this related to, and/or affect, any other department/college/unit curricula or programs at Pittsburg State University? *Whether "Yes" or "No" response, please provide an explanation. Provide documentation of any discussions (e.g. copies of emails, memos, etc.) that have occurred.*
None outside of the College of Business
 3. Will this course be required of any education majors? **No**
If "yes," this requirement will need to have the approval of the Council for Teacher Education before upload to "Approved College Curriculum Legislation" in SharePoint.
 4. What additional costs will be required for revising this course (e.g. staffing, equipment, etc.)?
No
 5. Are additional resources required (e.g. library or multimedia resources, technology, space, major expense etc.)? **Explain:**
None



7. Will any additional student fees be required (e.g. equipment, clothing, travel, licensing, etc.)? **No**
If "yes," complete the Course Fee Form on the Provost's website, it will need to gain approval of the President's Council.
8. Objectives/Student Learning Outcomes for NEW courses only, as it will appear in the syllabus:
Attach with upload.
9. Assessment Strategies (e.g. exams, projects, university rubric, etc.), as it will appear in the syllabus:
Attach with upload.

Course Numbers cannot be changed, only created.

	Existing	New/Proposed
Title:	Logistics and Supply Chain Management	Business to Business Marketing
Course Number:	MKTG 480	MKTG 480
Credits:	3	3
Grading System:	A-F, IN <input checked="" type="checkbox"/> IP <input type="checkbox"/> P/F <input type="checkbox"/>	A-F, IN <input checked="" type="checkbox"/> IP <input type="checkbox"/> P/F <input type="checkbox"/>
Pre/Co-Requisite(s):	Prerequisite: MKTG 330 Principles of Marketing	Prerequisite: MKTG 330 Principles of Marketing
Course Description	This course provides students with the core concepts related to a broad range of supply chain and logistics elements, including flow of products, SCM information systems, supply chain and logistics measurement, latest logistics technology, inventory management, transportation management, and global logistics performance. Prerequisite: MKTG 330 Principles of Marketing.	An in-depth examination of critical areas of business-to-business marketing including (but not limited to) relationship management, market assessment, strategy formulation and evaluation. Prerequisite: MKTG 330 Principles of Marketing.

Authorization/Notification Sign-Off Sheet

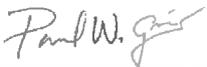
-Approved: Department Chairperson

Date: 2/2/24 Signature, Chairperson: 

-Approved: College Curriculum Committee

Date: 4-30-2024 Signature, Committee Chair: 

-Approved: Dean of College

Date: Apr 30, 2024 Signature, Dean: 

-Approved: Council for Teacher Education (if applicable)

Date: _____ Signature, Council Chair: _____

-Approved: University Undergraduate Curriculum Committee

Date: 9/13/24 Signature, Committee Chair: 

-Approved: Faculty Senate

Date: _____ Signature, Recorder Faculty Senate: _____